

Mayor McMynn opened the Special Meeting of Council at 19:00 hours on May 3, 2023, Midway Council Chambers, 661 Eighth Ave., Midway, BC.

We wish to acknowledge that this meeting is taking place on the non-treaty traditional lands of the Okanagan Nation and the Osoyoos Indian Band

The Council of the Village of Midway agrees to uphold the Guiding Principles for Responsible Conduct as per Village of Midway's Policy No. 387

Present: Mayor McMynn  
Councillors Willsey, Metcalf, and Pownall  
Absent: Councillor Dunsdon  
Staff: Lisa Teggarty CAO  
Tamara Lovett, Administrative Assistant  
Gallery: Jan Kohlhauser

**Introduction of Late Items** – None

**Adoption of Agenda**

**Moved/Seconded** that the May 3, 2023, Special Meeting agenda be adopted as circulated.

**Carried**

**Discussions**

**Budget - Presentation of Draft 2023-2027 Five Year Financial Plan**

▪ **Reviewed the General Operating Funds**

**REVENUE**

- General Taxation - estimated an increase of 2.5%
- Grant in lieu of Taxes - a slight increase
- Interest in Investments – estimated based on Term deposits invested.
- Provincial Grants – Small Community grants -estimated as per Ministry; Street Light Assistance – slight increase; Heritage BC/Legacy fund has been fulfilled with completion of the Museum roof; Climate Action grant program has changed, staff to attend a presentation on the new programme, FLNRO Wildland Fires Recovery is unknown at this time with a possible decrease from last year's actuals; ICIP and the Heritage grants dependant on actual project timeline, which is still unknown. CERIP Grant – for last year, completion of Chiller/Condenser project; CRIP Grant and CEPF Grant (Community Emergency Preparedness Fund) grants are based on grants carried over from 2022 and new funding approved for grants Fire Chief has applied for; Destination BC Development Fund grant – relates to Spray Park grant.
- Other Grants – Spray Park Committee donation for Community Centre Upgrade; Special Events – requires a November date application for July 1<sup>st</sup> activities; MIA Risk Management Grant – no money spent last year but balance rolls over into next year.
- Community Works Fund (Gas Tax) Agreement ends in 2024.
- Ambulance Building Lease – continues a 5-year lease.
- Other building Rentals – includes the airport hangers, pharmacy, and library.
- Arena Revenue – includes tree planter income for Arena use.
- Other Sundry Income – includes Midway Community Gardens, Sale of Services, Subdivision fees, medical center, and Fortis Gas Operating Agreement.
- Campground fees – Riverfront Park
- Licences and Permits – includes building permits, business licences, sale of tax certificates, and dog licences.
- ICBC Commissions increased based on actuals.
- Sale of Tangible Capital Assets – sale of small equipment
- Equity income from WBCM – only a portion of dividends acknowledged with a probability of more to come.
- Transfers from Reserve Funds – Gas Tax Reserve monies for Capital projects.
- Estimated Total Revenue - \$3,669,013

▪ **Reviewed the General Operating Funds**

**EXPENDITURES**

- Administrative & Common Services – increases in wages & benefits due to succession planning; includes audit, legal counsel, insurance, Council indemnities, Conventions & travel, office expenses, advertising, and computers/IT.
- Protective Services – includes costs for Midway Fire Protection, Wages & Benefits, Rural Fire Protection and Road Rescue; Police based Victims Services is administer by Office staff; Bylaw Enforcement; Building inspections; Animal control includes signage and bags/dispensers; Weed program; risk management and Ambulance building maintenance & repair.
- Transportation Services – street/snow removal/dust control which include wages; street lighting expenses; airport and airport hangar maintenance.
- Public works – includes wages, benefits, equipment maintenance and insurance, supplies and materials, risk management; cemetery maintenance; along with landfill maintenance.
- Municipal Building Expenses – includes costs for the museum, medical building, library, Community Hall, Seniors Center, the Bunkhouse, and other municipal buildings.
- Parks and General recreation – Arena wages and benefits; Arena utilities, maintenance, supplies, and risk management; Parks wages and benefits; materials and supplies, risk management, Riverfront Park, Trails, Community Gardens.

- Grant to Community Groups – benefits Midway Public Library, Kettle River Museum Society, Midway Seniors Branch, Midway Partnership fund; Grant-In-Aids to Community groups along with a few other miscellaneous grants.
- General capital expenditure and debt repayment for equipment.
- Transfers to Other Funds – Fire Truck reserve, Carbon Tax offset reserve, Capital equipment reserve, depreciation equipment reserve, Community Hall reserve, and Gas Tax reserve.
- Estimated Total Expenditures - \$3,669,013

▪ Reviewed the Sewer Operating Fund

**REVENUE**

- Sewer user fees
- Sani dump income
- Frontage taxes
- New connections – should increase potential income.
- Transfer in from Gas Tax Funds
- Estimate Revenue of \$246,942

**EXPENDITURES**

- Wages and Benefits
- Maintenance and utilities
- Debt principal and interest payments
- Administration and training
- Sewer capital upgrades funded by Gas Tax
- Estimate Expenditures of \$246,942

▪ Reviewed the Water Operating Fund

**REVENUE**

- Water user fees
- Interest – from Reserves
- Water connections
- New connections – should increase potential income.
- Contribution to Water Infrastructure Reserve
- Estimate Revenue of \$116,822 – as corrected to not include Capital expenditure/Gas Tax contribution.

**EXPENDITURES**

- Wages and Benefits
- Maintenance & utilities
- Administration
- Contribution to Water Infrastructure Reserve
- Estimated Expenditures of \$116,822 – as corrected to not be included as Capital Expenditure.

Concerns about adequate available equipment? Condition of wells was discussed. Was there a reserve if additional resources were required? What would happen if we needed a new well?

▪ Reviewed the General Capital Expenditures & Funding Sources.

- Admin – Computer/Server upgrades
- Fire Protection – New Fire Dept truck – will leave for now. Need to discuss further.
- Paving – none allocated for this year, scheduled in 2024 Capital Plan.
- Public Works – Cemetery Improvements 2024 – further discussion required on April 15, 2023 Cemetery item.
- Recreation, Parks & Green Spaces – the Spray Park is 100% funded. Playground equipment to be upgraded via grant funding next year. Riverfront Park needs a bathroom upgrade and plan needs to be put in place for a Riverfront expansion.
- Municipal Buildings – Community Hall upgrade money allocated from grants, and Village contributions, Arena dehumidifier expense relates to completion of 2022 Arena project.
- Total General Capital estimated \$1,771,346.
- Sewer – Main lift station requires work – safety platform, alarm system for other side of River – recommending Gas Tax funding.
- Sewer Capital Estimated \$96,000
- Water – New Well Rehabilitation – Allocated for 2024. Amount will need to be increased.

A few questions from Jan Kohlhauser regarding the need for the Midway Public library on issues of access into library. An Accessibility Study was done pointing out issues with the library 1) Automatic opening doors are needed and 2) a ramp to access the basement. Who would do that work? Further discussion on this request will commence at the next budget meeting.

**Moved** to adjourned at 21:35 hours.