

Mayor McMynn opened the Special Meeting of Council at 18:22 hours on May 7, 2024, Midway Council Chambers, 661 Eighth Ave., Midway, BC.

We acknowledge that our gathering takes place on the unceded and traditional territory of the indigenous peoples of that region as well as the Metis people whose footprints have marked these lands.

The Council of the Village of Midway agrees to uphold the Guiding Principles for Responsible Conduct as per Village of Midway's Policy No. 387

Present: Mayor McMynn
Councillors Dunsdon, Willsey, Metcalf, and Pownall

Staff: Lisa Teggarty CAO
Tamara Lovett, Administrative Assistant

Gallery: Martin Fromme *arrived at 18:58 hours*

Introduction of Late Items – None

Adoption of Agenda

Moved/Seconded that the May 7, 2024, Special Meeting agenda be adopted as circulated.

Carried

Discussions

Budget - Presentation of Draft 2024-2028 Five Year Financial Plan

▪ Reviewed the General Operating Funds

REVENUE

- **General Taxation** - estimated the increase of 5% in order to balance this budget but Council to decide on actual rate. Includes property taxes and penalties on taxes.
- **Grant in lieu of Taxes** – includes RCMP building, Fortis gas and electricity and Telus.
- **Interest in Investments** – estimated based on investments - reasonable return on the investments.
- **Provincial Grants** – Small Community grants - estimated as per Ministry; Street Light Assistance; FLNRO Wildland Fires Recovery decreased this year; Climate Action grant significantly increased this year and will discuss with council possible uses for the spending; Development Approval Process Grant (DAP) funds to assist with development of an approval process and a housing assessment study as per the Provincial requirements; ICIP/Rural & Northern Communities Fund and the Heritage Canada Legacy Fund grants allotted for the Community Center upgrade; 2022 CEPF Grant - funds carried over from 2022 will be spent on driver training; 2024/2025 CRIP (FireSmart) grant applied for but not approved yet; Province of BC – REDIP FIT carried completion of Boundary Economic Diversification project in 2024; UBCM Next Generation 911 grant; SPARC Accessibility grant – access improvement at the Library/Pharmacy with automatic doors, non-slip mats, and paving works.
- **Other Grants** – various grants for projects; Special Events - WBCF; RDKB - Arena grant; Community Garden grant; MIA Risk Management grant – no allocation of grant money at this time; and Road Rescue service.
- **Federal Grants** - Community Works Fund (Gas Tax) Agreement ends in 2024 – grant may be replaced with a new one.
- **Ambulance Building Lease** – continues.
- **Other building Rentals** – includes the airport hangers, pharmacy, and library.
- **Arena Revenue** – includes ice bookings, rentals, and tree planter income for Arena use.
- **Other Sundry Income** – includes Midway Community Gardens, Sale of Services – adopt a Bench, Subdivision fees, medical center revenue, and Fortis Gas Operating Agreement, admin recovery from RDKB Fire Services and Victim services.
- **Campground fees** – Riverfront Park – administration/duties considered.
- **Licences and Permits** – includes building permits, business licences, sale of tax certificates, and dog licences.
- **Protection Services** – includes Rural Fire Protection: KVFPS (increased revenue), Police Victim Service program.
- **ICBC Commissions** - slight increase.
- **Sale of Tangible Capital Assets** – nothing anticipated this year.
- **Equity income from WBCF** – only a portion of dividends acknowledged with a probability of more to come.
- **Transfers from Other Funds** – prior year surplus – release of Covid-Restart grant for Operational items.
- **Transfers from Reserve Funds** – includes monies released from Growing Communities Fund, Equipment replacement reserve, other non-statutory reserve – CF, Community Hall Reserve.
- **Estimated Total Revenue** - \$4,975,326

▪ Reviewed the General Operating Funds

EXPENDITURES

- **Administrative & Common Services** – increases in wages & benefits and succession planning; includes Council indemnities, audit and legal counsel, insurance, office expenses, building expenses, Conventions & travel, elections (included just in case), subdivision expenses, economic development (advertising) computer equipment/maintenance/IT and Special Event celebrations.
- **Protective Services** – includes Midway Fire Protection & Wages/Benefits, Emergency Services recognition, Rural Fire Protection – KVFPS, Road Rescue Service, Police based Victims Services - administered by Office staff, Bylaw Enforcement, Building inspections - increased costs due to increase in RDKB staffing, Animal control includes signage and bags/dispensers; Emergency Measures/Recovery; Weed program; Risk management; Firehall building maintenance/repair, and Ambulance building maintenance/repair.

