

V I L L A G E O F M I D W A Y

2018 ANNUAL REPORT



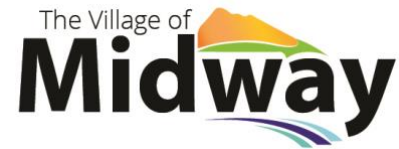
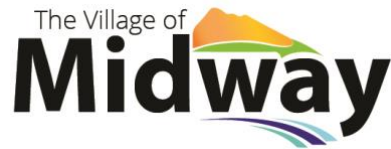


Table of Contents

2018 Progress Report	Page 3 - 6
2019 Objectives	Page 7 - 11
2020 Objectives	Page 12
2018 Statement of Tax Exemptions	Page 13
2018 Statement of Disqualifications	Page 14
2018 Audited Financial Statements	



2018 Progress Report

Community Forest

Shareholders - West Boundary Community Forest Inc. – Is jointly owned by the Village of Midway and the City of Greenwood. The West Boundary community forest agreement has an allowable annual cut of 23,000 m³ per year (115,000 m³ five year cut control) and an initial term of 25 years. The agreement area covers about 17,761 hectares (21 separate parcels) adjacent to private land, woodlots, TFL 8, Boundary TSA, and municipal land. *As of December 31, 2018 the Village of Midway as Shareholder has received a total of \$706,436.75 in dividends from the Community Forest.*

Board of Director's - The community forest is governed by an appointed Board of Directors representing the communities of the City of Greenwood and the Village of Midway. The Community Forest Board has set the following guiding principles and goals: Timber Management, Wildlife, Water, Visuals. The objectives & principles include: Provide for local employment opportunities; maintain an economically viable forest; educational opportunities; social and recreational opportunities for the general public; recognize the rights of other stakeholders and the community; maintain a sustainable healthy and safe forest environment including wildfire risk reduction. The Community Forest Board of Directors are required to hold an Annual Public Meeting to provide a yearly update.

Below is the link to the Presentation to Community Members for the 2018 year.

<https://www.westboundarycommunityforest.com/s/Public-Meeting-Presentation-2018.pdf>

Water

Source water is the surface water and groundwater that is available for use by a water system provider. The municipality is a groundwater source water system provider. A groundwater source is the water that is present below the surface of the ground that comes from an aquifer(s) which supplies water to our wells. Because we are a water system provider we are also required to ensure source water protection plans are in place, this is key in a sustainable water system strategy that includes, a Water Emergency Response and Recovery Plan, Source Water Protection Plan, Water Quality Monitoring Program, Cross Connection Control Program, Environmental Operator Certification

In 2018 the Public Works Department continued to address the requirement to update their certificates to the level of facility classification and to take new training applicable to the water systems.

Well #2 was well screen assessed, and depth by completing a side-looking down-hole video camera inspection of the well was determined.

Water conservation - Educational information circulated to community residents.

Sanitary Sewer System

Public Works continue to be plagued with issues resulting from foreign objects being flushed into the system. Educational material outlining the causes continue to be circulated to residents. Because Public Works have had to deal with a number of issues, their time and the loss of pumps and equipment has resulted in an increase to operating costs for the 2018 year. They continue to look at how they can improve the efficiency of the reclamation plant. In 2018, the Public Works Department continued to address the requirement to update their certificates to the level of facility classification and to take new training applicable to the sanitary sewer system.

Provincial Groundwater Observation Well Network – Water Monitoring Program

In 2018 the Village of Midway signed a 20 year agreement with the Province granting them to use and to occupy a portion of land along Cleghorn Street to install a well and equipment that will enable the province to monitor the water levels and water quality at the well.

Risk Management

Arena, Parks and Public Works continue to work and address and implement plans and policies in all departments to foresee risks, estimate impacts, and define responses to issues. Ongoing risk management is vital to ensure the safety of the workers and the safety of the community.

2018 Floods / Boundary Creek Sanitary Sewer/Water Mainline Exposure

The 2018 Freshet saw massive flood damage throughout the Boundary Region (over 300 kms of the Regional District Kootenay Boundary area). While Grand Forks received the devastating brunt of the floods, Midway was not immune to damage caused by the 2018 freshet. The floods caused damage to Midway by way of exposing the sanitary sewer and water main lines that were once buried under the Boundary Creek bed. One mainline located north and one located south of the Boundary Creek bridge. These lines service properties east of the boundary creek bridge up to and including Canada and US Customs Border Offices.

