



Regular Meeting of Council – December 15, 2025

Public persons are welcome to attend in person or via electronic means, zoom upon request.

Please note that when attending in-person, the meeting will be tape recorded.

We wish to acknowledge that this meeting is taking place on non-treaty traditional lands.

The Council of the Village of Midway agrees to uphold the Guiding Principles for Responsible Conduct as per Village of Midway's Policy No. 387

1. **Call to Order 18:00 Hours, Council Chambers 661 Eighth Ave., Midway BC**
2. **In-Camera**
 - Section 90(1)(j) — information that is prohibited, or information that if were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*
3. **Introduction of Late Items**
4. **Adoption of Regular Meeting Agenda of December 15, 2025**
5. **Delegation**
6. **Question Period**
7. **Adoption of Minutes**
 - Regular Meeting of November 24, 2025 (Page 6970 – 6971)
 - Special Meeting of December 9, 2025 (Page 6972)
8. **Business Arising**
 - Regular Meeting of November 24, 2025 (Page 6970 – 6971)
 - Special Meeting of December 9, 2025 (Page 6972)
9. **New and Unfinished Business**
 - a) Staff Report - Proactive Planning: Implementing Bill 44: Housing Statutes (Residential Development)
 - b) Staff Report - Bylaw 574, 2025 – Alternative Means of Publication – For Discussion
 - c) Staff Report – Bylaw 581, 2025 – Freedom of Information – For Discussion
10. **Correspondence**
 - a) Maria Condon, Boundary Minor Hockey Secretary – Spring Break Hockey Camp
 - b) Cori Ramsay, UBCM President – Canada Community-Building Fund: Second Community Works Fund Payment for 2025/2026
11. **Administrator's Report**
12. **Mayor and Council Reports**
13. **Question Period**
14. **Financial Report**
15. **Bylaws & Policies**
 - a) Bylaw 574, 2025 – Alternative Means of Publication – For Three Readings
 - b) Bylaw 581, 2025 – Freedom of Information – For Three Readings
16. **Planning**
17. **Budgets/Accounts** – \$376,453.36
18. **Correspondence for Info Only**
 - a) Lisa Beare, Minister of Education and Child Care – UBCM Meeting Summary
 - b) Regional District of Kootenay Boundary – Building Inspection Reports to the end of November 2025
19. **Correspondence for Info Only – to be held for two weeks only**
 - a) Ministry of Environment and Parks – New British Columbia Extended Producer Responsibility Requirements
20. **In-Camera**
 - Section 90(1)(e) – acquisition, disposition of land or improvements
 - Section 90(1)(c) – labour relations or other employee relations
21. **Adjournment**

Mayor McMynn opened the Regular Meeting of Council at 19.00 hours on November 24, 2025, Midway Council Chambers, 661 Eighth Ave., Midway, BC.

We wish to acknowledge that this meeting is taking place on non-treaty traditional lands.

The Council of the Village of Midway agrees to uphold the Guiding Principles for Responsible Conduct as per Village of Midway's Policy No. 387

Present: Mayor McMynn
Councillors Dunsdon, Willsey, Metcalf and Pownall

Staff: Cam Kamigochi, Executive Assistant

Public: Martin Fromme

Introduction of Late Items – None

Adoption of Agenda

Moved/Seconded that the November 24, 2025, Regular Meeting agenda be adopted as circulated.

Carried

Delegation - None

Question Period – None.

Adoption of Minutes

Moved/Seconded that the minutes from the Regular Meeting of November 3, 2025 (Page 6967 – 6969) be adopted as amended.

Carried

Business Arising

Regular Meeting of November 3, 2025 (Page 6967 – 6969) - None

New and Unfinished Business

- a) Resolution Amendment from Nov 3, 2025 meeting

Moved/Seconded THAT Council rescind resolution 051-2025 dated November 3, 2025: That Council approves the amended Fire and Life Safety Inspection Frequency, Policy No. 366.

Carried

053-2025

Moved/Seconded THAT Council Policy No. 366. Adopted on November 29, 1999, and reviewed and amended by resolution on April 2, 2007 be amended by deleting;

And replacing it with Council Policy No. 366. Life Safety Inspection Frequency adopted on November 3, 2025.

Carried

054-2025

- b) Staff Report – Bylaw 574, 2025 – Alternative Means of Publication – For Discussion

After discussion, Council agreed to table further discussion until the next meeting.

- c) Staff Report – 2025 Budget purchase request – Plow and sander

Moved/Seconded that the Village of Midway Council approves the purchase of a new plow and sander, at a cost of \$25,595.00 inclusive of GST, funded from the Equipment replacement reserve.

Carried

055-2025

- d) Staff Report – 2026 Regular Council Meeting dates

Moved/Seconded that the Village of Midway Council approves the 2026 Regular Council approves the 2026 Regular Council meeting schedule, option 1.

Carried

056-2025

- e) Staff Report – Village Office closure – Christmas & New Year holidays

Moved/Seconded that the Village of Council approves the Village Office closure on December 24th at midday to December 26th, and on December 31st at midday.

And that Council approves for staff to be paid for December 24th (half-day) and December 31st (half-day), with the remaining paid days from Statutory vacation pay.

Carried

057-2025

- f) AKBLG – Call for Resolutions 2026

Councillor Dunsdon will handle the resolutions and bring them back to Council for their approval.

Correspondence

- a) Safira Everitt, Grade 12 Grad Class – Ice Donation Request

Consistent with past practices, the request for donation of ice time has been denied.

Councillor Metcalf arrives at 19:17 hours.

- b) John Hibberson, Midway Community Association – Fire Pit purchase

Council discussed the topic and would like to table a decision until the Fire Chief and Public Works Foreman are consulted.

