

Mayor, Doug McMynn opened the Regular Meeting of Council at 19:00 hours on July 17, 2023, Midway Council Chambers, 661 Eighth Ave., Midway, BC.

We acknowledge that our gathering takes place on the unceded and traditional territory of the indigenous peoples of that region as well as the Metis people whose footprints have marked these lands.

The Council of the Village of Midway agrees to uphold the Guiding Principles for Responsible Conduct as per Village of Midway's Policy No. 387

Present:	Mayor McMynn Councillors Dunsdon, Willsey, Metcalf, Pownall
Staff:	Lisa Teggarty CAO Tamara Lovett, Administrative Assistant
Delegation:	Sandy Elzinga, Community Futures, Wendi Higashi, Kettle River Museum, Jan and Kathey Piros, Blue Qual Media
Zoom:	Randy Houle, Houle Consulting
Gallery:	Martin Fromme

Introduction of Late Items - None

Adoption of Agenda

Moved/Seconded that the July 17, 2023, Regular Meeting agenda be adopted as amended.

Carried

Delegation

Sandy Elzinga, Community Futures Boundary

- Sandy Elzinga provided an update on the Boundary Economic Diversification Plan.
- The Village has been successful in securing funding up to \$165,000. The project will have to be reshaped. It will require some measures to mitigate the reduced funding, but it will not necessarily affect the outcome. The timeline will be reduced from 10 months to 7 months, gathering information is a priority but the number of stakeholder/group meetings will be reduced and online or paper surveys will be done instead.
- The project is funded by the Province of BC under the Rural Economic Diversification & Infrastructure Program, with the budget being allocated for a Project Coordinator of \$20,200, a consultant of \$125,000, Survey cost of \$10,000 and \$9,750 for travel and meetings.
- This is the first step - creating an Economic Diversification Plan, in a 3 phased approach to identify and implement projects in the Boundary Region. Once the plan is completed it will then be the responsibility of each community to determine which projects they wish to move forward and to pursue funding for those projects.
- Key Dates: July 3 to July 31 for a media release, Expression of Interest request (EOI) and a Request for Proposal (RFP) to follow. By September 29th one Consultant will have been hired – Community Futures has reached out to a few people already and have directed them to the Village of Midway to answer any questions. The bulk of information gathering will occur between September 30th to December 15th.
- 6 facilitated group sessions will be held with invited key stakeholders (1 - Christina Lake, 1- Grand Forks, 1- Greenwood, 2- Midway, 1- West Boundary), If the consultant determines there is more time available, more sessions could be held.
- An online survey will be created to further gather community input. The survey will be administered by the Consultant.
- The Village of Midway will be the lead proponent; Community Futures will be the project manager; The consultant or Chamber of Commerce could complete the survey. The Consultant will gather information, consult with stakeholders and develop the plan.
- The Village will field questions from the public, the media, the Expression of Interest and the RFP will be directed through to the Village with Community Futures available to help along the way. The CAO will deal with any related questions.
- Project Management Role includes solicit a consultant, coordinate to hire the consultant, draft a contract, submit information to the Village, act as a point of contact for the Consultant only and ensure deliverables are met.
- A Forest Impact Advisor position has been established thru ETSI-BC for the BCRCC (Boundary Regional Chamber of Commerce) with a contract from July 2023 to June 2024.
- Andrew Zwicker, who has extensive experience working with Businesses in the Boundary Region will provide knowledge and expertise – specific to rural communities. He will encourage businesses and organizations to complete the online survey. He will provide Business support throughout the Boundary (at no cost to businesses) including business coaching, marketing plans, startup business support and assist in a marketing plan to attract new businesses to the area.

A short session of questions was fielded:

- Who will be on the Selection committee for the Consultant? It was suggested that the CAO and at least 2 people from Council, 2 people from Community Futures, 1 from Boundary Citizen's committee, and 1 from the Boundary Services committee. However, it will be up to the Village to decide on who to appoint to the Selection Committee.
- A Boundary Regional plan to include Christina Lake to West Boundary (Beaverdell and Westbridge) but excluding Big White. Consider which stakeholders that will be invited to sessions.

