

Mayor, Doug McMynn opened the Regular Meeting of Council at 19:00 hours on December 4, 2023, Midway Council Chambers, 661 Eighth Ave., Midway, BC.

We acknowledge that our gathering takes place on the unceded and traditional territory of the indigenous peoples of that region as well as the Metis people whose footprints have marked these lands.

The Council of the Village of Midway agrees to uphold the Guiding Principles for Responsible Conduct as per Village of Midway's Policy No. 387

Present: Mayor McMynn  
Councillors Dunsdon, Willsey, Metcalf and Pownall

Staff: Lisa Teggarty, CAO  
Tamara Lovett, Administrative Assistant

Gallery: Martin Fromme, Barb Kowalik

**Introduction of Late Items - Moved/Seconded** for two late items be added: New and Unfinished Business - 8(c) an Thank you email from Play Space Adventures and d) an invite to the Red Earth Medicine Traditional Powwow. **Carried**

**Adoption of Agenda Moved/Seconded** that the December 4, 2023, Regular Meeting agenda be adopted as amended. **Carried**

**Delegation** - None

**Question Period** – Barbara Kowalik provided information of services she would be willing to provide the Village of Midway. She noted her background in technical computer capabilities, research, planning, grant writing and proofing. She would be willing to volunteer these services. She left her resume with CAO. Council thanked her for her time.

**Adoption of Minutes Moved/Seconded** that the minutes from the Regular Meeting of November 20, 2023 (Page 6854 – 6856) be adopted as amended. **Carried**

**Business Arising**  
Regular Meeting of November 20, 2023 (Page 6854 – 6856) – None

**New and Unfinished Business**

- a) Staff Report – Sewer and Water rates – Proposed 7% increase to water and sewer utilities for 2024. Council discussed necessity of the increases. The sewer and water increase would generate a total of \$14,290.64.

**Moved/Seconded** that Council approve for staff to increase sewer rates by 7%. **Carried**  
**079-2023**

**Moved/Seconded** that Council approve for staff to increase water rates by 7%. **Carried**  
**080-2023**

- b) Staff Memo – Council Remuneration – the Cost-of-Living Allowance is applied every year. Bylaw No. 507 will need to be amended to adjust the travel reimbursement to reflect the Canada Revenue Agency (CRA) reasonable per-Kilometre allowance rate.
- c) A thank you email from Play Space Adventures was discussed. Council would like it to be included on the Village newsletter. Company names rather than individual names would be preferred.
- d) An invite to the Red Earth Medicine Traditional Powwow. An opening ceremony is occurring at 10am on December 8<sup>th</sup> and they would like representation from the Village. Mayor McMynn and CAO Teggarty will attend with the Village flag.

**Correspondence**

**Moved/Seconded** that the following Correspondence Item

- a) Peter Julian, MP New Westminster-Burnaby – BC - Private Member's Bill C-273  
be rec'd and filed.

**Carried**

**Administrator's Report** - Written

1. Council Procedure Bylaw – Advert has been placed in the Grand Forks Gazette. A special meeting is required for December 8<sup>th</sup> for 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading of Bylaw. Adoption of this Bylaw is scheduled for December 18, 2023. (Council to provide preferred time for the meeting). *Monday Dec 11, 2023 morning preferred – 9:00am*
2. Strategic Planning update – Initial conversation with the consultant that has worked with RDKB on their Strategic Plan and is going to be working on Grand Forks in December. Have negotiated a reduced rate. She suggests that February 2024 would be a good time to arrange a Strategic Planning session, after the Boundary Economic Diversification Plan has been completed. *February would be a good time. CAO will provide a report for Council at the time.*
3. Community Centre update – An update has been included on the Village newsletter, Village website and Facebook pages. *“Despite the project going out to tender at a smaller scope, construction costs for the Community Centre upgrade came in too high and Council has decided to pause the project until the new year. The project will be going out to bid again in the new year, with high hopes that construction will commence in Spring 2024. Council and staff of the Village appreciates the resident’s and community group’s patience whilst we navigate through the bidding process.”*
4. Community Centre grant interim reporting – CAO has had meetings with Wendy Higashi to go over claim reporting to-date. We are waiting to hear back from Cover Architects on the revised design which will go out for tender in the new year.

