

SPECIAL COUNCIL MEETING

Midway Council Chambers, 661 8th Avenue
Midway, BC

We wish to acknowledge that this meeting is taking place on the non-treaty traditional lands of the Okanagan Nation
and the Osoyoos Indian Band

Monday, June 23, 2025 19:00 hours



Lisa Teggarty, Chief Administrative Officer

AGENDA

1. **Call to Order 1900 Hours, Midway Council Chambers, 661 8th Avenue., Midway BC**
2. **Late Items**
3. **Adoption of Special Meeting Agenda of June 23, 2025**
4. **Delegation**
 - a) Sarah Dinsdale – Community Futures Boundary. Re: Regional Economic Development
5. **Discussion**
 - a) Staff Report – Midway Wildfire Reduction Treatment Contract award
 - b) Staff Report – 2024 Annual Report (Draft)
 - c) UBCM Meetings – Cabinet Ministers
 - d) Minister of State for Local Governments and Rural Communities – July 7th visit
6. **In-Camera**
 - Section 90(1)(g) – litigation or potential litigation affecting the municipality
 - Section 90(1)(c) – labour relations or other employee relations
7. **Adjournment**



Staff Report – Item 5(a)

Date: June 23, 2025
To: Chief Administrative Officer
From: Fire Chief
Subject: Midway Wildfire Reduction Treatment Contract Award

File No: 0640-30

RECOMMENDATION:

THAT Council approves the 2025 Wildfire Reduction Treatment project to be funded by the 2024/2025 UBCM Community Resiliency Investment grant.

AND THAT Council approves for the successful proponent Cabin Operations Ltd, for a contract price of \$126,776.65 (inclusive of taxes).

ISSUE/PURPOSE:

To seek approval from Council to award the project.

BACKGROUND:

In July 2024, the Village received approval for grant funding totaling \$399,300.00 through the UBCM Community Resiliency Investment program for a Midway Community Resiliency Investment (CRI) project. The project includes fuel reduction to address areas identified in the 2022 Village of Midway Community Wildfire Protection Plan (CWPP) for wildfire risk. This fuel reduction will reduce the wildfire hazard to the community. The objectives of the prescription are to reduce vegetation and fuels which would increase fire risk, increase the safety and efficacy for Midway Fire Rescue members during wildfire responses, and when possible, enhance the health of the forest.

The request for proposal bidding process closed on June 16, 2025 through BC BID. Two proposals were received and after reviewing it was determined that all met the requirements of the bid.

The bids received in price order (inclusive of taxes) are as follows:

- (1) Cabin Operations Ltd - \$126,776.65
- (2) Green Peaks Resources Management Ltd - \$134,907.00

The proposals were evaluated based on a matrix scoring system that accompanied the request for quotation (RFQ).

Cabin Operations Ltd scored full points at 200.

Greenpeaks Resource Management Ltd scored 189.

The complete evaluation revealed Cabin Operations Ltd. as the better fit for addressing comprehensive wildfire reduction with efficient economic management.

FINANCIAL/BUDGETARY IMPLICATIONS:

In July 2024, the Village received grant funding of \$399,300.00 from UBCM's Community Resiliency Investment (CRI) program for 2024 FireSmart Community Funding & Supports. A budget of \$200,000 was allocated in the 2024 budget, including the Wildfire Reduction Treatment. The grant covers 100% of the project's costs.



Staff Report – Item 5(a)

STRATEGIC PRIORITY:

Quality of Life: Safety

The fuel reduction will enhance firefighter operations, promote fire prevention initiatives and enhance community resiliency during wildfire threats.



Staff Report – Item 5(b)

Date: June 23, 2024
To: Council
From: Chief Administrative Officer
Subject: 2024 Annual report draft

File No: 0640-30

RECOMMENDATION:

THAT Council approves the 2024 Annual report.

ISSUE/PURPOSE:

To seek Council approval of the draft 2024 Annual report, to be made available for public viewing.

BACKGROUND:

Local governments are required to prepare an annual report which states their goals and objectives for the coming year and demonstrates what progress has been made towards the preceding year's goals and objectives. Local governments are required to present the report at a public meeting before June 30 each year.

STRATEGIC PRIORITIES:

Annual reporting promotes a greater understanding of municipal responsibilities and priorities and provides an opportunity for the council to engage citizens in setting municipal objectives. This can be done through surveys, open houses, discussion groups and community meetings.

GOVERNANCE CONSIDERATIONS:

Community Charter Section 99 (3) requires that an annual report be prepared and made available for public viewing. The draft report is available on the Village website for public viewing.

ATTACHMENTS:

2024 Draft Village of Midway Annual report

V I L L A G E O F M I D W A Y

2024 ANNUAL REPORT
January 1, 2024 to December 31, 2024





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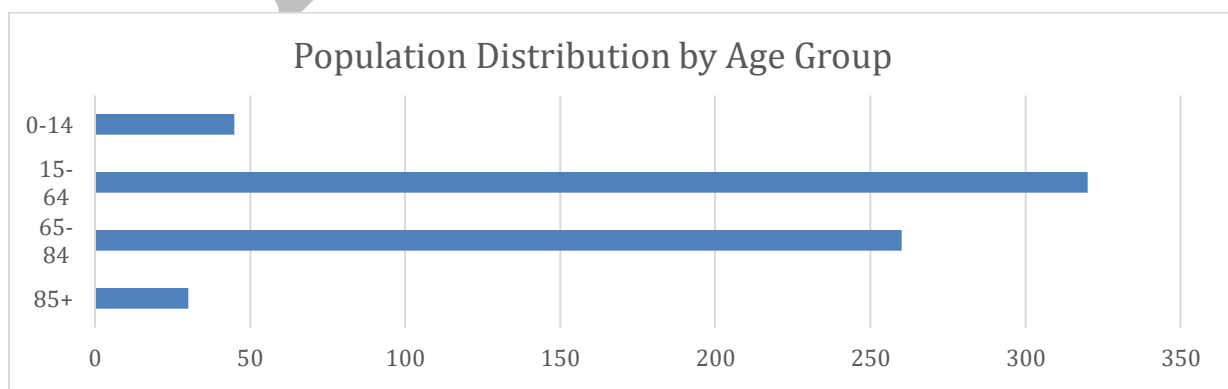
MIDWAY AT A GLANCE

Located between the Rocky Mountains and the Pacific Ocean on the Canada/US Border, Midway is a recreational destination that offers something for all levels and interests of recreational enthusiasts. Our community offers the quality of life that a small town can provide with bigger city centres just minutes away. Centrally located, about 2 hours from Kelowna and Penticton in the Okanagan and Trail, Castlegar and Nelson in the Kootenay's, Midway is also just a 2 ½ hour drive from Spokane WA. Midway is built on the people of the past and present looking towards the people of the future.

Population (2021): 651, 3% increase from 2016 (649). Males number 330 or 51%; females 320, or 49%.

Population by broad age group

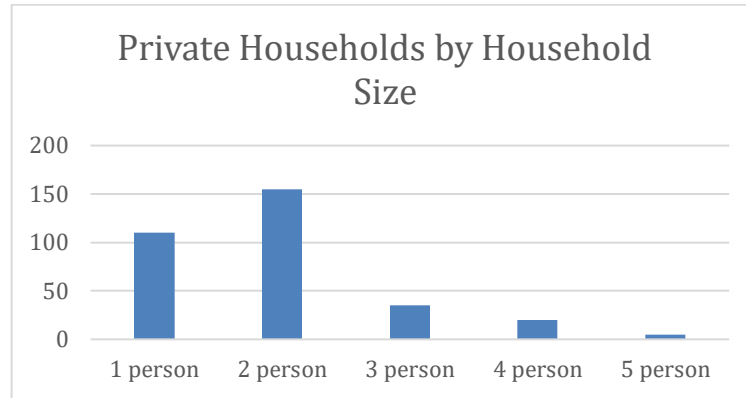
- 0-14 years (children): 6.9%
- 15 to 64 years (working age): 49.2%
- 65 years and over (primarily out of workforce): 43.1%



Median Age

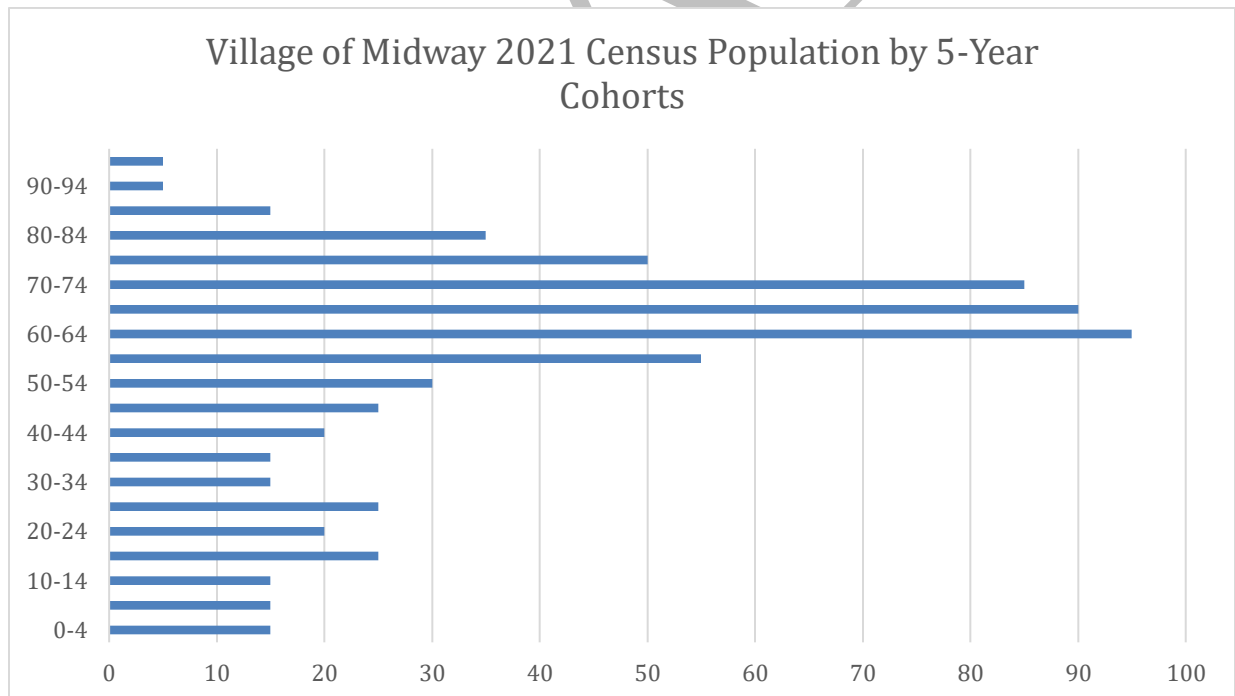
The median age is 62.8 years. This compares to 48.8 years in the Kootenay Boundary Regional District Area “E” and 42.8 years in BC. (2021)

A majority of 630, or 97%, live in private households. The 2021 census counts 325 occupied private dwellings.



Population distribution by 5-year cohorts

The population distribution is illustrated in a graphic below. It is clear that one of the defining characteristics of the Village’s population profile is a mature and aging population. The largest cohorts are those between 55 and 79 years.



Household income

The median household income for Midway is \$58,000. This compares to \$60,400 for RDKB Area “E” and \$85,000 for B.C.

The prevalence of low income in 2020 based on after-tax low-income measure LIM-AT (%) for those 65 years and over is 18%

Mayor's Welcome

On behalf of myself, Council, and the residents of Midway, welcome to the beautiful Village of Midway.

Midway is a pristine Village located on the Canada, United States border. Midway is also known as Mile 0 on the Kettle Valley Railway and has an extensive history that can be seen at the Kettle River Museum. Our village is surrounded by beautiful mountains that offer the best of both views, one side of the valley is forested, while the other side is desert grassland. Located on Highway 3, Midway is easy to access and is a great spot to visit or make home.

Midway features hiking and biking trails, as well as access to the Kettle River at Riverfront Park, which includes a Village-run campsite. The community contains the Boundary Expo Recreation Centre (arena), a newly constructed Spray Park with accessible washrooms in James G. McMynn Park, an airport, and a Community Centre slated for renovation. Midway provides various services such as a library, doctor's office, pharmacy, police station, fire hall, ambulance services, Canada/USA border crossing, and several retail stores and restaurants.

We hope to see you soon, and hope you enjoy our Village as much as we do.

Doug McMynn
Mayor





Mayor and Council

The Village of Midway is governed by an elected Mayor and four Councillors for a four-year term. Council provides direction and establishes the policies and budget to guide the growth, development, and operations of the town. Council meets regularly and the public is welcome to attend any open meeting or provide feedback in writing via mail or email.

In the fall of 2022, Midway residents voted in the municipal election to elect Council for the 2022-2026 term:

Mayor Douglas McMynn
Councillor Richard Dunsdon
Councillor Darrin Metcalf
Councillor Aaron Pownall
Councillor Judy Willsey

DECLARATION OF DISQUALIFICATIONS

In accordance with Part 4, Division 7, Section 111 of the Community Charter, the Village of Midway must include in its Annual Municipal Report any Declarations of Disqualification made against individual council member in the previous year.

During 2024 the village has not made, nor is the village aware of electors of the Village of Midway having made, an application to court for a declaration of disqualification of a person elected or appointed to office on the Council of the Village of Midway.

At the regular Council meeting held on October 21, 2024, Council adopted the Village of Midway Strategic Plan. The Strategic Plan is a guiding document that reflects the goals, priorities and objectives of the Village of Midway. The plan focuses on four main strategic priorities to guide us through to 2027:

- Proactive Land Use/Housing Diversity
- Economic Health
- Organization Excellence
- Quality of Life

The plan will help Council and staff map out how to make decisions, allocate resources and prioritize projects over the next three years. Tracey Lorensen from Civil Excellence facilitated a Strategic Planning workshop to assist Council with developing the Plan. It will be reviewed on an annual basis to ensure that priorities are kept on track, and review whether any changes or updates are needed.

Council Committees & Appointments
2023 to 2024

Regional District Kootenay Boundary / West Kootenay Boundary Regional Hospital District Board Directors:

- Regional District Board & RDKB Committees – Councillor Dunsdon / Councillor Willsey (Alternate)
- WKBRHD Board – Councillor Willsey attend all meetings / Councillor Dunsdon (Alternate)

In-Camera Committee – Full Council:

- General human resources – recommends general provisions and policies of employee agreement; recommends overall employee structure
- Wages & benefits – recommends provisions for periodic wage and benefit review
- Hiring and terminations (CAO position) – participates in candidate interviews; recommends preferred candidate(s); participates in termination issues; oversees employee disciplinary actions
- Legal – participates in all issues surrounding bylaw enforcement, legal challenges, lawsuits, and actions brought against the Village or initiated by the Village
- Land – participates in all issues surrounding the proposed acquisition or disposal of village property

Acting Mayor Schedule:

- Dec 1, 2023 to Feb. 28, 2024
- Mar 1, 2024 to May 31, 2024
- Jun 1, 2024 to Aug. 31, 2024
- Sep 1, 2024 to Nov. 30, 2024

Councillor Metcalf
Councillor Willsey
Councillor Pownall
Councillor Dunsdon

Signing Officers: Any two

Staff:

- Lisa Teggarty
- Tami Peters
- Kerstin Kleinhempel

Council:

- Mayor McMynn
- Councillor Willsey
- Councillor Dunsdon

Miscellaneous Appointments:

West Boundary Community Forest

Public Works

Emergency Services

Recreation & Culture

Economic Development, Tourism, Land Use

Parcel Tax Review Panel

Local Planning:

Municipal Finance Authority:

Municipal Insurance Assoc:

Boundary Integrated Watershed Service

MES Repurposing Committee

Approving Officer:

Board of Variance:

Municipal Engineers:

Municipal Auditor:

Municipal Solicitors:

Municipal Financial Institutions:

Councillor Metcalf (Alt. Mayor McMynn)

Mayor McMynn

Councillor Pownall / Mayor McMynn

Full Council

Full Council

Full Council

Full Council

Mayor McMynn (Alt. Councillor Willsey)

Mayor McMynn (Alt. Councillor Dunsdon)

Councillor Dunsdon / Public Works Foreman

Councillor Dunsdon / Councillor Willsey

Lisa Teggarty

Martin Fromme, Gail Bryan, Grant Hardwick

By Tender

Grant Thornton LLP

Lidstone & Company

StellerVista Credit Union/MFA PHISA & Pooled Investments

ADMINISTRATION, CORPORATE SERVICES AND FINANCE

WHAT WE DO

Administration and Corporate Services works closely with Council to provide the necessary information and the tools to promote effective decision making in an open and accountable manner. The department keeps Council up to date on corporate matters and ensuring that Council policy is implemented.

Administrative and Corporate Services are also the primary access point for citizens and outside agencies wishing to communicate or interact with Council and acts as support staff for all other departments.

2024 WORK PROGRAM & INITIATIVES

- Preparing minutes and agendas
- Composing, reviewing and providing advice on municipal bylaws and policies
- Initiating the follow-up action to Council decisions
- Administering Freedom of Information and Protection of Privacy Act requests
- Managing the Village's legal contracts and agreements
- Human Resource Management; updating policies; Succession Planning
- Upgrading of the computers, backup server equipment

FINANCE – WHAT WE DO

The Finance Department is responsible for monitoring, controlling and allocating of financial resources in order to achieve the Village's immediate short and long-term goals and objectives. The Department also provides Council with financial updates and variance analysis.

Annual Financial Statements, which are audited by an independent auditor, are prepared by the Chief Financial Officer along with other reports to meet the legislative requirements of the Province.

2024 WORK PLAN & INITIATIVES

- The five-year financial plan seeks to meet the vision and mission statements by using best practice Asset Management principles to inform the budget process and build on those principles.
- Collecting and reporting on all Village's Revenues by Maintaining Property Tax
- Assessment Roll Information and Annual Taxation Billing
- Supplier Invoices are being migrated from cheque processing to Electronic Funds Transfer (EFT) to improve productivity.
- Payroll administration upgraded to direct deposit in 2024.
- Continuing to add additional forms and making improvements to improve accountability and/or reducing error

Process Business License Billing

- Tracking of business activity and short-term rental license monitoring
- Administering the Annual Tax Sale Process, if required
- Being proactive about collections has seen a decrease in delinquent accounts in the past few years

Property Tax Collection and Policy

- Establishing the Annual Municipal Tax Rates and User Fees consistent with the Five-Year Plan.
- Administer Permissive and Revitalization Tax Exemptions
- Council continues to support local not-for-profit organizations that provide benefits to the community as a whole and are eligible under the Community Charter through permissive tax exemptions
- Council did not consider any Revitalization Tax Exemption applications for 2024.

RCMP Based Victim Services

The Village of Midway administers the Midway RCMP Victim Services Program and Grand Forks RCMP Victim Services Program.

Climate Action – Local Governments around the province are taking action to address climate change and better prepare for the future. Those actions and ongoing planning are supported by CleanBC, the Provinces' plan to reduce emissions, expand new economic opportunities and protect the places we call home. The Village has signed a corporate GHG emissions inventory reporting and sustainability management system with GHG Accounting Services. This will help to support us in our endeavour to fulfill the reporting obligations under the new BC local government program and climate action charter.

Community Forest

Shareholders - West Boundary Community Forest Inc. – Is jointly owned by the Village of Midway and the City of Greenwood. The West Boundary Community Forest agreement has an allowable annual cut of 23,000 m³ per year (115,000 m³ five year cut control) and an initial term of 25 years. The agreement area covers about 17,761 hectares (21 separate parcels) adjacent to private land, woodlots, TFL 8, Boundary TSA, and municipal land. In 2024 the Village of Midway received a total of \$200,000 in dividends, as a shareholder, from the Community Forest.

Board of Director's - The Community Forest is governed by an appointed Board of Directors representing the communities of the City of Greenwood and the Village of Midway. The Community Forest Board has set the following guiding principles and goals: Timber Management, Wildlife, Water, Visuals. The objectives & principles include: Provide for local employment opportunities; maintain an economically viable forest; educational opportunities; social and recreational opportunities for the public; recognize the rights of other stakeholders and the community; maintain a sustainable healthy and safe forest environment including wildfire risk reduction. The Community Forest Board of Directors are required to hold an Annual Public Meeting to provide a yearly update.

Grant in Aids:

In 2024 the following grant in aids to Community Groups were distributed:

Midway Public Library - \$38,500 (\$15,542 + \$17,958 + \$5,000)

Kettle River Museum Society - \$10,236

Midway Senior Citizens Branch 117 - \$9,679 (\$7,679 + \$2,000)

Midway Community Association - \$5,692

Boundary Invasive Species/Aquatic Society - \$1,530

Midway & Beyond Little Theatre - \$2,111

2024 Permissive Tax Exemptions

In accordance with Sections 224 and 227 of the Community Charter, the following properties in the Village of Midway were provided permissive property tax exemption by Council in 2024. (Village of Midway Bylaw 564, 565 and 566)

Roll #	Owner/Occupier	Civic Address	Legal Description	Estimated 2025, 2026 and 2027 General Municipal Taxes
Public Worship				
00012.030	King of Kings New Testament Church	735 Ninth Avenue	Parcel B Blk 17, Plan KAP3, DL 501, SDYD, Portion (KJ53950) land surrounding building	2025: \$438 2026: \$450 2027: \$470
00231.010	The BC Conference of the Mennonite Brethren Church (Boundary Community Church)	943 Thirteenth Avenue	Lot A, Plan KAP40642, DL377, SDYD, land surrounding building	2025: \$637 2026: \$660 2027: \$680
Recreation Facilities and Service Club or Associations				
00003.075	Boundary District Curling Club	706 Seventh Avenue	Lot 3, KAP39672, DL 501, SDYD	2025: \$2,414 2026: \$2,500 2027: \$2,600
Philanthropic				
00003.031	Province of BC - BCEHS	661 Eighth Avenue	Leased Portion of Building/Land on 2,465 sq feet located on Lot A, Plan KAP64982, DL501, SDYD, except Plan KAP66388/KAP67242	2025: \$5,126 2026: \$5,200 2027: \$5,300
TOTAL ESTIMATED GENERAL TAXES				2025: \$8,615 2026: \$8,810 2027: \$9,050

ECONOMIC DEVELOPMENT & TOURISM

The Village of Midway offers a variety of recreational opportunities for all seasons. The Village office collaborates with a variety of other departments and local, regional, and provincial stakeholders to facilitate a healthy and robust local economy.

In 2024, a new Spray Park and accessible washrooms were constructed in James G. McMyynn Park, providing facilities for both residents and tourists. The project was supported by the Destination Development Fund and the Kettle Spray Park Committee. The Kettle Spray Park Committee raised \$16,700 for the project, while the Ministry of Tourism, Arts, Culture, and Sport's Destination Development Fund approved a grant of \$555,215. The Spray Park has proven to be highly successful, significantly contributing to local tourism and being regularly utilized by all ages!

2024 Work Plan and Initiatives

- Continue with Business Attraction, Retention and Expansion.
- Proceed with the bidding process for the Community Centre Upgrade and Retrofit project to initiate construction. Although the project encountered delays, grant funders, including ICIP and the Canadian Heritage Legacy Fund, have granted extensions, enabling the Village to identify a suitable proponent.
- The Village will support the Regional District of Kootenay Boundary (RDKB) application to the Province of BC's Rural Economic Diversification and Infrastructure Program (REDIP) for Regional Economic Development funding. This funding will provide the capacity to complete priority items within the Boundary Economic Diversification Plan and Midway Plan.
- The Village will explore additional funding sources for the Riverside Park Campground Expansion and develop a comprehensive business plan to exclude lands from the Agricultural Land Reserve for campground expansion and future housing developments.
- Senior Housing - Continue to support West Boundary Senior Housing Society with municipal approvals for a proposed new Senior Housing building project.
- Housing legislation - Plan for Zoning Bylaw amendments to allow for two dwelling units per parcel in the Residential 1 and 2, Rural Residential 1, Agricultural Resource 2 and Open Space 3 Zones (with Council direction), to ensure that the Village adheres to new Provincial Small-Scale Multi-Unit Housing Legislation.
- Complete Official Community Plan (OCP) Bylaw amendments in relation to Local Government Housing initiatives as per the Province of BC's Bill 44, utilizing grant funding from the Ministry of Housing grant funding.
- Accessibility – Continue to seek out accessibility grants and ensure that public facilities are accessible and accessibility will be considered for all new projects within the Village.
- Work towards seeking out grants to improve outside space and activities for all ages.

PUBLIC WORKS & OPERATIONS WHAT WE DO

The Public Works & Operations Department provides many of the basic services that affect the daily lives of everyone who lives and works in the Village. The department's primary responsibility is to ensure that existing core municipal services are delivered effectively and efficiently. This is achieved through short- and long-term planning to identify and address where new infrastructure and improvements are required.