Project 1 – The Village submitted an application for the first part known as ‘Project 1 - Water / Sanitary Sewer Main Install’ to EMBC for Disaster Financial Assistance. The Village retained VAST Resource Solutions to prepare a report for Project 1. This report along with an estimated budget was submitted to the Disaster Financial Assistance team at Emergency Management BC. EMBC/DFA approved the application for Project 1 in the amount of \$174,695. Government funded up to 80%, while the village would be required to cover the first \$1,000 then the remaining 20% of the costs up to the total approved funding – ongoing.

Fire Apparatus Acquisition

In 2018 the Village purchased the following fire apparatus: 2004 American Lafrance (Freightliner) Pumper, 2003 Pierce Pumper, 2008 Kenworth T800 Tender. The total capital expenditure was \$329,374.

Kettle Valley Fire Protection Service Agreement

The Regional District Kootenay Boundary and the Village of Midway continue to negotiate entering into an agreement for the Village of Midway’s Fire/Rescue Department to provide fire protection service within a specified area outside of the Midway boundaries west to the Kettle Valley/Rock Creek area. The 2004 American Lafrance pumper and the 2008 Kenworth tender were placed into service in the Kettle Valley service area.

Road Rescue Services

In 2018, the Midway Volunteer Fire Department took on the responsibility of providing Road Rescue Services that *covers the entire Midway RCMP Detachment Area*. They have been extensively training to receive the required certification in order to be able to provide this service.

RCMP Based Victim Services

The Village of Midway administers the Midway RCMP Victim Services Program. In 2018, the Village of Midway took on the Kootenay/Boundary RCMP Victim Services Program as well.

LED Street Light Upgrade Project

In order to continue working towards energy efficiency, the Council will look at replacing all municipal street lights. Staff are waiting for quote information from the design planner at FortisBC for a cost estimate.

Climate Action – The Village of Midway is committed to Corporate and Community Energy and GHG Reductions and continues to work towards climate mitigation and adaptation strategies that target energy and GHG reductions associated with facilities or transportation of either the Village of Midway owned assets or community public lands and services.

Community Centre Upgrade Project

The Village has been working to bring the Community Centre shovel ready for the eventual upgrades. An architect was retained that provided design development plans and Class C Estimates. The Village has had an energy audit completed on the facility, as well as, a structural, geotechnical and environmental study. The following eight (8) grants application were submitted for funding the project.

Infrastructure Planning Grant Program, Green Municipal Funds, Community Energy Leadership Program, Heritage Canada Legacy Fund, Rural Dividend 2nd & 5th Intakes, two (2) applications to Investing in Canada Infrastructure Plan one application under Rural and Northern Communities funding stream and the other under the Community Culture and Recreation funding stream. The Village has committed \$160,000 from the Community Hall Reserve, and another \$90,000 from gas tax funds if the Heritage Canada Legacy Fund is not approved. The Village will continue to look for other funding sources to help minimize the impacts to the taxpayers.

Riverfront Park Expansion

Because the park is an economic driver for our community. The Village is continuing to look into possibilities for expansion to accommodate users and park facilities. Public Work continue to work on the west-end of the park (overflow area). Underground irrigation was added to the hedge area and the camping pads west of the washroom/showers – ongoing

Policy Review

The Village retained RMS Consultants to review the Village's Risk Management Policies – ongoing.

EV Car Charging Station

The Village received a Level II station that will be installed at the Riverfront Park parking area in 2019.

RCMP Land – Hwy 3

The federal government has decided to dispose of their property adjacent (east) of the museum. The Village has submitted an expression of interest in the purchase of this property. The Federal Government has to follow a process, and are engaging with First Nations at this time.

Flood Risk Assessment, Flood Mapping and Flood Mitigation Plan

The Village has submitted an application to Emergency Management BC under the Community Emergency Preparedness Fund program funding stream in the amount of \$150,000 (100% funded) for a Flood Risk Assessment, Flood Mapping and Flood Mitigation Plan.

Asset Management Planning

The Village commenced working with Urban Systems to develop an asset management policy, guidelines, and practices in managing, financing, and operating current assets as well as planning for future assets and the delivery of services. The development of these asset management strategies and plans are essential to accomplishing long-term goals – Project ongoing.

Community Resiliency Investment Program

The Village submitted a \$40,000 funding application under the FireSmart Community Funding & Supports Funding Stream. Funding decisions to be determined in 2019.