- **Transportation Services** – street maintenance/snow removal/dust control (includes wages); street lighting expenses; airport and airport hangar maintenance.
 - **Public Works** – includes wages, benefits, equipment maintenance and insurance, supplies and materials, public works building expenses, risk management; cemetery maintenance; along with landfill maintenance.
 - **Municipal Building Expenses** – includes costs for the museum, medical building, library, Community Hall (at this time no costs for Community Hall project is under a Capital Work-in-Progress), Seniors Centre, the Bunkhouse, also includes the Kettle Valley golf course.
 - **Parks and General Recreation** – Arena wages and benefits; Arena utilities, maintenance, supplies, and risk management; Parks wages and benefits; materials and supplies, risk management (increase for Spray Park signage), Riverfront Park, Trails, Community Gardens.
 - **Grants to Community Groups** – Added 2%. Increase benefits to Midway Public Library, Kettle River Museum Society, Midway Seniors Branch, Grant-In-Aids to Community groups, Midway Partnership fund, along with a few other miscellaneous grants.
 - **Special Projects** -2023 RDIP project carried forward; 2022 CEPF – Fire training and Equipment; DARPR - Development Approval Process Grant; UBCM Next GEN 911; and 2024/205 CRIP Grant (FireSmart). New category this year, to show expenses relating to projects.
 - **General Capital Expenditure** - \$1,963,850
 - **GCF Debt Repayment** - for fire equipment repayment – MFA - to complete this year.
 - **Transfers to Other Funds (Reserves)** – Fire Truck from surpluses, Carbon Tax offset, Capital equipment, Depreciation equipment, Building Replacement, Community Hall reserve, Gas Tax received to reserve, WBCF reserve for Community Centre project.
 - **Estimated Total Expenditures** - \$4,975,326
- Deferred the review of Water Operating Fund and the Sewer Operating Fund to the next meeting.
 - Reviewed the General Capital Expenditures & Funding Sources.
 - **Administration & Information Technology** – Computer/Server upgrades, iPads, Muniware upgrade. From the Covid restart grant.
 - **Fire Protection** – Lockers for firehall - from General Operating or a Grant.
 - **Paving Program** – none allocated for this year, scheduled in 2025 Capital Plan from Gas Tax funding.
 - **Public Works** – Equipment upgrades from Equipment replacement reserve. Public works Hybrid truck would be from the Gas Tax funding.
 - **Recreation, Parks & Green Spaces** – Riverfront Park campground improvements from the Covid restart grant. Campground Business Plan and Expansion from the Growing Communities Fund. Playground Equipment to come from Grant funding options.
 - **Municipal Buildings** – Community Hall upgrade funds from the Community Centre Reserve/ICP Heritage grant/WBCF dividends. Library Accessibility improvements would come from the SPARC Accessibility grant. Municipal Office renovation would come from the Growing Communities fund. Public works shop/office replacement would come from the Growing Communities fund.
 - **Total General Capital Estimated** - \$1,963,850.
 - **Sewer Capital Estimated** – nil
 - **Water Capital Estimated** – New well rehabilitation from Gas Tax Funds. Back-up generator for the lift station at pump house #1 with funds from the Gas Tax fund. For an estimate of \$140,000.
 - **Total General, Sewer & Water Capital Estimated** - \$2,103,850.
 - Deferred the review of Request letters to the next meeting.

Martin Fromme suggested considering putting in some type of gazebo/shelter at the newly established disc golf location.

Moved to adjourned at 20:12 hours.



 Mayor McMynn



 CAO Teggarty