2024 WORK PROGRAM & INITIATIVES

- Fleet Replacement – When it comes to creating a vehicle replacement plan, there's no one size fits all. Public Works purchased a Hydro-Vac/Jetter truck off the City of Grand Forks in 2024.
- Road Maintenance – In 2024 the Village completed a pavement patching project on 7th Ave, at the entrance of the library. And pothole patching throughout the Village.

Water

Source water is the surface water and groundwater that is available for use by a water system provider. The municipality is a groundwater source water system provider. A groundwater source is the water that is present below the surface of the ground that comes from an aquifer(s) which supplies water to our wells. Because we are a water system provider, we are also required to ensure source water protection plans are in place, this is key in a sustainable water system strategy that includes, a Water Emergency Response and Recovery Plan, Source Water Protection Plan, Water Quality Monitoring Program, Cross Connection Control Program, Environmental Operator Certification.

Public works installed 1 service connections in 2024.

Water conservation - educational information circulated to community residents.

Sanitary Sewer System

Public Works continue to be plagued with issues resulting from foreign objects being flushed into the system. Educational material outlining the causes continue to be circulated to residents. Because Public Works have had to deal with several issues, their time and the loss of pumps and equipment has resulted in an increase to operating costs for the 2024 year. They continue to look at how they can improve the efficiency of the reclamation plant.

Public works installed 1 new connection in 2024.

In 2024 the Public Works Department continued to address the requirement to update their certificates to the level of facility classification and to take new training applicable to the water and sanitary sewer systems. A staff member of the Public Works department worked towards his wastewater Level 2 certificate in 2025.

Provincial Groundwater Observation Well Network – Water Monitoring Program

In 2018 the Village of Midway signed a 20-year agreement with the province granting them to use and to occupy a portion of land along Cleghorn Street to install a well and equipment that will enable the province to monitor the water levels and water quality at the well.

Risk Management

Arena, Parks and Public Works continue to work and address and implement plans and policies in all departments to foresee risks, estimate impacts, and define responses to issues. Ongoing risk management is vital to ensure the safety of the workers and the safety of the community.

2018 Floods/Boundary Creek Sanitary Sewer/Water Mainline Exposure

Some unexpected delays were encountered for Project 2. Sewer and Water Main Removal, but a funding extension has been granted by EMBC Disaster Fund Assistance (DFA). Staff are working with to get back on track with the project and fulfil permitting and collaboration requirements for this type of project.

Flood Risk Assessment, Flood Mapping and Flood Mitigation Plan

In 2023, a detailed flood protection design and cost estimate for high-risk areas was completed, funded by UBCM's 2021 Community Emergency Preparedness Fund. Although the Village's grant application to Infrastructure Canada's Disaster Mitigation and Adaptation Fund in 2023 was unsuccessful, staff will continue to seek alternative grants.

Asset Management Planning

The Village is reviewing progress made on Asset Management Planning and examining current practices. Additionally, it is attending training relevant to Asset Management Planning for smaller municipalities. The Village aims to establish comprehensive asset management practices, develop training programs, and create an asset management policy with guidelines and practices for managing, financing, and operating existing assets, as well as planning for future assets and service delivery. Developing these asset management strategies and plans is crucial for achieving long-term objectives.

RECREATION SERVICES WHAT WE DO

The Village of Midway Parks and Recreation Department operates the Boundary Expo Recreation Centre. The centre consists of an ice arena, fitness center, ice arena, concession kitchen and administration area.

2024 WORK PROGRAM & INITIATIVES

- The Village will continue to look for grant opportunities for a slab replacement for the Boundary Expo Recreation Centre. The existing ammonia chiller plant was replaced in 2021 with a new Chiller and Condensing Tower, through a grant through the Province of BC Community Economic Recovery Infrastructure program (CERIP), it was operational in 2022. In 2023 the Village budgeted for the use of Gas Tax funds for the installation of Electric Desiccant Dehumidifiers to use heat energy to remove collected water vapor from the desiccant. The dehumidifiers were installed in 2023.
- The Village purchased an electric edger in 2023 to prevent CO emissions and improve air quality in the arena.

PROTECTIVE SERVICES/FIRE DEPARTMENT

The Protective Services department provides prompt emergency response to the residents and visitors to the Village of Midway, in an efficient and effective manner. The Village of Midway supports this service delivery through a series of established training and education programs based on specific roles and responsibilities.

The Protective Service department endeavours to enhance service delivery to ensure Midway is a safe place to live, visit, work and play. Each of these functions play a crucial role in the protection of the community while providing an essential service, in a fiscally responsible manner.

WHAT WE DO

2024 was an active year for Midway Fire and Rescue. We had a number of changes to our department. This brought change to our membership with new recruitment and training opportunities for our existing membership.

Fire Chief Mike Daloise left the Fire Chief role for other opportunities. With Phil Cameron stepping into an Acting Fire Chief role in the Chief's absence. This brought change to our membership, with every member "stepping up" to cover the extra work needed to maintain services. The membership is comprised of incredibly dedicated members that have been volunteering to this community for selfless reasons.

Training is an ongoing focus along with firefighter recognition and retention. This is completed by utilizing a volunteer membership, who are not financially rewarded for their time. MFR members are true ambassadors of their community.

Membership

It is important to the firefighters, to acknowledge their commitment, dedication, and sacrifices. Service awards were presented in 2024, including 10 years to Gunner Hall. With many passing their first-year anniversary with Midway Fire Rescue (MFR). This is a good mixture of experience from one year to forty-four years with MFR.

Community Involvement

MFR Members continue to serve their community, outside of emergency response. They delivered the Easter Bunny to the museum, participated in the Emergency Preparedness Fair, the July 1st pancake breakfast, parade, and fireworks, the Halloween bonfire, delivered Santa to the museum, and ensuring at Christmas, that every house in Midway receives a candy cane delivered by Santa.

Firehall tours were conducted for Boundary 4-H Club, Greenwood Elementary School, plus other smaller groups, friends and families.

Inaugural Guns and Hoses Hockey Game was a huge success raising \$3,075.00 for the Kettle River Food Share and the Kettle River Lions Club.

We had three female members participate in Camp Ignite. Firefighter Cambie Soltes, Erica Marcus, and Kieriana Guillet, spent three days in Creston participating in multiple firefighting disciplines. Erica and Kieriana are junior members with our department. Kieriana was awarded a \$500 bursary based on her effort and participation over the weekend.

FireSmart

FireSmart education and awareness is ongoing. FireSmart assessments completed when requested. Grant funding which was applied for in 2023 was successful. This will result in fuel mitigation in Midway's interface in 2025-2026.

Training

Members continue to train in multiple disciplines over and above fire suppression to provide an enhanced service to the community. This included rope rescue, vehicle extrication, water rescue, incident command, fire prevention, and wildland fire fighting.

Members continue to train on rope rescue skills to ensure competency and efficiency.

Midway Fire/Rescue continues extensive training to provide Road Rescue Services that covers the entire Midway RCMP Detachment Area. Motor vehicle incidents are a large portion of our responses. We continue to refresh and relearn skills ensuring operational readiness.

Wildland training is refreshed every spring. It is important to be able to supply water to the wildland, establish supply lines, and engage fires with strategies and tactics that ensure fire suppression while being safe doing so.

We continue to train the firefighters to the levels set forth in the BC Minimum Training Standards for British Columbia.

Fire Rescue Responses

Midway Fire Rescue responded to 69 emergency call outs for 2024.

- Motor Vehicle Incidents – 40
- Assist Other Agency – 12
- Wildland Responses – 8
- Vehicle Fire – 4
- Structure Fire - 4

Grants and Donations

Grants and donations continue to come in during 2024.

Emergency Act Legislation

Working towards requirements of the new legislation which was brought into force to reflect the realities of the modern world including global pandemics, security threats and climate change, and shifts from focusing on emergency response to the four phases of emergency management: mitigation, preparation, response, and recovery. In 2024, the Village of Midway Council approved positions for Midway Fire Inspectors and Fire Investigators, as mandated by the New Emergency Act legislation.



Current Year objectives achieved

Proactive Land Use/Housing

- In March 2024, the new Official Community Plan (OCP) Bylaw was presented for a Public Hearing. The Midway OCP Bylaw No. 559, 2024 was adopted on April 15, 2024.
- In June 2024, Zoning Bylaw No. 561 amended the Village of Midway Zoning Bylaw No. 464, Zoning Bylaw amendments, to allow for two dwelling units per parcel in the Residential 1 and 2, Rural Residential 1, Agricultural Resource 2 and Open Space 3 Zones (with restrictions), to ensure that the Village adheres to new Provincial Small-Scale Multi-Unit Housing Legislation.
- In 2024, the village continued to work on obtaining municipal approvals for the West Boundary Senior Housing Society (WBSHS) phase II senior housing building project. The Society will be applying for funding through the BC Housing Community Housing Fund at the next grant intake.

Economic Health

- In 2024, the Village of Midway provided a letter of support to the Regional District of Kootenay Boundary (RDKB) to apply for grant funding totalling just under \$500,000, through the Province of BC's Rural Economic Diversification and Infrastructure Program (REDIP). Grant funding will support a two-year regional initiative aimed at strengthening economic development capacity and fostering longterm economic resilience throughout the Boundary Region. Funding from this grant will enable the Village to work through Midway specific priorities and actions from the Boundary Economic Diversification Plans.
- Midway now has a new 18-hole Disc Golf course funded by West Boundary Community Forest with the help of Volunteers in the community. The course is located within the 60-acre Midway recreation area owned by the Village. This course will enhance tourism offerings and provide additional recreational opportunities for residents.

Organizational Excellence

- In 2024, the Village continued with succession planning; a Deputy Finance position was advertised and filled in June 2024 and recruitment for a new Fire Chief commenced in July 2024.
- The Village purchased a Vac truck from the City of Grand Forks which is proving to be a great asset for Sewer operations.
- Public Works staff have been assessing the feasibility of a new well for future housing expansion.

Quality of Life

- The Community Centre Upgrade and Retrofit project was awarded to North Mountain Construction in September 2024. Enhancements to the Community Centre will enrich the community experience, foster increased participation in Community Events, and attract bookings from external organizations.
- In 2024, the Village received a SparcBC grant to improve accessibility. The upgrades included power-operated doors at the Library/Pharmacy, paving at the library car park, installing a baby changing station, and adding exterior lighting.
- The Accessibility Committee continues to identify barriers to accessibility and inclusivity, recommending remedies during accessibility meetings. The new accessible spray park and washrooms at James G. McMynn Park have improved community accessibility, providing safe and inclusive solutions for everyone.
- In October 2024, the Council approved positions for Midway Fire Inspectors and Fire Investigators, as mandated by the New Emergency Act legislation.



2025 Objectives proposed

Proactive Land Use/Housing

- Local Government Housing Initiatives – continue to fulfil proactive Planning requirements as per BC Government Bill 44, 2023, including amending the Midway’s OCP Bylaw to include future Housing Needs requirements in Midway.
- Continue to support West Boundary Senior Housing Society's new Phase II Senior Housing project.
- Coordinate a Business Plan to remove lands out of the Agricultural Land Reserve for campground expansion and future housing projects.

Economic Health

- Planning and designing the Riverside campground expansion project and seeking grant funding for Riverfront Park and future housing projects.
- Economic Diversification Plans - Collaborate with the RDKB on a two-year regional initiative aimed at enhancing economic development capacity and promoting long-term economic resilience in the Boundary Region. Recruit a qualified candidate to identify grant opportunities, prepare shovel-ready projects, and further develop and implement the current economic diversification plans.
- Park Enhancement - Continue efforts to secure grants aimed at enhancing outdoor spaces and activities for individuals of all ages.

Organizational Excellence

- Renovating the Village Office to enhance workspace and have workspace available for new positions (Corporate/Economic Development).
- Focus on updating Human Resources policies and bylaws. Continue with succession planning.
- Asset Management Planning - Undertake research and develop a comprehensive asset management plan for the Village of Midway.
- Proceed with the planning and research for the establishment of a new well, as well as the execution of Wellhead Protection Plans.

Quality of Life

- Community Centre Upgrade and Retrofit Project – Collaborate with the general contractor and architect to ensure the project is completed on schedule in accordance with the contract.
- Accessibility – continue to seek out accessibility related grants and ensure that all future Village projects and upgrades consider accessibility needs during the planning stages.
- New Emergency Act legislation – Continue working towards requirements of the new legislation which was brought into force to reflect the realities of the modern world including global pandemics, security threats and climate change, and shifts from focusing on emergency response to the four phases of emergency management: mitigation, preparation, response, and recovery.

Financial Statements of the
CORPORATION OF THE VILLAGE OF MIDWAY
December 31, 2024

CORPORATION OF THE VILLAGE OF MIDWAY

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December 31, 2024

Financial Statements

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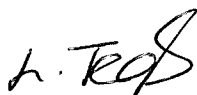
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RESPONSIBILITY FOR FINANCIAL REPORTING

Management is responsible for the preparation of the accompanying financial statements. The financial statements have been prepared in accordance with the accounting principles disclosed in Note 2 to the financial statements and include amounts that are based on estimates and judgments. Management believes that the financial statements fairly present Corporation of the Village of Midway's financial position and results of operations. The integrity of the information presented in the financial statements, including estimates and judgments relating to matters not concluded by fiscal year-end, is the responsibility of management. The financial statements have been approved by Council.

Management has established and maintained appropriate systems of internal control including policies and procedures, which are designed to provide reasonable assurance that Corporation of the Village of Midway's assets are safeguarded and that reliable financial records are maintained to form a proper basis of preparation of the financial statements.

The independent external auditors, Doane Grant Thornton LLP, Chartered Professional Accountants, have been appointed by Council to express an opinion as to whether the financial statements present fairly, in all material respects, Corporation of the Village of Midway's financial position, results of operations, and changes in its net financial assets, and its cash flows for the year then ended in accordance with Canadian Public Sector Accounting Standards. The report of Doane Grant Thornton LLP, Chartered Professional Accountants, follows and outlines the scope of their examination and their opinion on the financial statements.



Lisa Teggarty, Chief Administrative Officer

Independent auditor's report

Doane Grant Thornton LLP
1440 Bay Ave
Trill, BC
V1R 4B1
T +1 250 368 6445
F +1 250 368 6488

To the Mayor and Council of,
The Corporation of the Village of Midway

Qualified Opinion

We have audited the financial statements of the Corporation of the Village of Midway (the "Village"), which comprise the statement of financial position as at December 31, 2024, and the statements of operations, change in net financial assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the effects of the matter described in the basis for qualified opinion section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the Corporation of the Village of Midway as at December 31, 2024, and its results of operations, its changes in its net financial assets, and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Qualified Opinion

The Village's investment in West Boundary Community Forest Inc. and its equity from West Boundary Community Forest Inc. were subjected to a Compilation engagement, and were not audited. Since we did not perform audit procedures on West Boundary Community Forest Inc., we were unable to obtain sufficient audit evidence related to income from equity in West Boundary Community Forest Inc. for the 2024 and 2023 financial statements.

Our audit opinion on the financial statements for the year ended December 31, 2024 was modified as we were unable to determine whether any adjustments to those accounts were necessary because of the possible effects of the limitations in scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Village in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

Other Matter

Our audit was conducted for the purpose of forming an opinion on the financial statements taken as a whole. Schedules 3, 4 and 5 are presented for the purposes of additional information and are not a required part of the financial statements. Such information has not been subject to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion thereon.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Village's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Village or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Village's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Village's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Village's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Village to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Trail, BC
May 12, 2025



Chartered Professional Accountants

CORPORATION OF THE VILLAGE OF MIDWAY
STATEMENT OF FINANCIAL POSITION
As At December 31, 2024

	2024	2023
FINANCIAL ASSETS		
Cash	\$ 3,980,499	\$ 3,672,641
Short-term investments (Note 3)	4,949,103	3,977,276
Taxes and utility user fees receivable	43,709	38,972
Accounts receivable (Note 4)	178,083	495,637
Investment in West Boundary Community Forest Inc. (Note 5)	652,653	109,099
	9,804,047	8,293,625
LIABILITIES		
Accounts payable and accrued liabilities (Note 6)	346,302	247,869
Employee future benefits (Note 7)	22,666	15,590
Deferred revenue (Note 8)	1,217,785	778,291
Long-term debt (Note 10)	11,347	49,418
Asset retirement obligations (Note 11)	51,182	48,870
	1,649,282	1,140,038
NET FINANCIAL ASSETS	8,154,765	7,153,587
NON-FINANCIAL ASSETS		
Prepaid expenses and deposits	96,027	26,321
Tangible capital assets (Schedule 1)	8,053,738	8,074,800
	8,149,765	8,101,121
ACCUMULATED SURPLUS (Note 12)	\$16,304,530	\$15,254,708
CONTINGENT LIABILITIES (Note 20)		
CONTRACTS AND COMMITMENTS (Note 21)		



Chief Administrative Officer

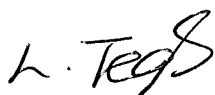
The accompanying notes are an integral part of these financial statements

CORPORATION OF THE VILLAGE OF MIDWAY

STATEMENT OF OPERATIONS

For the Year Ended December 31, 2024

	2024 Budget (Note 18)	2024 Actual	2023 Actual
REVENUE			
Taxation and grants-in-lieu (Note 17)	\$ 769,309	\$ 777,460	\$ 733,965
Canada Community-Building Fund	90,248	93,054	90,663
Provincial and other grants (Note 15)	2,190,017	814,715	2,118,139
Sale of services and other (Note 16)	611,137	469,505	407,213
Water and sewer user, and connection fees	234,854	230,389	226,433
Interest and penalties on taxes	5,000	7,493	6,828
Interest on investments	64,220	248,590	154,642
Equity (loss) - West Boundary Community Forest Inc. (Note 5)	400,000	743,555	(127,055)
	4,364,785	3,384,761	3,610,828
EXPENSES			
General government	1,406,442	960,437	853,969
Parks and recreation	273,544	255,251	221,250
Protective services	534,716	470,249	518,662
Public works and transportation	230,415	226,850	196,752
Water and sewer services	241,022	118,602	190,262
Amortization on tangible capital assets	-	303,550	281,742
	2,686,139	2,334,939	2,262,637
ANNUAL SURPLUS	1,678,646	1,049,822	1,348,191
ACCUMULATED SURPLUS, BEGINNING OF YEAR (Note 12)	15,254,708	15,254,708	13,906,517
ACCUMULATED SURPLUS, END OF YEAR (Note 12)	\$16,933,354	\$16,304,530	\$15,254,708



Chief Administrative Officer

The accompanying notes are an integral part of these financial statements

CORPORATION OF THE VILLAGE OF MIDWAY
STATEMENT OF CHANGES IN NET FINANCIAL ASSETS
For the Year Ended December 31, 2024

	2024 Budget (Note 18)	2024 Actual	2023 Actual
ANNUAL SURPLUS	\$ 1,678,646	\$ 1,049,822	\$ 1,348,191
Acquisition of tangible capital assets	-	(282,488)	(958,692)
Amortization of tangible capital assets	-	303,550	281,742
(Decrease) increase in prepaid expenses	-	(69,706)	18,268
INCREASE IN NET FINANCIAL ASSETS	1,678,646	1,001,178	689,509
NET FINANCIAL ASSETS, BEGINNING OF YEAR	7,153,587	7,153,587	6,464,078
NET FINANCIAL ASSETS, END OF YEAR	\$ 8,832,233	\$ 8,154,765	\$ 7,153,587



Chief Administrative Officer

The accompanying notes are an integral part of these financial statements

CORPORATION OF THE VILLAGE OF MIDWAY**STATEMENT OF CASH FLOW**
For the Year Ended December 31, 2024

	2024	2023
OPERATING TRANSACTIONS		
Cash receipts from property taxation	772,723	734,763
Cash receipts from grants and own sources	2,379,697	2,982,913
Cash paid to employees and suppliers	(1,989,418)	(1,891,877)
Cash paid for interest	(3,855)	(6,206)
Cash received for interest	229,192	27,205
	-	-
Cash Provided by Operating Transactions	1,388,339	1,846,798
CAPITAL TRANSACTIONS		
Cash used for purchase of tangible capital assets	(282,488)	(912,029)
	(282,488)	(912,029)
INVESTING TRANSACTIONS		
Dividends received - West Boundary Community Forest Inc.	200,000	400,000
Investment in term deposits	(971,827)	(134,265)
Cash Provided by (Used for) Investing Transactions	(771,827)	265,735
FINANCING TRANSACTIONS		
Cash used for repayment of long-term debt	(26,166)	(26,421)
Cash Provided by (Used for) Financing Transactions	(26,166)	(26,421)
(DECREASE) INCREASE IN CASH	307,858	1,174,083
CASH, BEGINNING FOR YEAR	3,672,641	2,498,558
CASH, END OF YEAR	3,980,499	3,672,641
SUPPLEMENTARY CASH FLOW INFORMATION		
Non-cash tangible capital asset additions	-	46,663



Chief Administrative Officer

The accompanying notes are an integral part of these financial statements

CORPORATION OF THE VILLAGE OF MIDWAY

NOTES TO FINANCIAL STATEMENTS

As At December 31, 2024

1. NATURE OF THE ENTITY

The Village of Midway (the "Village") is incorporated under the Local Government Act of British Columbia and is subject to the provisions of the Community Charter and legislation under the Province. The Village's principal activity includes the provision of local government services to residents of the incorporated area.

The financial statements are the responsibility of management and prepared in accordance with Canadian Public Sector Accounting Standards ("PSAS"). The preparation of these financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

2. SIGNIFICANT ACCOUNTING POLICIES

The following is a summary of the significant accounting policies of the Village of Midway.

Basis of Presentation

The Village's resources and operations are segregated into General, Water and Sewer funds, Statutory and Non-statutory reserve funds, and Reserves for future capital expenditures for accounting and financial reporting purposes. The financial statements include all of the accounts of these funds. All inter-fund transactions and balances have been eliminated.

Basis of Accounting

The Village's financial statements are prepared using the accrual basis of accounting.

Reserve Funds

Under the Community Charter, Village Council may, by bylaw, establish reserve funds for special purposes. Money in a reserve fund, and interest earned thereon, must be expended by bylaw only for the purpose for which the fund was established. If the amount in a reserve fund is greater than required, Village Council may, by bylaw, transfer all or part of the balance to another reserve fund.

Investment in West Boundary Community Forest Inc.

The Village is the registered holder of 1 Common Share in West Boundary Community Forest Inc., representing a 50% interest in the corporation. This is an investment in a government business enterprise accounted for using the modified equity method. Under this method, the business enterprise's accounting principals are not adjusted to conform with those of the Village. The equity income or loss for the year is recorded in revenue in the Village's statement of operations and the investment in West Boundary Community Forest Inc. is adjusted accordingly.

Deferred Revenue

Deferred revenue relates to restricted government transfers, grants and other funds received but not yet spent on the stipulated eligible expenditures.

Revenue Recognition

The Village records revenue on the accrual basis and includes revenue in the period in which the transactions or events that give rise to the revenues occur. Taxation revenue are recognized at the time of the issuing of the property tax notices for the fiscal year. Levies imposed by other taxing authorities are not included as taxes for municipal purposes. Sale of services and user fees are recognized when the service or product is rendered by the Village. Government transfers and other grant revenues are recognized as revenue when the funding becomes receivable and eligibility criteria, if any, has been met. Unearned revenue in the current period is recorded as deferred revenue. Transactions where goods or services are provided for consideration include performance obligations to a specific payor. Revenue from these transactions is recognized as the performance obligations are satisfied. Transactions without performance obligations are recognized when the revenue is received or receivable.

2. SIGNIFICANT ACCOUNTING POLICIES (continued)

Short-Term Investments

Short-term investments include term deposits with the Steller Vista Credit Union and highly liquid short-term bond funds with the Municipal Finance Authority.

Municipal Pension Plan

The Village's pension plan follows the guidelines of the Municipal Pension Plan which is administered by the Province of British Columbia for all British Columbia municipalities. The Village and its employees contribute to the Municipal Pension Plan (a jointly trustee pension plan). The board of trustees, representing plan members and employers is responsible for administering the plan, including investment assets and administration of benefits. The plan is a multi-employer defined benefit plan.

Liability for Contaminated Sites

Contaminated sites are a result of contamination being introduced into air, soil, water, or sediment of a chemical, organic or radioactive material, or live organism that exceeds an environmental standard. The liability is recognized net of any expected recoveries. A liability for remediation of contaminated sites is recognized when a site is not in productive use and all the following criteria are met:

- an environmental standard exists;
- contamination exceeds the environmental standard;
- the Village is directly responsible or accepts responsibility;
- it is expected that future economic benefits will be given up; and
- a reasonable estimate of the amount can be made.

