



Regular Meeting of Council – January 12, 2026

Public persons are welcome to attend in person or via electronic means, zoom upon request.

Please note that when attending in-person, the meeting will be tape recorded.

We wish to acknowledge that this meeting is taking place on non-treaty traditional lands.

The Council of the Village of Midway agrees to uphold the Guiding Principles for Responsible Conduct as per Village of Midway's Policy No. 387

**1. Call to Order 19:00 Hours, Council Chambers 661 Eighth Ave., Midway BC**

**2. Introduction of Late Items**

**3. Adoption of Regular Meeting Agenda of January 12, 2026**

**4. Delegation**

**5. Question Period**

**6. Adoption of Minutes**

Regular Meeting of December 15, 2025 (Page 6973 – 6974)

**7. Business Arising**

Regular Meeting of December 15, 2025 (Page 6973 – 6974)

**8. New and Unfinished Business**

- a) Midway Community Association – Fire Pit purchase (November 24, 2025 meeting)
- b) Boundary Minor Hockey – Spring Break Hockey Camp (December 15, 2025 meeting) – Arena financials for discussion
- c) West Boundary Seniors Housing Society – Revised Plans (Verbal)

**9. Correspondence**

**10. Administrator's Report**

**11. Mayor and Council Reports**

**12. Question Period**

**13. Financial Report**

**14. Bylaws & Policies**

- a) Bylaw 574, 2025 – Alternative Means of Publication – For Adoption
- b) Bylaw 581, 2025 – Freedom of Information – For Adoption

**15. Planning**

**16. Budgets/Accounts – \$680,075.82**

**17. Correspondence for Info Only**

- a) Heather Leschied, Water Policy Advisor – BC Government Webinar on Possible Amendments to Water Sustainability Act to Improve Access to Essential Water Use During a Curtailment Order
- b) Tara Faganello, Assistant Deputy Minister, Ministry of Housing and Municipal Affairs and Inspector of Municipalities - Happy Holidays from Local Government Division

**18. Correspondence for Info Only – to be held for two weeks only**

- a) Jay Chalke, BC Ombudsperson – Updated Open Meetings Guide for local governments
- b) Water, Land and Resource Stewardship Drinking Water Team – Conclusion and next steps for Water Supply Surveys: Province of BC – Water Supply Status Survey

**19. In-Camera**

- Section 90(1)(m) a matter that, under another enactment, is such that the public may be excluded from the meeting
- Section 90(1)(k) — negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public
- Section 90(1)(c) – labour relations or other employee relations

**20. Adjournment**

Mayor McMynn opened the Regular Meeting of Council at 18:13 hours on December 15, 2025, Midway Council Chambers, 661 Eighth Ave., Midway, BC.

We wish to acknowledge that this meeting is taking place on non-treaty traditional lands.

The Council of the Village of Midway agrees to uphold the Guiding Principles for Responsible Conduct as per Village of Midway's Policy No. 387

Present:	Mayor McMynn Councillors Dunsdon, Willsey, Metcalf and Pownall
Staff:	Lisa Teggarty, CAO, Tamara Lovett, Administrative Assistant, Kerstin Kleinhempel, Deputy Finance
Public:	Martin Fromme

**In-Camera**

**Moved/Seconded** that Council move In-Camera at 18:14 hours under Section 90(1)(j) - information that is prohibited, or information that if were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*

Return to Regular Meeting at 19:04 hours.

*Martin Fromme and Kerstin Kleinhempel arrive at 19:06*

**Introduction of Late Items** – None

**Adoption of Agenda**

**Moved/Seconded** that the December 15, 2025, Regular Meeting agenda be adopted as circulated.

**Carried**

**Delegation** - None

**Question Period** – None.

**Adoption of Minutes**

**Moved/Seconded** that the minutes from the Regular Meeting of November 24, 2025 (Page 6970 – 6971) be adopted as amended.

**Carried**

**Moved/Seconded** that the minutes from the Special Meeting of December 2, 2025 (Page 6972) be adopted.

**Carried**

**Business Arising**

Regular Meeting of November 24, 2025 (Page 6970 – 6971) – None

Special Meeting of December 2, (Page 6972) – None

*Steven Collyer arrives via Zoom at 19:10*

**New and Unfinished Business**

- Staff Report - Proactive Planning: Implementing Bill 44: Housing Statutes (Residential Development – report received by Council.  
Steven Collyer, Village Planner updated Council on proactive planning work that has been completed so far. There are some minor inconsistencies between the Official Community Plan (OCP) and Zoning Bylaws. Government determined housing needs are based on the post pandemic 2021 Census, but these needs may be adjusted with the upcoming 2026 census findings. Further work on the requirements from Bill 44 will continue in 2026.

*Steven Collyer leaves at 19:23*

- Staff Report - Bylaw 574, 2025 – Alternative Means of Publication – For Discussion  
Council discussed and supported information provided.
- Staff Report – Bylaw 581, 2025 – Freedom of Information – For Discussion  
Council discussed and supported information.

**Correspondence**

- Maria Condon, Boundary Minor Hockey Secretary – Spring Break Hockey Camp  
Staff to bring back information on Arena operations costs at the next Council meeting. Staff will inform Boundary Minor Hockey that Council's decision is pending.
- Cori Ramsay, UBCM President – Canada Community-Building Fund: Second Community Works Fund Payment for 2025/2026  
Council had a discussion on these funds. The funds are allocated to a reserve for future projects.

**Administrator's Report** – Council received the report for information. Report on file.

The CAO told Council that StellerVista Credit Union plans to donate funds to help cover ice rental expenses at the arena.

**Mayor and Council Reports**

Councillor Metcalf – Verbal

- The next WBCF meeting is scheduled for January 27, 2026, in Greenwood. During the Fall grant intake, \$56,400 was disbursed. The WBCF budget has been finalized.

Councillor Pownall – Verbal

- Went to a presentation regarding the Boundary Food Hub on November 27, 2025. A copy of the presentation was provided to the councillors.