- c) Aidan McLaren-Caux, Councillor, Village of Nakusp & UBCM Small Community Representative – UBCM Small Community Check-in

Moved/Seconded to receive and file item 9(c)

Carried

- d) Tanya Reinert – Budget request re: Kids skating bars

Council discussed the request. Community Garden budget will donate \$200. After discussion, it was **Moved/Seconded** that the Village of Midway Council approves the donation of \$600 to BCSS for the construction of six skating bars for the Midway Arena.

Carried

058-2025

Administrator's Report – None**Mayor and Council Reports****Councillor Pownall** – None**Councillor Willsey** – Verbal

- Attended a webinar about modular buildings. Lots of interesting information, something we could consider. It's not a cheaper option, but it's much more efficient. In areas that lack skilled labour it can make a big difference.
- Energy futures webinars continue, looks like Canada is trending in the direction of embracing their natural resources and easing up on the electric vehicle mandate.
- Attended Heritage Conservation Act meeting. Lytton as an example was discussed. Archeological studies are also a big expense included in the procedure. This item will be going to AKBLG.
- Private members bill, regarding municipal planning was discussed.
- Was approached by a resident regarding a specific issue. Council agreed that any issues need to come through staff then Council.

Councillor Dunsdon – Verbal

- Bio solids, the Province is coming out with new regulations, need to get ahead of it.
- RDKB Solid Waste Management Plan is in process of being developed. Greenwood landfill could possibly turn into a transfer station.

Councillor Metcalf – Verbal

- WBCF grant disbursement meeting is November 25 at 4:30pm in Greenwood, there were 26 applicants for this intake.
- Tuesday December 2nd, WBCF Budget Meeting at 5pm, followed by a regular board meeting at 6:30pm, Midway Council Chambers.

Mayor McMynn – None**Question Period**

Martin Fromme asked if there was money available from the recreation tax to pay for items such as the skating bars? CAO will allocate the funds from the appropriate section of the budget.

Financial Reports – None**Bylaws & Policies**

- a) Bylaw 574, 2025 – Alternative Means of Publication – For Three Readings

Tabled until next meeting.

- b) Bylaw 578, 2025 – Water Services Rates Amendment Bylaw No. 578, 2025 – For Adoption

Moved/Seconded that Bylaw No. 578, 2025, to amend the Water Service Rates for the Village of Midway be **ADOPTED** on this 24th day of November **2025**.

Carried

059-2025

- c) Bylaw 579, 2025 – Sewer Services Rates Amendment Bylaw No. 579, 2025 – For Adoption

Moved/Seconded that Bylaw No. 579, 2025, to amend the Sewer Service Rates for the Village of Midway be **ADOPTED** on this 24th day of November **2025**.

Carried

060-2025

Planning – None**Budgets/Accounts**

Moved/Seconded that budgets and accounts totaling \$108,715.55 to be drawn on the general account and be paid. **Carried**

Correspondence for Info Only

Moved/Seconded the following Correspondence for Info only items:

- Regional District of Kootenay Boundary – Building Inspection Reports to the end of October 2025
- Nina Krieger, Minister of Public Safety and Solicitor General – UBCM Meeting Summary
- Tamara Davidson, Minister of Environment and Parks – Response letter, Request for Inclusion of Mattresses and Foundations in the Recycling Regulation)

be received and filed

Carried

Correspondence for Info Only – to be held for two weeks only – None

Martin Fromme leaves at 19:49 hours.

In-Camera

Moved/Seconded that Council move In-Camera at 19:49 hours under Section 90(1)(e) – acquisition, disposition of land or improvements & Section 90(1)(k) of the Community Charter – Discussions respecting the provision of a municipal service

Return to Regular Meeting at 20:16 hours.

Adjournment

Moved to adjourned at 20:16 hours.

Mayor McMynn opened the Special Meeting of Council at 18:00 hours on December 9, 2025, Midway Council Chambers, 661 Eighth Ave., Midway, BC.

We wish to acknowledge that this meeting is taking place on non-treaty traditional lands.

The Council of the Village of Midway agrees to uphold the Guiding Principles for Responsible Conduct as per Village of Midway's Policy No. 387

Present:	Mayor McMynn Councillors Dunsdon, Willsey, Metcalf & Pownall
Staff:	Lisa Teggarty, CAO
Gallery:	None

Introduction of Late Items – None

Adoption of Agenda

Moved/Seconded that the December 9, 2025, Special Meeting agenda be adopted as circulated.

Carried

Moved/Seconded that Council move In-Camera at 18:01 hours under Section 90(1)(e) – acquisition, disposition of land or improvements.

Carried

Return to Regular Meeting at 18:29 hours.

Moved to adjourned at 18:29 hours.

Mayor McMynn

CAO Teggarty



Staff Report – Item 9(a)

Date: December 15, 2025

File No: 0640-30

To: Chief Administrative Officer

From: Contract Planner

Subject: Proactive Planning: Implementing Bill 44: *Housing Statutes (Residential Development) Amendment Act, 2023*

RECOMMENDATION:

THAT Council receives the report for information.

ISSUE/PURPOSE:

To provide Council an update on implementing proactive planning requirements from Bill 44: *Housing Statutes (Residential Development) Amendment Act, 2023*.

BACKGROUND:

Provincial legislation

In November 2023, the Province adopted Bill 44: *Housing Statutes (Residential Development) Amendment Act, 2023*, which requires local governments to update their land use bylaws to allow more units per lot, complete housing needs reports every 5 years, and address inconsistencies between their OCP's and Zoning Bylaws to enable the identified 20-year housing need.

Bill 44 requirements and deadlines for local governments to enable more 'proactive planning' are summarized in the table below:

Bill 44 Required Task	Deadline
Zone for small-scale multi-unit housing (i.e. two units per lot)	June 30, 2024
Receive an interim housing needs report	January 1, 2025
Update the Official Community Plan (OCP) and Zoning Bylaw to accommodate the 20-year housing need identified in the interim housing needs report	December 31, 2025
Fix inconsistencies between the OCP and Zoning Bylaw resulting from zoning for small-scale multi-unit housing in 2024	December 31, 2025
Next Housing Needs Report received, based on 2026 Census data	December 31, 2028
Next OCP and Zoning Bylaw update, based on Housing Needs Report	December 31, 2030

2024 Zoning Bylaw Amendment

In June 2024, Village Council adopted Bylaw No. 561, 2024 to amend the Zoning Bylaw to allow two units on a parcel in zones which previously allowed only one unit. This met the first Bill 44 deadline.

