

Mayor McMynn opened the Special Meeting of Council at 18:11 hours on May 9, 2024, Midway Council Chambers, 661 Eighth Ave., Midway, BC.

We acknowledge that our gathering takes place on the unceded and traditional territory of the indigenous peoples of that region as well as the Metis people whose footprints have marked these lands.

The Council of the Village of Midway agrees to uphold the Guiding Principles for Responsible Conduct as per Village of Midway's Policy No. 387

Present: Mayor McMynn
Councillors Dunsdon, Willsey, and Pownall
Councillor Metcalf *arrived at 19:00*

Staff: Lisa Teggarty CAO
Tamara Lovett, Administrative Assistant

Gallery: Martin Fromme

Introduction of Late Items – None

Adoption of Agenda

Moved/Seconded that the May 9, 2024, Special Meeting agenda be adopted as circulated.

Carried

Discussions

- Fire Chief Daloise gave Council a visual tour of the Firehall bays highlighting space available for the proposed capital expenditure of Firehall lockers.

- **Water Operating Fund review**

REVENUE

- Water user fees
- Interest received higher rates
- Other/Water connections – was higher last year due subdivision costs. Not anticipated this year.
- Grant Contributions – for remediation of previously damaged waterline on Boundary Creek – money from disaster relief fund that we have. Lots of permitting is required – water/fish etc.
- Contribution to Water Infrastructure Reserve - nil
- Transfer from Gas Tax funds - \$140,000 for well upgrade.
- Estimate Revenue - \$293,967

EXPENDITURES

- Wages & Benefits – increase from last year anticipated for possible well upgrade.
- Maintenance & utilities – increase from last year anticipated for possible well upgrade.
- Administration & Other – includes cost for training.
- Contribution to Water Infrastructure Reserve – from surplus.
- Capital Expenditure - \$140,000 for well upgrade.
- Estimated Expenditures - \$293,967

- **Reviewed the Sewer Operating Fund**

REVENUE

- Sewer user fees
- Sani dump income
- Sewer Frontage taxes – this is the last year, ends in 2025.
- Interest received higher rates
- Other/Sewer Connections – possible costs/unknown.
- Grant Contributions - nil
- Transfer in from Gas Tax Funds - nil
- Estimated Revenue - \$147,477

EXPENDITURES

- Wages & Benefits – sewer issues may require extra work.
- Maintenance & utilities
- Debt principal payments – debt will be completed in 2025.
- Debt Interest payments – debt will be completed in 2025.
- Administration & other – includes cost of training
- Contribution to Sewer Infrastructure Reserve – balancing of account.
- Sewer Capital Expenditure - nil
- Estimated Expenditures - \$147,477

Discussion on the need for a sewer-line maintenance unit. Public works foreman exploring costs and options. This can be adjusted with an amendment to the budget.

- **Reviewed the General Operating Funds – updates and changes only.**

REVENUE

- **Provincial Grants** – Small Community grants - reduced to actual 2024 grant disbursement.

- o **Other Grants** – Miscellaneous grants for Community Hall elevator and playground equipment slight decrease in allocated revenue.
- o **Arena Revenue** – costs for 2023 were updated with actual costs for ice bookings, drop-in rates & Other revenue rentals. This includes costs for rental of the arena by the tree planters.
- o **Other Sundry Income** – medical center revenue updated with 2023 actual costs.
- o **Estimated Total Revenue** – revised from \$4,975,326 to \$4,968,326.

▪ Reviewed the General Operating Funds – updates and changes only.

EXPENDITURES

- o **Administrative & Common Services** – minor adjustment in office expenditure for a donation to the Greenwood Appreciation dinner.
- o **Protection Services** – confirmed costs included only for our building related maintenance.
- o **Public Works** – slight increase in equipment maintenance costs for grader repair and sweeper brooms. Grader in good working order now.
- o **Parks and General Recreation** – Materials & supplies increased allocation due to upcoming installation of EV charging station. Risk management increased due to McMynn park danger tree removal.
- o **Grants to Community Groups** – Midway Public Library funds discussed and expenditures to be revised. Midway Seniors Center increased funds.
- o **GCF Debt Repayment** – removed expenditures as debt repayment accounted for under the Fire Department section.
- o **Estimated Total Expenditures** – revised from \$4,975,326 to \$4,968,326.