Canada Summer Jobs

The Village submitted an application and was successful in receiving funding to employ one student to work with the public works, parks and recreation department for a 9 week period from July – September.

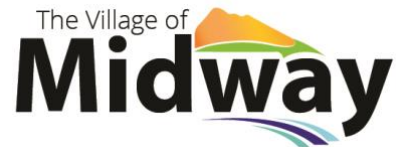
Elected Representatives 2018

Effective November 5th

Mayor	Martin Fromme
Councillors	Dick Dunsdon
	Gary Schierbeck
	Darrin Metcalf
	Fred Grouette

January 1st to November 5th

Mayor	Doug McMynn
Councillors	Marguerite Rotvold
	Dick Dunsdon
	Gary Schierbeck
	Darrin Metcalf



2019 Objectives

Current Year

Community Centre Upgrade Project

It is the objective of the Council to continue to look for grant funds to help offset financial burden of this project to the taxpayers.

In 2019 the Village has submitted applications to the following programs:

Investing in Canada Infrastructure Program (ICIP) CleanBC Communities Fund - \$500,000

Heritage Canada Legacy Fund - \$500,000

BC Rural Dividend 6th Round - 'Feasibility Study/Business Plan' - \$10,000

Community Energy Leadership Program - \$68,000

If the Village is successful in securing enough funding and the Council approves to move the project forward to construction, there would still be a requirement to go through an approval process for borrowing the remaining amount if the borrowing is for a term longer than 5-years.

The Village continues to work towards a shovel ready project and has already accomplished the following:

- Retained the services of Fairbank Architects
- Building Hazard Assessment
- Building Location Survey
- Spot Elevation Survey
- Energy Audit Report and update report
- Geotechnical Survey
- Structural Integrity Audit
- Class C Design Development Estimate (May 2017)
- Construction Design Development

Roads

Twelfth Avenue Road Realignment will be initiated in this year. Issues on Myers Creek road resulting from the 2018 floods.

Public Works

To continue to upgrade to more energy efficient equipment.

Riverfront Park Development

The Village will continue with expansion planning for this park as it is an economic driver for our community. A Committee was formed to plan the development of the park over a three - year period.

Municipal Office Computers

Upgrade of the backup server equipment – To keep equipment current and secure.

LED Street Lights

The Village is in discussions with FortisBC who will be converting their streetlights over to LED in this year and can include the works of our conversion project with theirs. The Village is waiting to receive a fixture quote early 2019 and a schedule for the work. This will see a significant cost savings with payback of approximately 10-12 years, this can be achieved through the gas tax funds.

Community Entrance Signs

New community entrance signs designed by Munday Media and Design will be placed at the east, west and south entrance to the community.

Tourism and Economic Development Film Project

A two (2) minute video is being created by Asymetriq Productions Inc., that will showcase and market Midway in all four seasons.

Fire Department

Midway Fire Department continues to train to the new British Columbia Fire Service Minimum Training Standards under the Structure Firefighters Competency and Training Playbook which establishes the minimum competencies required of firefighter roles – ongoing. The department continues to look for recruitment of members.

Kettle Valley Fire Protection Service

An agreement was signed between the Regional District Kootenay Boundary and the Village of Midway to expand fire protection service to a specified service area in Rock Creek. The RDKB identified and secured tenure of a suitable location in Kettle Valley and has constructed the new satellite hall.

Road Rescue Services

Midway Fire/Rescue continues extensive training in order to provide Road Rescue Services that *covers the entire Midway RCMP Detachment Area.*

CPR Museum

The Village has submitted an application to HeritageBC under the Heritage Legacy Fund, Heritage Conservation Program. The purpose of the application is to replace the roof on the CPR Station Museum building in order to preserve and protect the integrity of an important and valuable historical resource.

Arena

New gas heaters and LED lights will be installed at the arena, both will address energy efficiency.

Land Acquisition

The Village purchased approximately 8.243 acres of property south of Seventh Avenue behind and west of the arena to Division Street.

2018 Floods / Boundary Creek Sanitary Sewer/Water Exposed Mainline Removal

Project 2 - The Village has been working with the Engineers, Ministry of Forest, Land, Natural Resource Operations, EMBC/DFA, Critical Infrastructure Team on the removal of the sanitary sewer and water mains removal' (old exposed mainlines). Engineers have provided a cost/benefit analysis report for the removal of abandoned water and sanitary sewer lines in response to the 2018 Boundary Creek Freshet. Costs for this project will be forwarded to EMBC/DFA for approval of funding – project is underway.