Housing Needs and Land Use Bylaws

In February 2025, the Regional District of Kootenay Boundary completed an Interim Housing Needs Report based on the new provincial standard method. This report was completed following the provincial standard method and included 5- and 20-year housing projects for Midway.

With 325 existing households in the 2021 census, the projected 5-year need is for 52 new homes and 20-year need for 176 new homes, bringing the total to 501 homes in the village.

This report presents the findings from reviewing Midway's Official Community Plan (OCP) and Zoning Bylaw to ensure there are policies supporting a range of housing types and adequate land use in place to accommodate at least the 20-year projected housing need, meeting the third deadline set out by Bill 44.

This report also discusses next steps towards fixing inconsistencies between the OCP and Zoning Bylaw.

Findings

The Zoning Bylaw allows enough zoned capacity to exceed the identified 20-year housing need, with an oversupply of 660 units over the 20-year housing need, representing potential for almost 100 years of housing need.

It is noted that full build-out of every developable parcel to its maximum zoned capacity is very unlikely. Actual development of new homes will depend on factors such as market demand, infrastructure constraints, and economic conditions.

The Village has 776 individual parcels of land. Many properties in Midway consist of several parcels and the smaller parcel size means it is unlikely that each individual parcel can be developed under the Zoning Bylaw. As such, the analysis considered the minimum required lot size based on its zoning to filter out parcels that are too small to build on.

The current OCP envisions an additional 100 homes in Midway by 2031 to accommodate a population of 720 residents, which is aligned with the findings of the RDKB housing needs report (176 units over 20 years). The OCP speaks to a Village-owned Comprehensive Development area and Mobile Home Subdivision south of the Kettle River as two areas which could accommodate a large portion of the housing need. The recent zoning change in 2024 to allow two units per lot in many zones also helps address some of the identified housing need, as property owners are able to build suites and second homes on their properties 'as-of-right' where previously one unit per parcel was permitted.

Bill 44 requires local governments to review and, if necessary, update their OCP and Zoning Bylaw include the following elements from the Housing Needs Report:

Bylaw	Elements to Review	Updates Required
Official Community Plan (OCP)	Statements and map designations providing for at least the 20-year housing need, and	Yes - Update section 1.7.6, Population Change & Housing Need, in the next OCP update to include 20 year projections from the interim housing needs report.
	Housing policies respecting each class of housing need required to be addressed in the Interim Housing Needs Report (i.e. affordable, rental, special needs, seniors, family, etc.)	No - Housing policies in sections 3.2.3 through 3.2.7 already meet this requirement.

Zoning Bylaw	Permit at least the 20-year housing need	No – the Zoning Bylaw already allows enough zoned capacity (836 new units) to meet the 20-year housing need (176 new units).
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In the next OCP update, the Population Change and Housing Need section will be updated from showing 10-year projections to include the 20-year projections from the interim housing needs report. This would be combined with other updates discussed in the following section.

Next Steps

Bill 44 further requires that local governments take steps to address inconsistencies between their OCP and Zoning Bylaw. This analysis has begun for Midway. There are 84 parcels of land (11%) which currently do not align between their OCP designation and Zoning Bylaw zone. These are not a direct result from the 2024 zoning amendment to meet Bill 44 requirements, as the OCP provides flexibility in the number of units permitted across many different land use designations.

One element of the OCP that will need to be updated, in addition to the land use of some properties, will be the statement for the Rural Residential designation which currently envisions single-unit dwellings to provide more flexibility in how two units can be built on those lots, as is now permitted in the RUR1 zone.

Over the coming months, further details and considerations for how to address these inconsistencies will be presented to Council. A public hearing will be held to allow residents the opportunity to share feedback on proposed OCP and Zoning Bylaw amendments prior to final consideration and adoption by Council.

FINANCIAL/BUDGETARY IMPLICATIONS:

The Village received the provincial Local Government Housing Initiatives grant for \$153,271.00 for costs associated with meeting Bill 44 requirements.

COMMUNICATION:

A future public hearing will be held for the OCP and Zoning Amendment Bylaws. Residents will have the opportunity to review the proposed land use changes and share any feedback with Council prior to adoption.

GOVERNANCE CONSIDERATIONS:

Keeping the OCP and Zoning Bylaw updated and responsive to provincial legislation requirements supports future development opportunities in Midway.

STRATEGIC PRIORITY:

Proactive Land Use/Housing Diversity

Land Use - Leverage our assets for sustainability and maximize our land use for future generations

Date: November 24, 2025
To: Chief Administrative Officer
From: Deputy Finance
Subject: Alternative Means of Publication Bylaw No. 574, 2025

File No: 0640-30

RECOMMENDATION:

THAT Bylaw No. 574, 2025, a Bylaw to provide for Alternative Means of Publication be read a first, second and third time.

PURPOSE:

For Council to consider the first three readings of Alternative Means of Publication Bylaw No. 574, 2025, which provides for alternative means of statutory public notice.

BACKGROUND:

Provincial legislation (Community Charter & Local Government Act) requires local governments to provide advance public notice of certain matters of public interest to facilitate transparency and accountability as well as to inform the public of opportunities to participate in local government decision-making by sharing their views. The legislation sets out the minimum requirements for public notice and how notice must be provided; however, it does not limit any additional information that the local government may choose to incorporate into a notice or additional methods the local government may choose to use to provide notice to its community.

The public notice requirements that came into force in February 28, 2022, provide local governments with two options for providing public notice under section 94 of the Community Charter:

1. Continue using default public notice requirements of publishing in a newspaper once each week for two consecutive week (s. 94.1 of the Community Charter); or
2. Adopt a bylaw to provide for alternative methods of publication (s. 94.2 of the Community Charter).