Councillor Willsey – NoneCouncillor Dunsdon – NoneMayor McMynn – Verbal

- Upcoming Fire Department gift certificates to be given out. A pre-set sound system is to be donated to the Community Hall.

Question PeriodFinancial Reports – NoneBylaws & Policies

- a) Bylaw No.574, 2025 – Alternative Means of Publication – Three Readings

Moved/Seconded that Bylaw No. 574, 2025, A Bylaw to provide for Alternative means of Publication be **READ A FIRST TIME** on this 15th day of December 2025. **Carried**

Moved/Seconded that Bylaw No. 574, 2025, A Bylaw to provide for Alternative means of Publication be **READ A SECOND TIME** on this 15th day of December 2025. **Carried**

Moved/Seconded that Bylaw No. 574, 2025, A Bylaw to provide for Alternative means of Publication be **READ A THIRD TIME** on this 15th day of December 2025. **Carried**

- b) Bylaw 581, 2025 – Freedom of Information - Three Readings

Moved/Seconded that Bylaw No. 581, 2025, A Bylaw for the Administration of the *Freedom of Information and Protection of Privacy Act* be **READ A FIRST TIME** on this 15th day of December 2025. **Carried**

Moved/Seconded that Bylaw No. 581, 2025, A Bylaw for the Administration of the *Freedom of Information and Protection of Privacy Act* be **READ A SECOND TIME** on this 15th day of December 2025. **Carried**

Moved/Seconded that Bylaw No. 581, 2025, A Bylaw for the Administration of the *Freedom of Information and Protection of Privacy Act* be **READ A THIRD TIME** on this 15th day of December 2025. **Carried**

Planning – NoneBudgets/Accounts

Moved/Seconded that budgets and accounts totaling \$376,453.36 to be drawn on the general account and be paid. **Carried**

Correspondence for Info Only

Moved/Seconded the following Correspondence for Info only items:

- a) Lisa Beare, Minister of Education and Child Care – UBCM Meeting Summary
- b) Regional District of Kootenay Boundary – Building Inspection Reports to the end of November 2025

be received and filed

**Carried**

Correspondence for Info Only – to be held for two weeks only

Moved/Seconded the following Correspondence be held for two weeks:

- a) Ministry of Environment and Parks – New British Columbia Extended Producer Responsibility Requirements

be received and filed

**Carried**

*Martin Fromme, Kerstin Kleinhempel leave at 20:07 hours.*

In-Camera

Moved/Seconded that Council move In-Camera at 20:08 hours under Section 90(1)(e) – acquisition, disposition of land or improvements & Section 90(1)(c) labour relations or other employee relations.

Return to Regular Meeting at 20:30 hours.

Item moved from In-camera minutes to Regular meeting: Village of Midway Council supports West Boundary Community Forest Board's decision to purchase a woodlot.

Adjournment

Moved to adjourned at 20:32 hours.

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Mayor

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CAO Teggarty



## **MIDWAY COMMUNITY ASSOCIATION**

**Box 249**

**MIDWAY, BC - V0H 1M0**

Midway Council  
PO Box 160,  
Midway BC, V0H 1M0

The Midway Community Association wishes to purchase a portable wood fire pit for use at a variety of their community events such as, for example, the annual Halloween Warm-up Station. We are hoping to use such an item at other selected events during the year. However, before we purchase such a firepit, we realize we must obtain the council's permission to use this pit on a variety of village properties including areas of grass or pavement. In order to ensure damage is not done to village properties, a high quality under-pad, good apparently even on grass, would also be purchased.

Images of both the firepit and under pad are included for your perusal.

Please let us know your decision.

Thank you,

John Hibberson for the MCA



Dear Mayor and Midway Council,

Boundary Minor Hockey Association would like to request the use of the Boundary Expo Centre to hold a Spring Break Hockey Camp. We are currently in contact with a couple instructors from the Okanagan and would like to be able to provide them with some suitable dates that the camps could be held. For this purpose, BMHA would like to request the use of the Boundary Expo Centre during March 20-29<sup>th</sup>. We would appreciate the opportunity to consider a 5-day camp, although this may change based on instructor availability and affordability.

At this time, BMHA is seeking an instructor to provide full day sessions with the opportunity to focus on each of our local teams (U7, U9, U11, U13) individually with addition to possible U15 and U18 sessions for individuals both locally and outside of the Boundary area. This would ideally lead to BMHA utilizing the Boundary Expo Centre for 10hrs/day if all sessions are provided.

Thank you for considering this request. We look forward to providing another Hockey Camp in our area.

Maria Condon  
BMHA Secretary

## ARENA RESULTS

General Ledger	Description	March 2022 Actual	March 2023 Actual	March 2024 Actual	March 2025 Actual
		ICE REMOVED MAR 18 2022	ICE REMOVED FEB 28 2023	ICE REMOVED MAR 23 2024	ICE REMOVED FEB 23 2025
<b>Arena Revenue</b>					
1-01-700	ARENA ICE RENTAL REVENUE	(1,932.00)	(81.19)	(2,700.58)	(50.00)
1-01-730	ARENA NON-ICE RENTALS & REVENUE	-	-	-	-
<b>*P</b>	<b>Arena Revenue</b>	<b>(1,932.00)</b>	<b>(81.19)</b>	<b>(2,700.58)</b>	<b>(50.00)</b>
<b>Arena Expenses</b>					
2-01-600	ARENA WAGES & BENEFITS	4,669.80	67.00	3,852.43	-
2-01-610	ARENA BUILDING MAINT & INSURANCE *	194.03	261.74	13.68	1,481.13
2-01-611	ARENA BUILDING MAINT WAGES AND	2,576.24	2,173.66	518.98	2,358.73
2-01-620	ARENA BUILDING UTILITIES	1,003.81	2,997.81	4,762.87	1,898.02
2-01-630	ARENA EQUIPMENT MAINT & INSURANCE *	-	-	-	-
2-01-640	ARENA ZAMBONI EXPENSES	151.50	339.21	211.83	334.24
2-01-641	ARENA ZAMBONI WAGES & BENEFITS	-	-	-	-
2-01-650	ARENA MATERIALS & SUPPLIES	59.44	406.58	207.47	-
<b>*P</b>	<b>Arena Expenses</b>	<b>8,654.82</b>	<b>6,246.00</b>	<b>9,567.26</b>	<b>6,433.24</b>
<b>**P</b>	<b>Operating (Surplus) Deficit</b>	<b>6,722.82</b>	<b>6,164.81</b>	<b>6,866.68</b>	<b>6,383.24</b>

