

Mayor McMynn opened the Special Meeting of Council at 18:00 hours on May 5, 2025, Midway Council Chambers, 661 Eighth Ave., Midway, BC.

We wish to acknowledge that this meeting is taking place on non-treaty traditional lands.

The Council of the Village of Midway agrees to uphold the Guiding Principles for Responsible Conduct as per Village of Midway's Policy No. 387

Present: Mayor McMynn
Councillors Willsey, Pownall, Dunsdon, and Metcalf *arrived at 18:14*

Staff: Lisa Teggarty CAO
Tamara Lovett, Administrative Assistant

Public: Brenda Steer, Paul Steer, Donald Bishop, Linda Taylor, Lyle Moore

Introduction of Late Items – None

Adoption of Agenda

Moved/Seconded that the May 5, 2025, Special Meeting agenda be adopted as circulated.

Carried

Discussions

Budget - Presentation of Draft #2 - 2025-2029 Five Year Financial Plan

- Minor change in Draft #2 of the Five-Year Financial Plan related to transfer of funds from Reserves for the Community Hall project.
- 2025 Budget Request letters were provided. It was noted that some requests were previously brought to council – request for benches in 2025 and the Accessibility Committee's request to consider automatic doors for the Village office. These items are presently part of this budget. The requests will be discussed on May 7th meeting.

▪ Draft #2 - Reviewed the General Operating Funds

REVENUE

Each section was reviewed. Explanations were given for the breakdown of each line within the section. Only discussion points were noted

- **General Taxation** – 10% increase required to balance budget. A 1% increase brings approx. \$6,000 in additional tax revenue.
- **Provincial Grants** – some projects being administered by RDKB. Monies remaining from the REDIP grant being used to develop a business plan for expanding the campground, while remaining funds from the Sparc Accessibility grant will go towards lighting in the campground.
- **Grants Other** – Misc Grant is a donation from the Community Association for the Community Hall elevator.
- **Federal Grants** - Community Works Fund funding (CCBF) is transferred to a reserve and Council will consider use of the funds at budget deliberations.
- **Other Sundry Income** – adopt a Bench, Cemetery fees, Subdivision fees, miscellaneous revenue includes claim back for wages from the medical center and administration of Victim Services contract.
- **Protection Services** – includes Rural Fire Protection agreement with RDKB.
- **Equity income from WBCF** – estimated revenue from West Boundary Community Forest. Council has a bylaw which states monies must be allocated to capital projects and not operational projects.
- **Transfers from Reserve Funds** –WBCF shareholder dividends and Community Hall Reserve have been budgeted for Community Hall project.
- **Estimated Total Revenue** - \$6,076,035. Adjusted slightly from draft #1.

Councill Dunsdon leaves at 18:33 hours

- Reasoning for campground expansion – increased revenue. The business plan will identify the scope of expansion. It is part of Council's Strategic Plan by increasing Tourism offerings and supporting local businesses.
- What other ideas for Revenue are Council considering – Council have partnered with the RDKB to develop a plan to move forward to help increase revenue which is given to regions, not individual towns. A diversification plan. There is a second phase of funding which the RDKB will apply for on our behalf, consideration for a shared Economic Development position for Greenwood and Midway.

▪ Reviewed the General Operating Funds

EXPENDITURES

- **Administrative & Common Services** – A partial cost for Deputy Corporate position is included. Special events expenses were discussed. No lights, banners, or hanging baskets allowed on Fortis owned poles.
- **Protective Services** – Road rescue parameters discussed. 24/7 Ambulance coverage now available. Invasive weed management completed on Village property. Ambulance building needs new furnace.
- **Transportation Services** – Discussed dust control on Fritz Road and the Meyers Creek Road erosion situation. It is under the Federal and Provincial domain to mitigate river erosion on Meyers Creek Road. The airport required some safety updates – new windsock pole and cones.
- **Public Works** – Cemetery expenses have been restructured to capture costs correctly.
- **Municipal Building Expenses** – Museum requires mitigation of water issue. Library painting and handrail updates. The community hall will become a cooling/heating station when an emergency occurs. The Social centre well is to be decommissioned. An EV charging station is being explored, to be made available to the Public near the Spray Park.

▪ **Reviewed the General Operating Funds**

EXPENDITURES - continued

- **Parks and General Recreation** – Some provision for an early opening for the arena has been included. Arena uses and limitations discussed. Heat upgrades are costly. Playing music in the building has a fee cost. A Propane tank service has been included in the budget this year. Midway Community Garden cost breakdown will be brought back to next meeting.
- **Grants to Community Groups** – No formal request from Midway Public Library has been submitted, but a public request/consideration was put forward for increasing funding for the Midway Public Library. The library has restricted funding for programs but in deficit for operations – no money available for someone to run the program. They are in deficit of \$22,500. A small increase in funding from the RDKB but 50% of the use is from outside of midway residents. A budget request will be added for the library.
- **Special Projects** - 2024 CEPF Volunteer & Composite Training grant – 100% funded. Noted what the fire training simulator unit includes.
- **General Capital Expenditure** - \$3,338,676.
- **GCF Debt Repayment** – completed this year.
- **Transfers to Other Funds (Reserves)** – Fire Truck – will require new frontline truck – service only viable for 25 years. Other engine will be sold on BCBID while it still has value. Monies can offset new vehicle/truck purchase. Capital Equipment and Depreciation equipment values were updated.
- **Estimated Total Expenditures** - \$6,076,034.

▪ **Reviewed the General Capital Expenditures & Funding Sources.**

- **Fire Protection** – We are unable to use the CCBF (previously Gas tax) fund to purchase a new command truck. Fire Chief discussed issues with present Command truck and will explore used vehicles options for replacement.

L. Taylor and D. Bishop leave at 20:25 hours

- **Paving Program** – Canadian Community Building fund (CCBF) will only cover new paving, not for repairs.
- **Public Works** – Funds included in Capital Plan in case timely equipment becomes available.
- **Municipal Buildings** – Municipal Office accessibility – for automatic doors and Municipal Office renovation has pre-approval from Council. Public works shop/office rescheduled to 2026.
- **Total General Capital Estimated** - \$3,338,676.
- **Sewer Capital Estimated** – nil
- **Water Capital Estimated** – \$95,385. Includes the final payment for the backup generator on pumphouse #1 and planning costs for a new well. Funds from CCBF
- **Total General, Sewer & Water Capital Estimated** - \$3,434,061.

Fire Chief leaves at 20:30 hours

▪ **Reviewed Water Operating Fund**

REVENUE

- The backup generator is the main project underway. Water meters were discussed.
- Estimate Revenue - \$254,341.

EXPENDITURES

- Contribution to Water Infrastructure Reserve – Boundary Creek project moved to 2026.
- Estimated Expenditures - \$254,341.

▪ **Reviewed the Sewer Operating Fund**

REVENUE

- Interest rate forecast needed to be adjusted, to more accurate figure.
- Estimated Revenue - \$142,125.

EXPENDITURES

- Wages & Benefits - increased
- Estimated Expenditures - \$142,125.

Question Period – none

T. Lovett, B. Steer and L. Moore leave at 20:54 hours

In-Camera

Moved/Seconded that Council move In-Camera at 20:55 hours under Section 90(1)(g) – litigation or potential litigation affecting the municipality

Return to Regular Meeting at 21:30 hours.

Adjournment

Moved to adjourned at 21:31 hours.


Mayor McMynn


CAO Teggarty