

Mayor Fromme opened the special meeting of Council at 19:00 hours on August 22, 2019 in the Council Chambers, Municipal Office, 661 Eighth Ave., Midway BC

Present: Mayor Fromme  
Councillors Grouette, Dunsdon  
Councillors Schierbeck and Metcalf absent

Staff: Penny Feist, CAO  
Tami Peters, Deputy Clerk

Public: None

**Introduction of Late Items** – None

**Adoption of Agenda**

**Moved /Seconded** that the August 22, 2019 special meeting agenda be adopted as circulated.

**Carried**

**New and Unfinished Business**

- a) Midway Community Centre Upgrade Project - Whalebone Productions Ltd – Feasibility Study and Business Plan Review

Review of Business Plan

Page 1

- Users of the Community Hall – add local churches where applicable throughout document, as well as Village and surrounding communities

Page 2

- General Enhancements Part 7 – add “wood first” as we are wood first community building to have a wood look. Insert signage and artwork/historical picture display after landscaping
- Item 3 – typo – After HVAC “he” should be “the”

Page 3

- Under Location – second sentence add “Community Garden” after campground/RV park,
- Under Boundary Expo Recreation Centre – second paragraph “Grad Night” be changed to Graduation Commencement Ceremony”
- Every reference throughout document for “Frank Carpenter Riverfront Park and Campground” be changed to “Frank Carpenter Memorial Riverfront Park”

Page 4

- First Paragraph second sentence purchased “lot” be changed to “acreage” to expand park capacity
- James G McMynn Municipal Park –add after as a separate bullet Midway Community Garden – officially opened in 2010 the garden is one acre in size and completely deer fenced. As of this writing 40 Village residents tend to their garden plots and raised beds.

Page 5

Nil

Page 6

Nil

Page 7

- Management and programming – Paragraph 1 add that the Village has sign a Memorandum of Understanding with the Midway Community Association outlining the operations of the Community Centre.
- Typo rental rates should say pay by “debit” not “credit” card

Page 8

- Social Activities – “Easter luncheons” be changed to “Easter Breakfast”
- Most events are “free” being sponsored by community groups
- Under Private Functions – add Anniversaries

Page 9

- Separate Line Item – Provincial and Federal Elections

Mention of “accessibility” need to be more significant throughout document

Page 10 Page 11	Nil	<ul style="list-style-type: none"> <li>Regional Emergency Evacuation Centre – Title change: Regional Emergency ‘Reception’ Centre. Also (1<sup>st</sup> paragraph – last sentence) Dozens of residents turned out to help prepare meals for the evacuees who slept in the community hall, <b>‘curling rink, James G. McMynn Park, and Frank Carpenter Memorial Riverfront Park, while the Ministry of Forest’s wildland firefighters and emergency personnel set up a base camp and command centre in the James G. McMynn park, arena and arena parking lot, the airport hangars and the airstrip.’</b></li> </ul>
Page 12		<ul style="list-style-type: none"> <li>Typo on title “Current” should be “Current”</li> <li>Add “Village of Midway Public Meeting” under Village of Midway Committee meetings, Elections (Provincial/Federal), Salvation Army, Samaritans Purse, Boundary Invasive Species Society, FAR (Food and Resources)</li> <li>Should be major heading “The Midway Community Centre is an important component of Midway’s strategic marketing plan for tourism.”</li> </ul>
Page 13		<ul style="list-style-type: none"> <li>Potential New Users and Programs add under bullet 3 – after FireSmart training and information, add “Floodplain Assessment/Mitigation Community Engagement Process”</li> </ul>
Page 14		<ul style="list-style-type: none"> <li>Under Other Community Organization and clubs for: add regional craft fairs</li> <li>Under Seniors – add Christmas Dinners</li> </ul>
Page 15		<ul style="list-style-type: none"> <li>Under affiliate listings add: library’s website and local Church websites</li> </ul>
Page 16		<ul style="list-style-type: none"> <li>Under CBC add Goat Radio Station and Juice FM</li> </ul>
Page 17		<ul style="list-style-type: none"> <li>Strengths – add “Centrally located in West Boundary Region”</li> </ul>
Page 18		<ul style="list-style-type: none"> <li>Revenue Projections – add “Midway Partnership Fund”</li> </ul>
Page 19		<ul style="list-style-type: none"> <li>Financial Projections under Expenditures – clarification on Building maintenance and insurance should it not decrease?</li> </ul>
Page 20	Nil	<p>General notes: aging demographics, accessibility/washrooms emphasize more – make as a major point through both reports.</p>