- Councillor Willsey concerned about all other parties being asked to participate when Midway is the one who lost the mill. As Midway is the lead is it up to us to lead and shape the direction of the proposals. We got the funding because it is for a regional wide focus not a small individual community.

Sandy Elzinga leaves at 19:17

Delegation continued

Wendi Higashi, Kettle River Museum, Jan and Kathey Piros, Blue Qual Media

- Thru the Heritage Legacy Fund there is a project underway – Why is Midway, Midway. The research is done now, and the information is being compiled. Trying to figure out the best way to present this for the Public to get the most value out of it. Creating touch panels to show off the history.
- Thru another grant, the Museum has been scanning photos and has completed 650 photos so far.
- Jan Piros is recently retired from a US based Technology company and has significant experience in the field of interactive/experiential presentations – Smithsonian, 911 center in Manhattan, Disney company, etc.
- Jan is interested in local history and is volunteering his time to help communities show off their history; passing on his knowledge of technology to help by creating Interactive Experiences.

Wendy Higashi fielded a few questions from Council:

- What is proposed for the museum? The location, number and type of presentations is under consideration with the proposed Heritage Legacy Grant. The details of the presentations are being discussed.
- Are there more grants available? The museum was able to purchase some displays but would like to have more interactive displays and will be applying for another grant thru StellerVista Credit Union.
- Recent acquired photos from the early century, Myers Creek logging company would go towards further digital displays.
- The submitted letter says a bathroom will be converted to an electrical room. It is not a functional bathroom and no possibility of water hook up; presently the plumbing is only an access point for rodents. It is in the Station house with the intention that it will be converted to the electrical room for the digital displays.
- Imagination only limits what can be done. Jan and Kathey have taken over the Facebook and Instagram accounts for the Museum. This alone has brought more people to the museum.

Jan and Kathey Piros leave at 19:35

Question Period - None

Adoption of Minutes

Moved/Seconded that the minutes from the Regular Meeting of June 19, 2023 (Pages 6825-6828) be adopted as circulated.

Carried

Moved/Seconded that the minutes from the Special Meeting of June 29 2023 (Page 6829), be adopted as circulated. **Carried**

Business Arising

Regular Meeting of June 19, 2023 (Page 6825-6828) - None

Special Meeting of June 29, 2023 (Page 6829) - None

New and Unfinished Business

- a) Staff Report – Zoning Housekeeping Amendments – by Randy Houle of Houle Consulting via Zoom.
 - Introduced the housekeeping amendments to the Zoning Bylaw 464. The amendments are in relation to permitting second residences of agricultural land as well as removing the one principal building maximum in the highway commercial, light industrial and community facilities zones.
 - On Agricultural Resource 2 Zone the maximum number of dwellings per parcel will be
 - Less than 1.0ha = 1 principal dwelling, max 0 secondary dwellings
 - 1.0ha to 40.0ha = 1 principal dwelling, max 1 secondary dwelling with a max 90.0m² floor plan
 - Greater than 40.0ha = 1 principal dwelling, max 1 secondary dwelling with a max 186.0m² floor plan
 - The gross floor plan can be exceeded if the ALC determines the dwelling/s are necessary for farm labour. The village should not restrict farm labour housing or maximum gross floor of the units.
 - The zoning bylaw amendment would be consistent with the ALC use regulation change of December 31, 2021
 - On properties less than 1.0, it is recommended that no secondary dwellings be allowed due to challenges with septic.
 - On Highway Commercial 2 - Zone Buildings per Parcel, Light Industrial 1 Zone – Buildings per parcel and Community Facilities – Buildings per Parcel, it is recommended that one principal building maximum be removed as these Zones also have a maximum parcel coverage restriction. This was brought to light with the proposed Parkview Manor expansion.
 - When the Bylaw has received its first and second readings, a Public Hearing is set for August 8, 2023. It will be advertised for two weeks in the local newspaper and on the Village's website.