 HOCKEY  
 SCHOOL MAR  
 17? NEW  
 CHILLER  
 CONDENSER  
 INSTALLED

 HOCKEY  
 CAMP MAR 18-  
 22 2024

\* NOTE ANNUAL INSURANCE COSTS FOR LIABILITY AND EQUIPMENT ARE EXCLUDED FROM THIS REPORT.



**VILLAGE OF MIDWAY**  
**VILLAGE OF MIDWAY**  
**ARENA**  
**OPERATING RESULTS BY YEAR**

Page 1 of 1  
2026-Jan-7  
10:12:52AM

General Ledger	Description	2023 Actual	2024 Actual	2025 Actual
<b>Arena Revenue</b>				
1-01-700	ARENA ICE RENTAL REVENUE	(23,107.50)	(26,439.37)	(27,719.69)
1-01-730	ARENA NON-ICE RENTALS & REVENUE	(16,606.83)	(16,136.34)	(16,737.20)
1-01-740	ARENA UTILITIES REIMBURSMENT	0.00	0.00	0.00
1-01-745	ARENA - SALE OF EQUIPMENT	0.00	0.00	0.00
1-01-440	ARENA CONCESSION RENTALS	(1,375.00)	(1,375.00)	(835.00)
1-01-220	REGIONAL DISTRICT ARENA GRANT	(25,439.00)	(26,711.00)	(27,512.00)
1-01-201	Arena - Grants from other Organizations	0.00	0.00	0.00
*P	<b>Arena Revenue</b>	<b>(66,528.33)</b>	<b>(70,661.71)</b>	<b>(72,803.89)</b>
<b>Arena Expenses</b>				
2-01-600	ARENA WAGES & BENEFITS	36,004.37	43,490.57	40,166.89
2-01-610	ARENA BUILDING MAINT & INSURANCE	38,277.91	37,124.77	31,132.58
2-01-611	ARENA BUILDING MAINT WAGES AND BENEFITS	0.00	0.00	13,013.67
2-01-620	ARENA BUILDING UTILITIES	47,973.21	47,526.42	39,618.98
2-01-630	ARENA EQUIPMENT MAINT & INSURANCE	3,980.83	3,059.41	6,111.79
2-01-640	ARENA ZAMBONI EXPENSES	6,323.49	10,911.99	2,984.08
2-01-641	ARENA ZAMBONI WAGES & BENEFITS	0.00	0.00	2,282.53
2-01-650	ARENA MATERIALS & SUPPLIES	5,250.36	5,470.45	6,891.28
2-01-660	ARENA MISC. EXPENSE	0.00	674.46	756.56
2-01-670	ARENA RISK MANAGEMENT	2,350.28	2,240.06	2,817.52
2-01-671	ARENA RISK MANAGEMENT WAGES & BENEFITS	0.00	0.00	902.99
*P	<b>Arena Expenses</b>	<b>140,160.45</b>	<b>150,498.13</b>	<b>146,678.87</b>
**P	<b>Operating (Surplus) Deficit</b>	<b>73,632.12</b>	<b>79,836.42</b>	<b>73,874.98</b>

\*\*\* End of Report \*\*\*

# **VILLAGE OF MIDWAY BYLAW NO. 574, 2025**

## **A BYLAW TO PROVIDE FOR ALTERNATIVE MEANS OF PUBLICATION**

**WHEREAS**, a Council must give notice of certain bylaws, public meetings, elections, public hearings, disposition of land or other things by advertising, if the *Community Charter* or another Act requires notice to be given;

**AND WHEREAS**, pursuant to section 94.2(1) a Council may, by bylaw, provide for alternative means of publishing a notice instead of publishing the notice in a newspaper in accordance with section 94.1(1)(a) and (b);

**AND WHEREAS**, pursuant to section 94.2(2) a bylaw adopted under this section must specify at least two means of publication by which a notice is to be published, not including posting in the public notice posting places;

**AND WHEREAS**, Council is satisfied that the advertising methods set out in this bylaw are likely to bring matters advertised by that method to the attention of substantially all residents in the area to which the bylaw, resolution or other thing relates, or in which the meeting or hearing is to be held;

**AND WHEREAS**, Council considers that the advertising methods set out in this bylaw are reliable, suitable for providing notices, and accessible, within the meaning of the Public Notice Regulation B.C. Reg. 52/2022;

**NOW THEREFORE**, that the Council of the Village of Midway in open meeting assembled, hereby **ENACTS AS FOLLOWS:**

1. Advertising Method: Any notice required to be advertised under section 94 of the Community Charter of a bylaw, resolution, meeting, public hearing or other matter may be given by using the following methods to advertise statutory notices, not including posting in the public notice posting places:
  - a. Electronically by posting notice on the Village of Midway website
  - b. Electronically by posting notice on the Village of Midway Facebook page
2. This bylaw may be cited for all purposes as “Village of Midway Alternative Means of Publication Bylaw No. 574, 2025”.

**READ A FIRST TIME** this **15<sup>th</sup>** day of **December**, **, 2025**

**READ A SECOND TIME** this **15<sup>th</sup>** day of **December**, **2025**

**READ A THIRD TIME** this **15<sup>th</sup>** day of **December**, **, 2025**

**ADOPTED** this **12<sup>th</sup>** day of **January**, **2026**

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## **Mayor**

## **Chief Administrative Officer**

I hereby certify this to be a true and correct copy of Bylaw No. 574, 2025, a Bylaw to provide for Alternative Means of Publication, as adopted on the 12<sup>th</sup> of January, 2026.