The liability is recognized at management's estimate of the cost of post remediation including operation, maintenance and monitoring that are an integral part of the remediation strategy for the contaminated site. The Village has no liabilities under this standard as at December 31, 2024 and December 31, 2023.

Expenses

Expenses are recognized as they are incurred and measurable based upon receipt of goods or services and/or the creation of a legal obligation to pay.

Tangible Capital Assets

Tangible capital assets are recorded at cost less accumulated amortization and are classified according to their functional use. Amortization is recorded on a straight-line basis over the estimated useful life commencing in the year the asset is put into service. Donated tangible capital assets are reported at the fair value at the time of donation. The estimated useful lives are as follows:

Buildings and improvements	20 - 50 years
Engineering structures	15 - 30 years
Fixtures, furniture, equipment and vehicles	5 - 25 years
IT infrastructure	3 - 10 years
Sewer infrastructure	10 - 100 years
Water infrastructure	10 - 100 years

Budget Figures

The budget figures are based on Bylaw No. 548, the Five-Year Financial Plan for the year 2024 adopted on May 13, 2024.

CORPORATION OF THE VILLAGE OF MIDWAY
NOTES TO FINANCIAL STATEMENTS
As At December 31, 2024

2. SIGNIFICANT ACCOUNTING POLICIES (continued)

Municipal Finance Authority Cash Deposits and Demand Notes

The Village issues its debt instruments through the Municipal Finance Authority. As a condition of these borrowings, a portion of the debenture proceeds are withheld by the Municipal Finance Authority as debt reserve fund. The Village also executes demand notes in connection with each debenture whereby the Village may be required to loan certain amounts to the Municipal Finance Authority. These amounts are note included in the Village's financial statements. The details of these cash deposits and demand notes at year end are as follows:

	Demand Notes	Cash Deposits	2024	2023
Sewer fund	\$ <u>4,566</u>	\$ <u>2,955</u>	\$ <u>7,521</u>	\$ <u>15,124</u>

Long-Term Debt

Outstanding debenture debt is reported net of applicable sinking fund balances.

Interest on debt is charged to current operations. Interest charges are accrued for the period from the date of the latest interest payment to the end of the year.

Use of Estimates

The preparation of financial statements in accordance with generally accepted accounting principles, requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenditures during the reporting period. Significant areas requiring estimates include the useful lives of tangible capital assets for amortization, the determination of payroll and employee future benefits accruals, the asset retirement obligations, and the provision for contingencies. Actual results could differ from management's best estimates as additional information becomes available in the future.

Financial Instruments

The Village's financial instruments consist of cash, short-term investments, accounts receivable, MFA debt reserve cash deposits, accounts payable and accrued liabilities, asset retirement obligations and employee future benefits. All financial instruments are recorded at their cost and amortized cost.

Transaction costs related to the financial instruments measured at cost or amortized cost are added to the carrying value of the financial instrument. Transaction cost related to financial instruments recorded at their fair value are expensed as incurred.

Financial liabilities (or part of a financial liability) are removed from the statement of financial position when, and only when, they are discharged or cancelled or expire.

CORPORATION OF THE VILLAGE OF MIDWAY
NOTES TO FINANCIAL STATEMENTS
As At December 31, 2024

2. SIGNIFICANT ACCOUNTING POLICIES (continued)

Asset Retirement Obligations

A liability for an asset retirement obligation is recognized when all of the following criteria are met:

- there is a legal obligation to incur retirement costs in relation to a tangible capital asset;
- the past transaction or event giving rise to the liability has occurred;
- it is expected that future economic benefits will be given up; and
- a reasonable estimate of the amount can be made.

The liability is measured at the Village's best estimate of the amount required to retire a tangible capital asset (or a component thereof) at the financial statement date. The estimate includes costs directly attributable to the asset retirement activities.

Upon initial recognition of the liability for an asset retirement obligation, the carrying amount of the corresponding tangible capital assets (or component thereof) is increased by the same amount.

The capitalized asset retirement cost is expensed in a rational and systematic manner of the useful life of the tangible capital asset (or a component thereof). For obligations for which there is no tangible capital assets recognized or for tangible capital assets that are no longer in productive use, the asset retirement costs are expensed immediately. Subsequently, the liability is reviewed at each financial statement reporting date and adjusted for:

- changes as a result of the passage of time with corresponding accretion expense;
- for any revisions to the timing, amount of the original estimated of undiscounted cash flows, or the discount rate.

Adjustments to the liability as a result of revisions to the timing, amount of the estimate of undiscounted cash flows or the discount rate are adjusted to the cost of the related tangible capital asset and the revised carrying amount of the related tangible capital asset is amortized except for adjustments related to tangible capital assets that are not recognized or no longer in productive use, which are expensed in the period they are incurred.

The asset retirement costs are amortized over the period in which the costs are expected to be incurred.

A recovery related to asset retirement obligation is recognized when the recovery can be appropriately measured; reasonably estimated and it is expected that future economic benefits will be obtained. The recovery is not netted against the liability.

Change in Accounting Policies

PS 3400 Revenue issued November, 2018 establishes standards on how to account for and report on revenue and is effective January 1, 2024. Specifically, it differentiates between revenue arising from transactions that include performance obligations, referred to as "exchange transactions", and transactions that do not have performance obligations, referred to as "non-exchange transactions".

Revenue from transactions with performance obligations should be recognized when (or as) the Village satisfies a performance obligation by providing the promised goods or services to a payer.

Revenue from transactions with no performance obligations should be recognized when the Village:

- has the authority to claim or retain an inflow or economic resources; and
- Identifies a past transaction or event that gives rise to an asset.

The standard was applied prospectively and had no impact on the comparative figures.

CORPORATION OF THE VILLAGE OF MIDWAY**NOTES TO FINANCIAL STATEMENTS**

As At December 31, 2024

3. SHORT-TERM INVESTMENTS

	2024	2023
Credit Union term deposits and equity shares	\$ 4,072,758	\$ 3,872,278
Municipal Finance Authority short-term bond and money market funds	110,518	104,998
Municipal Finance Authority high interest pooled investment funds	<u>765,827</u>	<u>-</u>
	<u>\$ 4,949,103</u>	<u>\$ 3,977,276</u>

4. ACCOUNTS RECEIVABLE

	2024	2023
Government transfers and other grants	\$ 122,238	\$ 170,964
Trade accounts and other	<u>55,845</u>	<u>324,673</u>
	<u>\$ 178,083</u>	<u>\$ 495,637</u>

5. INVESTMENT IN WEST BOUNDARY COMMUNITY FOREST INC.

The Village is the registered holder of 1 Common Share in West Boundary Community Forest Inc. ("Community Forest") representing a 50% interest in the corporation, with the City of Greenwood holding the balance. The Community Forest was created for the purpose of managing a community forest license and has an agreement with the BC Ministry of Forests, Lands and Natural Resource Operations for a twenty-five year term beginning on January 1, 2014 to harvest Crown timber in specific areas of the West Boundary.

The Village accounts for its investment in the government business enterprise using the modified equity method. The condensed financial information of the investment for the year ending December 31, 2024, with comparative figures for December 31, 2023 are as follows:

	2024	2023
Assets		
Current assets	\$ 1,577,897	\$ 1,057,790
Long-term assets	<u>348,552</u>	<u>361,933</u>
	<u>1,926,449</u>	<u>1,419,723</u>
Liabilities		
Accounts payable	113,143	426,525
Silviculture accrual	<u>508,000</u>	<u>775,000</u>
	<u>621,143</u>	<u>1,201,525</u>
Shareholder's Equity	<u>\$ 1,305,306</u>	<u>\$ 218,198</u>
Village Interest	<u>\$ 652,653</u>	<u>\$ 109,099</u>

Under the modified equity method, the cost of the investment is adjusted by earnings or losses of the entity from the date of acquisition as well as any dividends paid. In 2024, the Village recorded equity income of \$743,555 (2023 - equity loss of \$127,055) and received \$200,000 (2023 - \$400,000) in dividends from West Boundary Community Forest Inc.

CORPORATION OF THE VILLAGE OF MIDWAY
NOTES TO FINANCIAL STATEMENTS
As At December 31, 2024

6. ACCOUNTS PAYABLE

	2024	2023
Trade accounts payable	\$ 248,451	\$ 94,618
Wages payable	55,326	61,675
Accrued and other liabilities	30,370	91,576
Vendor holdback	<u>12,155</u>	<u>-</u>
	<u>\$ 346,302</u>	<u>\$ 247,869</u>

7. EMPLOYEE FUTURE BENEFITS

The Village records liabilities for accrued employee benefits in the period in which they are earned by the employee. Short-term benefits, such as banked overtime and vacation entitlements, are included in accrued liabilities. Long-term benefits, such as sick leave entitlements, are reported as employee future benefits at management's estimate of the cost of the future entitlements. The Village has estimated the discounted cost of this employee future benefit and has accrued \$22,666 (2023 - \$15,590) in the financial statements.

8. DEFERRED REVENUE

These funds are externally restricted for the purposes for which they are collected.

	Beginning Balance	Contributions Received	Spent during the year	Accounts Receivable	Ending Balance
Investing in Canada Infrastructure Program	\$ 304,103	\$ -	\$ 62,307	\$ 62,307	\$ 304,103
Heritage Canada Building Communities through Arts Legacy Fund	263,099	11,258	59,248	59,248	274,357
Province of BC - REDIP Grant	97,359	-	88,889	-	8,470
UBCM - 2024 CRI Firesmart	-	199,650	-	-	199,650
UBCM - Next Gen 911	22,500	-	15,105	-	7,395
Province of BC - Housing Capacity Grant	-	153,271	2,225	-	151,046
Government of BC - Climate Action Grant	45,082	132,093	(45,082)	-	222,257
Government of BC - Indigenous Engagement Requirement Funding (IERFP)	-	40,000	40,000	-	-
Victim Services Grant	44,199	115,282	111,586	-	47,895
RDKB Grants	-	34,211	34,211	-	-
Other Grant Revenue	<u>1,949</u>	<u>63,606</u>	<u>63,626</u>	<u>683</u>	<u>2,612</u>
	<u>\$ 778,291</u>	<u>\$ 749,371</u>	<u>\$ 432,115</u>	<u>\$ 122,238</u>	<u>\$ 1,217,785</u>

9. PHOENIX COMMUNITY FOUNDATION ENDOWMENT

As at December 31, 2024, the Village has transferred a total of \$61,500 (2023 - \$61,500) in contributions to the Phoenix Community Foundation. These funds are held permanently, and the Village receives annual investment income on these funds. As the Village has the right to receive only the investment income and has no access to the contributed principal, the balance held is not shown on the Village's Statement of Financial Position.

CORPORATION OF THE VILLAGE OF MIDWAY

NOTES TO FINANCIAL STATEMENTS

As At December 31, 2024

10. LONG-TERM DEBT

	Beginning Balance	Proceeds of Debt	Repayment of Principal	Actuarial Adjustments	Ending Balance
General Capital Fund					
MFA equipment loan	\$ 14,444	\$ -	\$ (14,444)	\$ -	\$ -
Sewer System Capital Fund					
Sewer Bylaw #338	<u>34,974</u>	<u>-</u>	<u>(11,722)</u>	<u>(11,905)</u>	<u>11,347</u>
	<u>\$ 49,418</u>	<u>\$ -</u>	<u>\$ (26,166)</u>	<u>\$ (11,905)</u>	<u>\$ 11,347</u>

11. ASSET RETIREMENT OBLIGATIONS

The Village has recognized an asset retirement obligation related to remediation expenses for lead and asbestos in certain buildings for which the Village has a legal obligation to incur.

A reconciliation of the aggregate carrying amount of the liability is as follows:

	2024	2023
Beginning balance	\$ 48,870	\$ -
Initial recognition of expected discounted cash flows	-	46,663
Increase due to accretion	<u>2,312</u>	<u>2,207</u>
Ending balance	<u>\$ 51,182</u>	<u>\$ 48,870</u>

The liability is estimated using a present value technique that discounts future expenditures. The discount rate used was based on long-term financing rates with MFA of 4.45% (2023: 4.73%). The total undiscounted expenditures and the time period over which they are expected to be incurred is as follows:

2048	\$ 141,834
2076	<u>\$ 48,661</u>
	<u>\$ 190,495</u>

CORPORATION OF THE VILLAGE OF MIDWAY
NOTES TO FINANCIAL STATEMENTS
As At December 31, 2024

12. ACCUMULATED SURPLUS

	2024	2023
General Operating Fund surplus	\$ 3,036,669	\$ 2,614,976
Water Operating Fund surplus	70,300	70,300
Sewer Operating Fund surplus	41,888	41,888
Sewer Capital Financial equity	80,653	80,653
Equity in Tangible Capital Assets (Note 13)	7,991,209	7,976,512
Building Replacement reserve	154,144	139,569
Capital Equipment reserve	236,254	219,073
Carbon Tax Credits reserve	18,285	17,705
Community Forest reserve	486,797	277,694
Community Hall Replacement reserve	523,612	497,311
Canada Community Building Fund reserve	752,110	683,205
Contaminated Sites reserve	2,735	2,648
Equipment Depreciation reserve	54,487	74,183
Fire Truck reserve	265,006	197,289
Growing Communities reserve	787,199	763,000
Land Sales Capital reserve	116,729	113,024
Sewer Infrastructure reserve	540,812	450,198
Sick and Severance reserve	71,191	59,249
Water Infrastructure reserve	<u>1,074,450</u>	<u>976,231</u>
	<u>\$ 16,304,530</u>	<u>\$ 15,254,708</u>

13. EQUITY IN TANGIBLE CAPITAL ASSETS

Equity in Tangible Capital Assets represents the net book value of total capital assets less long-term obligations assumed to acquire those assets and consists of the following:

	2024	2023
Equity, beginning of year	\$ 7,976,512	\$ 7,311,030
Add:		
Capital acquisitions, net of dispositions	282,488	958,692
Debt principal repayments	26,166	26,421
Actuarial adjustment	11,905	10,981
Less:		
Amortization	(303,550)	(281,742)
Recognition of asset retirement obligations	-	(46,663)
Asset retirement obligation accretion	<u>(2,312)</u>	<u>(2,207)</u>
Equity, end of year	<u>\$ 7,991,209</u>	<u>\$ 7,976,512</u>

CORPORATION OF THE VILLAGE OF MIDWAY

NOTES TO FINANCIAL STATEMENTS

As At December 31, 2024

14. MUNICIPAL PENSION PLAN

The Village and its employees contribute to the Municipal Pension Plan (the plan), a jointly trustee pension plan. The Board of Trustees, representing plan members and employers, is responsible for administering the plan, including investment of assets, and administration of benefits. The plan is a multi-employer defined benefit pension plan. Basic pension benefits provided are based on a formula. As at December 31, 2023, the last reporting date, the plan had about 256,000 active members and approximately 129,000 retired members. Active members include approximately 45,000 contributors from local governments.

Every three years, an actuarial valuation is performed to assess the financial position of the plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate may be adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent actuarial valuation for the Municipal Pension Plan as at December 31, 2021, indicated a \$3,761 million funding surplus for basic pension benefits on a going concern basis.

The Village paid \$60,846 (2023 - \$52,254) for employer contributions to the plan in fiscal 2024.

The next valuation will be as of December 31, 2024, with results available in 2025.

Employers participating in the plan record their pension expenses as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plan records accrued liabilities and accrued assets for the plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets, and costs to individual employers participating in the plan.

15. PROVINCIAL AND OTHER GRANTS

	2024	2023
Provincial Government transfers - unconditional	382,600	350,425
Provincial Government transfers - conditional	291,396	1,486,213
Federal Government transfers - conditional	79,931	-
Regional Government transfers and other grants	<u>60,788</u>	<u>281,501</u>
	<u>\$ 814,715</u>	<u>\$ 2,118,139</u>

CORPORATION OF THE VILLAGE OF MIDWAY**NOTES TO FINANCIAL STATEMENTS**

As At December 31, 2024

16. SALE OF SERVICES AND OTHER

	2024	2023
Ambulance building lease	35,730	35,340
Arena revenue	43,951	41,089
Campground	16,952	18,395
ICBC and MVB commissions	154,843	138,878
Licences and permits	25,025	8,876
Rentals	20,361	23,440
Rural Fire Protection transfers from RDKB	129,586	98,631
Sundry	<u>43,057</u>	<u>42,564</u>
	<u>\$ 469,505</u>	<u>\$ 407,213</u>

17. TAXATION AND GRANTS-IN-LIEU

In addition to taxes levied for municipal purposes, the Village is legally obligated to collect and remit taxes levied for other government authorities. These collections and remittances are not recorded as revenue and expenses.

	2024	2023
General Municipal Purposes	\$ 777,460	\$ 734,076
Collections for Other Governments		
Province of B.C. - School and Police	414,217	406,408
British Columbia Assessment Authority	11,685	11,382
West Kootenay Boundary Regional Hospital	30,740	30,924
Municipal Finance Authority	39	38
Regional District of Kootenay Boundary	<u>92,463</u>	<u>83,358</u>
	<u>\$ 1,326,604</u>	<u>\$ 1,266,186</u>
Transfers to Other Governments		
Province of B.C. - School and Police	(414,217)	(406,401)
British Columbia Assessment Authority	(11,685)	(11,389)
West Kootenay Boundary Regional Hospital	(30,740)	(30,958)
Municipal Finance Authority	(39)	(39)
Regional District of Kootenay Boundary	<u>(92,463)</u>	<u>(83,434)</u>
	<u>\$ (549,144)</u>	<u>\$ (532,221)</u>
	<u>\$ 777,460</u>	<u>\$ 733,965</u>

CORPORATION OF THE VILLAGE OF MIDWAY
NOTES TO FINANCIAL STATEMENTS
As At December 31, 2024

18. RECONCILIATION TO BUDGET

The following reconciles the budget as shown on the statement of operations to the budget as presented in Bylaw No. 562 adopted May 13, 2024.

Annual surplus per the statement of operations	\$ 1,678,646
Debt principal repayments	(11,483)
Purchase of tangible capital assets	(2,148,600)
Transfers to reserves	(661,920)
Transfers from reserves	<u>1,143,357</u>
	<u>\$ -</u>

19. TRUST FUNDS

Funds held in trust and administered by the Village are as follows:

	2024	2023
Assets and Net Position		
Cash and short-term investments	\$ <u>18,643</u>	\$ <u>17,819</u>
Fund Balances		
Trusts - Cemetery Care	\$ <u>18,643</u>	\$ <u>17,819</u>
Transactions for the Year Ended December 31, 2024		
Cemetery Care, beginning balance	\$ 17,819	
Interest paid	-	
Contributions	<u>824</u>	
Cemetery Care, ending balance	<u>\$ 18,643</u>	

Trust funds are not included in the Village's financial statements.

20. CONTINGENT LIABILITIES

The Village, as a member of the Regional District of Kootenay Boundary, is jointly and severally liable for the future capital liabilities of the Regional District. The loan agreements with the Municipal Finance Authority provide that if the Authority does not have sufficient funds to meet its obligations, it shall make payments from the debt reserve fund which is in turn established by a similar debt reserve fund of the Village and all other borrowing participants. If the debt reserve fund is deficient, the Authority's obligation becomes a liability of the Regional District, and may become a liability of the participating municipalities.

The Village is at times faced with claims of a diverse nature. As at December 31, 2024, the total of these costs, if any, cannot be reasonably estimated and no amount has been accrued in the financial statements.

21. CONTRACTS AND COMMITMENTS

The Village entered into purchase and service contracts related to current capital projects valued as follows:

Water Infrastructure Backup Generator	\$ 57,345
Community Hall Renovations	\$ 2,352,194

CORPORATION OF THE VILLAGE OF MIDWAY
NOTES TO FINANCIAL STATEMENTS
As At December 31, 2024

22. FINANCIAL INSTRUMENTS

The Village is exposed to various risks through its financial instruments. The following analysis provides information about the Village's risk exposure and concentration as of December 31, 2024:

Credit Risk

Credit risk is the risk of financial loss to the Village if a debtor fails to discharge their obligation (e.g., pay the accounts receivable owing to the Village). The Village is exposed to this risk arising from its cash, short-term investments, taxes and utility user fees receivable and accounts receivable.

Taxes and utility user fees receivable is primarily due from corporations and individuals. Accounts receivable is primarily due from governments, corporations and individuals. Credit risk is mitigated by the highly diversified nature of the debtors and other customers. The Community Charter grants legislative authority for the Village to enforce the collection of unpaid property taxes. The Village measures its exposure to credit risk based on how long the amounts have been outstanding. An impairment allowance is set up based on the estimated collectibility of the underlying receivable. In the current and prior years, no receivables have been considered impaired. The amounts outstanding at year-end were as follows:

2024	Current	31-60 Days	61-90 Days	91-120 Days	120+ Days	Total
Government transfers and other grants	122,238	-	-	-	-	122,238
Trade accounts and other Taxation and utility fees	<u>30,843</u>	<u>2,299</u>	<u>767</u>	<u>650</u>	<u>64,995</u>	<u>99,554</u>
Total	<u>\$ 153,081</u>	<u>\$ 2,299</u>	<u>\$ 767</u>	<u>\$ 650</u>	<u>\$ 64,995</u>	<u>\$ 221,792</u>
2023	Current	31-60 Days	61-90 Days	91-120 Days	120+ Days	Total
Government transfers and other grants	170,964	-	-	-	-	170,964
Trade accounts and other Taxation and utility fees	<u>324,232</u>	<u>105</u>	<u>320</u>	<u>-</u>	<u>38,988</u>	<u>363,645</u>
Total	<u>\$ 495,196</u>	<u>\$ 105</u>	<u>\$ 320</u>	<u>\$ -</u>	<u>\$ 38,988</u>	<u>\$ 534,609</u>

There has been no significant changes from the prior year in the exposure to risk or policies, procedures and methods used to measure the risk.

Liquidity Risk

Liquidity risk is the risk that the Village will not be able to meet all cash outflow obligations as they come due. The Village mitigates this risk by monitoring cash activities and expected outflows that extensive budgeting and maintaining investments that may be converted to cash in the near-term if unexpected cash outflows arise.

All financial liabilities mature within one year.

There has been no significant changes from the previous year in the exposure to risk or policy, procedures and methods used to measure the risk.

Market Risk

Market risk is the risk that the fair value of future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: currency risk, interest rate risk and other price risk.

The Village is not significantly exposed to these risks other than as follows:

CORPORATION OF THE VILLAGE OF MIDWAY
NOTES TO FINANCIAL STATEMENTS
As At December 31, 2024

22. FINANCIAL INSTRUMENTS (continued)

Interest Rate Risk

Interest rate risk is the potential for financial loss caused by fluctuation in the fair value of future cash flows of financial instruments because of changes in market interest rates. The Village is exposed to this risk through its interest-bearing investments. As at December 31, 2024, a 1% fluctuation in interest rates, with all other variables held constant, would have an estimated increase in interest income of its short-term investments of \$49,491 (2023 - \$39,772).

There has been no significant changes from the previous year in the exposure to risk or policies, procedures and methods used to measure the risk.

23. SEGMENTED INFORMATION

The Village of Midway is a diversified municipal government that provides a wide range of services to its citizens. The Village's operations and activities are organized and reported by funds and departments. The General fund reports on operations funded primarily by property taxes and government transfers which include services provided by the Village such as general government services, parks and recreation, protective services, public works and transportation. The utility operations are comprised of the water and sewer system each accounting for its own operations and programs within its own fund. Operating results reported by the following segments are included in Schedule 2 .

General Government

General government is primarily funded by property taxation and unconditional government transfers. The expenses within the segment are for legislative, general administration and finance functions as well as all operations and maintenance costs relating to the municipal buildings and grants to community organizations.

Parks and Recreation

Parks and recreation services contribute to the quality of life and personal wellness through the maintenance of the parks, arena and campground.

Protective Services

Protective services is comprised of the Village and rural fire protection services, emergency recovery expenses, ambulance building maintenance and bylaw enforcement.

Public Works and Transportation

Public works and transportation is a broad function comprised of crews engaged in the maintenance and improvement to the road systems, drainage, snow removal, works yard maintenance and other planning and maintenance activities.

Water and Sewer Services

The water utility provides safe drinking water to the Village. Revenue and expenses represent the amounts that are directly attributable to the function of the water utility.

The sewer utility operates the sanitary sewer system networks and treatment plant. Revenue and expenses represent the amounts that are directly attributable to the function of the sewer utility.

24. COMPARATIVE FIGURES

Comparative figures have been adjusted to conform to changes in current year presentation.