Section 94.2 provides local governments the authority to adopt a public notice bylaw if they choose not to use the default notice provision under s. 94.1.

A bylaw adopted under this section must specify at least two (2) methods of notice (e.g. website, subscription service, newspaper, social media channels).

Utilizing the new legislation to provide for public notice streamlines the public notification period, as the notice can be published by the means specified in the bylaw, without having to work around newspaper timelines or relying on a third party.

Local governments that adopt a public notice bylaw must then publish notice by all the methods specified in the bylaw and are still required to post a notice at the public notice posting places.

Should Council proceed with adopting a public notice bylaw under section 94.2 of the Community Charter, the following principles must be considered:

- **Reliable** – the publication methods selected must be dependable and trustworthy.
 - Is the method a well-established source of information and
 - tested and
 - able to reliably display the information?
- **Suitable** – the public methods must work for the purpose for which the public notice is intended.
 - Can it display all the legislative required notice information in a legible manner,
 - meeting specific timing requirements outlined in the legislation, and
 - allow for the local government to keep a record of the date and time that the notice was published?
- **Accessible** – the publication methods must be easy to access and have a broad reach.
 - Is the method accessible to a broad spectrum of the local population (e.g. age, location);
 - provide for different ways for the public to be informed (e.g. in print and on-line);
 - have limited barriers to access (e.g. one is free if the other is a paid subscription)?
- Possible methods that would meet the above principles include:
 - newspapers

- local government website,
 - local government subscription service,
 - local government Facebook page, newspapers, and direct mail out.
- Examples of sources that would not meet the principles of public notice would be:
 - X/Twitter (the character limit means it is not suitable for displaying all the information) or
 - radio/tv (because the information is only quickly displayed/read – it limits access to the information).

The following options are presented to Council for consideration of an alternative means of public notice under s. 94.2 of the Community Charter that would be easily implemented into existing processes and procedures without the need to invest in new technological infrastructure/services and meet the above noted principles of being reliable, suitable, and accessible.

Option 1: Online Only – Website & Village social media (recommended)

- This option would involve the Village utilizing two (2) online methods for delivering statutory notifications to satisfy the legislative requirements of section 94 of the Community Charter.
- These methods would include posting statutory notice notifications on the Village's website and on the Facebook page.
- There is a growing interest in digital engagement and the use of social media for engaging with the public. Facebook is a widely used media channel that can engage large numbers of people and attract some demographic groups that are typically underrepresented in public engagement efforts. Members of the public can view posts and news items through a free account. In addition, posts can provide for links to the Village's website for access to further information and/or opportunities for public participation. The Village's Facebook page currently has 1,500 followers.

The benefits of this option include:

- no longer relying on an external third party to ensure that legislative requirements are met;
- cost savings by no longer being required to pay the associated fees of advertising in the local newspaper.

Option 2: Online Only – Website & Email Subscription Service

- This option would involve the Village utilizing two (2) online methods for delivering statutory notifications to satisfy the legislative requirements of section 94 of the Community Charter.
- These methods would include posting on the Village's website and utilizing a subscription service to email out statutory notice notifications.
- Should Council move forward with option one, Staff will review the website and make changes to place statutory notifications in an easily identifiable location for those visiting the website for that purpose.
- Additionally, Staff need to confirm that the Village's website does have the ability to allow for residents to sign up to receive various types of notifications via email, including statutory notifications.
- This requires the use of an external email marketing service that will assist the Village in meeting anti-spam legislation and ensuring notices are received by residents.

The benefits of this option include:

- Flexibility and effectiveness for staff submitting advertisements for review;
- Cost savings by no longer being required to pay the associated fees of advertising in the local newspaper.

The proposed bylaw has been drafted for three readings and on approval, it will be included on the December 15th Regular Council meeting for adoption.

Option 3: Status Quo

- This option maintains the status quo for publishing public notice and notices will continue to be published in a newspaper (Grand Forks Gazette) that circulates in the community once each week for two consecutive weeks.
- Staff must abide by specific timelines for ad submission and reviews, limiting the flexibility and effectiveness of utilizing this method.
- Should a newspaper be unavailable or impracticable, notice may be given in the area by alternative means such as posting on a community bulletin board or mailed.
- It is important to note that while the local newspaper is a viable means of publication at this time, it may not be possible to rely on this means in the

Should Council proceed with this option no action is necessary, and Council may receive this report for information only.

FINANCIAL/BUDGETARY IMPLICATIONS:

- Reduce newspaper publication costs
- On average, public notices published in the newspaper can range from \$250 to \$1,000 for two issues, depending on the size of the public notices.
- No additional costs incurred to implement option 1.
- Should Council request to go with the use of an email subscription service, there would be additional costs with the use of the external email marketing service, ranging from approximately \$50.00 to \$100.00 per month, depending on the platform. As the cost to use this service is minimal, this can be accommodated in the Village's existing operating budget.

BENEFITS:

- Technology is evolving providing alternate means to communicate important information to the public.
- Having different means of publication will provide for efficiency and flexibility to meet the timelines for public notifications.
- The newspaper is published weekly and meeting the publisher's submission deadlines can sometimes be challenging. If more notices can be published on our website and/or social media, the Village can better meet these time constraints.
- Canada Post strikes also contribute to uncertainty of newspaper deliveries to subscribers.
- The Village's website can be updated daily during business hours to publish important information. Most of the public is now able to access the internet to obtain information.
- A message can be sent via social media feeds to check the website for important public notices.

COMMUNICATION:

Local governments that choose to adopt a public notice bylaw and alternate methods for public notice must consider the principles for effective public notice that include reliability, suitability, and accessibility as prescribed in the *Public Notice Regulation 52/2022*. The methods of publishing notice will vary from community to community and depend on local circumstances. The proposed Alternative Means of Publication Bylaw No. 574, 2025 specifies the Village's website and Facebook page as the official public notice channels.