Request Letters

- a. Boundary Minor Hockey Association requested early opening of the arena in the fall of 2024. Council discussed the request with information provided from financial information compiled by year for 2020 to 2023. Information included Revenue costs for grants, concession rental, ice rental, non-ice rental and utility reimbursements. Expenditures included wages, building maintenance, utilities, insurance, Zamboni costs, materials & supplies along with risk management costs. Financial figures included yearly comparisons, seasonal comparisons, and energy consumptions costs. Council discussed issues and options available for opening October 1st, 2024 – options for keeping arena cool during icemaking, limiting heat inside of building for beginning of ice use, times of use for practice, and increased costs for energy consumption. Some upgrades may be required if higher level teams utilize the arena.

Moved/Seconded that Council approve an early opening of the Boundary Expo Recreation Centre, for the 2024/2025 hockey season, with additional operating costs to be funded from the Covid Restart Fund. The start date will be scheduled for October 1st, 2024, on the condition that the Boundary Minor Hockey Association will not turn on the heat in the Arena until November 1st, 2024.

Carried
020-2024

- b. A request for a covered bench with a location part way to the post office, hardware and library that would encourage Parkview Manor residents to walk and be able to rest along the way was made by Ed Lautard. A covered bench option would be preferred for all all-seasons use. Council discussed options for design of the bench but would require more information on costs before a decision could be made.

Moved/Seconded that Council direct staff to research costs and options for available designs and bring back to council for direction

Carried
021-2024

▪ Reviewed 2024 Tax Rate & Revenue Analysis

- Actual costs for 2023 were reviewed with options for possible tax increases of 5, 6, or 7 percent. There was an overall decrease in the 2024 Assessed property values split between all property classes found in Midway. The Budget balances with a 6% increase.

Moved/Seconded that the Council of the Village of Midway approves a 6% tax increase for 2024 taxation year.

Carried
022-2024

Martin Fromme leaves at 19:25

Councillor Dunsdon leaves at 19:38

Request Letters

- c. The Midway Public Library requested that a considerable increase in consistent and unrestricted funding be made by the Village of Midway. Council discussed several aspects of funding options for the library. At present the Village allocates \$15,542.00 for the library. Council had concerns and questions regarding the Library information, numbers of patrons, statistics for costs per capita and their existing funding sources.

Moved/Seconded that Council will agree to allocate \$15,542.00 Grant-in-Aid from operating expenses to the Midway Public Library with another \$17,958.00 to come from the Covid Restart funds for a total disbursement of \$33,500.00 for 2024.

Carried
023-2024

- d. The Midway Seniors Center wants to sign up for a two-year internet plan with Rogers Communications with a cost of approximately \$2,000.00 and the Village of Midway to fund their request.

Moved/Seconded that Council agree to allocate \$2,000 from the Covid Restart funding to support the application of a two-year internet package from Rogers Communications for the Midway Seniors Center.

Carried
024-2024

- Reviewed the Reserves and Non-statutory Reserves to December 31, 2023.
 - Reserves include building, capital equipment, depreciation equipment, sick & severance, community works gas tax, land sale capital, community hall, contaminated sites, carbon tax credits, fire truck reserve, community forest and growing communities' fund.
 - General Capital Reserves = \$3,043,951
 - Sewer Infrastructure Reserve = \$450,198
 - Water Infrastructure Reserve = \$976,231
 - Total General Capital Reserves = \$4,470,380
 - West Boundary Community Forest Dividends received = \$2,172,307. More dividends paid out in 2024.
 - Covid Restart grant balance = \$302,428.
 - Wildland Fire Department Fund = \$122,193
 - Council discussed and CAO clarified that Vehicle purchases are a Capital expense and Covid Restart funds are only for Operational projects.

- Reviewed the General Capital Expenditures & Funding Sources – Updates and changes only.
 - **Fire Protection** – Lockers for firehall - from General Operating or a Grant.
 - After the Firehall visual tour, Council discussed the viability of the proposed locker configuration.

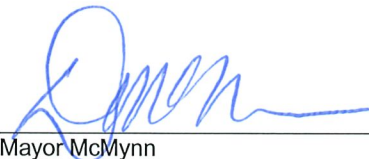
Moved/Seconded that Council direct staff to reevaluate the area available for storage and explore other options for volunteer fire fighters' gear storage.

Carried

025-2024

- **Recreation, Parks & Green Spaces** – Riverfront Park campground improvements were discussed but no changes to the costs over the two years were made.
- **Municipal Buildings** – Municipal Office renovation allocations increased from \$50,000 to \$100,000 with funds coming from the Growing Communities fund. Public works shop/office replacement – Council discussed options and increased allocated costs from \$70,000 to \$80,000 with funds coming from the Growing Communities fund.

Moved to adjourned at 20:48 hours.



Mayor McMyynn



CAO Teggarty