Lisa Teggarty  
Chief Administrative Officer

**VILLAGE OF MIDWAY  
BYLAW NO. 581, 2025**

**A BYLAW FOR THE ADMINISTRATION OF THE *FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT*.**

**WHEREAS**, Section 77 (a) of the *Freedom of Information and Protection of Privacy Act*, requires a local government to pass a bylaw or other instrument by which the local public body acts to designate a person or group of persons as the Head of the municipality for the purposes of the Act;

**AND WHEREAS**, Section 77(c) of the *Freedom of Information and Protection of Privacy Act*, permits a local government to set any fees the municipality requires to be paid under Section 75 of the act;

**NOW THEREFORE**, that the Council of the Village of Midway in open meeting assembled, hereby **ENACTS AS FOLLOWS:**

1. The Corporate officer of the Village of Midway is designated as the Head for the purpose of the Act.
  - a. The Head will be responsible for:
    - i. Being a point of contact for privacy-related matters such as privacy questions or concerns;
    - ii. Supporting the development, implementation and maintenance of privacy policies and/or procedures; and
    - iii. Supporting the public body's compliance with the *Freedom of Information and Protection of Privacy Act*.
2. Fees
  - a. A non-refundable application fee is charged for Freedom of Information applications as set by the *Freedom of Information and Protection of Privacy Regulation of British Columbia*.
  - b. The Schedule of Maximum Fees as established by the *Freedom of Information and Protection of Privacy Regulation of British Columbia*, as amended from time to time, shall be the maximum fees charged by the Village as permitted under the *Regulation Schedule 1*.
  - c. If an applicant is required to pay a fee for services under section 2(a) and 2(b) a 50% deposit of the estimated fees will be required prior to the processing of the request if the total estimated fees exceed \$100.
3. A *Prescribed Form* under Section 25 (4) of the *Freedom of Information and Protection of Privacy Act* must be completed. The *Prescribed Form* is set out in *Schedule 2* of the *Freedom of Information and Protection of Privacy Regulation of British Columbia*.
4. This Bylaw may be cited for all purposes as "The Village of Midway Freedom of Information Bylaw No. 581, 2025".

**VILLAGE OF MIDWAY  
BYLAW NO. 581, 2025**

5. The “Village of Midway Freedom of Information By-Law No. 256, 1994” and scheduled hereto is hereby **repealed**.

**READ A FIRST TIME** this                   **15th**           day of           **December**   , **2025**  
**READ A SECOND TIME** this               **15th**           day of           **December**   , **2025**  
**READ A THIRD TIME** this               **15th**           day of           **December**   , **2025**  
**ADOPTED** this                       **12th**           day of           **January**   , **2026**

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**Mayor**

**Chief Administrative Officer**

I hereby certify this to be a true and correct  
copy of Bylaw No. 581, 2025 A Bylaw for the  
Administration of the *Freedom of Information and*  
*Protection of Privacy Act*, as adopted on the 12th of  
January, 2026.

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Lisa Teggarty  
Chief Administrative Officer