5. Planning & Development – Midway Hotel – Have been working with the new owner and her architect on their proposed retro-fit plans. From initial discussion and review of information provided by the architect, it does not appear that a Development Permit is not required, however the architect and owner have asked about the Village working with them to provide Heritage designation. Further research into what this entails is currently being done by staff, before bringing it for Council's consideration.
6. Economic Diversification – Attended Midway Stakeholder meeting in Council Chambers. Community Futures and Lochaven are pleased with the participant turnout at all stakeholder sessions. Final Deliverables include the Midway Specific Transition and Boundary Region Diversification Plans, are due by January 30, 2024
7. OCP review – The consultant has requested more information/schedules etc. Once draft is available, it will be included on a Council agenda for Council's review.
8. Water and Sewer Rates – recommendation for 7% increase. *Need to keep on top to plan for future water/sewer plant upgrades. The engineer that checks on our systems says that they are currently good.*
9. Investments – Currently working with Steller Vista on the Term deposits that are maturing in December. *Interested in cashable rates and will bring to Council to discuss future possibilities.*
10. Summer Student federal grant – Working with Public Works Manager. *Possibly 2 students but dependant ages and the need to have a driver's licences. 50% of cost covered by the Village. Budget may indicate the number.*
11. Budget v's Actual's shared with managers so they can start projecting their Operational & Capital requests for 2024, which will be presented to Council in January.
12. Riverfront Planning/Housing project planning – review of planning grants. *OCP may bring out more information for planning.*

### **Mayor and Council Reports**

#### Mayor McMynn – Verbal

- Any more information from James Chandler on the fire protection agreement? *CAO just waiting on the next meeting.*
- Fire Department Christmas gift certificates and staff.

#### Councillor Pownall - Verbal

- Has the Village ever done a celebration for a Christmas Light Up? Commends the Village staff for all the effort with the lights. Santa will be at the Museum on December 9<sup>th</sup> and maybe could be incorporated with that. Perhaps add to the list for next year. Councillor Willsey noted that having the fire engines and flashing lights makes it safer on the highway.

#### Councillor Metcalf – Verbal

- West Boundary Community Forest fall funding information sheet was presented, showing the disbursement of \$39,500.
- West Boundary Community Forest meeting is scheduled for December 5, 2023. at 6:30, in the Village of Midway Council Chambers.

#### Councillor Willsey - Verbal

- Would like a copy of a water report. *Public works Foreman is currently working on a report for Council.*
- Regional District has been all over the cyber threat and wondered if the Village was covered. *CAO stated that we have coverage through MIABC. Our IT person is on top of things and off site/safe storage.*

#### Councillor Dunsdon - Written

- Communication Policy – Do we have one or do we need one? *We have an E-mail and Social Media Best Practices Policy.*
- Board Delegation Policy – RDKB Delegations have a 10-minute rule, this does not apply to presentations.
- Municipal Appointment Policy – full council decides. *Municipal Act says Mayor. Further review will be done.*
- E-mail etiquette. Delete then erase but still stays on the server.
- Carbon capture – Teck produces about 400,00 tons of CO2 per year – *not sure what that number means and if the business is good or bad. Carbon friendly?*
- Building Permit time about 8 weeks, looking at having an inspector for Big White. *Need to keep happy so they stay in this regional district. Big White going with a manned transfer station.*
- Waste Audit for West Boundary Landfill, \$30,000. High priority for RDKB. *Land use and need for possibly more land.*
- Grizzly Exploration on DL 2036, 2336, 646. Water and timber concerns from the RDKB. *Exploration with shafts and drill rig access. Not visible from town.*
- New Emergency and Disaster Management Act. (report at 0540-30). Downloading again onto municipalities.
- RDKB Home Smart Program. (report at 540-30) There will be an application form. *We should advertise to residents.*
- Electronic agenda. Down the road some time. *iPad (approx. \$1000 each) – will be brought to budget meeting for a resolution.*
- Economic development plan. Any thoughts.
- Direct deposit for cheques, again down the road some time. *Set up for a module is about \$3,400. 2024 budget item.*
- Privacy workshop. I did talk about it and takes about an hour to complete.
- Community Gardens donated \$250.00 to The Bridge for Christmas dinner. *Would the village contribute the same?*

