

Mayor Fromme opened the regular meeting of Council at 19:00 hours on August 19, 2019 in the Council Chambers, Municipal Office, 661 Eighth Ave., Midway BC

Present: Mayor Fromme  
Councillors Metcalf, Grouette, Schierbeck, Dunsdon

Staff: Penny Feist, CAO  
Cam Kamigochi, Administrative Assistant

Delegation: Ron Trepanier & Laurie Jones, Whalebone Productions

Public: Christine Hinks, Elaine Fromme

**Introduction of Late Items** – None

**Adoption of Agenda**

**Moved /Seconded** that the August 19, 2019 regular meeting agenda be adopted as circulated. **Carried**

**Delegation**

Ron Trepanier and Laurie Jones from Whalebone Productions presented a feasibility study and business plan for the Midway Community Centre renovation project. The main purpose of the feasibility study and business plan is to meet requirements of Heritage Canada Legacy fund and for further funding opportunities. It also shows the funding organizations that Midway is committed to this project and outlines the reasons why we are seeking assistance. They recognize the Community Centre is an important facility for the west Boundary region and is in need of an upgrade. As it stands now, there is a large loan allocated to be borrowed from the Green Municipal Fund. Whalebone finds the project feasible. A full report for the feasibility study and business plan was given to Council to review and provide comments.

After further discussion it was:

**Moved /Seconded** that Council hold a special meeting on Thursday, August 22, 2019 at 7pm in the Council Chambers to discuss the feasibility study and business plan reports provided by Whalebone Productions. **Carried**  
**103-2019**

Ron Trepanier, Laurie Jones, Christine Hinks & Elaine Fromme leave at 19:55 hours.

**Question Period** – None

**Adoption of Minutes**

**Moved/Seconded** that the minutes from the August 6, 2019 regular meeting of Council be adopted as circulated. **Carried**

**Business Arising**

Page 6508 – nil

Page 6509 – Councillor Schierbeck asked for an update regarding mowing the vacant lot between Palmerston Ave and Highway 3? The Bylaw Officer has made contact with the property owner.

Page 6510 – nil

**New and Unfinished Business**

- a) Record Management – Records to be Destroyed – 2008 & 2011 Election Documents  
**Moved /Seconded** that 2008 & 2011 Election Documents be destroyed. **Carried**  
**104-2019**
- b) Volunteer Appreciation Day Nominations  
**Moved /Seconded** that Council accepts the nominations of Evelyn Biro, Roberta Nott and John Hibberson for the 2019 Volunteers of the Year. **Carried**  
**105-2019**

**Correspondence**

- a) Bruce Gibbons, Merville Water Guardians – Request to Change the Zoning Bylaws of the Village of Midway to Prohibit the Bottling of Groundwater for Commercial Sale or Bulk Export  
**Moved /Seconded** to receive and file. **Carried**
- b) Richard Stewart, Mayor City of Coquitlam – Request for Signatures on Joint Mayors' Letter in Support of Ride-Sharing  
**Moved /Seconded** to receive and file. **Carried**

**Administrator's Report** – full written report on file

1. Board of Variance – Received an email from Jim Madder August 12, 2019 advising that he is resigning from the Board of Variance effective August 12, 2019. Staff have circulated a Notice to Midway residents with a deadline of noon, Wednesday, August 28, 2019 for receiving applications.
2. Flood Risk Assessment, Flood Mapping and Flood Mitigation Plan – ISL Engineering are proceeding with the project. They are working on Task 1: Flood Risk Assessment and are preparing for the first public engagement for early October. ISL figures they will not receive the LiDAR data from the province until February or March which will set the project back to the end of summer 2020. We may have to request an extension on our grant for project completion.
3. Community Centre Upgrade – Legacy Fund Project. Received another email from the Legacy Fund Project Officer with a significant list of questions requiring to be addressed. Will send in the business plan and feasibility study as soon as it is complete.
4. LED Street Lights – Deputy Clerk is still waiting for information from Nordco/Kelowna (FortisBC approved) for the installation costs.
5. Emergency Management BC – CAO spoke with Gregory Garost from Disaster Financial Assistance and provided an update on where we were at on the Boundary Creek Mainline Removal project.
6. Interior Health – Meeting reminder for Council. Wednesday, August 21, 2019 at 9am at Parkview Manor.