**Cheque Listing For Council**

2026-Jan-8

1:12:25PM

<b>Cheque Cheque #</b>	<b>Date</b>	<b>Vendor Name</b>	<b>Invoice #</b>	<b>Invoice Description</b>	<b>Invoice Amount</b>	<b>Cheque Amount</b>
20250405	2025-12-17	FORTIS BC	2610881	COMM CENTRE UPGR - FORTIS LINE	29,567.09	29,567.09
20250406	2025-12-19	1158417 BC LTD., CANCO	NOV 2025	NOVEMBER 2025 ZAMBONI PROPAN	259.80	259.80
20250407	2025-12-19	FROMMEE, ELAINE	2025 THANKYOU	2025 THANK YOU	600.00	600.00
20250408	2025-12-19	MCMYNN'S FAMILY FOODS	NOV 2025	NOVEMBER 2025 PURCHASES	88.86	88.86
20250409	2025-12-19	AIR LIQUIDE CANADA INC.	79671077	CYLINDER LEASE DEC 1/25 - NOV 30	295.13	295.13
20250410	2025-12-19	BBFD	1338769	PUBLIC WORKS FUEL EXPENSES BE	831.84	831.84
20250411	2025-12-19	BLACK PRESS GROUP LTD	BPI360502	V/S RECRUITMENT	292.12	292.12
20250412	2025-12-19	CAPILANO UNIVERSITY	PADM SPRING 26	STAFF TRAINING, LISA, PADM SPRIN	1,263.24	1,263.24
20250413	2025-12-19	FORTISBC-ELECTRICITY	SEPT28-NOV28/2	POWER FROM SEPT 28 - NOV 28/25	4,884.10	4,884.10
20250414	2025-12-19	FORTISBC-NATURAL GAS	NOVEMBER 2025	NOVEMBER 2025 NATURAL GAS	2,465.89	2,465.89
20250415	2025-12-19	MUNICIPAL PENSION PLAN	20251206	MPP CONTRIBUTIONS, PAY PERIOD	5,425.25	5,425.25
20250416	2025-12-19	SHAW BUSINESS	3193006	DECEMBER 2025 LANDLINES	291.76	291.76
20250417	2025-12-19	TELPAY	2025-11-0083509	TELPAY FOR BUSINESS NOVEMBER	42.50	42.50
20250418	2025-12-19	TELUS BUSINESS CONNECT	MED DEC 2025	MED CLINIC PHONES DECEMBER 26	54.90	54.90
20250419	2025-12-19	TELUS COMMUNICATIONS INC	BP DEC25-JAN26	DEC 2025 - JAN 2026 BLUE PAGES	79.38	89.66
20250419			DEC 2025	LANDLINES DEC 2025	10.28	
20250420	2025-12-19	TELUS MOBILITY	FD DEC 2025	FIRE CHIEF CELL PHONE & TABLETS	99.68	99.68
20250421	2025-12-19	ULINE CANADA CORPORATION	17224937	ARENA RISK - GAS CYLINDER CABIN	1,328.81	1,328.81
20250422	2025-12-19	VIRGIN PLUS	DEC 2025	V/S CELL PHONE DEC 2025	76.16	76.16
20260000	2026-01-06	MCMYNN'S BUILDING CENTRE	DEC 2025	DECEMBER 2025 PURCHASES	190.66	190.66
20260001	2026-01-06	BBFD	1339577	PW EQUIP - CL PREMIUM FUEL	17.24	1,113.11
20260001			1343970	EMERGENCY SERVICES FUEL EXPENSE	447.07	
20260001			1343971	PUBLIC WORKS FUEL EXPENSES MI	648.80	
20260002	2026-01-06	CANADA POST	94000250170	DEC 19 NEWSLETTER	65.58	131.16
20260002			97000236100	NOV 30 NEWSLETTER	65.58	
20260003	2026-01-06	CHINA CREEK INTERNET	523820	KV SAT HALL INTERNET JAN 2026	39.15	39.15
20260004	2026-01-06	COLLABRIA	DEC 2025	DECEMBER 2025 PURCHASES	6,896.58	6,896.58
20260005	2026-01-06	FORTISBC-ELECTRICITY	NOV24-DEC22/25	POWER FROM NOV 24 - DEC 22/25	694.28	694.28
20260006	2026-01-06	MUNICIPAL PENSION PLAN	20251220	MPP CONTRIBUTIONS, PAY PERIOD	5,425.23	10,872.27
20260006			20260103	MPP CONTRIBUTIONS, PAY PERIOD	5,447.04	
20260007	2026-01-06	PACIFIC BLUE CROSS	1790410	JANUARY 2026 PREMIUMS	3,831.02	3,831.02
20260008	2026-01-06	SHAW CABLE	FEB 2026	INTERNET FOR FEBRUARY 2026	568.91	1,158.60
20260008			JAN 2026	INTERNET FOR JANUARY 2026	589.69	
20260009	2026-01-06	SUPERIOR PROPANE	55783147	ZAMBONI EXP - CYLINDER RENTAL	1.58	72.02
20260009			56010488	ZAMBONI EXP - BULK PROPANE	70.44	
20260010	2026-01-06	TELUS MOBILITY	PW DEC25-JAN26	PUBLIC WORKS CELL PHONES + ME	307.55	307.55
(EFT) 712	2025-12-19	RIDDLE, CATHY				
(EFT) 713	2025-12-19	BOLTZ, JOHN M				
(EFT) 714	2025-12-19	WALKER, LESLIE				
(EFT) 715	2025-12-19	CAMERON, PHIL				
(EFT) 716	2025-12-19	DARADICS, MELISSA				
(EFT) 717	2025-12-19	KAMIGOCHI, CAMERON				

<b>Cheque Cheque #</b>	<b>Date</b>	<b>Vendor Name</b>	<b>Invoice #</b>	<b>Invoice Description</b>	<b>Invoice Amount</b>	<b>Cheque Amount</b>
(EFT) 718	2025-12-19	LOVETT, TAMARA N				
(EFT) 719	2025-12-19	KREUZER, MARIE				
(EFT) 720	2025-12-19	JOHNSON, STEVEN M				
(EFT) 721	2025-12-19	TEGGARTY, LISA M				
(EFT) 722	2025-12-19	COTE, DAVID				
(EFT) 723	2025-12-19	KLEINHEMPPEL, KERSTIN				
(EFT) 724	2025-12-19	KORTMEYER, COREY J				
(EFT) 725	2025-12-19	POWNALL, AARON K				
(EFT) 726	2025-12-19	METCALF, DARRIN				
(EFT) 727	2025-12-19	DUNSDON, RICHARD				
(EFT) 728	2025-12-19	MCMYNN, DOUGLAS C				
(EFT) 729	2025-12-19	WILLSEY, JUDITH A				
(EFT) 730	2025-12-19	NORTH MOUNTAIN CONSTRUCTION LTD	1492*12	COMMUNITY CENTRE RENOVATION	247,848.60	247,848.60
(EFT) 731	2025-12-19	DUNSDON, RICHARD	DEC 18/25	COMMUNITY GARDEN - TRACTOR B	235.19	235.19
(EFT) 732	2025-12-19	A.C.E. COURIER SERVICES	6113109	FIRE DEPT - MUNCKHOF MANUFAC1	37.45	37.45
(EFT) 733	2025-12-19	LIDSTONE & COMPANY BARRISTERS AND SOLICITORS	63553	LEGAL ADVICE - LITIGATION	1,653.12	1,653.12
(EFT) 734	2025-12-19	CIVICINFO BC	2025-0731	JOB POSTING - DEPUTY CORPORAT	208.95	208.95
(EFT) 735	2025-12-19	AMAZON.COM.CA ULC	CA5ABEY3C74	AIRPORT, PARKS, ARENA & SEWER	344.06	344.06
(EFT) 736	2025-12-19	BROGAN FIRE & SAFETY	30282818	FIRE DEPT & RURAL - HELMET LIGH	6,221.05	6,221.05
(EFT) 737	2025-12-19	MORFCO	276259	STREET MAINT - PLOW BLADE	521.23	521.23
(EFT) 738	2025-12-19	CASEWARE INTERNATIONAL INC	INV859871	CASEWARE ESSENTIALS SOFTWARE	1,412.32	1,412.32
(EFT) 739	2025-12-19	1508120 B.C. LTD, ROUTE 3 PRINTING	INV-0267	FIRE DEPT & RURAL - DUFFEL BAGS	3,625.44	3,625.44
(EFT) 740	2025-12-19	FALCON EQUIPMENT LTD	120054701	PW CAPITAL - SNOW PLOW	13,328.00	13,328.00
(EFT) 741	2025-12-19	IKAMOTSIPI CARLETON RESCUE INC	273	FIRE DEPT - CARABINER, ROPE, BEI	4,050.60	4,050.60
(EFT) 260000	2026-01-05	RIDDLE, CATHY				
(EFT) 260001	2026-01-05	BOLTZ, JOHN M				
(EFT) 260002	2026-01-05	WALKER, LESLIE				
(EFT) 260003	2026-01-05	CAMERON, PHIL				
(EFT) 260004	2026-01-05	DARADICS, MELISSA				
(EFT) 260005	2026-01-05	KAMIGOCHI, CAMERON				
(EFT) 260006	2026-01-05	LOVETT, TAMARA N				
(EFT) 260007	2026-01-05	KREUZER, MARIE				
(EFT) 260008	2026-01-05	JOHNSON, STEVEN M				
(EFT) 260009	2026-01-05	TEGGARTY, LISA M				
(EFT) 260010	2026-01-05	COTE, DAVID				
(EFT) 260011	2026-01-05	KLEINHEMPPEL, KERSTIN				
(EFT) 260012	2026-01-05	KORTMEYER, COREY J				
(EFT) 260013	2026-01-06	NORTH MOUNTAIN CONSTRUCTION LTD	1492*13	COMMUNITY CENTRE RENOVATION	243,804.55	243,804.55
(EFT) 260014	2026-01-06	KETTLE VALLEY ELECTRIC LTD.	3094	ARENA BLDG - REPLACE LIGHTS AT	384.51	384.51
(EFT) 260015	2026-01-06	ENVIRONMENTAL OPERATORS CERTIFICATION PR	161240	JOHN'S 2026 MEMBERSHIP DUES	187.95	187.95
(EFT) 260015	2026-01-06		163191	PHIL'S 2026 MEMBERSHIP DUES	187.95	375.90

