

**VILLAGE OF MIDWAY
BYLAW NO. 581, 2025**

A BYLAW FOR THE ADMINISTRATION OF THE *FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT*.

WHEREAS, Section 77 (a) of the *Freedom of Information and Protection of Privacy Act*, requires a local government to pass a bylaw or other instrument by which the local public body acts to designate a person or group of persons as the Head of the municipality for the purposes of the Act;

AND WHEREAS, Section 77(c) of the *Freedom of Information and Protection of Privacy Act*, permits a local government to set any fees the municipality requires to be paid under Section 75 of the act;

NOW THEREFORE, that the Council of the Village of Midway in open meeting assembled, hereby **ENACTS AS FOLLOWS:**

1. The Corporate officer of the Village of Midway is designated as the Head for the purpose of the Act.
 - a. The Head will be responsible for:
 - i. Being a point of contact for privacy-related matters such as privacy questions or concerns;
 - ii. Supporting the development, implementation and maintenance of privacy policies and/or procedures; and
 - iii. Supporting the public body's compliance with the *Freedom of Information and Protection of Privacy Act*.
2. Fees
 - a. A non-refundable application fee is charged for Freedom of Information applications as set by the *Freedom of Information and Protection of Privacy Regulation of British Columbia*.
 - b. The Schedule of Maximum Fees as established by the *Freedom of Information and Protection of Privacy Regulation of British Columbia*, as amended from time to time, shall be the maximum fees charged by the Village as permitted under the *Regulation Schedule 1*.
 - c. If an applicant is required to pay a fee for services under section 2(a) and 2(b) a 50% deposit of the estimated fees will be required prior to the processing of the request if the total estimated fees exceed \$100.
3. A *Prescribed Form* under Section 25 (4) of the *Freedom of Information and Protection of Privacy Act* must be completed. The *Prescribed Form* is set out in *Schedule 2* of the *Freedom of Information and Protection of Privacy Regulation of British Columbia*.
4. This Bylaw may be cited for all purposes as "The Village of Midway Freedom of Information Bylaw No. 581, 2025".

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5. The "Village of Midway Freedom of Information By-Law No. 256, 1994" and scheduled hereto is hereby **repealed**.

READ A FIRST TIME this

15th day of December , 2025

READ A SECOND TIME this

15th day of December , 2025

READ A THIRD TIME this

15th day of December , 2025

ADOPTED this

12th day of January , 2026



Mayor



Chief Administrative Officer

I hereby certify this to be a true and correct
copy of Bylaw No. 581, 2025 A Bylaw for the
Administration of the *Freedom of Information and
Protection of Privacy Act*, as adopted on the 12th of
January, 2026.



Lisa Teggart
Chief Administrative Officer