Age-Friendly Community Needs Assessment

The Village was successful in receiving approval for funding for an Age-friendly Community Needs Assessment. The Village has retained James van Hemert & Co. to undertake this project that will assist Midway to develop an age-friendly community plan in order to identify the needs of adults and seniors living in the community – project is underway.

Official Community Plan Review

The Village will undertake a comprehensive review and update Midway's Official Community Plan Bylaw. No 380, 2007 for all areas within the municipal boundaries. James van Hemert & Co. will undertake this project on behalf of the Village of Midway – project is underway.

Community Resiliency Investment Program

In 2019, the Village was approved a \$40,000 funding application under the FireSmart Community Funding & Supports Funding Stream for the following FireSmart activities.

Education: FireSmart Assessment materials for private land owners; ***Interagency Cooperation:*** Facilitate meetings with emergency services to discuss and plan for roles and responsibilities for future wildfire events; ***Cross Training:*** Opportunity for Midway Fire Department to coordinate equipment and operations cross training with other local area departments; ***FireSmart Activities for Private Land:*** An Assessor will be invited to the community to complete assessments for all of the landowners that express interest in the FireSmart Home Partners Program.

Tourism

The Village will continue discussions with Thompson Okanagan Tourism Association (TOTA) to assist with their Rail Trail strategy and other initiatives related to the Rail Trails works. TOTA expresses interest in working with the museum on the launch of the new bunkhouse as well as future developments on the rail trail. Midway is 'Mile Zero' of the rail trail and an important part of the marketing initiatives for both Midway and TOTA.

Radon Mitigation

The municipal office was radon mitigated, the crawl spaces were lined and a radon fan was installed in the basement. Post mitigation testing is presently underway.

EV Car Charging Station

A level II charging station will be installed at the Riverfront Park.

RCMP Land – Hwy 3

After the federal government decided to dispose of their property adjacent (east) of the museum. The Village expressed an interest in purchasing this property. The Federal Government has to follow a process, and are engaging with First Nations at this time.

Airport Land Exclusion

The Village will move forward with proceeding with exclusion of 2.5 hectares of airport lands from the Agriculture Land Reserve.

Asset Management Planning

The Village commenced working with Urban Systems to develop an asset management policy, guidelines, and practices in managing, financing, and operating current assets as well as planning for future assets and the delivery of services. The development of these asset management strategies and plans are essential to accomplishing long-term goals – The municipality was granted an extension on their grant funding from the province for another year. Project ongoing.

Climate Action – The Village of Midway is committed to Corporate and Community Energy and GHG Reductions and continues to work towards climate mitigation and adaptation strategies that target energy and GHG reductions associated with facilities or transportation of either the Village of Midway owned assets or community public lands and services.

Flood Risk Assessment, Flood Mapping and Flood Mitigation Plan

The Village received funding approval in the amount of \$150,000. The Village has retained the services of ISL Engineering and Land Services Ltd. to undertake this project. Project will commence this year.

Risk Management

Arena, Parks and Public Works continue to work and address and implement plans and policies in all departments to foresee risks, estimate impacts, and define responses to issues. Ongoing risk management is vital to ensure the safety of the workers and the safety of the community.

Water

Public Works continue to address the requirements to update their certificates to the level of facility classification and to take new training applicable to the water systems. Will continue to address the requirements of the Source Water Protection Plan recommendations. Water conservation - Educational information circulated to community residents – continuing.

Sanitary Sewer System

Public Works will continue to address ways to prevent foreign objects being flushed into the system with educational material outlining the causes continue to be circulated to residents. They will continue to address the requirement to update their certificates to the level of facility classification and to take new training applicable to the sanitary sewer system – continuing.

Bylaw Enforcement Officer

The Village appointed a Bylaw Enforcement Officer to start addressing bylaw non-compliance issues.

Housing Needs Report Program

The Village supports efforts of the Regional District Kootenay Boundary to undertake a regional housing needs report program in order to meet provincial requirements. The report would help strengthen the ability of local governments to understand what kinds of housing are most needed in their communities, and help inform local plans, policies, and development decisions.