**Cheque Listing For Council**

2026-Jan-8

1:12:25PM

Cheque Cheque #	Cheque Date	Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
(EFT) 260016	2026-01-06	CARO ANALYTICAL SERVICES	IC2531625	DECEMBER 9 WATER TEST	202.13	404.26
(EFT) 260016			IC2532288	DECEMBER 16 WATER TEST	202.13	
(EFT) 260017	2026-01-06	DUNSDON, RICHARD	DEC 2025	COMM GARDEN - SEEDS (RILKOFF,	129.74	129.74
(EFT) 260018	2026-01-06	A.C.E. COURIER SERVICES	9776988	PW CAPITAL - FALCON EQUIPMENT	50.83	50.83
(EFT) 260019	2026-01-06	SHKRABUIK, THOMAS RANDOLPH	DEC 2025	COMPUTER MAINTENANCE DECEM	2,600.00	2,600.00
(EFT) 260020	2026-01-06	ROLLINS MACHINERY LTD	MS21411	PARKS M&S - BEAR PROOF GARBAC	4,836.16	4,836.16
(EFT) 260021	2026-01-06	1454605 BC LTD, DBA JESSE JAMES BOBCAT&LAN	1506	KV SAT HALL SNOW PLOWING DECE	756.00	1,596.00
(EFT) 260021			1507	KV GOLF COURSE SNOW PLOWING	840.00	
(EFT) 260022	2026-01-06	NUTECH SAFETY LTD	108338	ARENA BLDG - SEMI ANNUAL INSPEI	422.10	422.10
(EFT) 260023	2026-01-06	BEST SECURITY OKANAGAN	129537	PARK WASHROOMS - JAN 1 - MAR 3	141.59	141.59
(EFT) 260024	2026-01-06	AMAZON.COM.CA ULC	CA5ABEY59NR	SEWER PLANT - DISSOLVED OXYGE	341.49	341.49
(EFT) 260025	2026-01-06	HIGASHI, WENDY	53	COMM CENTRE UPGRADE DECEMBER	2,625.00	2,625.00
(EFT) 260026	2026-01-06	LARIX TREE SERVICES	2528	PARKS RISK MAN. - WINDSTORM TR	3,675.00	3,675.00
(EFT) 260027	2026-01-06	COLLYER, STEVEN	0010	SPECIAL PROJECT - DEC 15 PRESEI	120.00	120.00
(EFT) 260028	2026-01-06	PROVINCE OF BC, MINISTRY OF TRANSPORTATION	2021857	STREET LIGHT COST SHARING OCT	110.52	110.52
(EFT) 260029	2026-01-06	FALCON EQUIPMENT LTD	120054598	PW CAPITAL - SALTDODG PRO-M	9,912.00	12,042.70
(EFT) 260029			120054702	PW CAPITAL - SNOWDOGG MOUNT,	2,130.70	

**Total 680,075.82**

\*\*\* End of Report \*\*\*

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**From:** "EHU Feedback WLRS:EX"

**Date:** Wednesday, December 17, 2025 at 3:43 PM

**To:**

**Subject:** Midway - Invitation: BC Government Webinar on Possible Amendments to Water Sustainability Act to Improve Access to Essential Water Use During a Curtailment Order

Hello,

The Province is considering updating the essential water use provisions in the *Water Sustainability Act* (WSA). This work may result in legislative changes and/or the establishment of new authorities under the WSA and may be of interest to local governments who are water suppliers.

You are invited to attend a webinar to learn more about the possible amendments, to ask questions and to provide feedback, either at the webinar or later by email ([EHU@gov.bc.ca](mailto:EHU@gov.bc.ca))

**When:** Thursday, January 29<sup>th</sup>, 10:00 a.m. – 11:00 a.m. PST

**To register for the webinar:** [REGISTER HERE](#)

Additional information describing the policy proposal is attached.