Residents will also continue to receive individual public notification by mail or hand delivery of certain development applications and public hearings that they are in proximity to, as specified by bylaw and provincial legislation.

The proposed bylaw considers the principles of effective public notice and methods that support openness, transparency and accessibility.

GOVERNANCE CONSIDERATIONS:

Community Charter Section 94.2(1) and 94.2(2)
Publication Notice Regulation B.C. Reg. 52/2022

STRATEGIC PRIORITY:

Organizational Excellence – Systems and Policies

ATTACHMENTS:

“Village of Midway Alternative Means of Publication Bylaw No. 574, 2025”



Staff Report – Item 9(c)

Date: December 12, 2025
To: Chief Administrative Officer
From: Deputy Finance
Subject: Freedom of Information Bylaw No. 581, 2025

File No: 0640-30

RECOMMENDATION:

THAT Bylaw No 581, 2025, Freedom of Information be read a first, second and third time.

ISSUE/PURPOSE:

For Council to consider Freedom of Information Bylaw No 581, 2025, for first, second and third readings.

BACKGROUND:

The Village of Midway's Freedom of Information Bylaw was adopted on 3rd of October 1994 and has not been updated since. Staff are presenting an updated bylaw for review.

The *Freedom of Information and Privacy Protection Act* was updated to fourth edition January 2024. The Village's Bylaw No. 256, 1994 was adopted based on requirements set out in the 1st edition of the Act.

The BC Regulations section relating to setting the maximum fees the Village is permitted to charge was revised on February 1st, 2023.

Updating the Bylaw and drafting a Privacy Policy is part of the ongoing effort to improve Organization Excellence – Systems and Policies.

Bylaw 581, 2025 is being brought forward for first, second and third readings. Should any amendments be required, they may be addressed before staff present the Bylaw for final adoption at the Regular Meeting on January 12, 2026.

FINANCIAL/BUDGETARY IMPLICATIONS:

- None

COMMUNICATION:

Once adopted, details will be communicated with established Village communication means.

GOVERNANCE CONSIDERATIONS:

*Freedom of Information and Protection of Privacy Act of British Columbia
Freedom of Information and Protection of Privacy Regulation of British Columbia No.
248/2022*

STRATEGIC PRIORITY:

Organization Excellence

- Systems and Policies – Focus on legislative and process improvements, to adapt to our evolving community needs
- Service Excellence – Continue to focus on excellence in service delivery

ATTACHMENTS:

Freedom of Information Bylaw No 581, 2025

Dear Mayor and Midway Council,

Boundary Minor Hockey Association would like to request the use of the Boundary Expo Centre to hold a Spring Break Hockey Camp. We are currently in contact with a couple instructors from the Okanagan and would like to be able to provide them with some suitable dates that the camps could be held. For this purpose, BMHA would like to request the use of the Boundary Expo Centre during March 20-29th. We would appreciate the opportunity to consider a 5-day camp, although this may change based on instructor availability and affordability.

At this time, BMHA is seeking an instructor to provide full day sessions with the opportunity to focus on each of our local teams (U7, U9, U11, U13) individually with addition to possible U15 and U18 sessions for individuals both locally and outside of the Boundary area. This would ideally lead to BMHA utilizing the Boundary Expo Centre for 10hrs/day if all sessions are provided.

Thank you for considering this request. We look forward to providing another Hockey Camp in our area.

Maria Condon
BMHA Secretary

December 12, 2025

Mayor Douglas McMynn and Council
Village of Midway
Box 160
Midway, BC V0H 1M0

Dear Mayor Douglas McMynn and Council:

**RE: CANADA COMMUNITY-BUILDING FUND: SECOND COMMUNITY WORKS FUND
PAYMENT FOR 2025/2026**

I am pleased to advise that UBCM is in the process of distributing the second Community Works Fund (CWF) payment for fiscal 2025/2026. An electronic transfer of \$46,527 is expected to occur in December 2025. This payment is made in accordance with the payment schedule set out in your CWF Agreement with UBCM (see section 4 of your Agreement).

CWF is made available to eligible local governments by the Government of Canada pursuant to the Administrative Agreement. Funding under the program may be directed to local priorities that fall within one of the eligible project categories.

Further details regarding use of CWF and project eligibility are outlined in your CWF Agreement and details on the Canada Community-Building Fund can be found on our [website](#).

For further information, please contact Canada Community-Building Fund Program Services by e-mail at ccbf@ubcm.ca or by phone at 250-356-5134.

Sincerely,



Councillor Cori Ramsay
UBCM President

PC: Lisa Teggarty, Chief Administrative Officer

CAO Report to Council

Date: December 15, 2025

File No: 0640-40

Important dates:

- **Skate with Santa – December 23rd – 3:00-8:00PM**
- **January 2026 Meeting – January 12, 2026**

- 1) Attended Boundary Services Committee regarding West Midway Fire Services Work Plan. Met with RDKB Deputy CAO for further budget discussion.
- 2) Attended a viewing with Council at the Community Centre.
- 3) Community Centre grants – working with Wendy on ICIP and Heritage interim reports and preparing final claims and submissions for ICIP payment release.
- 4) Fees and Charges Bylaw is 75% complete. Some other related bylaws require amending prior to presenting the bylaw for 1st, 2nd and 3rd readings.
- 5) Collaborated with Kerstin on cashflow forecasting to strategically transfer funds into term deposits, thereby securing favorable interest rates.
- 6) WBCF Audit – Have had further discussion with auditor to gain further clarification.
- 7) Canada Day 2026 ‘Celebrate Canada Day’ grant application has been submitted.
- 8) We have applied for Canada Summer jobs funding.
- 9) Asset Management BC Elected Official, CAO and Senior Managers training – free online training course available.
- 10) School District 51 have reached out regarding Childcare needs in Midway and are suggesting a meeting.
- 11) Economic Development meeting with Mayor McMynn and Councillor Metcalf – tentative dates?
- 12) Bill 216-2025 Professional Reliance Act – further discussion with Council.