Brief discussion by Council on proposed changes. Most municipalities are conforming to the ALC change to permit second residences on ALR parcels.

- b) Further Information – Agricultural Land Reserve – Draft, March 16, 2020. Land Commission delegate could not attend the meeting. CAO provided some additional information. Perhaps some more information or a meeting could be procured at the UBCM conference in September.

Randy Houle leaves at 19:44

- c) Council meeting schedule – As to several Council members attending the UBCM conference the week of September 18, 2023, Council proposes to cancel September 18, 2023 meeting.

Moved/Seconded that the Council of the Village of Midway delete the September 18, 2023 Council meeting due to conflict with the UBCM conference.

Carried
047-2023

Correspondence

Moved/Seconded that the following Correspondence Items:

- a) UBCM – 2021 CEPF: Flood Risk Assessment, Flood Mapping & Flood Mitigation Planning (Flood Protection – Detailed Design)
- b) City of Prince George – Resolution submission to 2023 UBCM Convention
- c) Kootenay Lake Chamber of Commerce – Kootenay ferry service faces challenges amidst delayed new vessel
- d) Ivan Scott, Keep the RCMP in Surrey campaign – Letter to Premier Eby
- e) Brenda Locke, Mayor, City of Surrey – Surrey Police Service/RCMP
- f) AKBLG – Invitation to Columbia River Field School for adults Sept 8-10
- g) UBCM – Voluntary request of potential municipal land to the Ministry of Housing

be rec'd and filed.

Carried

- h) Kettle River Museum – Request for support letter

Moved/Seconded that the Council write a letter of support for the Kettle River Museum applying for a Steller Impact grant through StellerVista Credit Union.

Carried
048-2023

- i) Liquor and Cannabis Regulation Branch – Proposed amendments to the Cannabis Control Regulation – discussed by Council trying to understand the information provided and concerned about the changes of use of Cannabis in public spaces. Bring back this item in back for the next council meeting.
- j) Minister of Public Safety & Solicitor General, Mike Farnworth – Meeting request – Mayor & Council, Aug 11/23 – add this item for discussion on the August 8, 2023 meeting to come up with some questions and clarifications and meet with the Minister on August 11, 2023 as requested.

Administrator's Report – Verbal Report

- 1) Annual report on Website.
- 2) Bylaw Officer advertising closes on July 21st – has some applicants.
- 3) Took part in STEPS training session – Legal Enforcement for small towns.
- 4) Economic Diversification project has started, selection Committee will need to be decided.
- 5) UBCM – applied for meetings with ministers.
- 6) Spray Park Tender posted. Addendum went out. A non-mandatory meeting was held last Tuesday – August 11th.
- 7) LGCAP survey – Climate Action Survey being completed.
- 8) Taxes finalized, Penalties calculated, working on delinquent taxes (trying to avoid a tax sale in Sept 2023).
- 9) Bylaw complaints are being dealt with.
- 10) CAO on vacation – August 17 to Sept 7, 2023.

Mayor and Council Reports

Councillor Metcalf – Verbal

- Canada Day celebrations were awesome. Everyone did an amazing job – Fire Department, Community Club, all the people doing meals, Village Staff and the Parade was amazing with Jolly doing a lot of work. Randy with the karaoke and the rest of the music was well done. No complaints we noted with the fireworks or noise from music.

Councillor Pownall – Nothing

Councillor Willsey – Verbal

- Very impressed with Canada celebrations. The WKBHB meeting of June 28, 2023 was cancelled as they had nothing to talk about.