Thank you,

Heather

**Heather Leschied, Water Policy Advisor (she/her)**

Watershed Stewardship and Security Branch

Water, Fisheries and Coast Division

Ministry of Water, Land and Resource Stewardship

[Heather.Leschied@gov.bc.ca](mailto:Heather.Leschied@gov.bc.ca)

*I acknowledge with respect and gratitude that I live and work in the traditional territories of the Ktunaxa, Syilx, and Sinixt peoples.*



## Improving Access to Essential Water Use During a Curtailment Order

The Government of British Columbia is undertaking policy work related to water curtailment for human health and safety needs. This initiative may be of particular interest to community water suppliers, local authorities and First Nations.

Under the *Water Sustainability Act* water use curtailment is a measure taken during times of water scarcity, where some water users, particularly unauthorized users or those with junior water rights, may be required to reduce or stop their water use. This is done to protect senior licence holders, regionally significant aquatic ecosystems or fish populations. Curtailment is considered as a last resort, implemented only after unauthorized use has been addressed and voluntary conservation efforts have been unsuccessful in restoring stream flows.

Under current legislation, when water is curtailed, decision makers cannot prohibit the use of water for "Essential Household Use", defined in the *Water Sustainability Act* as up to 250L/day per dwelling for drinking water, food preparation, sanitation and pets. However, this protection does not apply to all types of water licences, and the water needs of essential services are not specifically protected under the current framework.

The Ministry of Water, Land and Resource Stewardship (WLRS) is exploring ways to ensure that water for household and essential human health and safety needs is protected and managed fairly during curtailment periods, in a manner that reflects the needs of all British Columbians. This work may result in legislative changes and/or the establishment of new authorities under the *Water Sustainability Act*.

Questions and concerns can be sent to [EHU@gov.bc.ca](mailto:EHU@gov.bc.ca). Additional information and resources on drought and water scarcity in BC are available at [www.gov.bc.ca/drought](http://www.gov.bc.ca/drought).

Dear colleagues:

As 2025 draws to a close, I want to extend my gratitude for the work you do in your communities. Your dedication has been essential in advancing the priorities of British Columbians and building stronger, more resilient communities across the province.

I truly value connecting with each of you and I especially appreciate the opportunities to connect with you at in-person events.

Thank you to those of you who were able to attend UBCM in September. Local governments showed very strong engagement at this year's UBCM convention, with more than 1,500 requests submitted for Ministry, Agencies, Commissions and Corporations (MACC), Minister, and Minister of State meetings.

As always, we encourage continued outreach and collaboration from local governments on any structural changes you may be considering that advance the interests of your communities.

As you know, the Ministry of Housing and Municipal Affairs welcomed a new minister, Christine Boyle, in July. Throughout her career, Minister Boyle has been a strong advocate for social justice, affordable housing, and climate action. She previously served as Minister of Indigenous Relations and Reconciliation and before her time with the Provincial Government served on Vancouver's City Council.

British Columbians have trusted us to deliver for them in ways that make a tangible difference in their daily lives. In 2025, we worked toward delivering on our mandate through

- amendments to local election legislation and regulation to improve accessibility, inclusivity, and administration of local elections;
- changes to the Vancouver Charter to modernize its conflicts of laws provision;
- extension of in-stream protections for development cost charges in Metro Regional District;
- amending the regulation for payment of development finance charges by instalments to provide a more useful tool for developers to delay payment of charges (25 percent at building permit, 75 percent at occupancy or four years), adding on-demand sureties as a financial security, and protecting local governments from undue risk of non-payment;
- amending regulations for borrowing to increase the capacity of municipalities

- adjusted the maximum amount of total short-term capital borrowing from \$50 to \$150 per capita (based on municipal population) in the Short Term Capital Borrowing Limit Regulation
- adjusted the electoral approval free zone from 5 percent to 10 percent of eligible municipal revenue in the Municipal Liabilities Regulation;
- clarification of earlier amendments relating to tax sales and vulnerable persons;
- amendments to support the new Fire Safety Act by enabling regional districts to more easily comply with new requirements;
- a wide range of public infrastructure projects being undertaken and completed through the Growing Community Fund;
- engagement with local governments at UBCM session and focus groups on proposed changes to responsible conduct; and
- legislation that includes amendments supporting reconciliation to allow for closed meetings for sensitive cultural information relating to First Nations interests and to require the closing of meetings to protect confidential information related to government-to-government meetings between municipalities and First Nations or between local governments.

Our collaborative efforts will continue to have positive impacts on communities throughout British Columbia. These efforts reflect our shared commitment to creating safe, inclusive, and thriving communities. It is important orders of government work collaboratively together and we have that focus at the staff level.

On behalf of the Local Government Division at the Ministry of Housing and Municipal Affairs, I wish you and your communities all the best for a very happy and healthy 2026.

**Tara Faganello, CPA CGA BA Ec. (she/her)**

**Assistant Deputy Minister**

**Local Government Division | Ministry of Housing and Municipal Affairs**

**And Inspector of Municipalities**

**778-698-3325**



**Where ideas work**

**From:** "Jay Chalke, BC Ombudsperson"  
**Reply-To:**  
**Date:** Tuesday, January 6, 2026 at 12:31 PM  
**To:**  
**Subject:** Updated Open Meetings Guide for local governments

Good afternoon,

I'm pleased to share with you the Second Edition of our [Open Meetings: Best Practices Guide for Local Governments in British Columbia](#), now available on our website.

Open meetings are fundamental to democratic governance. They allow members of the public to observe decision-making in action, strengthening transparency, accountability, and public trust. While the legislative framework for open and closed meetings in BC remains unchanged, the way local governments conduct meetings has evolved – particularly in light of new technologies and the lasting impacts of the COVID-19 pandemic.

That's why we've revised our 2012 guide to reflect today's realities. The updated guide includes:

- plain language explanations of the open meeting rule
- clear examples of what constitutes a meeting
- guidance on when meetings may be closed
- considerations for electronic and hybrid meetings
- best practices for local governments to promote transparency

This guide is intended to be a practical tool for elected officials, staff, and anyone involved in the administration of local government meetings. We encourage you to share it with your teams and use it as a reference in your ongoing work to serve your communities fairly and openly.