**Mayor and Council Reports**Mayor Fromme – Verbal Report

- Has a conference call with Mayors' and Chair's for Highway 3, Tuesday August 20, 2019 in the morning. If any Councillors have any issues they would like discussed to let him know.
- Will be attending the Better at Home presentation in Grand Forks on August 28 as recommended by James van Hemert during the last Age Friendly workshop.
- Has received an offer from a community member to look for a grant to be used to construct a Pickleball court in Midway. Does Council want to explore the possibility of a Pickleball court? Council agreed that there are too many other projects on the go at the moment to worry about another. Also, the tennis courts at the high school are rarely used. Despite not having the proper lines on the court for Pickleball, the tennis courts should be sufficient.

Councillor Schierbeck – Verbal report

- Has worked with Sandra Mark and the Village of Midway is now registered for the Provincial Nominee Program and he is the contact person.
- Why did the Village hire out for property mowing the large property to the west of the arena and not use Village owned industrial equipment to the job? Because the Village was going to enforce property owners to maintain their properties, CAO asked Public Works when our own lots would be mowed, this should be done before enforcing others to do so (lead by example), the Public Works Foreman arranged this work to be completed. CAO will check with the Foreman to see why staff could not do property maintenance themselves.

Councillor Dunsdon – Verbal report

- The BC Energy Step Code needs to be included in the OCP.
- Is still trying to set up a meeting with Jessica Fairhart from Imagine Kootenay.
- Do we have any specific zoning or taxation for Bed & Breakfast services? CAO said it is a permitted use in Residential R 1 and 2 zones. Councillor Dunsdon would like to have it discussed in the OCP.
- Volunteer Appreciation Day is at 11:30 - 2:30pm on Saturday at the Community Garden. Any Councillors who would like to help are welcome.
- Do we have a priority list for projects? Yes, previously Council decided that the top 3 community priorities were: Welcome signage, OCP and Riverfront Park expansion.

Councillor Grouette – Nothing to reportCouncillor Metcalf – Verbal report

- Next Community Forest meeting on September 3, 2019 is in conflict with the next Regular Council meeting. A new date for the Community Forest meeting is TBD.

**Question Period** – None**Financial Report** - None

**Bylaws & Policies**

- a) Policy No. 387 – Responsible Conduct Guiding Principles (amended) - Discussion & Adoption. Discussion regarding the 2<sup>nd</sup> bullet point under Accountability followed. “Ensure information is accessible and citizens can view the process *and rationale behind each decision and action*, while protecting confidentiality where appropriate or necessary.” Mayor Fromme expressed concern with the wording of “rationale behind each decision and action.” After further discussions it was

**Moved/Seconded** that the wording “*and rationale behind each decision and action*” be removed from the 2<sup>nd</sup> bullet point in the Accountability section so that the full sentence reads: “Ensure information is accessible and citizens can view the process, while protecting confidentiality where appropriate or necessary.”

**Carried**  
**106-2019**

*Councillor Grouette opposed.*

**Moved/Seconded** that Policy No. 387 – Responsible Conduct Guiding Principles be adopted as amended.

**Carried**  
**107-2019**

**Planning**

- a) 2020 Capital Items and Projects – Regarding Capital projects for 2020, CAO advised that Staff are extremely busy with current projects and any additional projects can be planned for future but asks that Council allow for staff to complete current projects before adding more. Mayor Fromme has also asked CAO to create a timeline for the budget process for 2020.

**Budgets/Accounts**

**Moved /Seconded** that the accounts totaling \$41,593.53 be drawn on the general account and be paid. **Carried**

**Correspondence for Information Only**

**Moved /Seconded** that the correspondence for information only items:

- Regional District of Kootenay Boundary – Building Inspector Report to the End of July 2019
- Phoenix Foundation – Thank You to Village of Midway for Sponsorship
- City of Victoria – UBCM Motion Establishing a Lobbying Regulation System
- City of Pitt Meadows – District of West Vancouver Council Resolution Regarding “Confirming Municipal Jurisdiction to Regulate Single-Use Items”

be received and filed.

**Carried**

**Correspondence for Information Only - to be held for two weeks only**

**Moved /Seconded** that the correspondence for information only items:

- Interior Health – West Nile Virus Risk Increases as Summer Heats Up
- Regional District of Kootenay Boundary – Board Highlights July 25, 2019
- Regional District of Kootenay Boundary – Oasis Community Park Pickleball Courts

be held for two weeks then destroyed.

**Carried**

**Question Period** – None

**In-Camera** – nil

**Moved** that the meeting be adjourned at 20:32 hours

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MAYOR

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CAO