

The inaugural meeting of Council began at 18:36 hours on November 5, 2018 in the Council Chambers, Municipal Office, 661 Eighth Ave., Midway BC

Present: Mayor-elect Fromme
Councillors – acclaimed Metcalf, Schierbeck, Dunsdon, Grouette

Staff: Penny Feist, CAO
Tami Peters, Deputy Clerk

Gallery: Members of the Public
Midway Fire Department Members

Chief Election Officer's Report to Council – 2018 General Local Election Results

Section 158 of the Local Government Act requires that the Chief Elections Officer must provide a report of Election results to the Local Government within 30 days after the declaration of official election results for an election by voting.

The Chief Election Officer reported on the compilation of the information on the ballot accounts.

The Chief Election Officer declared the following:

Election by Voting for Office of the Mayor:	Martin Fromme
Office of Councillor by acclamation:	Richard Dunsdon, Darrin Metcalf, Fred Grouette, Gary Schierbeck

Report received as presented.

CAO thanked the outgoing Council members for their years of service, acknowledging Councillor Rotvold's 31 years of service.

Oath of Office for Council Members for 2018-2022 Term

Each Council member took the oath of office before the Chief Administrator as follows:

Mayor – Martin Fromme

Councillors – Richard Dunsdon, Robert (Fred) Grouette, Otto (Gary) Schierbeck, Darrin Metcalf

CAO welcomed and congratulated the new Council and thanked those present for attending the inaugural meeting.

Delegation – Fire Chief Midway Fire Rescue

Mayor Fromme welcomed the Fire Chief and members of the Midway Fire Rescue Department.

Chief Osellame thanked the outgoing Mayor, Doug McMynn and retiring Councillor, Marguerite Rotvold for providing the necessary support to ensure the department now meets industry standards. The department now have all Class A trucks, apparatus/equipment and are in good shape for several years to come. The Chief stated that collectively McMynn and Rotvold's dedication and support to the department off and on scene was appreciated by the department. Chief Osellame wished the incoming council the best of luck.

The fire department delegation left at 18:55 hours
Doug McMynn and Marguerite Rotvold leave as well

New and Unfinished Business

- a) Communications – Newsletter / Website / Facebook – Recommendations from the Mayor for improving communication:
 - New format for newsletter – will have available before next meeting – suggestions welcome
 - Most important pieces of communication to report to public – what are council's suggestions – council to submit suggestions
 - Minutes on website now filed by years with front filing of minutes
 - Develop more fully Village web page and twitter account
 - Special and Regular meeting agendas posted on social media sites/LED sign

Files to be Destroyed – The records listed in the attached list meet the retention requirements established by the Village of Midway in the form of an approved records retention schedule. No records listed, to the best of our knowledge, pertain to any pending case, claim, action, or access to information requests which might require the records to be retained beyond their scheduled life. The records are being disposed of in accordance with records retention schedule.

Moved Councillor Schierbeck, **Seconded** Councillor Dunsdon to approve the destruction of records as listed in accordance with an approved records retention schedule.

Carried

149-2018

Kettle River Museum – Bunkhouse Project Report from Curator of Museum– Councillor Schierbeck asked if the funds being spent are from the Bunkhouse Rehabilitation budget or other funding?

Mayor Fromme reported on the three sources of funding as follows:

- Area E Director approved funding in the amount of \$20,000 for appliances, building of square Gazebo and new cupboards.
- JCP grant - \$32,000 – Jerry Hildibrant hired to overseeing two workers – projects include fencing, grounds, tables, benches, etc.
- Grant in Aid – Village of Midway - \$20,000 – for finishing touches of the bunkhouse hostel project, over runs etc.

Correspondence

- a) BC/Yukon Command Royal Canadian Legion – Request for Support in the 15th Annual Military Service Recognition Book

Moved Councillor Dunsdon, **Seconded** Councillor Schierbeck to approve the purchase of Village of Midway business card ad for \$275.00 for the 15th Annual Military Service Recognition Book.

Carried

150-2018

- b) Keith Martin – Hazardous Tree at 570 Eholt Street – CAO reported letter was copied to Public Works Foreman, no comments/recommendations received. CAO advised that the Village does have a tree removal policy. Mayor Fromme went to visit Mr. Martin reported there is concerns with the tree causing damage to his home or vehicle. Mayor Fromme would like to see a comprehensive tree policy review which he will bring forward to council. CAO advised the tree removal budget is exceeded this year. After further discussion it was

Moved Councillor Schierbeck, **Seconded** Councillor Grouette that the hazardous tree on the boulevard in front of 570 Eholt Street be taken down at the expense of the Village.