CORPORATION OF THE VILLAGE OF MIDWAY

SCHEDULE 1 - TANGIBLE CAPITAL ASSETS

For the Year Ended December 31, 2024

	Land	Buildings and Improvements	Fixtures, furniture, equipment and vehicles	Engineering Structures	Water Infrastructure	Sewer Infrastructure	2024	2023
Historical Cost:								
Beginning balance	\$ 2,192,504	\$ 4,182,837	\$ 1,606,539	\$ 1,812,301	\$ 2,261,467	\$ 1,801,377	\$ 13,857,025	\$ 12,898,335
Additions	-	224,174	54,814	3,500	-	-	282,488	958,692
Dispositions	-	-	-	-	-	-	-	-
Ending balance	<u>2,192,504</u>	<u>4,407,011</u>	<u>1,661,353</u>	<u>1,815,801</u>	<u>2,261,467</u>	<u>1,801,377</u>	<u>14,139,513</u>	<u>13,857,027</u>
Accumulated								
Amortization	-	1,581,993	992,417	1,028,649	1,290,320	888,846	5,782,225	5,500,485
Beginning balance	-	-	-	-	-	-	-	-
Amortization expense	-	86,175	87,617	49,810	44,391	35,557	303,550	281,742
Disposals	-	-	-	-	-	-	-	-
Ending balance	<u>-</u>	<u>1,668,168</u>	<u>1,080,034</u>	<u>1,078,459</u>	<u>1,334,711</u>	<u>924,403</u>	<u>6,085,775</u>	<u>5,782,227</u>
Ending net balance	<u>\$ 2,192,504</u>	<u>\$ 2,738,843</u>	<u>\$ 581,319</u>	<u>\$ 737,342</u>	<u>\$ 926,756</u>	<u>\$ 876,974</u>	<u>\$ 8,053,738</u>	<u>\$ 8,074,800</u>

The net book value of work-in-progress, which are tangible capital assets held under the buildings and improvements and not being amortized, is \$206,991 (2023 - \$265,655).

CORPORATION OF THE VILLAGE OF MIDWAY
SCHEDULE 2 - SEGMENTED INFORMATION
For the Year Ended December 31, 2024

	General Government Services	Protective Services	Parks and Recreation Services	Public Works and Transportation	Sub Total	Water Funds	Sewer Funds	2024	2023
Revenue:									
Taxation and grants-in-lieu Canada Community Building Fund	747,751	-	-	-	747,751	-	29,710	777,460	733,965
Provincial and other grants	93,054	-	-	-	93,054	-	-	93,054	90,663
Sales of services and other	654,299	133,685	26,731	-	814,715	-	-	814,715	2,118,139
Water and sewer user, and connection fees	243,288	165,315	60,902	-	469,505	-	-	469,505	407,213
Interest and penalties on taxes	-	-	-	-	-	116,573	113,815	230,389	226,433
Interest on investments	7,493	-	-	-	7,493	-	-	7,493	6,828
Equity (loss) income - WBCF	189,532	-	-	-	189,532	38,018	21,040	248,590	154,642
	743,555	-	-	-	743,555	-	-	743,555	(127,055)
Total Revenues	<u>\$ 2,678,972</u>	<u>\$ 299,000</u>	<u>\$ 87,633</u>	<u>\$ -</u>	<u>\$ 3,065,605</u>	<u>\$ 154,592</u>	<u>\$ 164,565</u>	<u>\$ 3,384,761</u>	<u>\$ 3,610,828</u>
Expenses:									
Amortization	35,850	59,470	61,028	67,254	223,602	44,391	35,557	303,550	281,742
Goods and services	354,666	264,218	138,008	69,850	826,742	34,723	7,212	868,676	965,972
Grants and community groups	116,004	-	-	-	116,004	-	-	116,004	52,162
Interest expense	-	-	-	-	-	-	3,855	3,855	6,206
Wages, benefits, council stipends	489,767	206,032	117,244	157,000	970,042	21,650	51,163	1,042,855	956,555
Total Expenses	<u>\$ 996,286</u>	<u>\$ 529,719</u>	<u>\$ 316,279</u>	<u>\$ 294,104</u>	<u>\$ 2,136,389</u>	<u>\$ 100,764</u>	<u>\$ 97,786</u>	<u>\$ 2,334,939</u>	<u>\$ 2,262,637</u>
Annual Surplus (Deficit)	<u>\$ 1,682,686</u>	<u>\$ (230,719)</u>	<u>\$ (228,646)</u>	<u>\$ (294,104)</u>	<u>\$ 929,216</u>	<u>\$ 53,828</u>	<u>\$ 66,779</u>	<u>\$ 1,049,822</u>	<u>\$ 1,348,191</u>

CORPORATION OF THE VILLAGE OF MIDWAY
SCHEDULE 3 - PROVINCE OF BC COVID-19 RESTART GRANT
For the Year Ended December 31, 2024
(Unaudited)

	2024	2023
COVID-19 Safe Restart Grant, beginning balance	\$ <u>302,140</u>	\$ <u>326,338</u>
Expenditures in the Year		
Computer and other electronic technology costs	9,100	9,832
Facility reopening and operating costs	-	9,366
Library grant in aid	22,958	5,000
Midway Social Centre Society (formerly Midway Senior Citizen Branch 117)	<u>2,000</u>	<u>-</u>
	34,058	24,198
Balance included in general operating fund accumulated surplus carried forward for use in subsequent years	\$ <u><u>268,082</u></u>	\$ <u><u>302,140</u></u>

CORPORATION OF THE VILLAGE OF MIDWAY

SCHEDULE 4 - BC GROWING COMMUNITIES FUND GRANT

For the Year Ended December 31, 2024

(Unaudited)

	2024	2023
BC Growing Communities Fund Grant, beginning balance	\$ <u>763,000</u>	\$ <u>-</u>
Grants received during the year	-	763,000
Interest income earned on funds during the year	<u>24,199</u>	<u>-</u>
BC Growing Communities Fund Grant, ending balance	\$ <u><u>787,199</u></u>	\$ <u><u>763,000</u></u>

CORPORATION OF THE VILLAGE OF MIDWAY
SCHEDULE 5 - LOCAL GOVERNMENT HOUSING INITIATIVES GRANT
For the Year Ended December 31, 2024
(Unaudited)

	2024	2023
Local Government Housing Initiatives Grant, beginning balance	\$ <u>-</u>	\$ <u>-</u>
Grants received during the year	<u>153,271</u>	<u>-</u>
Expenditures in the Year		
Consulting service costs	<u>2,225</u>	<u>-</u>
Local Government Housing Initiatives Grant, ending balance	\$ <u><u>151,046</u></u>	\$ <u><u>-</u></u>

2025 PROVINCIAL APPOINTMENT BOOK FOR UBCM CONVENTION

Meeting Requests with:

**The Premier, Cabinet Ministers, and
Provincial Government Staff from Ministries,
Agencies, Commissions, and Corporations (MACC)
at the 2025 UBCM CONVENTION**

Victoria, British Columbia



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INTRODUCTION

The Provincial Appointment Book provides UBCM local government and First Nations members instructions on how to request a meeting with the Premier, Cabinet Ministers, and provincial Ministries, Agencies, Commissions, and Corporations (MACC) staff, to be scheduled during the week of 2025 UBCM Convention.

Monday, September 22 to Friday, September 26

Victoria Conference Centre

Victoria, B.C.

Information on each MACC's programs, projects, and scope of work is also included.

Meeting Details

Meetings with the **Premier and Cabinet Ministers** will be 15 minutes in length and will take place in person during the following dates:

Meetings with **MACC staff** will be 30 minutes in length (20 minutes for the Ministry of Transportation and Transit), and will take place in person during the following dates:

**Monday, September 22 to
Friday, September 26**
The Parliament Buildings

**Monday, September 22 to
Thursday, September 25**
Fairmont Empress Hotel,
Shaughnessy Ballroom

Onsite Provincial Appointment Desk

Provincial Appointment Desk staff will be available onsite to receive meeting requests for MACC staff at the following location:

Monday, September 22 to Thursday, September 25
Fairmont Empress Hotel, Lower Lobby Level, Foyer
8:30 am — 4:00 pm

Please note that MACC staff availability may be limited onsite.

MEETING REQUEST INFORMATION AND LINKS

Honourable David Eby, Premier and Cabinet Ministers

Including Ministers of State and Parliamentary Secretaries

Click: [Premier and Cabinet Ministers Meeting Requests](#)

Invitation Code: MeetingRequest2025
(case sensitive)

Deadline: July 2, 2025 6:00 pm PST

Contact:

Marlène Behrens
Premier and Cabinet Ministers Meeting
Coordinator
250 213-3856
UBCM.Meetings@gov.bc.ca

Timeline:

Meeting regrets will be communicated in late August, and meeting confirmations sent in early September.

Provincial Government MACC Staff

(Ministries, Agencies, Commissions, and Corporations)

Click: [MACC Staff Meeting Requests](#)

Invitation Code: MACCStaff2025
(case sensitive)

Deadline: August 20, 2025 11:59 pm PST

Contact:

Sarah Staszkiel
MACC Staff Meeting Lead
778 405-1784
IGRS.UBCM.MeetingRequests@gov.bc.ca

Casey Cathcart
MACC Staff Meeting Coordinator
778 405-3140
IGRS.UBCM.MeetingRequests@gov.bc.ca

Timeline:

Details regarding confirmed MACC Staff meetings will be communicated to local governments and First Nations members by email by **September 17**.

PROVINCIAL MINISTRIES AVAILABLE DURING THE 2025 UBCM CONVENTION

MINISTER OF STATE FOR LOCAL GOVERNMENTS AND RURAL COMMUNITIES

DIVISION/BRANCH	TOPIC
<i>Local Government Relations</i>	<ul style="list-style-type: none"> • Overall responsible for engagement with UBCM and local governments. • Serves as a key point of contact for UBCM, local governments, and rural communities. • Fosters collaborative relations with Mayors and Councils, and Regional District Chairs and Boards to maintain open lines of communication, receive feedback, and identify solutions on joint priorities. • Advises the Premier and Cabinet so the local government and rural communities' lens are considered in government decision-making processes. • Secretariat for: <ul style="list-style-type: none"> ◦ UBCM Convention (Host Minister). ◦ UBCM Quarterly Executive Meetings (attends). ◦ UBCM Advocacy Days. • Hosts and/or participates in forums to facilitate the two-way sharing of information e.g.: <ul style="list-style-type: none"> ◦ UBCM Area Associations. ◦ Local Government Management Association. ◦ Regional District Chairs & Chief Administrator Officers Forum. ◦ Local leadership Roundtables and virtual Town Halls.

MINISTRY OF AGRICULTURE AND FOOD

DIVISION/BRANCH	TOPIC
<i>Business Risk Management Branch</i>	<ul style="list-style-type: none"> • Helps producers manage risks such as weather hazards, natural disasters, wildlife, diseases, pests, and market declines, that cause income losses and lead to financial instability. The branch delivers three programs to help farmers manage financial risk: Production Insurance offers insurance protection for agricultural crops against weather perils; Agri-Stability protects farm enterprises from the financial impacts of significant margin declines which can be caused by increasing input costs or reduced agricultural revenues; and Wildlife Damage Compensation - compensates farmers for losses due to wildlife.

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MINISTRY OF AGRICULTURE AND FOOD CONTINUED...

DIVISION/BRANCH	TOPIC
<i>Corporate, Policy and Priorities Branch</i>	<ul style="list-style-type: none"> Provides corporate leadership, coordination, and analysis of policy, legislative and data issues related to the ministry's mandate. The branch guides the development of ministry policy and legislation, including managing stakeholder relationships, participating in provincial policy and legislation development, and overseeing policy and legislative projects. The branch serves as the central resource for internal and external clients on relevant, comprehensive, high-quality, and timely economic and social data on the province's farming, commercial fishing, aquaculture and food and beverage processing industries. Additionally the branch is responsible for land use planning and geospatial services.
<i>Extension and Support Services Branch</i>	<ul style="list-style-type: none"> Identifies and promotes agriculture and food production/processing systems that are sustainable and enhance the economic benefits to the province. The branch maintains operations in all agriculture regions of the province to deliver ministry programs and services through a network of regional agrologists, technical and industry specialists. The branch works through a variety of strategic partnerships and is the primary point of contact for the ministry's agriculture clients, both businesses and associations. The branch also provides professional agricultural support to local government planning and emergency response processes, and to both the Agricultural Land Commission and the Farm Industry Review Board.
<i>Food and Beverage Branch</i>	<ul style="list-style-type: none"> Leads market and business development activities for farmers, food and beverage processors and Indigenous communities as well as key initiatives such as Grow BC, Feed BC, Buy BC, and the BC Food Hub Network. The branch works in partnership across regional stakeholders, industry, public sector organizations and levels of government to enhance the agriculture and food and beverage sector's capacity, inclusivity, and competitiveness, grow provincial food system resilience, promote career opportunities, and support current and next generation entrepreneurs.
<i>Food Safety Inspection Branch</i>	<ul style="list-style-type: none"> Safeguards public health by ensuring that agri-food, meat, and seafood produced in the province is safe and wholesome. The branch works in partnership with other federal and provincial agencies to facilitate food safety through three main program areas which are led by an Executive Director and supported by a team of administrative and policy and program advisory staff. The branch also supports food safety through the Canadian Agricultural Partnership by administering On-Farm Food Safety and Post-Farm Food Safety.
<i>Office of the Chief Veterinarian</i>	<ul style="list-style-type: none"> Provides provincial leadership on regulated animal and zoonotic diseases, One Health and One Welfare in B.C. The branch works to build resilient animal health systems for B.C. in collaboration with provincial ministries, the federal government, livestock industry, and veterinary professionals.

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MINISTRY OF AGRICULTURE AND FOOD CONTINUED...

DIVISION/BRANCH	TOPIC
<i>Plant and Animal Health Branch</i>	<ul style="list-style-type: none"> Supports the sustainability of animal and plant agriculture while serving to protect the well-being of the people of British Columbia through diagnostic services, surveillance, risk assessment, and the development of strategies to address identified risks. The branch addresses plant health risks and issues that affect plant and agriculture productivity, environmental sustainability and competitiveness of agricultural crops in British Columbia. Through diagnostic services and surveillance, the branch helps protect human health with the timely and accurate diagnosis of zoonotic diseases in the public health and food safety sectors (e.g., SARS-CoV-2, influenza, Salmonella).
<i>Regenerative Agriculture and Climate Initiatives</i>	<ul style="list-style-type: none"> Supports formulation of strategies, identifies opportunities, and drives the development and implementation of regenerative agriculture, innovation, climate initiatives and emergency management. This includes advancing B.C. as a leader in food security and the emerging agri-tech sector, helping companies bring innovation to agriculture and position B.C. as an agri-tech leader. Developing strategies and plans to maintain a new regenerative agricultural network, creating opportunities for farmers and greater food security by bringing together natural systems of production with agri-technologies that enhance production. Developing strategies and plans to achieve CleanBC climate action plan goals, helping farmers, ranchers and food processors prepare for climate impacts and ensure food security. Oversight of the ministry's emergency management function, including management of issues relating to avian influenza, wildfire, floods, and other natural or unexpected emergencies.

ATTORNEY GENERAL

DIVISION/BRANCH	TOPIC
<i>Court Services Branch</i>	<ul style="list-style-type: none"> Responsible for case documentation and adjudication support for all matters going before the court, including case initiation and processing, fee collection, file and exhibit management, court clerking, court records and transcripts, interpreter services, and the preparation and dissemination of court orders. In addition, the Court Services Branch is responsible for courtroom and courthouse security, prisoner custody and escort, document service, and jury administration.

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ATTORNEY GENERAL CONTINUED...

DIVISION/BRANCH	TOPIC
<i>Indigenous Justice Secretariat</i>	<ul style="list-style-type: none"> Leads the implementation of the First Nations Justice Strategy (“the Strategy”) within government, including influencing social sector areas that provide health and housing supports for individuals in the justice system. At the core of the Strategy is the rebuilding of First Nations justice systems as an expression of self-determination. As such, the Indigenous Justice Secretariat has a vital role in supporting First Nations in that rebuilding work. This includes the Secretariat advancing changes within government to laws, policies, and practices that are directly responsive to what First Nations determine is needed for Strategy implementation and rebuilding of their justice systems. The Indigenous Justice Secretariat is responsible for cross-ministry implementation of the Strategy and operationalization of the identified priorities within provincial government. This includes the implementation of the <i>Declaration Act</i> where it intersects with justice, as well as supporting relationships between First Nations, the province, and Canada to advance jointly identified priorities, funding, and partnership opportunities where the Strategy aligns with provincial and federal mandates. The Indigenous Justice Secretariat is also responsible for working with Métis Nation BC on the cross-ministry implementation of the Métis Justice Strategy, managing the Native Courtworker and Counselling Association contract, and working with Canada to support the development of the Federal Indigenous Justice Strategy.
<i>Justice Services Branch</i>	<ul style="list-style-type: none"> Improves users' access to justice and experience with the administration of justice in B.C. by transforming elements of the justice system. The Justice Services Branch delivers programs and services relating to family justice, and access to justice. The branch also develops policy and legislation and supports tribunals, agencies, and independent offices within the ministry, and leads strategic projects to create change and systemic impact on the justice sector.
<i>Multiculturalism and Anti-Racism Branch</i>	<ul style="list-style-type: none"> The Multiculturalism and Anti-Racism Branch is responsible for cross government implementation of the <i>Anti-Racism Act</i>. This includes working across ministries to respond to data trends identified through the <i>Anti-Racism Data Act</i> and take action on systemic racism within policies, program and services. Engage communities through the Resilience BC Anti-Racism Network, multiculturalism grants, and related initiatives, to provide them with the information, supports, and training needed to respond to and prevent future incidents of racism. Support victims of hate incidents in B.C. by operating the Racist Incident Helpline to report, track and provide resources to individuals harmed by racist incidents. Continue to address historical wrongs with Sons of Freedom Doukhobor community and ongoing work with the National Association of Japanese Canadians.

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MINISTRY OF CHILDREN AND FAMILY DEVELOPMENT

DIVISION/BRANCH	TOPIC
<i>Strategic Services Division</i>	<ul style="list-style-type: none"> The Strategic Services Division provides expertise to enable large-scale, cross-ministry, and complex system transformation as envisioned in the ministry's Strategic Framework. The division leads: <ul style="list-style-type: none"> Project management — supports strategic initiatives and continuous improvement through tracking, assessing and making recommendations on project risks, mitigation strategies and resource deployment. Change management — champions organizational change and effective implementation of significant change initiatives with staff and external partners and service providers. Transformation integration — oversees alignment and integration of priority transformation projects to support the roll-out of system wide changes in a coordinated way and to ensure operational needs are met. Strategic planning and communications – directs, coordinates, and manages planning, reporting, internal, external, and web-based communications and engagement.
<i>Service Delivery Division</i>	<ul style="list-style-type: none"> Service Delivery Division provides Network of care across the province focused on children and youth with support needs, child and youth mental health, adoption, family support, child protection, youth justice and helping youth transition from government care to adulthood. Services, including 24/7 emergency response, are delivered through 169 community-based District Offices, Provincial Centralized Services Centre, Maples Adolescent Treatment Centre, Child & Youth Mental Health Intake Clinics, Victory Hill Dorm, Burnaby Youth Custody Centre, Inpatient Assessment Unit, Youth Forensic Services, and Family Connections Centres.
<i>Policy, Legislation and Litigation Division</i>	<ul style="list-style-type: none"> Lead strategic and operational policy, legislation and service design for programs and services, including adoption, children with support needs and mental health concerns, community resources for children and youth in or transitioning from government care, child welfare, and support for youth involved in the justice system's practices.
<i>Division / Early Years and Inclusion Policy, Communications and Engagement</i>	<ul style="list-style-type: none"> The Early Years and Children and Youth with Support Needs (CYSN) Policy branch provides development and oversight of strategic and operational policy for early childhood development programs and services for CYSN. The team incorporates a cross-government approach for programs and services for children and families and is currently working to co-develop an improved system of services for CYSN. Policy staff also research and develop innovative approaches for citizen engagement and program delivery.

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MINISTRY OF CITIZENS' SERVICES

DIVISION/BRANCH	TOPIC
Connectivity	<ul style="list-style-type: none"> Internet and cellular connectivity: The division provides guidance on planning for broadband internet to communities and highway and community cellular coverage to municipal and regional governments and oversees the Connecting British Columbia and the Connecting Communities BC funding programs.
Government Digital Experience (GDX)	<ul style="list-style-type: none"> GDX provides the technical infrastructure that enables gov.bc.ca, and manages high priority web content. GDX is responsible for government's web training, standards and digital accessibility and supports plain language, easy to navigate and access information.
Office of Chief Information Officer (OCIO)	<ul style="list-style-type: none"> The OCIO supports the transformation of government services through integration, collaboration, and innovation. It leads strategy, policy, and standards that support digital government and information management including information technology (IT), IT security, integrated data, privacy, and the management of the Information Management/IT investment portfolio for the province. It provides corporate information management services to government including Freedom of Information; proactive disclosures of information; privacy, records management, and elements of information security. Through the BC Data Service, the OCIO delivers trusted data services and analysis, including population projections, community economic resilience indicators and service-level equity research. It is responsible for the implementation of the <i>Anti-Racism Data Act</i> and the BC Data Plan. Through the CyberBC program, the OCIO provides broader B.C. public sector organizations with resources to help improve cybersecurity. Specifically, it covers the foundations of cybersecurity including security frameworks, policy, standards, assessments of threats and weaknesses, and minimization of risks.
Procurement and Supply	<ul style="list-style-type: none"> The division plays a leadership role in government procurement and supply services. These activities serve the provincial government, the broader public sector, the public and, in some cases, municipalities. For example, municipalities use BC Bid to provide vendors with information on upcoming procurement operations and Asset Investment Recovery to dispose of municipal surplus assets in a convenient, environmentally friendly manner that returns a fair market value to the municipality.
Real Property	<ul style="list-style-type: none"> The Real Property Division (RPD) provides everything needed to design, set up and manage a government workplace. RPD has responsibility for the province's real estate portfolio. Real estate for schools, post-secondary institutions, hospitals, and municipalities are excluded from RPD's responsibilities.

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MINISTRY OF CITIZENS' SERVICES CONTINUED...

DIVISION/BRANCH	TOPIC
<i>Service BC</i>	<ul style="list-style-type: none"> Through a provincial network of 65 service centres and the Service BC (SBC) Provincial Contact Centre through multiple service channels including mobile outreach, digital and web based information. SBC provides approximately 300 government services on behalf of more than 40 partner ministries and agencies. The division enables the design and delivery of accessible, responsive, and cost-effective services, making it easier for residents and businesses to interact with government. The BC Registries and Digital Services Branch facilitates and supports commerce in the province through administration and verification of business, personal property, and manufactured home registrations.

MINISTRY OF EDUCATION AND CHILD CARE

DIVISION/BRANCH	TOPIC
<i>Child Care Division</i>	<ul style="list-style-type: none"> The Child Care Division leads the development and implementation of ChildCareBC. The ChildCareBC plan was launched in 2018 and is government's 10-year strategy to build access to affordable, quality, inclusive child care as a core service that families can rely on. Key programs delivered through the Child Care Division include those providing operational funding for child care providers, cost-saving fee reductions and/or subsidy benefits for parents, capital grant programs for expanding and maintaining child care spaces, education and professional development supports for the child care workforce, and supports for community-based programs such as Child Care Resource and Referral Centres and Young Parent Program. In addition, the division supports programs that help families and children access and participate in fully inclusive child care settings, as well as funding and supporting the development and expansion of distinctions-based Indigenous-led child care. The ministry, through the Child Care Division, oversees the Early Childhood Educator Registry, which issues provincial certifications, accesses and recommends approval for Early Childhood Educator (ECE) post-secondary programs, and investigates complaints regarding ECE and Early Childhood Educator Assistant (ECEA) conduct and competence. The division oversees the child care budget of \$865.255M for FY 24/25. The division also invests federal funding from the Early Learning and Child Care and Agreements.

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MINISTRY OF EDUCATION AND CHILD CARE CONTINUED...

