

Mayor Fromme opened the regular meeting of Council at 18:30 hours on December 3, 2018 in the Council Chambers, Municipal Office, 661 Eighth Ave., Midway BC

Present: Mayor Fromme
Councillors Schierbeck, Metcalf, Grouette, Dunsdon

Staff: Penny Feist, CAO
Tami Peters, Deputy Clerk

Delegation: West Boundary Senior Housing Society - Parkview Manor Planning-
Roberta Nott and Jan Kohlhauser

Press: Kathleen Saylor, Boundary Creek Times

Public: Ron McIntyre, Jackie Brown, Norm Ohlhausen, Leslie & Mike Price, Todd Price,
Tannis Killough, Ron Nociar.

Introduction of Late Items – None

Adoption of Agenda

Moved Councillor Dunsdon, **Seconded** Councillor Grouette that the December 3, 2018 regular meeting agenda be adopted. **Carried**

Delegation – West Boundary Senior Housing – Parkview Manor Planning – Roberta Nott, President, was in attendance on behalf of West Boundary Senior Housing. She had a request and question for council consideration:

1. Request that the Village of Midway have a council member join the board of Parkview Manor. This provides ongoing governmental support from Midway to our senior's residence.
2. Would the Village of Midway consider a partnership with the City of Greenwood if they were interested on an expansion of Parkview?

Roberta gave a brief history of the manor since project began in 1998 to current day needs.

AGM for the West Boundary Senior Housing Society will be held January 23, 2019 at 1:00 pm, everyone welcome.

Mayor Fromme thanked Roberta Nott and Jan Kohlhauser for attending. Council advised they will consider their requests and get back to them.

Question Period

Norm Ohlhausen – Is the Village concerned with the possible contamination to Village water with the underground tanks at 791 12th Avenue? Apparently, they were filled with sand, he feels the Village should still look into possible contamination to water with the 12th Avenue Village well close by.

Mayor Fromme advised that staff check into underground tank on said property.

Leslie Price – Questioned why OCP has not been reviewed annually and a comprehensive review every 5 years?

CAO advised the Council will be starting a comprehensive review of the OCP in 2019.

Tannis Killough – after Cool Creek withdrew their offer why did the Village not put in an offer on the property? Tannis and still feels that the Village should put an offer on the property. Mayor Fromme requested Tannis Killough to outline her concerns in a letter to council.

Adoption of Minutes

Moved Councillor Dunsdon, **Seconded** Councillor Schierbeck that the minutes from the November 19, 2018 Regular Meeting of Council be adopted as circulated. **Carried**

Business Arising - corrected page numbers (minutes of November 19th incorrectly numbered)Page 6431 - nilPage 6432 - nilPage 6433 - nilPage 6434 - nilPage 6435 - nil

Page 6436 – Boundary Transit Service runs from Grand Forks to Boundary Creek and back. CAO advised Midway did not opt-in when the service started more than a decade ago.

Page 6437 - nilPage 6438 - nil**New and Unfinished Business**

- a) Quotes for Bench – Staff received three quotes on park benches. The quotes do not include a plaque or inscription.
 Swing Time Distributors - \$1,280.97 (shipping and taxes included)
 Maglin - \$1,640.00 (shipping included but not taxes) these bench is compatible with other benches around the community
 Rectec - \$2,296.57 (shipping and taxes included)

After reviewing the quotes, council directed staff to inquire with two known local artisans on pricing for a custom-made bench and to advertise locally. Staff to post particulars on website and newsletter.

- b) Files to be Destroyed – The records listed in the attached list meet the retention requirements established by the Village of Midway in the form of an approved records retention schedule. No records listed, to the best of our knowledge, pertain to any pending case, claim, action, or access to information requests which might require the records to be retained beyond their scheduled life. The records are being disposed of in accordance with records retention schedule.