Carried

151-2018

Councillor Metcalf opposed

1. Municipal Office Janitorial Position – Replacing Darlene Logan who after over 16 years has decided to retire. Received five applications for the position. Kaitlyn Boltz was hired for the position.

Moved Councillor Schierbeck, **Seconded** Councillor Dunsdon to approve Kaitlyn Boltz for the Janitorial Position for the Municipal Office at the rate of \$16.00 per hour, 2 hours per day twice weekly.

Carried

152-2018

2. Notice of Council meetings - In accordance with Section 127 of the Community Charter the Council must make available to the public a schedule of the date, time and place of regular council meetings and give notice of the availability of the schedule by way of a public notice. Staff to have 2019 schedule of Council Meeting available for next meeting.
3. Remembrance Day Service – Mayor Fromme will be attending to represent the Village of Midway and Councillor Grouette will attend laying a wreath on behalf of the federal government.
4. Interior Health – Meeting reminder, November 6, 2018 at 10:30 am in the Council Chambers – In attendance will be Susan Brown, CEO, Karin Goodison, Medical Health Officer and Cheryl Whittleton, IH Health Services Administrator. Dr. Naude will also be attending. Council to forward any topics of concern to Mayor Fromme prior to meeting.

5. BC Basement Systems – Radon Mitigation for the Municipal Office – With the 2016 radon test results showing higher than the Canadian Guidelines, the municipal office was quoted in very early 2017 was included in the budget last year, but did not get done. CAO requested BC Basement Systems re-quote for the works this year, they have left the quote the same as previous year, CAO did include in 2018 budget. The work will be scheduled to be done in the first 2 weeks of December.

Moved Councillor Schierbeck, **Seconded** Councillor Dunsdon

That the Village of Midway Council approves Staff's recommendation to retain BC Basement systems to radon mitigation the municipal office for their quoted price of \$4,880 plus GST.

Carried

153-2018

6. Age-Friendly Communities Application was submitted Friday, November 2, 2018. Village has received confirmation from UBCM that the application was received and will be reviewed.
7. Boundary Creek – Exposed water and sewer mains –The Engineers have sent over a draft Disaster Financial Assistance preliminary engineering report for the water and sanitary sewer lines rehabilitation in response to the 2018 Boundary Creek freshet. The draft report has been reviewed by CAO and Michael Cassidy, Engineering Technologist for comments. Public Works Foreman has been copied.

CAO received a response from the Osoyoos Indian Band, requesting further information for review before they will make a decision on our Section 11 In-stream application referral. As the in-stream application is currently on hold until we proceed with removal of the existing lines from the creek bed (future works), FLNRO Water Stewardship Officer and the Archaeology Branch Advisor have been made aware of OIB's requests. The village will need to have an archaeology assessment of the site before the in-stream works commence.

8. Satellite Fire Hall in Kettle Valley – Waiting on FortisBC electricity to receive approvals from MOTI and Fortis lands department before they will proceed with electrical service on-site.
9. Phil Cameron – Completed his Ice Facilities Operator and Refrigeration Operator Certifications. Recommend an increase of \$1.50 per hour to his wage retroactive to his exam date of September 13, 2018.

Moved Councillor Schierbeck, **Seconded** Councillor Grouette to approve the recommendation of \$1.50 / hour increase in Phil Cameron's wage for successfully completing his Ice Facility Operator and Refrigeration Operator Certifications retroactive to September 13, 2018.

Carried

154-2018

10. Council Orientation – November 26, 2018 at Greenwood McCarthur's Centre. Mayor Fromme would like to see all council attend.
11. Cannabis Legalization – Council should hold a planning meeting to discuss the impacts with the cannabis legalization and the impacts to community events and facilities (i.e., recreational parks, rv park etc.)

Moved Mayor Fromme, **Seconded** Councillor Schierbeck that a special meeting be setup to discuss cannabis planning with RCMP in attendance for Monday, December 10, 2018, at 6:30 p.m.

