

Mayor McMynn opened the Special Meeting of Council at 18:13 hours on April 30, 2025, Midway Council Chambers, 661 Eighth Ave., Midway, BC.

We wish to acknowledge that this meeting is taking place on non-treaty traditional lands.

The Council of the Village of Midway agrees to uphold the Guiding Principles for Responsible Conduct as per Village of Midway's Policy No. 387

Present:	Mayor McMynn Councillors Willsey, Pownall, and Dunsdon <i>arrived at 18:35 hours</i>
Absent:	Councillor Metcalf
Staff:	Lisa Teggarty CAO Tamara Lovett, Administrative Assistant
Public:	Brenda Steer, Paul Steer

#### Introduction of Late Items – None

#### Adoption of Agenda

Moved/Seconded that the April 30, 2025, Special Meeting agenda be adopted as circulated.

Carried

#### Discussions

##### Budget - Presentation of Draft 2025-2029 Five Year Financial Plan

CAO presented the first draft of the 2025-2029 Five Year Financial Plan to Council and Public.

#### ▪ Reviewed the General Operating Funds

##### REVENUE

- **General Taxation** – In 2025, there was a significant decrease in Major Industry Class assessment. A 10% increase to Municipal taxes is required to balance the budget. Residential Property assessments have gone up approx. 5.5%. Property Taxes will be discussed in more detail during budget deliberation meetings.
- **1% Grant in lieu of Taxes** – based on profits of previous year.
- **Interest in Investments** – Budget now structured as Total investments. Interest received is transferred to reserves and operating surplus. The Village invests in Term deposits, MFABC High interest savings.
- **Provincial Grants** – Small Community grants – operational grant from the Provincial government – received a top up in 2024. CAO recommends that the top-up is moved into 2025 Budget. Street Light Assistance; FLNRO Wildland Fires Recovery – not anticipating any income this year; Government of BC Indigenous Engagement – RDKB is assisting with the project; Climate Action grant – error last year so auditors approved transfer to 2025 for the Community Hall project; Province of BC–Housing Capacity Grant – RDKB working on project to be billed for in 2025; 2024/2025 CRIP (FireSmart) – public notifications will go out describing projects planned for 2025; Province of BC–REDIP FIT remaining funds from Boundary Economic Diversification project in 2024 approval from Council for remaining balance to be transferred into 2025 for possible business plans for the campground expansion; UBCM Next Generation 911 grant – a project in conjunction with RDKB bringing in funding to finish up project; SparcBC Accessibility grant – remaining funds from project to be used for Riverfront campground lighting; Canada Summer Jobs Program Village has been approved for one summer student position; and ICIP/Rural & Northern Communities Fund and the Heritage Canada Legacy Fund grants - for the Community Center upgrade project.
- **Grants Other** – Misc Grant is the donation from the Community Association for the Community Hall elevator; the village has been approved for a Federal Canada grant for Special Events/WBCF grant – Canada Day: RDKB Arena grant based on actual; Road Rescue service is an estimate.
- **Federal Grants** - Community Works Fund Agreement – grant replaced the Gas Tax which ended in 2024.
- **Ambulance Building Lease** – The Village has entered into a 5-year lease renewal agreement.
- **Other building Rentals** – includes the airport hangers, pharmacy, community hall, medical building, social centre and arena concession.
- **Arena Revenue** – includes ice bookings, rentals, and tree planter income for arena use.
- **Other Sundry Income** – includes Midway Community Garden sales, adopt a Bench, Cemetery fees, Subdivision fees, medical centre costs recharged, Fortis Gas 3% Operating agreement and admin recovery fees related to RDKB Fire Services and Victim services agreements.
- **Campground fees** – Riverfront Park – represents village portion of total revenue received.
- **Licences and Permits** – includes building permits, business licences, sale of tax certificates, and dog licences based on last year's actuals.
- **Protection Services** – includes Rural Fire Protection for the West Boundary Fire Service area and Police Victim Service programs (Midway and Grand Forks). In 2024 the Village completed a five-year contract renewal with the Regional District of Kootenay Boundary, revenue includes cost sharing of the Fire wages and benefits.
- **ICBC Commissions** – estimated; commissions have been steadily rising year on year.
- **Sale of Tangible Capital Assets** – zero budgeted, Fire services are looking into removing one truck out of the fleet, sales proceeds to go to Fire truck reserve.
- **Equity income from WBCF** – \$100k budgeted in 2025.
- **Transfers from Other Funds** – 2024 Small Communities grant top-up (\$33.k) carried forward into revenue to assist with budget increases, monies approved from Covid Restart fund for Deputy Corporate and Village computer upgrades.

▪ **Reviewed the Sewer Operating Fund**

**REVENUE**

- Sewer user fees increase of 6% increase.
- Sani dump income
- Interest has increased due to balance in Sewer Infrastructure Reserve and investment rates
- Other/Sewer Connections – forecast.
- Estimated Revenue - \$124,965.

**EXPENDITURES**

- Wages & Benefits - forecast
- Maintenance & utilities - forecast
- Debt principal payments – debt payments will be completed in 2025.
- Debt Interest payments – debt payments will be completed in 2025.
- Administration & other – includes training costs for Sewer certifications.
- Operating surplus is transferred to Sewer Infrastructure Reserve.
- Estimated Expenditures - \$124,965.

▪ **Reviewed the General Capital Expenditures & Funding Sources.**

- **Administration & Information Technology** – Computer purchases previously approved by Council.
- **Fire Protection** – Discussion around the command truck needing to be replaced. Fire Chief is looking at options.
- **Paving Program** – will piggyback on outside projects. Funding from CCFB funding.
- **Public Works** – Equipment upgrades in case of vehicle breakdowns, or an opportunity to purchase vehicles/equipment (e.g. Vac truck was purchased from City of Grand Forks in 2024).
- **Recreation, Parks & Green Spaces** – none in 2025, as seeking out grant opportunities for 2026.
- **Municipal Buildings** – Community Hall upgrade project scheduled to be completed in 2025. Funding sources include ICIP, Heritage, non-statutory reserves; WBCF dividends, Community Center reserve and climate action grant funding. Municipal Office accessibility automatic doors request from the Accessibility Committee. Municipal Office renovation pre-approved by Council. Public works office project moved to 2026, due to consideration of a Combo shop addition/office project.
- **Total General Capital Estimated** - \$3,338,676.
- **Sewer Capital Estimated** – nil
- **Water Capital Estimated** – \$95,385.
- **Total General, Sewer & Water Capital Estimated** - \$3,434,061.

**Question Period** - none

**Moved** to adjourned at 19:25 hours.

  
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Mayor McMynn

  
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CAO Teggarty