DIVISION/BRANCH	TOPIC
<i>Learning and Education Programs Division</i>	<ul style="list-style-type: none"> The Learning and Education Programs Division (LEPD) is responsible for: defining what children learn and when (curriculum); whether they have learned it (assessment, reporting and graduation requirements); and the extent to which what they learn equips them for the job market and/or post-secondary education (student transitions). LEPD is made up of two branches: <ul style="list-style-type: none"> The Student Learning Branch manages all activities related to curriculum design and development, large-scale assessment design, delivery, marking and results-reporting, policies for providing feedback on student progress to parents and students, French education, and engagement with the Organisation for Economic Co-operation and Development (OECD). Annual assessments include the Foundation Skills Assessment for grades 4 and 7, and Literacy and Numeracy Graduation Assessments. The Education Programs and Policy Branch is responsible for policy, programs, and standards related to inclusive education, graduation, career development, and student transitions to the post-secondary system and employment. The branch is also responsible for the ministry's scholarships program.
<i>Resource Management Division</i>	<ul style="list-style-type: none"> The Resource Management Division (RMD) provides operational and planning support for school districts and monitors the financial accountability of boards of education against ministry and government policy. The division also provides a wide range of corporate functions for the ministry, including budgeting and financial support services, strategic human resources, workplace and facilities support, and risk management and emergency preparedness.
<i>System Liaison and Supports Division</i>	<ul style="list-style-type: none"> The System Liaison and Supports Division (SLSD) provides leadership and support to school districts and independent schools in the areas of Early Learning, Indigenous Education, Mental Health and Substance Use, School Food Programs, Strategic Priorities (e.g., anti-racism, SOGI), and Student Safety and Wellness. The division is responsible for promoting safe, caring and inclusive school environments with a focus on equity.

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MINISTRY OF EMERGENCY MANAGEMENT AND CLIMATE READINESS

DIVISION/BRANCH	TOPIC
<i>Corporate Services Division</i>	<ul style="list-style-type: none"> • Responsible for the provision of strategic advice and the delivery of corporate services to support ministry programs and services. • Manages the Disaster Financial Assistance Arrangements (DFAA) claim administration and provincial cost tracking. • Responsible for public education initiatives including: <ul style="list-style-type: none"> ◦ The delivery of PreparedBC, the province's preparedness public education program serving First Nations communities, local authorities and the public. ◦ The development of resources, programs, and social media campaigns aimed at influencing positive disaster risk reductions.
<i>Disaster Recovery</i>	<ul style="list-style-type: none"> • Leads coordination of provincial ministry and agency supports for communities following a disaster with regionally-based teams. • Implements the Disaster Financial Assistance (DFA) program, and when DFA is not available, seeks alternative government and non-government funding opportunities to assist impacted parties. • Administers DFA appeals process. • Responsible for disaster recovery operational policy including national flood insurance program development, cross government disaster recovery framework, and recovery specialists who are ready to deploy to assist communities when a disaster strikes.
<i>Disaster Risk Management</i>	<ul style="list-style-type: none"> • Leads emergency management and provincial business continuity management planning. • Conducts emergency management training and exercises. • Undertakes strategic after actions reviews of disaster events, undertaking provincial and regional disaster and climate risk assessments. • Administers funding programs for First Nations and local governments to advance disaster risk reduction through planning and mitigation activities. • Advances policy, programs, and strategies to reduce disaster and climate risks.
<i>Partnerships, Engagement and Legislation</i>	<ul style="list-style-type: none"> • Delivers ministry's strategic policy and legislation. This work includes providing guidance on the Ministry of Emergency Management and Climate Readiness's (EMCR) modernized legislation, the <i>Emergency and Disaster Management Act</i> (EDMA), and the development of new regulations, such as the Local Authorities Regulation and Compensation and Disaster Financial Assistance Regulation. • Leads the development and implementation of EMCR's inter-agency and inter-governmental partnerships. • Leads EMCR's emergency management partnership agreements with the federal government, local governments, First Nations, emergency management partner agencies, critical infrastructure operators, non-governmental, faith-based, and other emergency management partners and agencies.

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MINISTRY OF EMERGENCY MANAGEMENT AND CLIMATE READINESS CONTINUED...

DIVISION/BRANCH	TOPIC
<i>Regional Operations</i>	<ul style="list-style-type: none"> Leads and coordinates the preparedness and response to provincial and regional-level emergencies and disasters, supporting other authorities within their areas of jurisdiction by working directly with First Nations, local authorities, provincial ministries and agencies, federal departments, other jurisdictions, industry, and volunteers. Leads and coordinates 24/7 emergency management capability through six regional offices located in Surrey, Kamloops, Nelson, Prince George, and Terrace, with the Vancouver Island Regional Office co-located at the Ministry of Emergency Management and Climate Readiness (EMCR) Headquarters (HQ) in Victoria. In addition, EMCR HQ houses the Emergency Coordination Centre and Provincial Duty Managers providing 24/7 situational awareness, activation of response to emergencies, including broadcast intrusive alerting. Coordinates B.C.'s Public Safety Lifeline Volunteer groups, who provide an array of critical, front-line emergency services, including Ground Search and Rescue, Air Search and Rescue, Road Rescue, Emergency Support Services, and Emergency Radio Communications.

MINISTRY OF ENERGY AND CLIMATE SOLUTIONS

DIVISION/BRANCH	TOPIC
<i>Energy Resources Division</i>	<ul style="list-style-type: none"> Accountable for the management and responsible development of the province's energy resources. The division oversees the <i>Petroleum and Natural Gas Act</i>, the <i>Geothermal Resources Act</i>, the <i>Energy Resource Activities Act</i> and related regulations. Issues and administers Crown petroleum, natural gas, geothermal and carbon capture related subsurface tenures; oversees tenure development and resources access planning; collects tenure-related revenues; and maintains geological databases and systems. Primary point of contact for many key pieces of energy infrastructure that play critical roles in providing energy security for British Columbians. The division includes the Trans Mountain Office and works regularly with Enbridge which operates the primary natural gas pipeline in the province. Oversees the province's royalty system (with the Ministry of Finance) including implementation of the New Royalty Framework, and the Healing the Land and Emissions Reduction program.

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MINISTRY OF ENERGY AND CLIMATE SOLUTIONS CONTINUED...

DIVISION/BRANCH	TOPIC
<i>Energy Resources Division Continued...</i>	<ul style="list-style-type: none"> • Develops policy, statutes and regulations that apply to the energy resource sector and supports achieving greenhouse gas reduction targets as it relates to the sector, including methane emissions targets. • Collaborates across government on Indigenous reconciliation initiatives and environmental monitoring and research programs, conducts oil and gas resource assessments, manages resource development planning and cumulative effects, guides modernized land use planning, develops environmental practices, and initiates and administers oil and natural gas restoration programs. • The division includes the Clean Energy and Major Projects Office (CEMPO) which is supporting the 10 successful renewable electricity projects from BC Hydro's 2025 call for power, and is responsible for the effective implementation of Liquefied Natural Gas (LNG) Canada, Ksi Lisims LNG, Cedar LNG, Woodfibre, and the associated pipelines. CEMPO also works across government to support clean energy projects, such as hydrogen, biofuels, and renewable natural gas.
<i>Electricity and Utility Regulation Division</i>	<ul style="list-style-type: none"> • Responsible for British Columbia's electricity and alternative energy sectors, including BC Hydro. These sectors are made up of diverse interests that develop electricity generation, transmission, and distribution infrastructure, clean or renewable energy sources, including biomass, biogas, hydrogen, geothermal, hydro, solar, ocean, and wind. The division took a lead role in the development of Powering Our Future: B.C.'s Clean Energy Strategy. • Focuses on increasing electrification, and deployment of low carbon energy by supporting BC Hydro's 2025 call for power. • Responsible for policies, programs, regulations and legislation to support the province's legislated short and long-term greenhouse gas (GHG) reduction targets, including: the <i>Climate Change Accountability Act</i>, the <i>Greenhouse Gas Reduction (Clean Energy) Regulation</i>, the <i>Utilities Commission Act</i>, and the <i>Clean Energy Act</i>. • Supports the Minister's oversight of BC Hydro and is responsible for public utility regulatory policy under the <i>Utilities Commission Act</i>. The division leads provincial collaboration with the British Columbia Utilities Commission to reframe the Commission's current role as an economic regulator to align with the province's climate action, energy and affordability objectives, especially for low-income households. • Implements policies and legislation to support BC Utilities Commission oversight of B.C.'s regulated energy utilities, including BC Hydro, FortisBC, and Pacific Northern Gas, in their delivery of conventional and low-carbon clean energy across the province. • Administers the Innovative Clean Energy (ICE) Fund, a special account used to further the energy and environmental priorities of the government. • Responsible for co-leading the Indigenous Clean Energy Opportunities (ICEO) process with the First Nations Energy and Mining Council, which engages with First Nations rights holders and organizations in a collaborative dialogue to fully participate in current and future clean energy opportunities and to align the province's strategic clean energy policy and legislation with the United Nations Declaration on the Rights of Indigenous People (UNDRIP).

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MINISTRY OF ENERGY AND CLIMATE SOLUTIONS CONTINUED...

DIVISION/BRANCH	TOPIC
<i>Energy Decarbonization Division</i>	<ul style="list-style-type: none"> Responsible for policies and programs that advance energy efficient, low-carbon technologies and practices in the built environment through incentives and standards. This portfolio includes the CleanBC Better Homes and Better Buildings Program and the Energy Efficiency Standards Regulation. Develops policy and program initiatives to decarbonize community energy systems through the implementation of clean energy projects in communities across British Columbia, including grid-connected local governments, Indigenous communities, and non-grid connected remote communities. This portfolio includes the CleanBC Remote Community Energy Strategy. Responsible for developing and implementing legislation, policies, and programs to decarbonize the transportation sector and spur growth in the clean transportation industry in B.C. This portfolio includes the <i>Zero Emission Vehicles (ZEV) Act</i>, the ZEV Regulation, and the CleanBC Go Electric Programs. Responsible for the implementation of B.C.'s Low Carbon Fuel Standard that requires fuel suppliers to reduce the carbon intensity of their fuels used in transportation and other applicable purposes (with a 30 percent reduction in carbon intensity for diesel and gasoline class fuels by 2030, and a 10 percent reduction by 2030 for jet fuels.)
<i>Climate Action Secretariat</i>	<ul style="list-style-type: none"> Responsible for development and implementation of B.C.'s climate strategies. This includes both reducing greenhouse gas emissions and preparing the province for the impacts of climate change. The Climate Action Secretariat (CAS) is responsible for several of B.C.'s climate-related pieces of legislation, regulation, and programs. Works to achieve provincial climate action goals through engagement and collaboration with Indigenous peoples, the provincial public sector, other orders of government, research institutions, non-governmental organizations, professional and industry associations and business and industry. Responsible for key climate programs for local governments, like the Local Government Climate Action Program, which provides funding for climate action in communities, and the federal/provincial CleanBC Communities Fund, which provides funding for clean infrastructure projects. In addition, CAS provides support to local governments through the Community Energy and Emissions Inventory to understand emissions trends. Works directly with industrial operators and verification bodies to ensure compliance under the B.C. Output Based Pricing System, manages the CleanBC Industry Fund, and develops new industrial climate policy such as Net Zero New Industry, which requires new industrial facilities to achieve net-zero emissions by 2050 (2030 for new LNG).

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MINISTRY OF ENERGY AND CLIMATE SOLUTIONS CONTINUED...

DIVISION/BRANCH	TOPIC
<i>Strategic and Indigenous Partnerships Division</i>	<ul style="list-style-type: none"> • This division provides cross-ministry support to both the Ministry of Energy and Climate Solutions and the Ministry of Mining and Critical Minerals. • The division works to advance Indigenous reconciliation and key sector negotiations, supports cross-ministry policy, intergovernmental relations, ministry planning and strategic initiatives. • The division leads strategic initiatives and supports the ministry's mandate to advance reconciliation with First Nations including the negotiation of Reconciliation and other agreements and engaging with Indigenous groups on policy matters. • The division also works with other ministry divisions, the Ministry of Water, Land and Resource Stewardship and the Ministry of Indigenous Relations and Reconciliation on key reconciliation related matters and initiatives including economic recovery matters such as the Mining Reform Project, and modernized land use planning. This work is consistent with Government's objectives under the <i>Declaration on the Rights of Indigenous Peoples Act</i> (DRIPA) and ensures that First Nations actively participate in natural resource development in their Traditional Territories. • To ensure that the ministries take a strategic approach to the delivery of their programs and services, the division provides corporate oversight and coordination of policies, leads intergovernmental relations, coordinates Cabinet and legislative initiatives, designs and delivers employee communications and engagement, develops and coordinates service plans and annual reports, and manages corporate reporting processes. Examples of this work include: support of the Estimates Debate, Energy and Mines Ministers' Conference, Council of the Federation, federal/provincial forums, the UBCM Convention, and the First Nations Leadership Gathering (FNLG).

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MINISTRY OF ENVIRONMENT AND PARKS

DIVISION/BRANCH	TOPIC
<i>Conservation and Recreation Division</i>	<ul style="list-style-type: none"> The Parks and Recreation Program is responsible for the integrated delivery of two public facing lines of business, BC Parks and Recreation Sites and Trails B.C. (RSTBC). BC Parks is a land management and regulatory program focused on conservation and recreation services. These services are delivered through the acquisition, designation, administration, planning, management and regulation of natural resources and activities in 1,050 provincial parks, recreation areas, conservancies, ecological reserves, and protected areas. RSTBC provides public recreation opportunities by developing, maintaining, and managing a network of recreation sites and recreation trails on Crown land outside of parks and protected areas. The Conservation Officer Service (COS) provides public safety and environmental enforcement services to British Columbians. The agency's core mandates include natural resource law enforcement and human-wildlife conflicts prevention and response. The COS is the lead agency in B.C. to respond to problem wildlife, including predator attacks on people that cause serious injury and death.
<i>Environmental Assessment Office</i>	<ul style="list-style-type: none"> The Environmental Assessment Office (EAO) is a neutral regulatory agency that reviews proposed major projects such as mines, pipelines, oil and gas facilities, water management, waste disposal, resorts, and large infrastructure projects. Under the legal framework of the 2018 <i>Environmental Assessment Act (the Act)</i>, the EAO implements a process to ensure that any environmental, economic, social, cultural and health effects that may occur during the lifetime of a project are thoroughly assessed. The EAO coordinates its work with federal and provincial agencies, local governments, and First Nations, and engages the public throughout the environmental assessment process, to inform provincial Ministers' decision on whether projects should be approved to proceed. The EAO has been working closely with other provincial regulators and permitting agencies to ensure all provincial reviews are efficient and streamlined – including coordinating with permitting processes while meeting consultation obligations with First Nations. The EAO also has a reconciliation purpose under the <i>Act</i>, and accordingly works jointly with B.C. First Nations to assess a proposed project's impact on Nations and their rights. If a project is approved to proceed, the EAO monitors and enforces compliance with its requirements to ensure that projects are designed, built, operated, decommissioned, and reclaimed in compliance with the conditions of their approval. The EAO is carrying out a review of the <i>Environmental Assessment Act</i>, since it has been in place for five years, to ensure it is meeting its intended purpose to provide a clear and timely path for the assessment and potential authorization of responsible resource projects, advance reconciliation with First Nations, improve public engagement and transparency, and deliver stronger environmental protections. In 2025, the EAO conducted preliminary engagement with First Nations, industry representatives, and other levels of government to hear what has and has not been working with environmental assessments, to inform the scope and focus of the review. EAO will continue to engage with these partners, stakeholders, and the public throughout the review.

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MINISTRY OF ENVIRONMENT AND PARKS CONTINUED...

DIVISION/BRANCH	TOPIC
<i>Environmental Protection Division</i>	<ul style="list-style-type: none"> • Policy authorizations and compliance and enforcement under the <i>Environmental Management Act</i> and <i>Integrated Pest Management Act</i> including: <ul style="list-style-type: none"> ◦ Air quality. ◦ Reducing toxins. ◦ Pollution prevention. ◦ Environmental emergencies/provincial spill response. ◦ Contaminated site remediation, brownfields, hazardous and industrial waste ◦ <i>Integrated Pest Management Act</i>. ◦ Extended producer responsibility, circular economy, recycling, CleanBC Plastics Action Plan, Plastic Action Fund. ◦ Organics infrastructure funding programs. ◦ Community Woodsmoke Reduction Program. ◦ Public Interest Bonding Strategy. ◦ Local government waste management planning. ◦ Waste management facilities (incineration, landfilling, municipal liquid [sewage] and solid waste). ◦ Sewage management for large, private wastewater treatment systems. ◦ Compliance and enforcement for industrial, commercial activities and sectors regulated under the <i>Environmental Management Act</i> and under the <i>Integrated Pest Management Act</i> as it relates to pesticide sales and use. ◦ Environmental impact assessment for waste discharge authorizations. ◦ Permitting and compliance reporting for industrial operations' emissions to air, ground, and water. ◦ Provincial environmental monitoring networks (air and water quality, hydrometric, snow survey, groundwater, climate), environmental databases, State of Environment reporting. ◦ Air and water quality stewardship & partnerships. ◦ Analytical chemistry laboratory services, provincial laboratory quality assurance, and standards. ◦ Indigenous relations and partnerships development related to environmental quality and monitoring.
<i>Strategic Services and Indigenous Partnerships Division</i>	<ul style="list-style-type: none"> • Coordination of cross-ministry policy initiatives and corporate support for policy development, legislation, and inter-governmental relations. • Business improvement and corporate reporting; ministry-wide integration and delivery of digital and service transformation opportunities. • Advice and recommendations on cross-cutting Indigenous initiatives, Indigenous relationship practices evaluation, strategies, and development of guiding principles for partnerships with First Nations. • Cross-ministry support to promote transparent, principled and consistent approaches to compliance and enforcement (C&E); support the integration of C&E policies, tools and practices across the Natural Resources Sector; and lead public proactive reporting of C&E actions across the Sector.

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MINISTRY OF FINANCE

DIVISION/BRANCH	TOPIC
<i>Policy and Legislation Division / Financial And Corporate Sector Policy Branch</i>	<ul style="list-style-type: none"> • Anti-money laundering in real estate and the financial sector, including beneficial ownership transparency initiatives. • Financial and corporate sector policy including: <ul style="list-style-type: none"> ◦ Securities. ◦ Real Estate (including mortgage brokers and real estate developers). ◦ Financial institutions. ◦ Money Services Businesses. ◦ Insurance. ◦ Pensions. ◦ Personal Property Security. ◦ Business Organizations (including companies, societies, and cooperatives and corporate beneficial ownership transparency. ◦ Land owner transparency. ◦ Land Title and Survey Authority.
<i>Crown Agencies Secretariat</i>	<ul style="list-style-type: none"> • Leadership and support for board appointments and development for public sector organizations; and for the annual performance management and reporting cycle for ministries and crown agencies. • Strategic oversight and support to specific Crowns, agencies, or organizations, including: <ul style="list-style-type: none"> ◦ The BC Lottery Corporation (BCLC), including BCLC's oversight of casinos and community gaming facilities. ◦ The Liquor Distribution Branch (LDB) sales and policy, including BC Liquor Stores and BC Cannabis Stores. ◦ Insurance Corporation of BC (ICBC) provides direct support to the Minister of Public Safety and Solicitor General. <p><i>**For Minister meeting requests for the Liquor Distribution Branch or the Insurance Corporation of BC please direct these to the Ministry of Public Safety and Solicitor General.</i></p> <p><i>**For staff meeting requests for the Liquor Distribution Branch please direct these to the Ministry of Public Safety and Solicitor General.</i></p> <p><i>**For staff meeting requests for the Insurance Corporation of BC please see their description in the Provincial Agencies, Commissions, and Corporations section.</i></p>
<i>Policy and Legislation Division / Intergovernmental Fiscal Relations</i>	<ul style="list-style-type: none"> • Federal-provincial fiscal relations (e.g., intergovernmental transfers). • Joint federal-provincial social policy priorities (e.g., income security and the Canada Pension Plan). • Local government fiscal relations with the Ministry of Housing and Municipal Affairs. • First Nations fiscal relations, with the Ministry of Indigenous Relations and Reconciliation (as it relates to funding formula design). • Land Title & Survey Authority (LTSA) five and 10 Year Reviews.

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MINISTRY OF FINANCE CONTINUED...

DIVISION/BRANCH	TOPIC
<i>Policy and Legislation Division / Property Tax and Assessment Policy</i>	<ul style="list-style-type: none"> Property tax and assessment policy including: <ul style="list-style-type: none"> Provincial property assessment policy, legislation, and methodology. Oversight of BC Assessment (BCA) and the Property Assessment Review panels. Provincial property taxes (school, rural, police). Property Transfer Tax. Speculation and Vacancy Tax.
<i>Policy and Legislation Division / Tax Policy Branch</i>	<ul style="list-style-type: none"> Provincial tax policy, including: <ul style="list-style-type: none"> Provincial Sales Tax. Municipal and Regional District Tax. Carbon Tax. Motor Fuel Tax. Provincial Income Tax. Indigenous Taxation. Employer Health Tax. Flipping Tax. Cannabis Excise Tax.
<i>Gender Equity Office</i>	<ul style="list-style-type: none"> Pay Transparency Reporting. Gender-Based Analysis Plus (GBA+).

MINISTRY OF FORESTS

DIVISION/BRANCH	TOPIC
<i>Associate Deputy Minister's Office</i>	<ul style="list-style-type: none"> Permitting Process Improvements and Performance Measures. Forestry Digital Services Program. Critical Incident Stress Management Program. Supports the province's goal of reconciliation with Indigenous peoples through the implementation of the UN Declaration on the Rights of Indigenous Peoples (UNDRIP) and the <i>Declaration Act</i> Action Plan. First Nations Reconciliation and & Negotiations Strategy, New Fiscal Framework and Revenue Sharing, First Nations Forest Tenure, First Nations Forestry. Council Engagement and Consultation Systems and Information Management.
<i>BC Wildfire Service</i>	<ul style="list-style-type: none"> Prevention (Community Resiliency Initiative, FireSmart, Cultural and Prescribed Fire, Crown Land Wildfire Risk Reduction). Preparedness (Regional District Cooperative Community Wildfire Program, Engagement and Wildfire Emergency Planning). Response. Wildfire Land Based Recovery and Fire Rehabilitation.

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MINISTRY OF FORESTS CONTINUED...

DIVISION/BRANCH	TOPIC
<i>Forest Resiliency and Archaeology</i>	<ul style="list-style-type: none"> • Old growth deferrals. • Provincial Forest Landscape Planning. • Archaeology Branch. • <i>The Heritage Conservation Act Transformation Project</i> (HCATP).
<i>Integrated Resource Operations Division</i>	<ul style="list-style-type: none"> • Natural Resource Officer Service: Inspections and investigations related to contraventions of a wide range of natural resource legislation including the <i>Forest Act</i>, <i>Forest and Range Practices Act</i>, <i>Wildfire Act</i>, <i>Heritage Conservation Act</i>, <i>Water Sustainability Act</i>, and <i>Land Act</i>. • Management of Forest Service Roads. • Forest tenures policy, coordination of tenure replacements, tenure transfers, negotiation and implementation of access agreements. • Forest Worker Safety.
<i>Office of the Chief Forester</i>	<ul style="list-style-type: none"> • Provides provincial leadership for forest management, forest health, silviculture, and stewardship. • Continuous improvement of forest management policies, legislation and practices. • Provincial oversight of reforestation including partnerships with the federal government on 2B trees. • Acquisition and update of forest inventory, spatial analysis, and reporting of timber and non-timber values. • Setting sustainable harvest levels through allowable annual cut determinations across 41 forest management units. • Forest genetics, management of ministry research program, and provincial seed supply. • Ecological adaptation strategies to mitigate climate change and forest carbon management. • Forest investment program, integrated investment and investment partnerships with federal government and other partners. • Developing and growing the bi economy, with a focus on innovation and bioproduct development, through work with Indigenous, international, and other partners. • Continued conservation and management of old growth through Forest Landscape Plan establishment.

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MINISTRY OF FORESTS CONTINUED...

DIVISION/BRANCH	TOPIC
<i>Regional Operations</i>	<ul style="list-style-type: none"> Activities that occur within regional operations include forestry, range, tenure management, authorizations, and Indigenous consultation. Operation of regional and District offices that support providing client access to natural resource authorizations, (in partnership with the Ministry of Water, Land and Resource Stewardship and FrontCounter BC) geographic information and forest revenue management. Emergency Management and Climate Readiness, BC Wildfire Service support, wildfire risk reduction, wildfire rehabilitation and recovery, and resource stewardship (resource value monitoring and assessment). BC Timber Sales (regional timber sales), investment and reporting on forest management to the Office of the Chief Forester and timber sales reviews for regions. Strategic initiatives and forest landscape planning, silviculture project delivery, resource roads, infrastructure including access and land management issues.
<i>Timber, Range and Economics</i>	<ul style="list-style-type: none"> Forest sector economics and transformation. Trade and Log Export Policy. Softwood lumber. Timber pricing, timber measurements and stumpage. Value added forestry, range policy and planning. Invasive plants. Modernizing forest policy. BC Timber Sales provincial operations. Fibre supply and access. Pulp and paper and utilization policy. Wildfire salvage.