Reserves:

The Village will contribute to the following reserves:

Capital Equipment Reserve
Fire (Pumper) Truck Reserve
Carbon Tax Offset Reserve
Depreciation Equipment Reserve
Building Replacement Reserve
Community Hall Reserve
Gas Tax Reserve
Water Infrastructure Reserve
Sewer Infrastructure Reserve
Land Sale Reserve
Other Non-Statutory Reserve Fund (WBCF)

Grant in Aids:

To Community Groups:

Midway Public Library - \$15,000
Kettle River Museum Society - \$9,646
Midway Senior Citizens Branch 117 - \$7,150
Midway Community Association - \$2,013
Kettle Valley Scholarship & Bursary Society - \$400
Boundary Invasive Species/Aquatic Society - \$1,500
Midway Volunteer Fire Department - \$1,200
Midway & Beyond Little Theatre - \$1,750
King of Kings (The Bridge) - \$1,479
Grand Forks Search and Rescue - \$ 1,000
Regional District Kootenay Boundary (Agriculture Plan) - \$1,050
Phoenix Foundation - \$1,000

The Village of
Midway

2020 Objectives

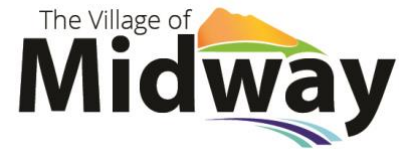
1. Midway Community Centre Renovations and Energy Efficiency Upgrades – To continue to work on the MCC renovations and energy efficiency upgrades project and to continue to look for grant funding.
2. Riverfront Park Expansion – The Village will continue to work on planning and design for phasing the expansion project over the next two years. The Village will look into other funding sources and SIDIT for assistance on the Riverfront Park Expansion project.
3. Kettle Valley Fire Protection Service Area – It is the objective to continue to provide fire response services to the area west of Midway into the specified area out in Rock Creek.
4. Fire Department / Road Rescue Service – It is the objective of Council to continue to upgrade the fire equipment for the fire department and to support training in both fire and road rescue services.
5. Source Water Protection Plan – To continue working on implementing Phase III of the Wellhead Protection Plan, to continue working on the recommendations from Phase I & II of the completed plans.
6. Road Paving – To continue to remediate and upgrade the villages road system.
7. Municipal Building Upgrades – It is the objective to continue to maintain, upkeep and upgrade municipal buildings.
8. Municipal Office Heating Cooling Upgrade – The objective is to upgrade and relocate the municipal office heating / cooling system to a more energy efficient system that will provide even and consistent heating/cooling throughout the building, and will reduce the amount of energy being consumed.
9. Radon Mitigation – The objective is to continue to mitigate public building facilities.
10. Public Works / Parks Equipment Upgrade – To upgrade capital equipment.
11. Playground Equipment – To apply for grant funding to upgrade playground equipment in the James G McMynn Park that will comply with the BCRPA Canadian Standards Association (CSA) Children’s Playspaces and Equipment Standards.
12. **Climate Action** – The Village of Midway is committed to Corporate and Community Energy and GHG Reductions and will continue to work towards climate mitigation and adaptation strategies that target energy and GHG.

THE CORPORATION OF THE VILLAGE OF MIDWAY
STATEMENT OF PROPERTY TAX EXEMPTIONS

In accordance with Section 224 and 227 of the *Community Charter*, the following properties in the Village of Midway were provided permissive property tax exemptions by Council in 2018

Table #3 - The permissive tax exemptions for the year, 2018

Roll #	Owner/Occupier	Civic Address	Legal Description	Estimated 2018 General Municipal Taxes
Public Worship				
00012.030	King of Kings New Testament Church	735 Ninth Avenue	Parcel B Blk 17, Plan KAP3, DL 501, SDYD, Portion KJ53950, land surrounding building	\$37.39
00231.010	Jehovah's Witnesses-Trustees Midway	943 Thirteenth Avenue	Lot A, Plan KAP40642, DL377, SDYD, land surrounding building	\$47.20
Recreation Facilities and Service Club or Associations				
00003.075	Boundary District Curling Club	706 Seventh Avenue	Lot 3, KAP39672, DL 501, SDYD	\$1,960.88
Philanthropic				
00003.030	Province of BC-BCEHS	661 8 TH Avenue	Leased Portion of Lot A, Plan KAP64982, DL501, SDYD, Except Plan KAP55388, KAP67241	\$2,629.66
		TOTAL ESTIMATED GENERAL TAXES		\$4,675.13



Declaration and Identification of Disqualified Council Members

During the year 2018 the village has not made, nor is the village aware of electors of the Village of Midway having made, an application to court for a declaration of disqualification of a person elected or appointed to office on the Council of the Village of Midway.