**VILLAGE OF MIDWAY
BYLAW NO. 574, 2025**

A BYLAW TO PROVIDE FOR ALTERNATIVE MEANS OF PUBLICATION

WHEREAS, a Council must give notice of certain bylaws, public meetings, elections, public hearings, disposition of land or other things by advertising, if the *Community Charter* or another Act requires notice to be given;

AND WHEREAS, pursuant to section 94.2(1) a Council may, by bylaw, provide for alternative means of publishing a notice instead of publishing the notice in a newspaper in accordance with section 94.1(1)(a) and (b);

AND WHEREAS, pursuant to section 94.2(2) a bylaw adopted under this section must specify at least two means of publication by which a notice is to be published, not including posting in the public notice posting places;

AND WHEREAS, Council is satisfied that the advertising methods set out in this bylaw are likely to bring matters advertised by that method to the attention of substantially all residents in the area to which the bylaw, resolution or other thing relates, or in which the meeting or hearing is to be held;

AND WHEREAS, Council considers that the advertising methods set out in this bylaw are reliable, suitable for providing notices, and accessible, within the meaning of the Public Notice Regulation B.C. Reg. 52/2022;

NOW THEREFORE, that the Council of the Village of Midway in open meeting assembled, hereby **ENACTS AS FOLLOWS**:

1. Advertising Method: Any notice required to be advertised under section 94 of the Community Charter of a bylaw, resolution, meeting, public hearing or other matter may be given by using the following methods to advertise statutory notices, not including posting in the public notice posting places:
 - a. Electronically by posting notice on the Village of Midway website
 - b. Electronically by posting notice on the Village of Midway Facebook page
2. This bylaw may be cited for all purposes as "Village of Midway Alternative Means of Publication Bylaw No. 574, 2025".

READ A FIRST TIME this	15th	day of	December	, 2025
READ A SECOND TIME this	15th	day of	December	, 2025
READ A THIRD TIME this	15th	day of	December	, 2025
ADOPTED this	_____	day of	_____	, 202_

Mayor

Chief Administrative Officer

I hereby certify this to be a true and correct copy of
Bylaw 574, 2025, a Bylaw to provide for Alternative
Means of Publication, as adopted on the ____ of
____, 2025.

Lisa Teggarty
Chief Administrative Officer

**VILLAGE OF MIDWAY
BYLAW NO. 581, 2025**

A BYLAW FOR THE ADMINISTRATION OF THE *FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT*.

WHEREAS, Section 77 (a) of the *Freedom of Information and Protection Act*, requires a local government to pass a bylaw or other instrument by which the local public body acts to designate a person or group of persons as the Head of the municipality for the purposes of the Act;

AND WHEREAS, Section 77(c) of the *Freedom of Information and Protection Act*, permits a local government to set any fees the municipality requires to be paid under Section 75 of the act;

NOW THEREFORE, that the Council of the Village of Midway in open meeting assembled, hereby **ENACTS AS FOLLOWS**:

1. The Corporate officer of the Village of Midway is designated as the Head for the purpose of the Act.
 - a. The Head will be responsible for:
 - i. Being a point of contact for privacy-related matters such as privacy questions or concerns;
 - ii. Supporting the development, implementation and maintenance of privacy policies and/or procedures; and
 - iii. Supporting the public body's compliance with the *Freedom of Information and Protection Act*.
2. Fees
 - a. A non-refundable application fee is charged for Freedom of Information applications as set by the *Freedom of Information and Protection of Privacy Regulation of British Columbia*.
 - b. The Schedule of Maximum Fees as established by the *Freedom of Information and Protection of Privacy Regulation of British Columbia*, as amended from time to time, shall be the maximum fees charged by the Village as permitted under the *Regulation Schedule 1*;
 - c. If an applicant is required to pay a fee for services under section 2(a) and 2(b) a 50% deposit of the estimated fees will be required prior to the processing of the request if the total estimated fees exceed \$100.
3. A *Prescribed Form* under Section 25 (4) of the *Freedom of Information and Privacy Protection Act* must be completed. The *Prescribed Form* is set out in *Schedule 2* of the *Freedom of Information and Protection of Privacy Regulation of British Columbia*.
4. This Bylaw may be cited for all purposes as "The Village of Midway Freedom of Information Bylaw No. 581, 2025".
5. The "Village of Midway Freedom of Information By-Law No. 256, 1994" and scheduled hereto is hereby **repealed**.

VILLAGE OF MIDWAY
BYLAW NO. 581, 2025

READ A FIRST TIME this 15th day of December , 2025
READ A SECOND TIME this 15th day of December , 2025
READ A THIRD TIME this 15th day of December , 2025
ADOPTED this _____ day of _____ , 202_

Mayor

Chief Administrative Officer

I hereby certify this to be a true and correct
copy of Bylaw 581, 2025, a Bylaw to for the
administration of the *Freedom of Information and
Protection of Privacy Act*, as adopted on the ____ of
____, 202_.