MINISTRY OF HEALTH

DIVISION/BRANCH	TOPIC
<i>Finance and Corporate Services</i>	<ul style="list-style-type: none"> Supports programs and health authorities by managing and ensuring a consistent approach to financial and corporate services planning, policy, performance oversight/reporting, and critical financial and corporate services issues management. Services provided include Health Authority, Finance and Decision Support, Emergency Management, and Audit and Investigations.
<i>Health Sector Workforce and Beneficiary Services</i>	<ul style="list-style-type: none"> Responsible for operational delivery of beneficiary and diagnostic services and workforce strategies that contribute to effectively meeting patient and population health needs and improving patient outcomes through the efficient delivery of health services.

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MINISTRY OF HEALTH CONTINUED...

DIVISION/BRANCH	TOPIC
<i>Hospital and Provincial Health Services (HPS)</i>	<p>Hospital and Surgical Health Services Division</p> <ul style="list-style-type: none"> • Focuses on implementing specialized community and surgical services and programs, regional hospital-based services, and provides provincial oversight of Medical Assistance in Dying (MAiD). • Leads service transformation across the health sector and facilitates collaboration between the ministry and health authorities. • Supports the ministry's mandate by increasing access to and reducing wait times for surgical services. <p>Provincial Health Services Division</p> <ul style="list-style-type: none"> • The Provincial Services branch within the HPS Division is responsible for oversight of specialized programs areas coordinated through the Provincial Health Services Authority (PHSA), including BC Emergency Health Services (BCEHS), BC Autism Network, and BC Children's Hospital. • As part of supporting government's commitment to the 10-Year Cancer Action Plan, the Cancer Care branch ensures implementation of the plan, as well as policy/legislation, monitors performance (incl. access and wait times, etc.), supports funding, and evaluation for continuous quality improvement. • In collaboration with PHSA, the Provincial Medical Imaging Office and with the regional health authorities, provides direction, policy/legislation, monitors performance (incl. access and wait times), supports funding, and evaluation for continuous quality improvement for medical imaging services across the province.
<i>Office of Indigenous Health</i>	<ul style="list-style-type: none"> • Works alongside Indigenous partners to address Indigenous-specific racism and improve the health and well-being of Indigenous peoples in B.C. • Provides Indigenous-led strategic priorities, legislation, policy and program development in the Ministry of Health, and cross-government where appropriate and supports the ministry in its own journey to embed cultural humility, anti-racism, and the upholding of Indigenous human rights throughout ministry initiatives. • Key focus: Using the Recommendations of the In Plain Sight report as a blueprint for action to address Indigenous-specific racism and discrimination across the B.C. health care system.
<i>Population and Public Health</i>	<ul style="list-style-type: none"> • Focuses on improving people's overall health and well-being by preventing disease, disability and injury, protecting people from harm, promoting health, and ensuring a focus on key priority groups, including Indigenous peoples, women and children. The purpose is to promote a healthier population and reduce current and future demands on the health care system.
<i>Primary Care</i>	<ul style="list-style-type: none"> • Responsible for driving priorities within the primary care strategy, including: policy direction, program development and implementation, results monitoring, quality improvement and evaluation oversight. The current priorities of the division are: increasing attachment and access through Primary care networks; Urgent and primary care centres; Community health centres; First Nations Led Primary Care Initiatives, Nurse Practitioner-led Primary Care Centres; other team-based primary care services both in person and virtual; and integration of primary care services with specialized community services programs. • The division also includes HealthLink BC , which connects people living in B.C. with health information and services through 8-1-1, Primary Care Online and through their health library.

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MINISTRY OF HEALTH CONTINUED...

DIVISION/BRANCH	TOPIC
<i>Seniors Services</i>	<ul style="list-style-type: none"> • Responsibility for Home Health, Long-Term care, and Assisted Living policy development and implementation. • Ministry policy and actions related to the Assisted Living Registry operations and oversight.
<i>Child, Youth, Indigenous Partnerships & Community Initiatives Division</i>	<ul style="list-style-type: none"> • Setting strategic direction and leading initiatives related to child and youth mental health and substance use, including the expansion of Foundry Youth Centres, Foundry Virtual, developing a youth substance use system of care, including youth substance treatment beds and non-bed-based youth substance use services, and implementing integrated child and youth teams. • Supporting Indigenous-led solutions for mental health and substance use services and supports. This includes responsibility for the Indigenous treatment, recovery and aftercare fund which, through Indigenous partnerships, advances broader commitments to Indigenous reconciliation through the social determinants of health, land-based healing initiatives, and First Nations-run treatment centres. • Leading adult mental health initiatives such as suicide prevention and affordable community counselling. • Developing programs to serve people with complex mental health and substance use needs, including implementation of complex care housing. • Lead for community-based MHSU crisis response services including Peer Assisted Care Teams (PACT) Mobile Integrated Crisis Response (MICR) teams, also known as Car programs, and provincial crisis line services.
<i>Strategic Planning & Governance</i>	<ul style="list-style-type: none"> • Lead for public information, social marketing, and anti-stigma campaigns for mental health and addictions in the province. • Lead for sector-wide mental health and substance use strategy, planning and progress reporting.
<i>Mental Health and Substance Use Division</i>	<ul style="list-style-type: none"> • Lead for specialized adult mental health policy and programs serving individuals with complex, severe mental health and substance use disorders and acquired brain injury. • Lead for substance use policy and programs for the toxic drug public health emergency such as overdose prevention services, naloxone, prescribed alternatives, and drug checking. • Lead for the <i>Mental Health Act</i>, including involuntary treatment, tertiary services, correctional health services, assertive community treatment, and intensive case management.
<i>Treatment and Recovery Division</i>	<ul style="list-style-type: none"> • Lead for adult substance use treatment and recovery – this includes withdrawal management through to longer-term aftercare, including both outpatient, and bed-based services. • Lead for decriminalization of illicit drugs for personal possession in B.C. • Leads and/or supports initiatives and provides strategic advice on workplace mental health. Works collaboratively with community partners, unions, and employer groups to ensure employees and leaders have the tools and training they need to foster psychologically healthy and safe workplaces.

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MINISTRY OF HOUSING AND MUNICIPAL AFFAIRS

DIVISION/BRANCH	TOPIC
<i>Building, Governance and Innovation Division</i>	
<i>Crown Governance and Oversight Branch</i>	<ul style="list-style-type: none"> Governance and oversight for BC Housing as well as BC Housing performance monitoring/reporting. Responsible for developing strong partnerships to support the work of BC Housing. <p>BC Housing (BCH):</p> <ul style="list-style-type: none"> BCH is responsible for implementation of Building BC programs that are helping government to deliver 114,000 units of affordable housing including the following programs: Supportive Housing Fund, Women's Transition Housing Fund, Community Housing Fund, Indigenous Housing Fund, Rapid Response to Homelessness, Deepening Affordability program. It is also responsible for BC Builds and HousingHub which works with communities, governments, non-profit, and private sector stakeholders to facilitate the creation of new affordable rental housing.
<i>Strategic Projects and Business Transformation Branch</i>	<ul style="list-style-type: none"> Oversight on housing and homelessness strategy implementation, monitoring, and reporting. Intergovernmental relations on housing and homelessness. Partnering with BCH on strategic projects for business transformation and improvement projects. Ministry's overall approach to engagement, consultation, and partnership with Indigenous Peoples; supports alignment between provincial housing initiatives and the province's commitments to reconciliation; advises on housing-related topics of mutual interest to Indigenous Peoples and local governments.
<i>Development and Partnerships Branch</i>	<ul style="list-style-type: none"> Supports innovations in the approvals and construction of housing. <ul style="list-style-type: none"> Prefabricated housing and panels. Standardized housing designs. Development of ongoing programs and tools design to support BC Builds. Housing development partnerships. Process development with other governments (First Nation and federal) and provincial ministries and agencies to identify land for housing. Safety Standards for technical systems: The regulatory framework for electrical and gas systems, elevators, amusement devices, and liaison for Technical Safety BC.
<i>Building and Safety Standards Branch</i>	<ul style="list-style-type: none"> Buildings and Construction: The regulatory framework for the design and construction of buildings including development of building, plumbing, fire, and energy codes homeowner protection (e.g., home warranties), oversight of certain industry professionals and trades (e.g., home builder licensing and mandatory building official qualifications), and policy advice relating to the built environment, including climate, mass timber construction, and accessibility for new buildings. Liaison with BCH Licensing and Consumer Services, Building Officials Association of BC, National Research Council and Accessibility Standards Canada. Technical requirements for existing buildings related to CleanBC, climate adaptation, and disaster mitigation (e.g., earthquakes, flooding, and wildfires). National Building Code, BC Building Code, Digital Permitting Construction Codes: Building Permit Hub; Digitized Construction Codes. Local government authority to enforce building standards.

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MINISTRY OF HOUSING AND MUNICIPAL AFFAIRS CONTINUED...

DIVISION/BRANCH	TOPIC
<i>Housing and Land Use Policy Division</i>	
<i>Data and Analytics Branch</i>	<ul style="list-style-type: none"> • Leads collection and development of housing data. • Conducts housing market economic and data analyses. • Work with BC Housing to align research and data initiatives/products. • Provides data and analytics in support for program and policy development, monitoring, reporting, and evaluation.
<i>Housing Policy Branch</i>	<ul style="list-style-type: none"> • Supports housing policy and legislation for market and non-market housing, including: <ul style="list-style-type: none"> ◦ the <i>Strata Property Act</i> and regulations; ◦ the <i>Short Term Rental Accommodations Act</i> and regulations; and ◦ other housing types, including purpose-built rentals, co-ops and long-term residential leases. • Develops provincial housing strategies.
<i>Housing Targets Branch</i>	<ul style="list-style-type: none"> • Administers the housing targets program to issue targets for specified municipalities under the <i>Housing Supply Act</i> and regulation. • Prioritize specified municipalities for targets assessment, estimate housing needs and produce housing targets. • Consultation with specified municipalities and First Nations with land interests, issues timebound Housing Target Orders and evaluates progress reports that track progress toward meeting housing targets: 1) net-new units; 2) housing units by type, tenure, and affordability; and 3) municipal actions to increase housing supply (housing policies, bylaws, partnerships, development approvals, and permitting). • Consideration of compliance measures if satisfactory progress has not been made by municipalities to meet housing targets.
<i>Planning and Land Use Management Branch</i>	<ul style="list-style-type: none"> • Land use planning policy and program development. Legislation and program supports for: <ul style="list-style-type: none"> ◦ Small-scale, multi-unit housing. ◦ Housing needs reports. ◦ Proactive zoning (OCP and zoning bylaws). ◦ Amenity cost charges. ◦ Inclusionary zoning. ◦ Density bonus. ◦ Public hearings.

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MINISTRY OF HOUSING AND MUNICIPAL AFFAIRS CONTINUED...

DIVISION/BRANCH	TOPIC
<i>Housing and Homelessness Programs Division</i>	
<i>Residential Tenancy Branch</i>	<ul style="list-style-type: none"> • Oversight of the <i>Residential Tenancy Act</i> and <i>Manufactured Home Park Tenancy Act</i>, the regulatory framework for landlords and tenants, including conventional residential and manufactured home park tenancies. • Information services, disputes resolution, and compliance & enforcement for landlord and tenant disputes.
<i>Engagement and Encampment Response Branch</i>	<ul style="list-style-type: none"> • Provincial coordination for cross-ministry encampment responses including Homeless Encampment Action Response Team (HEART)/Homeless Encampment Action Response Temporary Housing (HEARTH) programs and the Provincial Encampment Response Framework. • Engagement to inform the implementation and development of Belonging in BC Homelessness Plan, including the Indigenous Advisory Committee and People with Lived Experience Advisory Committee. • Provincial emergency shelter policy and program oversight. • Development and implementation of the Downtown Eastside – Provincial Partnership Plan. • Implementation of initiatives related to experiences of Gender Based Violence and homelessness.
<i>Homelessness and Supportive Housing Policy Branch</i>	<ul style="list-style-type: none"> • Research and policy development related to homelessness, supportive housing and rent supplements. • Development and implementation of several initiatives within Belonging in BC Homelessness Plan, including: <ul style="list-style-type: none"> ◦ Integrated Support Framework to coordinate and streamline access to supports. ◦ Supportive Rent Supplement Program. ◦ Point in Time Homelessness Count. ◦ Preventing and Reducing Homelessness Integrated Data Project. • Research and policy development related to rental assistance, including: <ul style="list-style-type: none"> ◦ Rental Assistance Program. ◦ Shelter Aid for Elderly Renters Program. ◦ Canada-BC Housing Benefit. ◦ Homeless Prevention Program. ◦ BC Rent Bank.
<i>Short-Term Rental Branch</i>	<ul style="list-style-type: none"> • Compliance and enforcement of short-term rental legislation and regulations; including voluntary compliance through education, compliance orders, and administrative penalties. • Local government short-term rental data sharing, and delisting requests. • Registration of Short-Term Rentals required under the <i>Short-Term Rental Accommodations Act</i>. • Platform data sharing (listings) with the province. • Platform (major, medium, minor) validation of registered hosts (beginning May 1, 2025).

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MINISTRY OF HOUSING AND MUNICIPAL AFFAIRS CONTINUED...

DIVISION/BRANCH	TOPIC
Local Government Division	
Governance and Structure Branch	<ul style="list-style-type: none"> • Incorporation, restructuring, boundary extensions, structure-related legislation and processes, and local and regional governance. • Local government administration, elections, governance operations-related legislative requirements/powers, and local and regional services. • Local government-First Nations/Indigenous relations and reconciliation, Crown Grant/Nominal Rent Tenure sponsorships, Business Improvement Areas, and Resort Associations. • Dispute resolution related to Regional District service reviews/withdrawals and other intergovernmental disputes.
Infrastructure and Engineering Unit	<ul style="list-style-type: none"> • Asset management, drinking water, wastewater, stormwater, solid waste, green energy, resource recovery, community, recreation, natural assets, and other capital grants, infrastructure planning grants and programs. Investing in Canada Infrastructure Program (Environmental Quality; Community, Culture and Recreation, Rural and Northern Communities, CleanBC Communities Fund) Critical Community Infrastructure, and Water Metering Pilot).
Local Government Finance Unit	<ul style="list-style-type: none"> • Annual financial reporting from local governments, including financial plans, audited financial statements and property tax bylaws used to create local government financial data tables. Unconditional grants; Growing Communities Fund; • Investments and municipal corporations. Long-term liabilities. Development financing (including Development Cost Charges). • Property tax, user-fees, and other sources of revenue. • The financial impact of local government services.
Policy, Research and Legislation Branch	<ul style="list-style-type: none"> • Overall responsibility for local government legislation development for the <i>Community Charter</i>, <i>Local Government Act</i>, <i>Local Elections Campaign Financing Act</i>, <i>Vancouver Charter</i>, and other local government legislation. • Broad responsibility for forward-looking policy development in the local government sphere including monitoring trends and developments in other jurisdictions and reviewing UBCM resolutions. Provide advice and support to other ministries in the development of legislation or policies that impact local governments.

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MINISTRY OF HOUSING AND MUNICIPAL AFFAIRS CONTINUED...

DIVISION/BRANCH	TOPIC
<i>Local Government Division Continued...</i>	
<i>Land Use, Planning, and Regional Impacts Branch</i>	<ul style="list-style-type: none"> Local government planning program support, land use management framework, and public hearings (in support with the Planning and Land Use Management Branch), along with other local planning and land use tools through the <i>Local Government Act</i> and <i>Community Charter</i>. Implementation of regional growth strategies, land use bylaw approvals (Islands Trust, Sun Peaks, University of British Columbia (UBC)), and collaborating on climate mitigation with the Joint Provincial-UBCM Green Communities Committee. Cross-ministry support and advice on issues that intersect with local government land use planning. Supporting work on inclusive regional governance. Monitoring socio-economic effects of Liquefied Natural Gas (LNG) projects on local governments and Indigenous Nations in B.C., including the Northern Healthy Communities Fund through the Northern Development Initiative Trust. Developing and implementing policies and programs that facilitate collaboration with and between local governments, other provincial ministries, and interested parties, particularly in relation to provincially approved projects with local impacts. Support for all phases of emergency management (preparation, response, recovery, mitigation) at both a provincial level and local government level.
<i>Public Libraries Branch (PLB)</i>	<ul style="list-style-type: none"> Working with public library boards, library staff, and local governments, in their roles and responsibilities under the <i>Library Act</i>. Helping communities improve and access public library services. Provides advice and guidance on related legislation, governance, financial reporting, provincial funding, digital infrastructure, provincial-wide services, and provincial policies. Apportionment of provincial public library grants (not capital). Local government questions about financing new library buildings/significant renovations, ownership, or infrastructure questions should be directed to Local Government Infrastructure and Finance Branch, but PLB may also be included.

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MINISTRY OF INDIGENOUS RELATIONS AND RECONCILIATION

DIVISION/BRANCH	TOPIC
<i>Negotiations and Regional Operations Division</i>	<ul style="list-style-type: none"> Leads provincial engagement with First Nations to advance reconciliation initiatives, including negotiating and implementing agreements with First Nations partners in conjunction with other provincial agencies, federal and local government, and working with partner and interest holders and the public to ensure the success of reconciliation initiatives. Provides guidance and leadership to other provincial agencies on establishing and enhancing relationships with Indigenous Peoples including the advancement of shared decision-making initiatives with First Nations, consistent with sections 6 and 7 of the <i>Declaration on the Rights of Indigenous Peoples Act</i>.
<i>Reconciliation Transformation and Strategies Division</i>	<ul style="list-style-type: none"> Leads provincial development and implementation of strategic reconciliation initiatives, such as the <i>Declaration on the Rights of Indigenous Peoples Act</i>. Facilitates collaboration and partnership between Indigenous and non-Indigenous peoples, stakeholders, and all levels of government to build capacity and support outcomes that advance reconciliation at the local, regional, and provincial levels.
<i>Strategic Partnerships and Initiatives Division</i>	<ul style="list-style-type: none"> Leads and supports the development and implementation of key strategies to strengthen the socio-economic conditions and socio-cultural of Indigenous Peoples and communities in B.C. Leads the development of provincial strategies for improving outcomes for Métis and urban Indigenous populations. Leads community engagement and the coordination of the provincial response to residential school sites in B.C. Leads treaty implementation and fiscal policy to advance reconciliation.
<i>Declaration Act Secretariat</i>	<ul style="list-style-type: none"> Falls under the responsibility of the Minister of Indigenous Relations and Reconciliation, but it is separate and distinct from the Ministry of Indigenous Relations and Reconciliation. A central agency that assists ministries in advancing legislative initiatives in alignment with the United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP) and in meeting legislative alignment obligations as set out in section 3 of the <i>Declaration on the Rights of Indigenous Peoples Act</i>. Provides guidance to ministries on undertaking consultation and cooperation and serves as an interlocutor role for the province and Indigenous Partners. Works with Indigenous partners to help set legislative priorities.

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MINISTRY OF INFRASTRUCTURE

DIVISION/BRANCH	TOPIC
<i>Community Capital Development</i>	<ul style="list-style-type: none"> • Program support, procurement and construction for capital projects and initiatives related to public K-12 schools, childcare and health care facilities.
<i>Corporate Services & Community Capital Development</i>	<ul style="list-style-type: none"> • Program support, procurement and construction for capital projects and initiatives related to public post-secondary education facilities and other provincial capital infrastructure. • Corporate Services for the ministry including Corporate Finance information management and strategic human resources.
<i>Infrastructure Policy and Partnerships</i>	<ul style="list-style-type: none"> • Partnerships and engagement with other organizations and levels of government related to infrastructure projects within the ministry's mandate. • Integration of policy and planning to advance significant capital infrastructure projects that support the health, education, child care, long-term care, and post-secondary sectors. This includes the strategic use of provincial lands.

MINISTRY OF JOBS, ECONOMIC DEVELOPMENT AND INNOVATION

DIVISION/BRANCH	TOPIC
<i>Small Business and Economic Development Division</i>	<ul style="list-style-type: none"> • Development and delivery of policies, initiatives and funding programs to support inclusive economic development and diversification in rural, regional, and Indigenous communities. • Delivery of free and accessible economic development services to rural and regional local governments, Indigenous communities, businesses and economic development agencies through a team of specialized economic development staff located on-the-ground throughout B.C. • Support to communities experiencing an economic disruption and significant job loss (such as a mill closure) through coordination of community transition programs and services for workers, businesses, and communities. • Delivery of the Rural Economic Diversification and Infrastructure Program (REDIP), providing funding for economic diversification, resilience, clean growth, and infrastructure development in rural and regional communities. • Support to communities for economic recovery following a natural disaster, under the Provincial Disaster Recovery Framework. • Updates and shares data, tools and resources to support community economic development on gov.bc.ca/economic development. • Economic analysis and policy development; Better Regulations for British Columbians omnibus regulatory and legislative amendment processes. • Small business programs, resources, and available supports including Mobile Business Licenses, BizPaL, and business advisory services. • Manages the provincial legislation and relationships with the northern, southern interior, and island-coastal economic trusts. • Development and coordination of the province's StrongerBC economic plan and associated programming.

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MINISTRY OF JOBS, ECONOMIC DEVELOPMENT AND INNOVATION CONTINUED...

DIVISION/BRANCH	TOPIC
<i>Investment Division</i>	<ul style="list-style-type: none"> • Responsible for InBC Investment Corporation, a \$500 million strategic investment fund that invests in B.C.'s high-growth potential businesses to help them scale up. • Facilitates investments through the Major Investments Office: <ul style="list-style-type: none"> ◦ Assesses the technical, financial, and strategic scope of investment opportunities to determine the appropriate level of ministry engagement. ◦ Engages with potential investors who have a viable project opportunity and provides customized support to enable the investment to advance in B.C. ◦ Works closely with other ministries to boost B.C. as a global exporter of climate solutions, carbon capture, storage, and other low carbon technologies. ◦ Leads and/or collaborates on complex cross ministry/government activities or strategic initiatives. ◦ Develops partnerships with investors to match project financing needs with strategic sources of capital. ◦ Leads the ministry's investment evaluation process. • Delivers the BC Manufacturing Jobs Fund, which provides incentive funding of up to \$10 million to manufacturing operators to scale, grow, and modernize their facilities through capital investment. • Administers the Small Business Venture Capital Tax Credit Program that provides a tax credit to investors to help off-set some of the risk of investing in B.C.'s start-up and early-stage small businesses, predominantly businesses involved in tech development or small business manufacturing. The 30 percent tax credit helps entrepreneurs and innovators raise investment capital to commercialize ideas, develop technologies, and grow their business operations.

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MINISTRY OF JOBS, ECONOMIC DEVELOPMENT AND INNOVATION CONTINUED...

DIVISION/BRANCH	TOPIC
<i>Trade, Investment and Corporate Initiatives Division</i>	<ul style="list-style-type: none"> • Facilitates trade promotion, investment attraction, and supports initiatives to increase export capacity in all regions of the province. • Works collaboratively with key stakeholders, industry, and all levels of government to build an inclusive, sustainable, and innovative economy. • Establishes and delivers integrated trade and investment programs to help B.C. increase exports, solidify international alliances, attract foreign direct investment, and eliminate protectionist measures, including: <ul style="list-style-type: none"> ◦ Develops and delivers events and outreach to support awareness and networking for B.C. businesses in the province and abroad. ◦ Delivers and coordinates export readiness and export services programs serving communities across the province including Indigenous communities and helping develop prosperous exporting companies positively impacting these communities. ◦ Supports the delivery of the Export Navigator Program and Trade Accelerator Program. ◦ Delivers the Environmental, Social and Governance (ESG) Centre of Excellence (COE) to support trade, investment and economic development in the province through championing ESG. ◦ Develop and deliver initiatives to attract and retain international investors and businesses, including support for site selection, aligning efforts with municipal and federal partners to optimize the best investment opportunities for B.C. ◦ Advance and defend B.C. interests in international and domestic trade negotiations, agreements, and disputes. • Monitor, analyze, and communicate trends in investment, exports, and policy, connecting to the B.C. industry development context, and providing the evidence base for sound strategy development and decision making. <ul style="list-style-type: none"> ◦ Implement the Trade Diversification Strategy.

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MINISTRY OF JOBS, ECONOMIC DEVELOPMENT AND INNOVATION CONTINUED...