The guide is available online at [bcombudsperson.ca](http://bcombudsperson.ca)

If you have questions or would like to discuss how we can support you in promoting fairness and transparency, please don't hesitate to reach out.

Thank you for your continued commitment to good governance.

Jay



**Jay Chalke** (he/his)

**BC Ombudsperson**  
Ombudsperson



Our office is located on the traditional lands of the Lekwungen (Lekwungen) People and ancestors and our work extends across the traditional territories of the First Nations peoples within what we now call British Columbia. We honour the many territorial keepers of the lands and waters where we work.

**From:** "WLRS Water Supply Status WLRS:EX"

**Date:** Friday, December 19, 2025 at 9:02 AM

**Cc:** "WLRS Water Supply Status WLRS:EX"

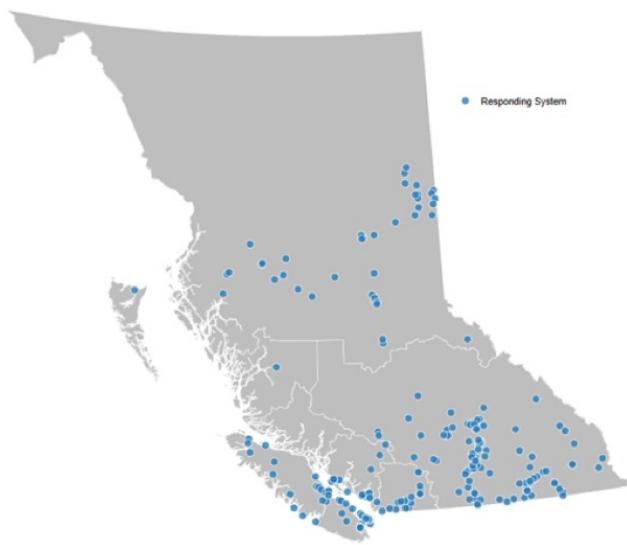
**Subject:** Conclusion and next steps for Water Supply Surveys: Province of BC - Water Supply Status Survey



Good morning,

The Ministry of Water, Land and Resource Stewardship (WLRS) thanks each of the community water suppliers that completed one of the 352 **Water Status Supply Surveys** we received since June 2025. We appreciate your participation in this initiative and acknowledge the time and effort you took to complete the survey. With the majority of survey respondents across the province reporting no concerns regarding water supply, WLRS closed the survey on September 30, 2025.

2025 Water Supply Survey Respondents



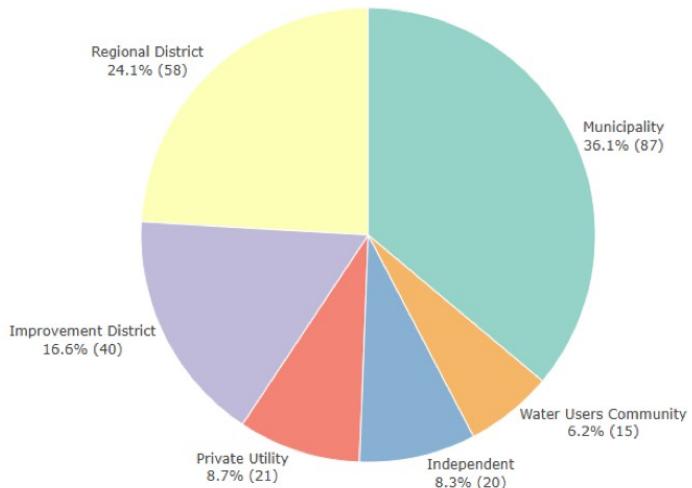
### How were survey responses used?

Your survey responses helped improve situational awareness for the provincial government regarding the impact of drought on community water supplies throughout the drought season as well as insight into the additional challenges water suppliers are facing in BC. For systems experiencing water supply challenges, information was shared in real-time with internal provincial government staff and with the relevant Regional Health Authority.

After the survey closed, our team analyzed the responses to identify trends and key issues affecting water systems, and we're pleased to share this information with you.

## Who did we hear from?

We received survey responses from 241 water systems that included regional district, municipal, improvement district, utilities, water users' communities and independent systems.



## What did we hear?

Throughout the survey period, three water systems indicated that they were experiencing a water supply shortage and 10 water systems reported that they were anticipating a water supply shortage. The survey responses highlighted a range of issues water suppliers are facing across the province, not just drought. Many of these systems noted multiple factors contributing to their water supply challenges. The predominant factors included:

- Drought (72%)
- Insufficient raw or potable water storage (56%)
- Infrastructure issues including aging and leaks (28%)
- Insufficient source capacity (28%)

Other challenges included well interference, source area disturbance, increased seasonal demand, funding limitations, saltwater intrusion and water quality concerns.

## What did we learn?

In 2025 we expanded our survey distribution to include additional types of community water suppliers and refined our survey questions. As a result, we were able to get a clearer picture of the issues community water suppliers are navigating across BC. We can see from the survey data this year that water suppliers are facing complex challenges.

Government is interested in supporting water suppliers to improve their resilience to hazards such as drought. As our team builds a better understanding of the issues and challenges for water suppliers, we will be better able to identify ways to respond and support. You can expect to hear more from us on this for next year's drought season.

Any feedback related to the survey can be sent to [watersupplystatus@gov.bc.ca](mailto:watersupplystatus@gov.bc.ca). Information and resources on drought in B.C. are available at [www.gov.bc.ca/drought](http://www.gov.bc.ca/drought).

**Still experiencing drinking water supply challenges?**

We recognize that some water suppliers continue to face water supply challenges as we head into winter. If your water system experiences an emergency, please activate your Emergency Response and Contingency Plan and notify your Drinking Water Officer.

Sincerely,

**Water, Land and Resource Stewardship Drinking Water Team**

Watershed Stewardship and Security Branch

Water, Fisheries and Coast Division

B.C. Ministry of Water, Land and Resource Stewardship



Ministry of  
Water, Land and  
Resource Stewardship