Lisa Teggarty
Chief Administrative Officer



VILLAGE OF MIDWAY

Page 1 of 2

Cheque Listing For Council

2025-Dec-11
2:40:16PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice	Cheque
Cheque #	Date				Amount	Amount
20250389	2025-12-04	BOUNDARY CENTRAL SECONDARY SCHOOL	NOV 2025	METAL SHOP - SKATE HELPERS	800.00	800.00
20250390	2025-12-04	GRANTON MOTORS LTD	100047	FIRE DEPT - C331, REVERSE BULB	17.43	5,316.02
20250390			100176	FIRE DEPT/RURAL - E332 REPAIRS	1,500.36	
20250390			100218	FIRE DEPT/RURAL - W335 TIRES & R	3,798.23	
20250391	2025-12-04	MCMYNN'S BUILDING CENTRE	NOV 2025	NOVEMBER 2025 PURCHASES	237.93	237.93
20250392	2025-12-04	RAGS RELICS & RUTABAGAS RENTALS LTD	NOV 26/25	NOVEMBER SAFETY MEETING LUNC	150.65	150.65
20250393	2025-12-04	SHADOW CREEK PROPERTIES LTD	341260	PW EQUIP - FREIGHTLINER PLOW M	36.94	36.94
20250394	2025-12-04	BBFD	1328384	MARKED DIESEL DELIVERY	434.44	818.54
20250394			1333133	EMERGENCY SERVICES FUEL EXPE	88.90	
20250394			1333134	PUBLIC WORKS FUEL EXPENSES MI	295.20	
20250395	2025-12-04	CANADA POST	99000194860	OCT 24 NEWSLETTER	65.27	65.27
20250396	2025-12-04	CHINA CREEK INTERNET	522836	KV SAT HALL INTERNET DEC 2025	39.15	39.15
20250397	2025-12-04	COLLABRIA	NOV 2025	NOVEMBER 2025 PURCHASES	14,403.81	14,403.81
20250398	2025-12-04	FORTISBC-ELECTRICITY	OCT1-DEC1/25	POWER FROM OCT 1 - DEC 1/25	10,564.86	10,564.86
20250399	2025-12-04	LORDCO AUTO PARTS	NOV 2025	NOVEMBER 2025 PURCHASES	1,229.08	1,229.08
20250400	2025-12-04	MUNICIPAL PENSION PLAN	20251122	MPP CONTRIBUTIONS, PAY PERIOD	5,425.27	5,425.27
20250401	2025-12-04	PACIFIC BLUE CROSS	1775730	DECEMBER 2025 PREMIUMS	3,831.02	3,831.02
20250402	2025-12-04	PRINCESS AUTO	3977884	PW M&S - MAGNETS, HEAT SHRINK,	31.33	31.33
20250403	2025-12-04	RECEIVER GENERAL	NOVEMBER 2025	NOVEMBER 2025 CPP/EI/TAX	18,169.11	18,169.11
20250404	2025-12-04	TELUS MOBILITY	PW NOV-DEC/25	PUBLIC WORKS CELL PHONES	253.34	253.34
(EFT) 669	2025-11-24	RIDDLE, CATHY				
(EFT) 670	2025-11-24	BOLTZ, JOHN M				
(EFT) 671	2025-11-24	WALKER, LESLIE				
(EFT) 672	2025-11-24	CAMERON, PHIL				
(EFT) 673	2025-11-24	DARADICS, MELISSA				
(EFT) 674	2025-11-24	KAMIGOCHI, CAMERON				
(EFT) 675	2025-11-24	LOVETT, TAMARA N				
(EFT) 676	2025-11-24	KREUZER, MARIE				
(EFT) 677	2025-11-24	JOHNSON, STEVEN M				
(EFT) 678	2025-11-24	TEGGARTY, LISA M				
(EFT) 679	2025-11-24	COTE, DAVID				
(EFT) 680	2025-11-24	KLEINHEMPEL, KERSTIN				
(EFT) 681	2025-11-24	KORTMEYER, COREY J				
(EFT) 682	2025-12-04	CARO ANALYTICAL SERVICES	IC2528124	OCTOBER 25 UV DISCHARGE	307.65	756.01
(EFT) 682			IC2528747	NOVEMBER 4 WATER TEST	246.23	
(EFT) 682			IC2529694	NOVEMBER 18 WATER TEST	202.13	
(EFT) 683	2025-12-04	DUNSDON, RICHARD	NOV 21/25	COMMUNITY GARDEN SUPPLIES	57.03	57.03
(EFT) 684	2025-12-04	ICONIX WATERWORKS LTD	C2516102327	COMM GARDEN - STAND PIPE INSTA	912.28	2,836.34
(EFT) 684			C2516104339	WATER SYSTEM - 2" SUPPLIES	1,924.06	
(EFT) 685	2025-12-04	A.C.E. COURIER SERVICES	12449081	COMMUNITY GARDEN - ICONIX	78.69	385.83
(EFT) 685			12450450	WATER SYSTEM - ICONIX	57.52	
(EFT) 685			13319158	STREET MAINT - MORFCO	249.62	
(EFT) 686	2025-12-04	BOLTZ, JOHN MICHAEL	NOV 22/25	WORK BOOT ALLOWANCE	277.27	277.27