DIVISION/BRANCH	TOPIC
<i>Innovation and Industry Development</i>	<ul style="list-style-type: none"> • Develop and deliver policy and programming for B.C.'s technology and innovation sectors, including responsibility for Innovate BC and emerging technology sectors like artificial intelligence and quantum computing. • Advance the province's Intellectual Property Strategy to build the province's intellectual property capacity by increasing the awareness, use and protection of intellectual property by small and medium-sized enterprises. • Leads the province's participation in the Digital Supercluster and Quantum Algorithms Institute. • Support the expansion of the Integrated Marketplace Initiative (IMI). The IMI increases innovation and technology adoption by linking industry with local innovation suppliers to implement, scale, and ultimately export B.C. technology solutions. The initiative is helping industry address its business needs while helping reduce carbon emissions, increase productivity and resiliency, or increase safety with domestic innovative solutions. The province's Crown agency, Innovate BC, delivers the program. • Oversight of the BC Knowledge Development Fund (BCKDF) that supports the development of research infrastructure, like labs and equipment. The BCKDF helps B.C.'s institutions attract researchers, skilled technicians, and research users. Supporting research infrastructure can foster innovation and help institutions collaborate with industry. • Catalyze construction sector innovation, in part by advancing the Mass Timber Action Plan and leveraging mass timber manufacturing to transform the way we build by moving construction of large buildings offsite to factories and to expand the use of mass timber in building construction. • Develop and implement key sector development programs and resources such as the Manufacturing Action Plan, the BC Maritime Industries Strategy, BC Centre for AgriTech Innovation and the Youth in Manufacturing Internship Program. • Develop and lead policies, planning and strategies related to industrial land that support the objectives of the ministry and the government. • Develops and implements the province's Life Sciences and Biomanufacturing Strategy to position B.C. as a hub for the biotechnology sector: <ul style="list-style-type: none"> ◦ Conducts life sciences policy analysis. ◦ Develops and maintains sector intelligence resources on B.C.'s life sciences sector, including through engagement with sector stakeholders and in collaboration with BC Stats. • Leading the B.C. Government's involvement in Web Summit Vancouver. This includes the BC Pavilion booth design and programming to showcase the B.C. tech ecosystem at the conference. Web Summit Vancouver (WSV) will take place in Vancouver May 27 to 30, 2025, as well as in May of 2026 and 2027. It is part of a suite of global tech conferences that includes Lisbon, Doha, Rio, and Hong Kong that unites global tech leaders, investors, startups, and media.

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MINISTRY OF LABOUR

DIVISION/BRANCH	TOPIC
Employment Standards	<ul style="list-style-type: none"> Administration of the <i>Employment Standards Act</i> to ensure employees receive basic standards of compensation and conditions of employment, including the minimum wage. Provide fair and efficient procedures for resolving employment standards disputes between employees and employers. Responsible for the Employment Standards Branch and the Employment Standards Tribunal. Responsible for enforcement of the <i>Temporary Foreign Worker Protection Act</i>.
Labour Relations	<ul style="list-style-type: none"> Administration of the Labour Relations Code through the independent quasi-judicial B.C. Labour Relations Board. The ministry also promotes stable labour relations by monitoring collective bargaining disputes and providing formal and informal assistance to the parties. Also, responsible for the <i>Fire and Police Services Collective Bargaining Act</i> and the <i>Fire Department Act</i>.
Workers' Compensation	<ul style="list-style-type: none"> Administration of the <i>Workers Compensation Act</i> through WorkSafeBC (provincial Workers' Compensation Board). WorkSafeBC provides compensation services, health care and vocational rehabilitation to injured workers. WorkSafeBC also has authority to develop, enact and enforce the Occupational Health and Safety Regulation. The ministry is also responsible for the Employers' Advisers Office, the Workers' Advisers Office, and the Workers' Compensation Appeal Tribunal.

MINISTRY OF MINING AND CRITICAL MINERALS

DIVISION/BRANCH	TOPIC
Mines Health, Safety and Enforcement Division	<ul style="list-style-type: none"> The division is responsible for mine workers' health and safety, compliance verification and enforcement, and investigations of serious incidents at mines. The division: <ul style="list-style-type: none"> Oversees the regulation of abandoned mines. Manages the ongoing review and revision of the Health, Safety, and Reclamation Code for Mines in B.C. Oversees policy Indigenous engagement, inspector training, and compliance data and reporting in its core business areas. The division includes the Chief Auditor, responsible for conducting audits evaluating the effectiveness of B.C.'s mining regulatory framework.
Responsible Mining and Competitiveness Division (RMCD)	<ul style="list-style-type: none"> Responsible for managing authorizations, geoscience, and policy for the mining cycle from early mineral exploration, construction and development of major and regional mines, and mine closure and reclamation. Supports the competitiveness of B.C.'s mining sector, including critical minerals and helps position B.C. as an attractive jurisdiction for investment by providing a fair, effective, and transparent authorizations, and focusing on regulatory certainty, Indigenous reconciliation and partnerships, world-class geoscience, innovation, and leading environmental standards.

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MINISTRY OF MINING AND CRITICAL MINERALS CONTINUED...

DIVISION/BRANCH	TOPIC
<i>Mineral Tenure Act Modernization Office - MTAMO (Office within RMCD)</i>	<ul style="list-style-type: none"> • The Mineral Tenure Act Modernization Office (MTAMO) leads work to modernize B.C.'s mineral tenure system in alignment with the United Nations Declaration on the Rights of Indigenous Peoples. • Established in June 2023, the office is working in partnership with First Nations, the First Nations Leadership Council, and a B.C. technical working group to co-develop a vision for legislative reform. The MTAMO is identifying the legislative, policy, and process changes needed to bring the <i>Mineral Tenure Act</i> into alignment with the Declaration. This work follows a distinctions-based approach and is grounded in the Declaration Act Secretariat's Interim Guidance, with meaningful collaboration and engagement at all stages of reform.
<i>Critical Minerals Office - CMO (Office within RMCD)</i>	<ul style="list-style-type: none"> • Critical Minerals Office (CMO) is a dedicated office within the Responsible Mining and Competitiveness Division (RMCD) that supports the advancement of B.C. critical minerals projects across the value chain that contributes to a low carbon future. The CMO works with industry, unions, stakeholders and First Nations to develop and implement a capital markets and investment attraction strategy that identifies opportunities for mineral exploration and the critical minerals sector. • The CMO will: <ul style="list-style-type: none"> ◦ Support exploration and early-stage critical minerals projects to remove barriers to entering regulatory processes efficiently. ◦ Increase industry and investor interest in critical minerals opportunities in British Columbia. ◦ Promote critical minerals mining and value chain projects to capital markets and the federal government. ◦ Support the participation of interested First Nations in critical minerals opportunities. ◦ Find areas of alignment between the First Nations Energy and Mining Council's Critical Minerals Strategy and B.C.'s Critical Minerals Strategy.

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MINISTRY OF MINING AND CRITICAL MINERALS CONTINUED...

DIVISION/BRANCH	TOPIC
<i>Strategic and Indigenous Partnerships Division</i>	<ul style="list-style-type: none"> • This division provides cross-ministry support to both the Ministry of Energy and Climate Solutions and the Ministry of Mining and Critical Minerals. • The division works to advance Indigenous reconciliation and key sector negotiations, supports cross-ministry policy, intergovernmental relations, ministry planning, and strategic initiatives. • The division leads strategic initiatives and supports the ministry's mandate to advance reconciliation with First Nations including the negotiation of Reconciliation and other agreements and engaging with Indigenous groups on policy matters. • The division also works with other ministry divisions, the Ministry of Water, Land and Resource Stewardship, and the Ministry of Indigenous Relations and Reconciliation on key reconciliation related matters and initiatives including economic recovery matters such as the Mining Reform Project, and modernized land use planning. This work is consistent with Government's objectives under the <i>Declaration on the Rights of Indigenous Peoples Act</i> (DRIPA) and ensures that First Nations actively participate in natural resource development in their Traditional Territories. • To ensure that the Ministries take a strategic approach to the delivery of their programs and services, the division provides corporate oversight and coordination of policies, leads intergovernmental relations, coordinates Cabinet and legislative initiatives, designs and delivers employee communications and engagement, develops and coordinates service plans and annual reports, and manages corporate reporting processes. Examples of this work include: support of the Estimates Debate, Energy and Mines Ministers' Conference, Council of the Federation, federal/provincial forums, the UBCM Convention, and the First Nations Leadership Gathering (FNLG).

MINISTRY OF POST-SECONDARY EDUCATION AND FUTURE SKILLS

DIVISION/BRANCH	TOPIC
<i>Finance, Technology And Management Services Division</i>	<ul style="list-style-type: none"> • Responsible for operating and capital grants to 25 Public Post-Secondary Institutions (PSI), Full-Time Equivalent (FTE), and PSI financial health. • Monitoring and reporting, PSI revenue generation, including land use, PSI housing policy, manage ministry budget, maintain ministry IT systems and digital information security, Administrative Services Collaborative, including overdose prevention and response, shared procurement, etc., lead ministry's business continuity and emergency response readiness with PSIs, and strategic Human Resources for the ministry.

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MINISTRY OF POST-SECONDARY EDUCATION AND FUTURE SKILLS CONTINUED...

DIVISION/BRANCH	TOPIC
<i>Governance, Legislation and Engagement Division</i>	<ul style="list-style-type: none"> • The division is responsible for the ministry's legislative development, as well as Order In Council (OIC) board appointments, labour relations and governance, and intergovernmental relations and corporate reporting. • Indigenous policy and engagement and Indigenous programs and partnerships. • Houses the Office for International Credential Recognition responsible for improving foreign credential recognition and overseeing professional governance.
<i>Post-Secondary Policy and Programs Division</i>	<ul style="list-style-type: none"> • Responsible for 25 public Post-Secondary Institutions (PSIs) and their programs including: Adult Basic Education and English Language Learning; StudentAid BC including the BC Access Grant, the Provincial Tuition Waiver for Former Youth in Care, and the BC Loan Forgiveness Program; tech-relevant programs; teacher education and early childhood educator programs; veterinary medicine education; and health and medical education. • Enhancing the learner experience through student mental health initiatives, combatting sexualized violence, promoting work integrated learning and co-ops, micro-credentials, Education Quality Assurance designation, and advice and recommendations to the minister on new degree programs through the Degree Quality Assessment Board. • Regulation, oversight and monitoring of over 300 private training institutions, including student protection. • B.C.'s Post-Secondary Digital Learning Strategy and Digital Services Strategy which aim to improve how digital technologies support access to flexible, high-quality post-secondary education. • International education, leading strategic policy/liaison function for the sector including the Tuition Limit Policy, and providing oversight for the British Columbia Council for International Education (BCCIE), a Crown corporation, and four shared service program offices providing B.C.'s central online application service (EducationPlannerBC), B.C.'s academic credit transfer system (BC Council on Admission and Transfer), and centralized teaching and learning supports (BCcampus and the BC Electronic Library Network).
<i>Labour Market Development Division</i>	<ul style="list-style-type: none"> • Responsible for the development and management of targeted labour market and workforce development policies and programs to help people get the information and skills they need to participate in B.C.'s labour market. This includes oversight of B.C.'s StrongerBC Future Ready Action Plan, the trades training system, including Skilled Trades Certification and the Crown agency responsible, SkilledTradesBC. • Responsible for a number of programs for people, employers, and communities. These include the Sector Labour Market Partnerships program, the Community Workforce Response Grant, the BC Employer Training Grant, Skills Training for Employment programs, and skills training for forestry dependent communities. • Produces a wide range of labour market information and insights, including B.C.'s Labour Market Outlook, and disseminates labour market information, career planning tools, and other resources through the WorkBC.ca website.

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MINISTRY OF POST-SECONDARY EDUCATION AND FUTURE SKILLS CONTINUED...

DIVISION/BRANCH	TOPIC
<i>Immigration Services and Strategic Planning Division</i>	<ul style="list-style-type: none"> Responsible for immigration policy, programs, and services for the province including the Provincial Nominee Program (PNP), supporting the attraction of international skilled and semi-skilled workers and entrepreneurs to all regions. Priority occupations include Health, Childcare, and Tech, plus attraction to smaller centres. Ensures new residents and aspiring newcomers have timely and equitable access to settlement and integration services through BC Newcomer Services, BC Safe Haven, and Career Paths. Leads the province's approach to exceptional migration measures (i.e. border readiness and emergency humanitarian response).

MINISTRY OF PUBLIC SAFETY AND SOLICITOR GENERAL

DIVISION/BRANCH	TOPIC
<i>BC Coroners Service</i>	<ul style="list-style-type: none"> Responsible for investigating and determining the circumstances of all unnatural, sudden, and unexpected, unexplained, or unattended deaths in the province. Makes recommendations to improve public safety and prevent death in similar circumstances. Responsible for the investigation of all child death (under the age of 19 years) in B.C. and for investigating all deaths in custody.
<i>BC Corrections</i>	<ul style="list-style-type: none"> Responsible for the supervision of individuals, 18 years or older, on bail or serving a sentence in the community, and the supervision of individuals in custody awaiting trial or serving a sentence under two years.
<i>Community Safety and Victim Services Branch</i>	<ul style="list-style-type: none"> Responsible for coordinating a provincial network of programs and services for victims of crime including programming for violence against women, gender-based violence, and sexual assault. Responsible for coordinating the province's work in the areas of restorative justice, and human trafficking. Includes the Civil Forfeiture Office which manages the Civil Forfeiture Crime Prevention and Remediation Grant Program. Includes the Crime Victim Assistance Program.
<i>Gaming Policy and Enforcement Branch</i>	<ul style="list-style-type: none"> Regulates all gambling in British Columbia and ensures the integrity of gambling industry companies, people, and equipment. Regulates commercial gambling conducted and managed by the British Columbia Lottery Corporation (e.g., lotteries, casinos, community gaming centres, commercial bingo halls and online gambling on PlayNow.com), British Columbia's horse racing industry, and licensed charitable gambling events. Administers the Gambling Support BC program, which includes a continuum of responsible and problem gambling prevention and treatment services.

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MINISTRY OF PUBLIC SAFETY AND SOLICITOR GENERAL CONTINUED...

DIVISION/BRANCH	TOPIC
Corporate Strategic Initiatives Branch	<ul style="list-style-type: none"> Responsible for Policing and Public Safety Modernization and government's response to the recommendations of the Special Committee on Reforming the <i>Police Act</i>. Responsible for coordination of the province's Safer Communities initiatives, and supporting the Cabinet Community on Community Safety. Responsible for the E-Comm 9-1-1 review, as well as the future of 9-1-1 and Next Generation 9-1-1. Responsible for the Office of the Fire Commissioner (OFC) which is the lead provincial agency for fire and life safety, prevention, and education. The OFC's mandate includes: <ul style="list-style-type: none"> administering and enforcing fire safety legislation; collecting and reporting fire loss statistics; promoting fire safety awareness; provision of firefighter medals and awards; establishing structure firefighting training standards and training standards for fire inspectors and investigators; supporting fire inspections and fire investigations; and working with the BC Wildfire Service which helps to protect communities and other critical infrastructure during wildland urban interface fires. Supports cross-government initiatives and secretariat functions within the ministry, including sponsorship of the cross-government Compliance and Enforcement Collaborative.
Insurance Corporation of BC (ICBC)	<ul style="list-style-type: none"> ICBC is mandated to provide universal compulsory auto insurance (Basic insurance) to drivers in B.C. In addition, ICBC provides British Columbians with Optional auto insurance products. ICBC provides several non-insurance services on behalf of the provincial government, including vehicle registration and licensing, driver licensing and fines collection. ICBC champions a safe driving culture by working with communities, law enforcement, and other stakeholders on various road safety campaigns and initiatives. ICBC is responsible to the Minister of Public Safety and Solicitor General, who is supported within government by the Crown Agencies Secretariat in the Ministry of Finance. <p><u>**For Minister meeting requests related to ICBC matters, please direct these to the Ministry of Public Safety and Solicitor General.</u></p> <p><u>**For staff meeting requests for ICBC, please see their description in the Provincial Agencies, Commissions, and Corporations section.</u></p>

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MINISTRY OF PUBLIC SAFETY AND SOLICITOR GENERAL CONTINUED...

DIVISION/BRANCH	TOPIC
<i>Liquor and Cannabis Regulation Branch</i>	<ul style="list-style-type: none"> • As a regulator, the Liquor and Cannabis Regulation Branch oversees provincial liquor and cannabis legislation and regulations that govern B.C.'s private retail sale and consumption of liquor and cannabis. • Issues liquor and cannabis retail store licenses. • Educates establishments about liquor and cannabis laws and rules. • Takes enforcement action when licensed establishments do not follow the <i>Cannabis Control and Licensing Act</i> and the <i>Liquor Control and Licensing Act</i>, associated regulations or their specific terms and conditions. • Delivers social responsibility training programs including Selling It Right, Serving It Right, and Special Event Server. • Works with local government, Indigenous nations, and industry and other stakeholders to develop liquor and retail cannabis policy and provide advice to government concerning decisions related to liquor and non-medical cannabis policy. • Includes the Cannabis Secretariat, which is responsible for leading and supporting the advancement of cannabis policy across B.C. ministries, leading negotiation of government-to-government agreements with Indigenous nations pursuant to Section 119 of the <i>Cannabis Control and Licensing Act</i> and working with First Nations and key partners to advance a collaborative approach to cannabis-related governance and jurisdiction, as outlined in the DRIPA Action Plan commitment 4.47.
<i>Liquor Distribution Branch</i>	<ul style="list-style-type: none"> • Responsible for the wholesale distribution of beverage alcohol and non-medical cannabis. • Responsible to the Minister of Public Safety and Solicitor General, who is supported within the government by the Crown Agencies Secretariat in the Ministry of Finance. <p><i>**For <u>Minister</u> and <u>staff meeting</u> requests related to Liquor Distribution Branch matters, please direct these to the <u>Ministry of Public Safety and Solicitor General</u>.</i></p>
<i>RoadSafetyBC</i>	<ul style="list-style-type: none"> • One of the key provincial agencies responsible for road safety in the province. • Governs drivers, oversees driver medical fitness, runs driver programs, and implements road safety policies. • Focuses on addressing high-risk driving behaviours (speeding, distracted driving, and impaired driving) and works with partners to help reach their goal of zero traffic fatalities. • Operates provincial road safety programs and is the policy and regulatory agency responsible for ensuring the safe and responsible operation of motor vehicles in B.C. • The Superintendent of Motor Vehicles is the administrative authority governing drivers and has authority to: <ul style="list-style-type: none"> ◦ Prohibit a person from driving a motor vehicle. ◦ Require a driver to take part in a program to improve their driving. ◦ Review and make decisions about sanctions, driving prohibitions and ICBC licensing decisions. ◦ Make sure B.C. drivers are medically fit to drive.

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MINISTRY OF PUBLIC SAFETY AND SOLICITOR GENERAL CONTINUED...

DIVISION/BRANCH	TOPIC
<i>Policing and Security Branch</i>	<ul style="list-style-type: none"> • Superintends and provides central oversight of B.C. policing and law enforcement by developing and administering policing policy, programs, and provincial standards. The branch ensures the adequate and effective delivery of policing throughout the province. • Security Programs Division administers the Criminal Record Review Program, Protection Order Registry, security screening for cannabis workers and retail applicants, and regulates the security industry, metal dealers and recyclers, pill presses, and armored vehicles / body armor. • Municipal Policing, Governance and Oversight Division is responsible for superintending, oversight and alignment of municipal police departments (non-RCMP) and their boards. The division also has responsibility for areas including provincial policing standards, compliance and training, crime data, police technologies, special police constable appointments and designation, and decriminalization. • Serious and Organized Crime Division is responsible for oversight and policy development in the areas of organized crime, gang violence and serious crime, as well as innovative crime prevention responses, such as Situation Tables. • Indigenous, Core Policing, and Contract Management Division provides oversight of provincial, municipal police unit (RCMP), and Indigenous policing agreements, and works with Public Safety Canada in support of the First Nations Policing Program. The division also has responsibility for oversight of police model transitions. • Community Safety Unit (CSU) is responsible for compliance and enforcement under the <i>Cannabis Control and Licensing Act</i>, with a focus on the illegal sale and production of cannabis. CSU investigators carry out compliance and enforcement activities against unlicensed cannabis retailers and producers across the province. Investigations are conducted through a variety of strategies, including complaints received from the public, government agencies, police, and legal market operators. Potential enforcement is prioritized on several factors, including public safety, links to organized crime, proximity to licensed stores, and the province's commitment to reconciliation. The CSU works collaboratively with enforcement partners, including police agencies, the Civil Forfeiture Office, Ministry of Finance (responsible for illegal tobacco enforcement), and Health Canada.

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MINISTRY OF SOCIAL DEVELOPMENT AND POVERTY REDUCTION

DIVISION/BRANCH	TOPIC
<i>Accessibility Directorate</i>	<ul style="list-style-type: none"> • Providing cross-government advice and support to promote greater accessibility and inclusivity of policies and programs. • Implementation of the <i>Accessible British Columbia Act</i>, which seeks to identify, remove, and prevent barriers to inclusion experienced by people with disabilities. • Development of accessibility standards for service delivery and accessible employment. • Implementation of the <i>Accessible B.C. Regulation</i>, which requires local governments to implement an accessibility plan, accessibility committee, and an accessibility feedback tool. • Supports the Parliamentary Secretary for Accessibility. • Support for Ministerial Advisory Committees, including Registered Disability Savings Plan Action Group and Provincial Accessibility Committee.
<i>Research, Innovation and Policy Division</i>	<ul style="list-style-type: none"> • Provides research, policy, and legislation support to the ministry to deliver income and disability assistance to British Columbians most in need. • Leads development, evaluation, and implementation of the government's policies on income and disability assistance. • Leads government's work on B.C.'s Poverty Reduction Strategy, and the ministry's food security mandate item. • Supports the Parliamentary Secretary for Community Development and Non-Profits. • Leads ministry intergovernmental relations related to social services, Indigenous policy and <i>Declaration on the Rights of Indigenous Peoples Act</i> accountabilities. • Provides reconsideration services for clients disputing eligibility decisions regarding income assistance, disability assistance and child care subsidy.

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MINISTRY OF SOCIAL DEVELOPMENT AND POVERTY REDUCTION CONTINUED...

DIVISION/BRANCH	TOPIC
<i>Employment and Labour Market Services Division</i>	<ul style="list-style-type: none"> • WorkBC Employment Services is the largest network of employment providers in the province and supports all British Columbians seeking work regardless of where they live or employment barriers they may face. Services are delivered through 102 WorkBC Centres as well as through a strong online presence, accessible from anywhere in the province. Services include access to individualized employment counselling, job search resources, employment planning, skills training, financial supports, wage subsidy placements, assistive technology supports, apprentice services and more. • The division is currently working on an Employment Service Modernization Project to ensure future service delivery meets the diverse and evolving needs of job seekers and employers in B.C. • WorkBC Community and Employer Partnerships (CEP) provide work experience and training opportunities in communities across B.C. to address local labour market issues. The CEP fund supports community-based initiatives to help individuals and the broader community. With the help of this fund, communities see positive social impacts, economic growth, and more employment opportunities for unemployed British Columbians. • CEP 2025/26 will focus on fewer, strategically chosen job creation partnerships (JCP) and project-based labour market training (PBLMT) projects to ensure maximum impact and alignment with the ministry and national priorities: <ul style="list-style-type: none"> ◦ Community-driven projects customized for job seekers with complex needs, far removed from the labour market and who have difficulty accessing traditional employment services. ◦ Equitable program investment across the province. ◦ Indigenous-led projects. ◦ Projects with a duration of 12 months or less. • Community-based Employment Services offers outreach-based, customized employment services to people in B.C. who are far removed from the job market and experience barriers to accessing traditional employment services. Services are delivered in community by local service providers to reach people experiencing severe mental/physical health conditions, substance use, and/or homelessness or precarious housing. Service providers meet people where they are along their path towards employment, with trauma-informed and culturally safe supports for people to take meaningful steps to get a job. • Services have launched in six pilot locations in the province: <ul style="list-style-type: none"> ◦ Victoria; ◦ Nanaimo; ◦ Kelowna; ◦ Prince George; ◦ Surrey; and ◦ Vancouver Downtown Eastside.