Councillor Dunsdon – Written

- What is our dog license count? Just at 99 – 70% estimated.
- I did ask to have the Riverwalk restoration project cleaned up (pvc pipes) Erin Kitchen.
- We need to set up a spreadsheet for asset management of all Village facilities.
- What is the age of our water and sewer facilities? Sewer 1974, Water '88
- Accessibility Act – this is a requirement. We know that.
- What help did we get from the RDKB/EOC in terms of flooding. Didn't need to apply as they were directly invoiced.
- Emergency Program Act Modernization (expect more downloading next year)
- RDKB annual report is done, have a look on their website.
- \$690,000 Fire Smart grant for the RDKB, hire 3 inspectors, we have one for Midway West – don't know who it is.
- Tiger dams for the south side of the river – do we need? There is some funding out there for permanent dams. There is a new remaining berm, Besco Bins were established this spring, from the bridge down to public works yard.
- Grab and go package/72-hour kits – advertise to residents? Fire Dept has a list, but kits should be investigated.
- In case of emergency funding need does the mayor have an electronic signature? No. The acting mayor could sign.

- Advocate for an increase in tax breaks for volunteer fire persons and first responders currently is \$3,000 (savings approx. \$300/year) and proposed to go to \$10,000. Government needs some push. Bring up to the ministers at UBCM. Perhaps write letter of support
- Gaming grants – do we want to apply for them. Lots of reporting required.
- Go to 3-week meeting?
- Concerned about the number of used cars parked at the top of the Thomet Road property.

Mayor McMynn – Verbal

- Sat thru a meeting with Minister of Emergency Management and Climate Readiness Bowinn Ma, Minister of Agriculture and Food Pam Alexis, and Minister of Municipal Affairs Anne Kang. Good meeting.
- 14% of rivers in all of BC were in drought stage, as of last week. Terrace and Smithers were in drought stage already.
- Had a look at what Greenpeaks Resources – Owen Stewart, put in at the kitchen in the arena. They temporarily added a big gas stove, 3-sink unit and a steel shelf. Looked great and worked out well for them.
- Attending a meeting tomorrow with the Mayor, CAO and the RCMP's Staff Sargent.

Question Period

- Martin Fromme appreciated having the Bylaw issue dealt with regarding the proposed addition to Parkview Manor.
- Councillor Metcalf had a question on an attachment that Councillor Dunsdon had about the RDKB Elected Officials and Staff Quick Reference Guide for the Emergency Program Coordinator Notification – On the right side, 2nd box down – “when an Elected Official is made aware of an incident that may require activation of the EOC and notifying the RDKB Emergency Program Coordinator”. How do we know who to contact? We need to have a list of contacts. Mark Stevens is the Manager of Emergency Programs. Staff noted this for when/if an emergency arises.

Financial Report – None

Bylaws & Policies

- a) Bylaw 550, 2023 – A Bylaw to Amend the Village of Midway Zoning Bylaw No. 464, 2015 – For Two Readings

Moved/Seconded that Bylaw No. 550, 2023, a Bylaw to Amend the Village of Midway Zoning Bylaw No. 464, 2015, be **READ A FIRST TIME** this 17th day of July, 2023. **Carried**

Moved/Seconded that Bylaw No. 550, 2023, a Bylaw to Amend the Village of Midway Zoning Bylaw No. 464, 2015, be **READ A SECOND TIME** this 17th day of July, 2023. **Carried**

Planning – None

Budgets/Accounts

Moved/Seconded that budgets and accounts totaling \$301,831.83 be drawn on the general account and be paid. **Carried**

Correspondence for Info Only

Moved/Seconded that the following Correspondence Item:

- a) Regional District of Kootenay Boundary – Building Inspection Report to the end of May 2023 be rec'd and filed. **Carried**

Correspondence for Info Only – to be held for two weeks only.

Moved/Seconded that the following Items:

- a) Regional District of Kootenay Boundary – June 28, 2023 Board Highlights
 b) Ministry of Forests – KBR Drought Level Update - July 13, 2023 - brief discussion was had on possible options for mitigating drought measures for Midway.
 be rec'd and filed. **Carried**

Moved/Seconded that Council move In-Camera at 20:39hours Section 90(1)(g) – litigation or potential litigation affecting the municipality and Section 90(1)(m) – a matter that, under another enactment, is such that the public may be excluded from the meeting.

Return to Regular Meeting at 21:38 hours.

Adjournment

Moved to adjourned at 21:38 hours.