**Moved/Seconded** that Council match the donation of \$250 from the Community Gardens to The Bridge for the Christmas dinner.

**Question Period**

Martin was wondering if e-transfers would work for payments. Doesn't track and keep information. CAO will be looking at direct deposits for the future. Martin just wanted to confirm about applying for grant-in aid and felt as he had been denied previously, he would not apply again.

**Financial Report** – None**Bylaws & Policies**

- a) Bylaw 554, 2023 – A Bylaw to Authorize the Establishment of a Growing Communities Reserve Fund – For Final Reading

**Moved/Seconded** that Bylaw No. 554, 2023 – A Bylaw to Authorize the Establishment of a Growing Communities Reserve Fund be **ADOPTED** this 4<sup>th</sup> day of December 2023.

**Carried**  
**082-2023**

- b) Bylaw 556, 2023 – Village of Midway Sewer Services Rates Amendment Bylaw No. 556, 2023 – For Three Readings

**Moved/Seconded** that Bylaw No. 556, 2023 – A Bylaw to amend the Sewer Rates for the Village of Midway be **READ A FIRST TIME** this 4<sup>th</sup> day of December 2023.

**Carried**

**Moved/Seconded** that Bylaw No. 556, 2023 – A Bylaw to amend the Sewer Rates for the Village of Midway be **READ A SECOND TIME** this 4<sup>th</sup> day of December 2023.

**Carried**

**Moved/Seconded** that Bylaw No. 556, 2023 – A Bylaw to amend the Sewer Rates for the Village of Midway be **READ A THIRD TIME** this 4<sup>th</sup> day of December 2023

**Carried**

- c) Bylaw 557, 2023 – Village of Midway Water Services Rates Amendment Bylaw No. 557, 2023 – For Three Readings

**Moved/Seconded** that Bylaw No. 557, 2023 – A Bylaw to amend the Water Rates for the Village of Midway be **READ A FIRST TIME** this 4<sup>th</sup> day of December 2023.

**Carried**

**Moved/Seconded** that Bylaw No. 557, 2023 – A Bylaw to amend the Water Rates for the Village of Midway be **READ A SECOND TIME** this 4<sup>th</sup> day of December 2023.

**Carried**

**Moved/Seconded** that Bylaw No. 557, 2023 – A Bylaw to amend the Water Rates for the Village of Midway be **READ A THIRD TIME** this 4<sup>th</sup> day of December 2023

**Carried**

**Planning** – None**Budgets/Accounts**

**Moved/Seconded** that budgets and accounts totaling \$344,040.45 to be drawn on the general account and be paid. **Carried**

**Correspondence for Info Only** - None**Correspondence for Info Only – to be held for two weeks only**

- a) **Moved/Seconded** Regional District of Kootenay Boundary – November 29, 2023, Board Highlights be rec'd and filed.

**Carried**

*Martin Fromme and Barbara Kowaliki leave at 20:03 hours.*

**Moved/Seconded** that Council move In-Camera at 20:03 hours under Section 90(1)(g) – litigation or potential litigation affecting the municipality.

**Carried**

Return to Regular Meeting at 20:36 hours.

**Adjournment**

**Moved** to adjourned at 20:36 hours.

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Mayor McMynn

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CAO Teggarty