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MINISTRY OF TOURISM, ARTS, CULTURE AND SPORT

DIVISION/BRANCH	TOPIC
Arts and Culture	<ul style="list-style-type: none"> • Supports the arts and culture sector with funding, policy, and programs. • Administers grant programs for artists, creators, and non-profit arts and culture organizations, including arts infrastructure. • Provides secretariat support and administration for the BC Arts Council. • Administers BC Arts Council funding for non-profit arts and culture organizations, collectives, artists, and Indigenous governments. • Delivers multiple programs including an arts infrastructure program which supports eligible organizations to develop and enhance cultural spaces, from capital improvements to equipment, that enable the work of B.C.'s arts and cultural practitioners. • Supports the arts and culture sector ecology in British Columbia through outreach, engagement, research, and partnerships. • Provides oversight, strategic direction, and corporate support for the Royal BC Museum. • Leads implementation of cultural infrastructure projects, including the Royal BC Museum Provincial Archives, Collections and Research Building, Chinese Canadian Museum, Canadians of South Asian Heritages Museum, provincial Filipino cultural center, as well as supporting the redevelopment of the Jewish Community Centre of Greater Vancouver, the Vancouver Art Gallery, and the Art Gallery of Greater Victoria.
Community Gaming Grants	<ul style="list-style-type: none"> • Community Gaming Grants supports eligible not-for-profit organizations delivering community programs that benefit the citizens of B.C. • Grants are awarded across several sectors including arts and culture, sport, public safety, environment, human and social services, and Parent Advisory Councils and District Parent Advisory Councils.
BC Athletic Commission	<ul style="list-style-type: none"> • Legislation and regulatory oversight of professional boxing, kickboxing, and mixed martial arts, as well as all amateur combat sports.
Creative Sector	<ul style="list-style-type: none"> • Supports the economically driven creative sector (i.e., film, television, interactive digital media, music, and publishing) by leading cross-ministry and intergovernmental research, policy and program development. <ul style="list-style-type: none"> ◦ This includes policy and program oversight of the province's \$42 million investment in the sector, made in 2023, over three years. • Provides oversight of Knowledge Network, B.C.'s public education broadcaster, and Creative BC, the province's lead economic development agency for the creative sector. Works with industry stakeholders to maximize marquee event opportunities, such as the 2025 JUNOS and 2025 Canadian Country Music Awards. • Facilitates cross-ministry, intergovernmental and stakeholder issues management, strategic visioning, consultation, and collaboration on topics of interest (e.g., <i>Online Streaming Act</i>, <i>Copyright Act</i>, Tax Credits).
Heritage	<ul style="list-style-type: none"> • Provides advice and information on British Columbia's historic places, paleontological resources, and geographical names. Exercises regulatory authority and develops policy under the <i>Heritage Conservation Act</i> and the <i>Land Act</i> regarding the identification, formal recognition, commemoration, protection and celebration of heritage and fossil sites, management of provincial heritage sites and the management of the BC Register of Historic Places and the BC Geographical Names Office.

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MINISTRY OF TOURISM, ARTS, CULTURE AND SPORT CONTINUED...

DIVISION/BRANCH	TOPIC
<i>Mountain Resorts</i>	<ul style="list-style-type: none"> • Delivers a one window regulatory approach for resort development and community ski area administration and the review and authorization of expansions and new proposals on Crown land across the province. • Evaluates phased development plans and conducts major project reviews through working with First Nations, public engagement, and community and stakeholder engagement. • Provides advice and information on resort development policy and programs.
<i>Amateur Sport</i>	<ul style="list-style-type: none"> • Provides funding to over 70 designated amateur sports organizations to contribute to the health and wellness of British Columbians. • Funding programs facilitate the development of competitive athletes, coaches, officials, volunteers, and sport administrators. • Administers grant programs related to boosting sport participation, high-performance athlete development, and event hosting. • Provides oversight of the BC Games Society, the province's Crown Corporation that runs the BC Summer and Winter Games and prepares Team BC for the Canada Games. • Provides oversight and strategic direction to viaSport, the province's lead service delivery partner.
<i>Marquee Sports</i>	<ul style="list-style-type: none"> • Responsible for assessing opportunities to bring marquee sport events to the province. These events are assessed for their economic and social impacts. • Responsible for securing provincial funding, oversight and strategic direction for marquee sport events such as the 2025 Grey Cup, 2025 Invictus Games, and FIFA World Cup 2026.
<i>Tourism</i>	<ul style="list-style-type: none"> • The Tourism Branch develops and implements policies and programs to support sustainable tourism growth, enhance visitor experiences, and realize economic benefits through tourism. • The branch administers the Resort Municipality Initiative (RMI), Destination Event Program, and jointly manages the Municipal Regional District Tax program (MRDT) with Ministry of Finance and Destination BC. Provides oversight of Destination BC (international tourism marketing) and BC Pavilion Corporation (BC Place and Vancouver Convention Centre) and leads development and implementation of the provincial tourism framework.

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MINISTRY OF TRANSPORTATION AND TRANSIT

DIVISION/BRANCH	TOPIC
<i>Highways and Regional Services Division</i>	<ul style="list-style-type: none"> • The Highways and Regional Services Division is responsible for: <ul style="list-style-type: none"> ◦ Developing, maintaining, and operating safe, secure provincial and regional transportation networks. ◦ Leading the ministry in provincial issue management, emergency response, and preservation of transportation infrastructure. ◦ Promoting compliance of safety regulations within the transport sector, with the goal of increasing road safety and protecting public health, the environment, and transportation infrastructure. ◦ Planning and delivering rehabilitation and capital projects in the region. ◦ Fostering partnerships and delivering on commitments with First Nations and Indigenous communities. ◦ Supporting provincial economic growth through regional work and development services. ◦ Implementing sustainable, resilient, and innovative transportation solutions. • The division, through their Commercial Vehicle Safety Enforcement (CVSE) program, also: Regulates and manages commercial vehicle activities on the provincial highway network and aligns requirements with neighboring provinces to ensure the safe and efficient movement of goods within B.C. and beyond. • This division also includes the Passenger Transportation Branch, which regulates commercial passenger vehicles including taxis, ride hailing companies, limousines, charter, and inter-city (scheduled) buses, in accordance with the <i>Passenger Transportation Act</i>.
<i>Integrated Transportation and Infrastructure Services Division</i>	<ul style="list-style-type: none"> • Integrated Transportation and Infrastructure Services Division develops and promotes a world class transportation network through innovation and collaboration. • The division oversees aspects of strategic planning, capital programming, engineering, land management, and major project delivery for the ministry. • The division is also the primary interface between the government and two Crown Corporations: BC Rail and Transportation Investment Corporation (TI Corp). • The division's key functions include: <ul style="list-style-type: none"> ◦ Integrated Transportation Planning. ◦ Goods Movement. ◦ Properties and Land Management. ◦ Transit Oriented Development and Land Value Capture. ◦ Major project policy and delivery including the TI Corp relationship. ◦ Engineering and Technical Services. ◦ Engineering Standards.

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MINISTRY OF TRANSPORTATION AND TRANSIT CONTINUED...

DIVISION/BRANCH	TOPIC
<i>Policy, Programs and Partnerships Division</i>	<ul style="list-style-type: none"> • The Policy, Programs, and Partnerships Division is responsible for all aspects of strategic transportation policy and legislation, including transit, ferries, passenger vehicles, passenger directed services, active transportation, rail safety, airports, rural, remote and intercity transportation, emerging transportation technology, and the <i>Motor Vehicle Act</i>. • In addition: <ul style="list-style-type: none"> ◦ The division administers a number of grant programs to support the transportation sector and services, including passenger accessibility, airports, and active transportation. ◦ Manages the relationship with transportation service delivery partners including BC Transit, TransLink, BC Ferries, ride hail, taxi, inland ferry operators, airlines, etc. ◦ Inter-governmental relations. ◦ Leads the ministry's participation in CleanBC and climate change initiatives.
<i>Strategic and Corporate Priorities Division</i>	<ul style="list-style-type: none"> • The Strategic and Corporate Priorities Division is responsible for leading a wide range of strategic cross-ministry and corporate initiatives. • The division leads and supports cross-ministry and cross-government services and programs including: <ul style="list-style-type: none"> ◦ Coordinating the delivery of the ministry's strategic plan and ministry specific commitments under the <i>Declaration on the Rights of Indigenous Peoples Act</i>. ◦ Leading the ministry's Journey Toward Reconciliation, GBA+ and diversity, equity, and inclusion work, and is responsible for leading the development and implementation of the ministry's People Plan and Digital Strategy. ◦ Delivering culture and engagement programs and leading the ministry's corporate communications strategies. • The division also delivers information management, privacy, security, and digital services in partnership with our clients.

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MINISTRY OF WATER, LAND AND RESOURCE STEWARDSHIP

DIVISION/BRANCH	TOPIC
<i>Land Use Planning and Cumulative Effects</i>	<ul style="list-style-type: none"> • Responsible for leading B.C.'s land stewardship strategies, supported by science and knowledge, that promote and guide the province's goals for reconciliation with First Nations. • Responsible for delivering the following programs: <ul style="list-style-type: none"> ◦ Modernized Land Use Planning delivered in partnership with First Nations. ◦ Collaborative Indigenous Stewardship Framework. ◦ Cumulative Effects Framework. ◦ Recommendations within the Old Growth Report, including ecosystem health, and biodiversity.
<i>Water, Fisheries and Coast</i>	<ul style="list-style-type: none"> • The Water, Fisheries and Coast Division brings together program areas responsible for the Watershed Security Strategy and implementation, Water Management, Wild Salmon Strategy, and Coastal Marine Planning. • It works to support functioning and resilient marine, aquatic, and coastal ecosystems that support a diversity of economic activities and provide the foundation for vibrant and thriving coastal communities and cultures. • Aquatic Ecosystems Branch provides oversight to the Freshwater Fisheries Society of B.C. (FFSBC) who contribute to recreational fishing by stocking approximately 700 lakes across B.C. with six million trout, kokanee and char annually. • The division provides provincial leadership on water and coordinates government's strategy on 'source to tap' drinking water protection. It is also responsible for watershed-related strategic planning, policy, science, assessments and analysis tools for B.C., as well supporting the use of water governance and planning tools in the <i>Water Sustainability Act</i> (e.g., water sustainability plans and water objectives). This work is collaborative by design and will include First Nations, local governments, and other interested parties. • The division leads the implementation of the <i>Water Sustainability Act</i> and other water related legislation and regulations as it pertains to the management of water allocation, dam safety and flood safety with a focus on public safety and resiliency of the environment. It also leads on policy, planning and supports in relation to water-related hazards such as flood and drought for the province. • The division supports restoration and rebuilding of wild fish populations and provides leadership for aquatic habitat policy and restoration. It also sets fisheries and aquaculture policy, develops new strategies to protect and revitalize B.C.'s wild salmon populations, and is the provincial lead for interfacing with Fisheries and Oceans Canada (DFO). • Is the Statutory Decision Maker (SDM) under the <i>Wildlife Act</i> for B.C.'s recreational freshwater fisheries as well as administration of the <i>Riparian Areas Protection Act</i>. • Leads prevention and provincial response to aquatic invasives. • In natural disaster response, leads actions and direction to protect or recover aquatic ecosystems and the aquatic/fish species that rely on them. • The division is the provincial hub for marine and coastal policy, planning, and science providing expertise to drive development and implementation of strategic and operational policies and plans that lead the way on collaborative decision-making with First Nations and Canada.

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MINISTRY OF WATER, LAND AND RESOURCE STEWARDSHIP CONTINUED...

DIVISION/BRANCH	TOPIC
<i>Reconciliation, Lands and Natural Resource Policy</i>	<ul style="list-style-type: none"> • This division provides leadership in developing a “roadmap” for the natural resource sector to support the effective operationalization and implementation of the <i>Declaration on the Rights of Indigenous Peoples Act</i>. • Lands Program includes Lands Branch and Crown Land Opportunities and Restoration Branch. Lands Branch provides operational policy support for <i>Land Act</i> tenures and transfers, maintains the Crown Land Registry, and offers legislative support for the <i>Land Title Act</i> and other private land legislation. • The Crown Land Opportunities and Restoration Branch comprises of the Crown Land Opportunities Program (CLO), which focuses on priority Crown land sales and transfers to address reconciliation and housing needs, and the Crown Contaminated Sites Program (CCSP), which is the lead agency for the investigation and possible remediation of prioritized, high-risk abandoned contaminated sites on vacant Crown land. • First Nation Land Transfers Branch: provides technical and expertise to Ministry of Indigenous Relations and Reconciliation and First Nations engaged in negotiations and leads the implementation of land-based agreements, including land transfers and vesting of land.
<i>Permitting Transformation Division</i>	<ul style="list-style-type: none"> • This division leads on land and water authorizations across the province. This includes permit applications, First Nation consultation, and major project reviews. • Regional offices provide client access to natural resource authorizations expertise and supports through Front Counter BC. • This division holds responsibility for the Housing Action Taskforce to support provincial housing authorizations, connectivity authorizations, and works closely on various energy initiatives like the transition of renewable energy project applications to the BC Energy Regulator and the Call for Power & Sustainment Projects through BC Hydro. • Additional prioritization is on advancing the necessary strategic, policy, process and technology work required to transform and shift permitting across this ministry and the Natural Resource Ministries as a whole.
<i>Natural Resource Information and Digital Services (NRIDS)</i>	<ul style="list-style-type: none"> • Provides essential Information Management (IM) services by way of the creation, maintenance, and publication of foundational datasets and geospatial information – this also includes operation of the provincial aerial imagery and LiDAR programs, maintenance of land survey monumentation and data, and species and ecosystems information. • This work provides essential context and intelligence to support decision making across the Natural Resource Ministries (NRM) and beyond. The Digital Road Atlas (DRA) program provides GIS business processes that support B.C.’s current 9-1-1 requirements. • For the implementation of Next Generation 9-1-1 (NG9-1-1), NRIDS is advocating for improved public access to high quality geospatial data that delivers the broadest and best use as a strategic asset. • The IM offerings include ready-made, authoritative, spatial information about the shape, landscape, environment, and condition of B.C. as well as offering on-demand custom analysis, visualization, and mapping products for the NRM.

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MINISTRY OF WATER, LAND AND RESOURCE STEWARDSHIP CONTINUED...

DIVISION/BRANCH	TOPIC
<i>Resource Stewardship Division</i>	<ul style="list-style-type: none"> • The division is responsible for the Together for Wildlife Strategy, wildlife policy regulations and allocation, ecosystem health and biodiversity, conservation of wildlife and habitat and economic diversity and sustainability, fish and wildlife angling and hunting opportunities, Tripartite Agreement of Nature Conservation (implementation planning and fund coordination), the draft Biodiversity and Ecosystem Health Framework and advancing wildlife co-management with First Nations and partnerships to support shared stewardship of wildlife. • Responsible for delivering the following core programs: <ul style="list-style-type: none"> ◦ Wildlife Management. ◦ <i>Wildlife Act</i> and its regulation and policy framework. ◦ Fish and Wildlife Population Assessment and Decision Support. ◦ Regional Action Planning for fish and wildlife stewardship and Management. ◦ First Nations Partnerships and Co-management. ◦ Biodiversity Conservation Science and Research. ◦ Species at Risk Recovery and Implementation. ◦ Invasive Aquatic and Terrestrial Species Management. ◦ Species at Risk Recovery and the Provincial Caribou Recovery Program. ◦ Wildlife Life Health.
<i>Southeast Initiatives Secretariat (SEIS)</i>	<ul style="list-style-type: none"> • The Southeast Initiatives Secretariat (SEIS) was formed July 2025 as a new delivery, to support strong cross-ministry provincial governance, establish clear accountability and develop specific actions to resolve challenging issues related to metallurgical coal mining in southeast B.C. • Our mandate is to develop and implement a coordinated and aligned cross-ministry strategy that allows for continuation of responsible mining of metallurgical coal in the Elk Valley while improving environmental quality, managing cumulative effects, healing the land, and advancing models of shared decision-making with First Nations to build prosperous and healthy communities for all.

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PROVINCIAL AGENCIES, COMMISSIONS, AND CORPORATIONS AVAILABLE DURING THE 2025 UBCM CONVENTION

MACC	TOPIC
<i>Agricultural Land Commission</i>	<ul style="list-style-type: none"> Information and advice regarding the Agricultural Land Reserve (ALR) and work of the Provincial Agricultural Land Commission (ALC). ALC Chair and/or Chief Executive Officer will be in attendance.
<i>BC Emergency Health Services (BCEHS)</i>	<ul style="list-style-type: none"> As part of the Provincial Health Services Authority, BCEHS governs the emergency medical services system in B.C. and provides pre-hospital emergency and inter-facility patient transfer services. BCEHS paramedics, emergency medical call takers and dispatch staff provide pre-hospital emergency care and ground and air ambulance transport medically necessary transport (ground and air ambulances) for British Columbians. In many rural communities across the province, BCEHS Community Paramedics also provide scheduled care for patients with chronic health conditions as part of a community based health team. BCEHS also oversees patient inter-facility patient transfers in the province, working with health authorities to coordinate the transfer of acute and critically ill patients to an appropriate level of care both within and outside of B.C. Members of the BCEHS executive team look forward to participating in productive and engaging sessions with municipal leaders.
<i>BC Energy Regulator</i>	<ul style="list-style-type: none"> The British Columbia Energy Regulator oversees the full life cycle of energy resource activities in B.C. from site planning to restoration. This includes oil, gas, geothermal, hydrogen, ammonia, methanol with anticipated legislation in spring 2025 that will expand our mandate to regulate renewable energy projects. We look forward to addressing any questions you may have on our regulatory oversight.
<i>BC Housing</i>	<ul style="list-style-type: none"> BC Housing is responsible for implementation of Building BC programs that are helping government to deliver 114,000 units of affordable housing including the following programs: Supportive Housing Fund, Women's Transition Housing Fund, Community Housing Fund, Indigenous Housing Fund, Rapid Response to Homelessness, Deepening Affordability program. It is also responsible for BC Builds and HousingHub which works with communities, governments, non-profit and private sector stakeholders to facilitate the creation of new affordable rental housing.
<i>BC Hydro</i>	<ul style="list-style-type: none"> BC Hydro's mission is to safely provide our customers with reliable, affordable, clean electricity. Our vision celebrates our clean energy advantage and our environmental stewardship role in B.C. Sustainability is about making the best choices with available resources, which means leveraging our clean electricity for all British Columbians. BC Hydro's Community Relations staff look forward to addressing any questions that you may have related to our operations.

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PROVINCIAL AGENCIES, COMMISSIONS, AND CORPORATIONS AVAILABLE DURING THE 2025 UBCM CONVENTION

MACC	TOPIC
<i>BC Transit</i>	<ul style="list-style-type: none"> From small towns to large urban centres outside of Metro Vancouver, BC Transit delivers safe, reliable, customer focused transportation services you can rely on. BC Transit would be pleased to discuss any questions you may have regarding our services. In order to provide you with the best information possible, please provide specifics relating to your questions within the meeting request.
<i>Insurance Corporation of British Columbia (ICBC)</i>	<ul style="list-style-type: none"> ICBC provides universal compulsory auto insurance (basic insurance) to drivers in British Columbia, with rates regulated by the British Columbia Utilities Commission (BCUC) and sells optional auto insurance in a competitive marketplace. Insurance products are available across B.C. through a network of independent brokers, and claims services are provided at ICBC claims handling facilities located throughout the province. ICBC invests in road safety and loss management programs to reduce traffic-related deaths, injuries and crashes, auto crime and fraud. In addition, provides driver licensing, vehicle registration and licensing services, and fines collection on behalf of the provincial government at locations across the province. ICBC will have staff at the Convention who would be pleased to discuss or meet on any issues related to ICBC's operations.
<i>The Land Title and Survey Authority of British Columbia (LTSA)</i>	<ul style="list-style-type: none"> LTSA is a statutory corporation responsible for operating B.C.'s land title and survey systems and the Land Owner Transparency Registry (LOTR). LTSA processes over seven million online transactions annually and provides land information and datasets to the province, local governments, and other public agencies. The services include mapped databases such as ParcelMap BC and AUTOPROP. ParcelMap BC is the current, complete, and trusted mapped representation of titled and Crown land parcels across British Columbia, considered to be the point of truth for the graphical representation of property boundaries.
<i>Office of the Seniors Advocate (OSA)</i>	<ul style="list-style-type: none"> OSA monitors and analyzes seniors' services and issues in B.C. and makes recommendations to government and service providers to address systemic issues. The Office also provides information and referrals for individuals who are navigating seniors services and tracks their concerns, which helps inform future work. The services which the Office monitors are in five key areas: health care, housing, income supports, community supports, and transportation. The Office collaborates with service providers, government, and health authorities to improve effectiveness, efficiency, and outcomes for seniors.

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PROVINCIAL AGENCIES, COMMISSIONS, AND CORPORATIONS AVAILABLE DURING THE 2025 UBCM CONVENTION

MACC	TOPIC
<i>Police Victim Services British Columbia (PVSBC)</i>	<ul style="list-style-type: none"> • Police Victim Services of British Columbia Society (PVSBC) is the B.C. registered not for profit charity membership organization mandated to be the primary advocate for all (95+) police-based victim service (PBVS) organizations within the province. • PBVS local organizations are physically embedded with the municipal or RCMP detachment delivering ongoing police-based victim services to the citizens of each community. • Our Vision is - All victims of crime and trauma across B.C. receive compassionate, professional, and consistent services. • PVSBC advocates, represents, lobbies, and communicates with members, partners and stakeholders on the development and delivery of PVSBC trauma informed programs, baseline, and advanced training, professional development, and member support programs. • Funding is provided by the provincial and federal governments, with additional resources from corporate and individual contributions, sponsorships, and program revenues.
<i>Regional Health Authorities (RHA): Fraser Health; Interior Health; Island Health; Northern Health; Vancouver Coastal Health</i>	<ul style="list-style-type: none"> • RHA: When most people think about health care, the first thing they think of are hospitals. While many services are offered in the hospitals operated by the regional health authorities, they also offer a wide range of other important services such as: <ul style="list-style-type: none"> ◦ Home and community care; ◦ Long-term care; ◦ Seniors care; ◦ End of life care; ◦ Mental health & substance use; ◦ Environmental health; ◦ Public health; ◦ Healthy Living; ◦ Infant & Youth; ◦ Sexual Health; ◦ Lab and medical imaging services; ◦ Indigenous health; ◦ Urgent and Primary Care; ◦ Virtual Health Services; ◦ Women's Health and Cancer Care; and ◦ Primary Care (Health Authority owned/operated).

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PROVINCIAL AGENCIES, COMMISSIONS, AND CORPORATIONS AVAILABLE DURING THE 2025 UBCM CONVENTION

MACC	TOPIC
<i>Provincial Health Services Authority (PHSA)</i>	<ul style="list-style-type: none"> • PHSA has a unique role in B.C.'s health authority system: to ensure that B.C. residents have access to a coordinated provincial network of high-quality specialized health-care services. • PHSA programs provide care and services through specialized hospitals and centres across B.C. such as BC Children's Hospital and BC Cancer and BC Mental Health & Substance Use Services, including programs such as the Red Fish Healing Centre. • PHSA is also responsible for specialized health services, which are delivered across the province in collaboration with regional health authorities, such as cardiac, trauma, perinatal and stroke services. Through BC Emergency Health Services, PHSA oversees the BC Ambulance Service and Patient Transfer Services. • BC Centre for Disease Control (BCCDC) and the Public Health Reference Laboratory.
<i>Royal Canadian Mounted Police</i>	<ul style="list-style-type: none"> • The Royal Canadian Mounted Police (RCMP), Canada's national police force, provides policing services to most of British Columbia, including 150 municipalities. • These services include, but are not limited to, uniformed patrols, response to calls for service, investigative services, community-based policing, and traffic enforcement. Additionally, the B.C. RCMP is part of a number of integrated teams operating throughout the province who provide specialized police services to British Columbians. • The B.C. RCMP values ongoing collaboration and meaningful communication with our partners. Representatives of the B.C. RCMP's Senior Management Team look forward to hearing your feedback and answer any questions you may have about its services so that we can work together towards our common goal of providing your community with a professional, efficient, and effective police service.

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Lisa

Subject: Minister of State Anderson Kootenay/Okanagan Tour - Greenwood/Midway
Date: Thursday, June 19, 2025 at 10:26:53 AM Pacific Daylight Time
From: Carrothers, Katie IGRS:EX
To:
CC: Schmidt, Birgit IGRS:EX
Attachments: image001.jpg

Good afternoon,

Thank you both very much for your time on the phone!

As discussed, the Minister of State for Local Governments and Rural Communities, Brittny Anderson, will be touring the region this July and would be pleased to visit your communities.

I have held time on Monday, July 7 from 4:10 – 6:10pm for a joint or two back-to-back meetings. The Minister of State would be pleased to sit down with you or tour specific projects/places that you may wish to highlight. I will leave it to you both to coordinate an itinerary for this timeframe to share back with me.

Below is the information I would like to confirm:

1. Availability
2. Locations
3. Attendees
4. Topics you wish to discuss and/or what projects/places being visited
5. Key Contact(s) (preferably a cell phone number)
 - a. To share with the Minister of State's staff in case they are running ahead/behind schedule and/or if any issues arise.

It would be helpful if you are able to confirm the topics of discussion with me by the **end of next week** (or sooner) so I can prepare briefing materials.

Please let me know if any questions and thank you in advance for your help in arranging this. The Minister of State very much looks forward to meeting with both your communities.

Kindly,
Katie



Katie Carrothers (she/her)
Senior Project Management Analyst
Local Government Relations | Intergovernmental Relations Secretariat
Office of the Premier
Government of British Columbia (Canada)
Suite 730-999 Canada Place, Vancouver, BC V6C 3E1
☎ 236 478-0537 | ✉ Katie.Carrothers@gov.bc.ca