Moved Councillor Dunsdon, **Seconded** Councillor Grouette to approve the destruction of records as listed in accordance with an approved records retention schedule. **Carried**

168-2018

- c) Greenpeaks 2019 Hangar Rental Agreement – Current yearly lease agreement is for \$2,767.56 plus gst for ½ east hanger. After discussion it was

Moved Councillor Schierbeck, **Seconded** Councillor Grouette that the Council of the Village of Midway approves to lease the space (east half of the airport hangar) in the premises generally described as Midway Airport Hangar (east) and located at 785 Seventh Avenue to Greenpeaks Resource Management for a 1 (one) year term from January 1, 2019 to December 31, 2019, and further, that a 3% increase to for the 2019 lease year be applied for a total annual rate of \$2,856.00 plus GST. **Carried**

169-2018

- d) Boundary Pharmacy 2019-2020 Lease Agreement –

Moved Councillor Schierbeck, **Seconded** Councillor Grouette that the Council of the Village of Midway approves to lease to Boundary Pharmacy Inc. the space in the Library building located at 612 Sixth Avenue, Midway BC for a 2 (two) year term from January 1, 2019 to December 31, 2020 at a monthly rate of \$425.00 plus GST.

Carried

170-2018

- e) Physiotherapy 2019 Lease Agreement – January 1 to December 31, 2019

Moved Councillor Dunsdon, **Seconded** Councillor Schierbeck that the Council of the Village of Midway approves to lease to Osoyoos and South Okanagan Physiotherapy that portion of the Midway Medical Clinic generally described as the Physiotherapy Clinic located at 411 Sixth Avenue, for the term of one day per week for twelve (12) months from January 1, 2019 – December 31, 2019 at a rate of \$175 dollars plus GST per month, and additional days of use beyond the one day per week shall be charged at an additional daily rate of \$43.75 plus GST. **Carried**

171-2018

Correspondence

- a) Beaverdell Elementary School – Request for Donation –

Moved Councillor Dunsdon, **Seconded** Councillor Schierbeck that the Council of the Village of Midway approves a donation of a family skating pass to the Boundary Expo Recreation Centre for the 2018-19 arena season for the Beaverdell Elementary School fundraiser.

Carried

172-2018

Administrator's Report

1. Boundary Creek – Exposed Water/Sanitary Sewer Mains – Received a Recovery Plan Approval Letter from Disaster Financial Assistance – The recovery plan has been approved to a maximum of \$124,695. Eligible recovery costs will be payable at 80 percent of the amount of the accepted claim that exceeds the first \$1,000.
2. Explosive Disposal Unit – Cpl. Bowen met with CAO regarding a designated area for the Explosive Disposal Unit to come in occasionally to detonate explosive devices/material.

The EDU has certain criteria for designated site explosion areas, Cpl. Bowen has been tasked to find a location in the detachment area and he believes the old landfill site (tree recycling facility) may be a good fit for that purpose. This information was forwarded to both the Fire Chief and the Public Works Foreman for their input on 1. If the area is even an option 2. If the area is compatible with the criteria EDU set (i.e., non-sensitive area requirements) 3. Is there a specific area at the site available?

It was determined by the Fire Chief, Public Works Foreman and Cpl. Bowen that the gravel pit at the site is acceptable as a possible designated area to accommodate the EDU's purpose.

The RCMP would need a permission/support letter from the Council. **If Council approves, a resolution would be required:**

Moved Councillor Dunsdon, **Seconded** Councillor Schierbeck

That the Council of the Village of Midway approves a specified area (gravel pit) of municipal property at 2240 Fritz Road (formally known as the old landfill) on lands legally described as Lot 1-2, Plan KAP71260, DL 2722, SDYD for use by the RCMP/Explosive Disposal Unit.