### Review of Feasibility Report

Page 1		<ul style="list-style-type: none"> <li>Add bullet – Elections Canada/BC Polling Station and emergency reception/evacuation centre</li> </ul>
Page 2		<ul style="list-style-type: none"> <li>One-on-One Interviews – Bev Hibberson is a community volunteer for the Midway Little Theatre, and member of the Renovation Committee</li> </ul>
Page 3 Page 4	Nil	
Page 5		<ul style="list-style-type: none"> <li>Under Location – last sentence of paragraph change 60 to 70 RV campers to 145</li> <li>Paragraph 2 – strike out “in the fall of 2019”</li> <li>Item 4 – last sentence – after safety regulations for strike out “the size and type of events held in the hall and was shut down several years ago” replace with a community kitchen.</li> <li>Item 5 page 6 strike out “each” and add s to event.</li> </ul>
Page 7		<ul style="list-style-type: none"> <li>Under Name/Affiliation – Catherine Stewart strike out Member replace with “President”</li> <li>Martin Fromme – strike out “President” replace with community volunteer</li> <li>Bev Hibberson – strike out member and replace with community volunteer</li> </ul>
Page 8 Page 9	Nil	<ul style="list-style-type: none"> <li>Paragraph 2 – check date of railroad era in the 1880’s</li> </ul>

- Page 10
- Page 11 Nil
- Page 12
- Under Bev Hibberson, strike out “Midway Community Association” replace with renovation committee
  - Under John Hibberson add after Midway Community Association responsible for the Midway & Beyond Little Theatre
- Page 13 Nil
- Page 14
- Paragraph 1 - last sentence – strike out “and the West Boundary School of Dance” and put period after Community Association.
  - Paragraph 5 – strike out “**several**” popular coffeehouse-style
- Page 15
- Paragraph 2 – replace “has” with “have” after which has been used to equip the community hall
  - REGIONAL EMERGENCY EVACUATION CENTRE – strike out EVACUATION add “RECEPTION”
  - First paragraph last sentence under this heading add (1<sup>st</sup> paragraph – last sentence) **Dozens of residents turned out to help prepare meals for the evacuees who slept in the community hall, ‘curling rink, James G. McMynn Park, and Frank Carpenter Memorial Riverfront Park, while the Ministry of Forest’s wildland firefighters and emergency personnel set up a base camp and command centre in the James G. McMynn park, arena and arena parking lot, the airport hangars and the airstrip.’**
- Page 16 Nil
- Page 17
- Under Social activities and entertainment add: under Regional Meetings change to Regional District Kootenay Boundary Meetings, Craft Fairs, Prov/Federal Elections, Government Water Licence Meeting
- Page 18
- 1<sup>st</sup> Paragraph – add “accessibility to the building as well as universal washrooms
- Page 19
- Item 1 – energy study completed “by” SES Consulting
- Page 20 Nil
- Page 21
- #3 – second bullet – strike out “from the sale of tickets”
  - Item 4 – change “raising more” to “approximately \$60,000”
- Page 22
- Emphasize “Regional Use”
  - # 3 bullet – last sentence – after more participants add “by improving accessibility”
- Page 23
- Bullet 4 – strike out “access” add “accessibility”
- Page 24
- Have accessibility used more in other areas of documents
- Correct spelling of Van Hemert
  - Add at the end of document the follows:  
The Community Centre service as a focal point for the community of Midway and is a catalyst in making the Village a friendly, vibrant, healthy and safe community where people care about each other and the world they live in.

Moved/seconded that the meeting be adjourned at 20:03