VILLAGE OF MIDWAY

Page 2 of 2

Cheque Listing For Council

2025-Dec-11
2:40:16PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
(EFT) 687	2025-12-04	SHKRABUIK, THOMAS RANDOLPH	NOV 2025	COMPUTER MAINTENANCE NOVEMI	2,860.00	2,860.00
(EFT) 688	2025-12-04	MCMYNN, DOUGLAS CHARLES	UBCM 2025-2	UBCM 2025 EXPENSES	602.95	602.95
(EFT) 689	2025-12-04	1454605 BC LTD, DBA JESSE JAMES BOBCAT&LANDS	1433	KV SAT HALL SNOW PLOWING NOVEM	399.00	399.00
(EFT) 690	2025-12-04	BEST SECURITY OKANAGAN	129172	KV SAT HALL SECURITY DEC 1/25 - F	141.59	141.59
(EFT) 691	2025-12-04	MEGA-TECH	25-6946	RURAL FIRE - SPEAKER & MOUNT	544.52	544.52
(EFT) 692	2025-12-04	HIGASHI, WENDY	52	COMM CENTRE UPGRADE NOVEMB	2,625.00	2,625.00
(EFT) 693	2025-12-04	COVER ARCHITECTURAL COLLABORATIVE INC	REV3707	COMMUNITY HALL UPGRADE THROI	2,057.10	2,057.10
(EFT) 694	2025-12-04	KENDRICK EQUIPMENT (2003) LTD	59581	VAC TRUCK - REBUILT VACTOR ROC	23,224.32	23,224.32
(EFT) 695	2025-12-04	COLLYER, STEVEN	0009	SPECIAL PROJECT - OCP & ZONING	540.00	540.00
(EFT) 696	2025-12-04	SYMPHONY TOURISM SERVICES	STS-1004	2026 BOUNDARY COUNTRY VISITOF	1,575.00	1,575.00
(EFT) 697	2025-12-04	NORTH MOUNTAIN CONSTRUCTION LTD	1492*11	COMMUNITY CENTRE RENOVATION	120,987.02	120,987.02
(EFT) 698	2025-12-04	CABIN OPERATIONS LTD	25WF-209-10	CRI-505-FRITZ TU 2025-01	108,211.73	108,211.73
(EFT) 699	2025-12-08	RIDDLE, CATHY				
(EFT) 700	2025-12-08	BOLTZ, JOHN M				
(EFT) 701	2025-12-08	WALKER, LESLIE				
(EFT) 702	2025-12-08	CAMERON, PHIL				
(EFT) 703	2025-12-08	DARADICS, MELISSA				
(EFT) 704	2025-12-08	KAMIGOCHI, CAMERON				
(EFT) 705	2025-12-08	LOVETT, TAMARA N				
(EFT) 706	2025-12-08	KREUZER, MARIE				
(EFT) 707	2025-12-08	JOHNSON, STEVEN M				
(EFT) 708	2025-12-08	TEGGARTY, LISA M				
(EFT) 709	2025-12-08	COTE, DAVID				
(EFT) 710	2025-12-08	KLEINHEMPEL, KERSTIN				
(EFT) 711	2025-12-08	KORTMEYER, COREY J				

Total 376,453.36

*** End of Report ***



November 25, 2025

Ref: 312820

Their Worship Douglas McMynn, Mayor
Village of Midway
Email: dmcmynn.midwaybc@shaw.ca

Dear Mayor McMynn:

I am writing to thank you for meeting with me on September 23, 2025, at the Union of BC Municipalities Convention (UBCM) in Victoria. We appreciate your understanding as my response was delayed due to labour action.

The theme at this year's convention, *Charting the Course*, speaks to the importance of engaging with community leaders and those that work together to shape and guide progress and change. I encourage you and your council to continue to work closely with your local board of education to support children, youth and their families in your community for both childcare and education needs.

I appreciate you advocating for your community and taking the time to meet with me. Your partnership in this work is truly appreciated.

Sincerely,

Lisa Beare
Minister

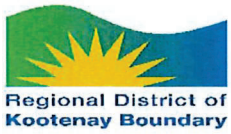
cc: Anna Lautard, Superintendent, School District No. 51 (Boundary)
Rose Zitko, Board Chair, School District No. 51 (Boundary)

TOTAL TO DATE MIDWAY
TO THE END OF NOVEMBER 2025

NUMBER OF PERMITS TO DATE:	7
PERMIT FEE VALUE TO DATE:	\$8,344.00
TOTAL SEARCHES TO DATE:	\$116.00
PERMIT FEE VALUE TO DATE (MINUS SEARCH FEES):	\$8,228.00
2025 ACTUAL BUILDING VALUE TO DATE:	\$999,000.00
2024 ACTUAL BUILDING VALUE TO DATE:	\$2,873,000.00 ✓
2024 TOTAL PERMITS TO DATE:	12 ✓

	PERMIT FEE	#	UNITS	ACTUAL PERMIT VALUE
NEW (SFD)	\$7,213.00	3	3	\$870,000.00
(MFD)				
(MH)				
ADDITIONS/ALTERATIONS	\$53.00	1		\$1,500.00
ACCESSORY BUILDINGS	\$1,078.00	3		\$127,500.00
COMMERCIAL-NEW ADD'S & ALT'S				
INDUSTRIAL ADD'S & ALT'S				
INSTITUTIONAL ADD'S & ALT'S				
RENEWAL				
TOTAL:	\$8,344.00	7	3	\$999,000.00





VILLAGE OF MIDWAY
NOVEMBER 2025
All Permit Types

PERMIT #	PERMIT DATE	CODE	TS	FEE	CONSTRUCTION VALUE
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Total Constructuon Value	\$0
Total Pemit Fee	\$0
Total Permits	0



Lisa

Subject: New British Columbia Extended Producer Responsibility Requirements
Date: Friday, December 5, 2025 at 11:35:27 AM Pacific Standard Time
From: ENV Extended Producer Responsibility ENV:EX
To: ENV Extended Producer Responsibility ENV:EX
Attachments: image002.png



Hello,

In October 2025, the Recycling Regulation was amended by expanding the range of products regulated under Extended Producer Responsibility (EPR).

EPR requires producers (manufacturers, distributors, and retailers) of regulated products take responsibility for the end-of-life management of their products, including providing convenient, provincewide recycling services.

To meet regulatory requirements, producers may hire EPR agencies to manage regulated products, packaging or paper under an approved EPR plan. Producers are responsible for:

- Establishing or joining a non-profit EPR agency, commonly referred to as a producer responsibility organization (PRO).
- Ensuring the agency develops and operates an EPR program aligned with producers' needs and regulatory compliance.

What's changing?

Newly regulated moderate-risk products include:

- Automotive products and containers for vehicle maintenance.
- Battery-containing products: Clothing, vapes, promotional products, generators.
- Canisters: Aerosols, single-use fuels, bear spray, sealants, adhesives, CO₂ canisters for beverages, fire extinguishers, and propane tanks up to 100 pounds.
- Electronic and electrical signs and decorations.
- Large 12-volt consumer batteries.
- Medical sharps used at home.

EPR programs for these products will be phased in, allowing time to submit EPR plans and implement collection and recycling systems [starting in 2027](#).

Additional information

The October 2025 amendments can be found [here](#). Please note that updates may take time to appear in the online version of the [Recycling Regulation](#). To learn more about EPR in British Columbia, including Explanatory Notes on the recent amendments, please visit our [website](#).

Connect with us