Carried

173-2018

3. Cannabis Legalization - Meeting with RCMP for December 10, 2018 has been confirmed for 6:30 pm. Cpl. Bowen and/or Cst. Bentley will be in attendance.
4. Fund-raising dinner by students from BCSS – Received a response from John Hibberson that the fundraising group have decided not to pursue having a fund-raising dinner due to lack of time to get organized for the upcoming event.
5. Satellite Fire Hall in Kettle Valley – FortisBC brought the electrical service in to the site November 26th, and the security system was installed Thursday November 29th. Have received changes to the agreement that were discussed at the meeting held November 19th, still need to review these changes in the agreement before bringing to Council for approval. Staff to let Council know when the open house is taking place.
6. WorkSafeBC – Occupational Officer came to meet with the Public Works department and to inspect 'confined space entry' for compliancy. Overall the inspection went well, the report came back with two orders that require the Village of Midway to address by way of a completed Notice of Compliance. 1. Assign overall responsibility for administration of the confined space program. 2. Control harmful substances in adjacent piping as required by regulation prior to workers entering sewer system confined spaces.
7. Celebrate Canada Program – Application deadline to apply was November 21, 2018 as previously reported to Council. CAO did not have time to address.
8. Corporate Officers Forum – Report by Deputy Clerk attached.

9. Meeting reminder, December 4, 2018 at 2:00 pm Council Chambers - RCCbc (Rural Coordination Centre of BC - BC Rural Site Visits Program – A group that was tasked by the Joint Standing Committee (JSC) on Rural health (a joint committee between the Ministry of Health and Doctors of BC) to conduct an information gathering project on 200 rural communities around BC over the course of the next three years. The goal of the project is to gather information on the current status of healthcare in rural BC so that this information can be delivered back to the JSC to inform policy. The objective of the project is to connect with rural communities to listen to what is working/not working, and also what is most important to us in the delivery of health care for your community. Mayor Fromme and Councillor Dunsdon will attend. Councillor Metcalf will try and attend.
10. Staff hours Christmas/New Year's Eve – Request for ½ day Christmas Eve, ½ day New Year's Eve off paid for staff.

If Council approves ***motion required:***

Moved Councillor Dunsdon, **Seconded** Councillor Schierbeck

That the Council of the Village of Midway approves Staff paid time off for one half day on Christmas Eve and one-half day on New Year's Eve. **Carried**

174-2018

11. It has come to our attention by the Wildfire Prevention Officer that will be receiving our grant application from UBCM for comment and feedback that he does not feel that our current Community Wildfire Protection Plan is so out-of-date that a grant application should be rejected should we apply for other eligible activities. This is because none of the items listed in the 2011 CWPP have been address. We have placed a request in to UBCM for absolute confirmation on this to ensure an application for other activities does not get rejected as a result.

Today, the Fire Chief and I conferenced with our Wildfire Prevention Officer (WPO). Because the WPO is very familiar with Midway and knows it is a high-risk area, he feels we should apply for funding for other activities, such as fuel vegetation management and any other eligible activity instead of updating the CWPP at this time.

As the Council support motion does not need to accompany the grant application that is due Friday and can be submitted at a later date, Staff will bring an amending resolution (November 19, 2018 meeting - page 6345) to the special meeting on Monday, Dec 10, 2018 for Council to address.

Greenwood CAO and Midway CAO will be meeting on Wednesday December 5th regarding bylaw enforcement.

Mayor & Councillor Reports

Mayor Fromme: Verbal Report

- Attended Elected Officials Workshop in Greenwood on November 26th
- Received changes to the fire protection agreement that had been discussed at the meeting held November 19th, CAO to review these changes before bringing to Council for approval
- Meeting with Mel Lemky, Plant Manager, Vaagen Fiber – topic of discussion included layoffs, lumber prices
- Mayor Fromme and Councillor Metcalf met with Dan McMaster, Fiber Supply Manager at Vaagen Fiber, topic included lobbying for increase to allowable cut and ways to sustain log supply.
- Public Works Foreman, Steve Stewart, Councillor Grouette and Mayor Fromme did a site visit of the riverfront park. Some ideas for the 5-year plan included larger RV sites, leveled areas for tenting, possible purchase of additional lands. A plan will be drafted up.

Councillor Schierbeck: Verbal Report

- Would like to see a video made to help with Doctor recruitment to the area. Councillor Dunsdon will contact Tony Munday, Munday Media, for help with information/layout content.
- Village property Lot 11, Block 29, 585 Ninth Avenue, would council like to see development on this parcel of property. After discussion CAO, Councillor Schierbeck and Mayor to meet and discuss how we can move forward on developing this property and present options to council.