Carried

155-2018

12. LED Street Lights Upgrade Project – As per Council direction, the Deputy Clerk spoke with the District of Summerland regarding their retrofit project, the successful proponent was Real-Term Energy out of Ontario. They were very happy with them; a local contractor installed the lights (JE Electric). Real-Term Energy oversaw the project. Summerland owns their own utility company.

Deputy Clerk also spoke with City of Kelowna who are also replacing about 10,000 existing high-pressure sodium lights with LED Street lights. They also used Real-Term Energy who partnered with JE Electrical as the contractor.

As the Village does not own the poles, we must have an approved Fortis contractor do the installation work.

13. Electoral Reform Workshop - Scheduled for November 17th, 10:00 a.m., McArthur Centre in Greenwood – proposed changes to 2018 Referendum on Electoral Reform British Columbia is having a referendum on what voting system we should use for provincial elections.

Mayor & Councillor Reports

Mayor Fromme: Verbal Report

- Spoke on the Mayor's Role
- Different type of leadership
- Proactive

Moved Councillor Dunsdon, **Seconded** Councillor Schierbeck that the 2018-2019 Council Committee and Appointment Structure be approved as amended.

Carried

156-2018

2018-2019 Council Committee and Appointment Structure be attached to and form part of these minutes

Mayor Fromme will be meeting on a regular basis with the Public Works Foreman. Council wish to continue to receive written public works reports every 3 months.

Mayor Fromme wants to be proactive on council/community, every meeting will have an item under planning, would like to create partnerships with community groups.

Attended the Coffee House event on November 3rd at the Midway Community Hall. Was a huge success. 2019 is the 150th birthday of the naming of Midway

Mayor Fromme has been visiting key people in the community to understand their visions, problems and how to work together.

Councillor Reports – Mayor Fromme extended an invitation for council to forward items that will be brought under their reports to himself or the CAO so that topics can be researched and information prepared by staff, so items are not tabled to future meetings creating delays.

Councillor Grouette – Verbal Report

- Retaining wall that was compromised with spring flooding, received notification that funding from Provincial Government will cover repair of retaining wall boarding his property up to bridge crossing on Dominion Street.

Councillor Dunsdon – Verbal Report

- Branding-rebranding –look at signage for the 3 entrances to the Village for the new year.

Councillor Schierbeck – Verbal Report

- BCDC meeting November 19th in Rock Creek

Councillor Metcalf – Verbal Report

- Community Forest meeting November 6th, 6:30 pm Greenwood City Council Chambers – Public Meeting
- New website for Community Forest and Facebook
- Education and Interpretative signage for hiking trails
- Restoration of trails
- Thanked Doug McMynn and Marguerite Rotvold for their service to council and welcomed the new council.

Question Period

- Mike Price wanted information on the 12th Street upgrade as well as the Adams Street lane closure. Mayor Fromme will go to the Price's to discuss these issues.
- Elaine Fromme – who will replace Marguerite Rotvold and Doug McMynn on the Community Centre Upgrade Committee? Council will discuss further and advise the Community Club who will be the new council representatives.

Bylaws – Bylaw No. 507 Council Member Remuneration and Expenses

Moved Councillor Dunsdon, **Seconded** Councillor Schierbeck that Bylaw No. 507 a bylaw to provide for Council Member Remuneration and Expenses adopted this 5th day of November 2018.

Carried

57-2018

Planning

Council Priorities: All Councillor's will provide their priorities for the next meeting.

Mayor's Priorities:

- Project Tracking Form – Decision/Action Items – Staff to refresh each meeting

Budgets/Account

Moved Councillor Dunsdon, **Seconded** Councillor Metcalf that the accounts totaling \$64,308.39 be drawn on the general account and be paid.

Carried**Correspondence for information only**

Moved Councillor Dunsdon, **Seconded** Councillor Metcalf that correspondence for information only items:

- Midway Senior's – October 17, 2018 Meeting Minutes
- Interior Health – A Public Health Approach to Non-Medical Cannabis be received and filed.

Carried**Correspondence for info only – two weeks** -None**Question Period** -None**In-Camera**

Moved Councillor Grouette, **Seconded** Councillor Metcalf that we move in-camera under section 91(g) of the Community Charter at 20:30 hours

Carried

Mayor Fromme thanked everyone for coming

Returned to inaugural meeting at 21:15 hours

Moved Councillor Dunsdon that the inaugural meeting be adjourned at 21:16 hours

 MAYOR

 CAO