Councillor Dunsdon: Verbal Report

- BEDC – The committee consists of six elected officials they are from the geographical regions they serve are Christina Lake, Greenwood, Grand Forks, Midway, Area E and Area D. Some backing out of the BEDC service – Annual cost to Village for this service is \$4,000, without BEDC the Village may need to do its own community economic development.
- Boundary Watershed Service – in the process of hiring someone
- Councillor Grouette is willing to do the Hospital Board as council representation– CAO to advise Stuart Horne, CAO, Regional District Central Kootenay.
- Entrance Signage – Councillor Dunsdon will contact Tony Munday – ideas, budget, timeline etc., would another member of council be willing to take this project on?
- Would like to add a late item to in-camera session under 90(1)(c)personnel
- Woodstove exchange program - staff to advertise program in newsletter and website.

Councillor Grouette: Verbal Report

- Provincial Government will not be funding the repairs to retaining wall on his property due to funding ineligibility

Councillor Metcalf: Verbal Report

- Thank you to Public Works for the excellent job of Christmas Light Up at the Museum
- Community Forest – meeting with Dan McMaster of Vaagen Fiber – trying to do more rehabilitation on trails, signage, education and applying for grants for thinning etc.
- Community Forest Public Meeting is December 5th at 6:30 p.m. McArthur Centre in Greenwood, BC
- December 11th – Community Forest meeting Greenwood Council Chambers
- Fuel Management on Private Lands – Councillor Metcalf will ask Dan McMaster

Question Period

- Leslie Price – Information package that she compiled for council for the 12th Avenue Property – has any of Council read the information in the package? She spoke of community appearance, health issues, archeological potential, and other concerns with the present zoning. CAO advised that the information is on file and available for anyone to review.

Bylaws & Policies

- a) Bylaw No. 508 – A Bylaw to Regulate the Meetings of Council and Committees – For adoption

Moved Councillor Dunsdon, **Seconded** Councillor Schierbeck that Bylaw No. 508 – A Bylaw to Regulate the Meetings of Council and Committees be adopted this 3th day of December 2018. **Carried**

175-2018

Councillor Metcalf and Grouette opposed

- b) 2019 Schedule of Council Meetings –

A council must

- (a) make available to the public a schedule of the date, time and place of regular council meetings, and
- (b) give notice of the availability of the schedule in accordance with section 94 [*public notice*] at least once a year.

Councillor Schierbeck feels that the Council needs to revisit the Council Procedure Bylaw. The 18:30 (6:30) start time is not convenient for him.

Moved Councillor Schierbeck, **Seconded** Councillor Grouette that Bylaw No. 508 being a bylaw to regulate the Meetings of Council and Committee be revisited. **Carried**

176-2018

Moved Councillor Metcalf, **Seconded** Councillor Grouette that the 2019 schedule of regular council meetings be made available to the public and give notice of availability of the schedule in accordance with section 94 of the Community Charter. **Carried**

177-2018

Staff will place 2019 Schedule of Regular Council Meetings in two issues of the Boundary Creek Times prior to December 31, 2018

- c) Bylaw No. 510, 2019 – A Bylaw to Amend the Water Service Rates for the Village of Midway - for 3 readings

The utility charge is the recovery of the annual operating and maintenance costs for the water and sewer systems. The proposed increase to monthly fee is approximately 2.5%.

Moved Councillor Metcalf, **Seconded** Councillor Grouette that Bylaw No. 510, 2019, being a Bylaw to Amend the Water Services Rates for the Village of Midway be read a first time this 3rd day of December 2019. **Carried**

Moved Councillor Schierbeck, **Seconded** Councillor Metcalf that Bylaw No. 510, 2019, being a Bylaw to Amend the Water Services Rates for the Village of Midway be read a second time this 3rd day of December 2019. **Carried**

Moved Councillor Grouette, **Seconded** Councillor Schierbeck that Bylaw No. 510, 2019, being a Bylaw to Amend the Water Services Rates for the Village of Midway be read a third time this 3rd day of December 2019. **Carried**

178-2018

- d) Bylaw No. 511, 2019 – A Bylaw to Amend the Sewer Service for the Village of Midway – for 3 readings

Councillor Dunsdon leaves room at 20:22 hours

Moved Councillor Schierbeck, **Seconded** Councillor Grouette that Bylaw No. 511, 2019, being a Bylaw to Amend the Sewer Services Rates for the Village of Midway be read a first time this 3rd day of December 2019. **Carried**

Councillor Dunsdon returns at 20:23 hours

Moved Councillor Metcalf, **Seconded** Councillor Grouette that Bylaw No. 511, 2019, being a Bylaw to Amend the Sewer Services Rates for the Village of Midway be read a second time this 3rd day of December 2019. **Carried**

Moved Councillor Grouette, **Seconded** Councillor Schierbeck that Bylaw No. 511, 2019, being a Bylaw to Amend the Sewer Services Rates for the Village of Midway be read a third time this 3rd day of December 2019. **Carried**

179-2018

Planning – OCP Review

Councillor Schierbeck would like to see a request for proposal be posted on BC Bid to obtain consultant teams with proven experience in land use planning and community sustainability for the preparation of an Official Community Plan (OCP) Bylaw Review and Update.

CAO could contact Civic Info to get names for consultant teams that have experience with OCP review and updating.

Moved Councillor Schierbeck, **Seconded** Councillor Metcalf that staff contact Daniel Steiner, Grant Specialist, to request he prepare the RFP for OCP Review and post on BC Bid. After further discussion motion was not carried

Moved Mayor Fromme, **Seconded** Councillor Grouette staff are to contact Daniel Steiner regarding willingness to prepare RFP for the OCP Review for posting on BC Bid, as well as cost he is interested.

Carried

80-2018

Question Period

Budgets/Accounts

Moved Councillor Metcalf, **Seconded** Councillor Grouette that the accounts totaling \$45,129.87 be drawn on the general account and be paid. **Carried**

Correspondence for Information Only

Moved Councillor Metcalf, **Seconded** Councillor Grouette that the correspondence for information only items:

- a) Ministry of Municipal Affairs & Housing – Congratulations
- b) Royal Canadian Mounted Police – September 11th Meeting at 2018 UBCM Convention
- c) Crown Publications – British Columbia Gazette No. 45, Vol CLVIII
- d) Leslie Price – Development on 12th Ave
- e) Alan Peterson, Community Futures Boundary – Disaster Financial Assistance and Proposed Alternative Support Mechanisms – Boundary Region Economic Recovery
- f) Ministry of Attorney General – Retail Sale of Non-Medical Cannabis

Be received and filed.

Carried

Correspondence for Info Only – to be held for two weeks only

Moved Councillor Grouette, **Seconded** Councillor Schierbeck that correspondence for information only two weeks items:

- a) Premier John Horgan – Congratulations
- b) Consulate General of the People's Republic of China in Vancouver – Congratulations
- c) PrimeCorp – Annual Report for April 1, 2017 – March 31, 2018
- d) BC Forest Professional – November – December 2018
- e) British Columbia Community Achievement Awards – Nominations

Be held for two weeks then destroyed.

Carried

Mayor Fromme requested that he will be following up with item a) and b) regarding congratulations - if council has any ideas or comments please forward them to him and he will include in his conversations with the Premier and Consulate General.

Question Period

Ron McIntyre – Is the Village responsible for updating their website, content is out dated. He will forward a list of items that need attention. Old Customs Building by airport property – can this be moved onto the cement slab where the recycling depot is situated to help preserve the building. Old school house – what is being done with this building? Can these buildings not be moved to Museum land? Can possible renovations be done to these buildings to give them a purpose, they are in need of repair. Possible coffee shop?

Parkview Manor Planning – staff to include this item on the agenda of the next regular council meeting of December 17, 2018.

In-Camera

Moved Councillor Grouette, **Seconded** Councillor Metcalf that we move in-camera under section 90(1) (g) and 90(1)(c) of the Community Charter at 20:49 hours.

Carried

Public and Reporter leave

Returned to regular meeting at 21:15 hours.

Moved Councillor Schierbeck that the meeting be adjourned at 21:16 hours.