

Mayor McMynn opened the regular meeting of Council at 19:00 hours on October 1, 2018 in the Council Chambers, Municipal Office, 661 Eighth Ave., Midway BC

Present: Mayor McMynn
Councillors Schierbeck, Metcalf, Dunsdon
Councillor Rotvold via telephone

Staff: Penny Feist, CAO
Tami Peters, Deputy Clerk

Public: Martin Fromme
Fred Grouette

Introduction of Late Items – Deborah Loucks – re – legalizing marijuana

Adoption of Agenda

Moved Councillor Metcalf, **Seconded** Councillor Schierbeck that the October 1, 2018 regular meeting agenda be adopted as amended to include late item under Correspondence 9a) Deborah Loucks - legalizing marijuana. **Carried**

Delegation - None

Question Period - None

Adoption of Minutes

Moved Councillor Dunsdon, **Seconded** Councillor Metcalf that the minutes from the September 17, 2018 Regular Meeting of Council be adopted as amended. **Carried**

Business Arising

Page 6406 – None

Page 6407 – That ‘carried’ was excluded from two motions unintentionally under Correspondence item b) and c) from the September 17, 2018 minutes, Staff have confirmed both were carried.

Moved Councillor Dunsdon, **Seconded** Councillor Schierbeck that Correspondence items b) & c) on page 6407 of the September 17, 2018 regular meeting minutes be amended to include ‘*Carried*’ after each motion. **Carried**

Page 6408 – None

Page 6409 - None

Page 6410 – Council asked that Councillor Dunsdon forward pictures/information of his sign design idea.

Page 6411 - None

New and Unfinished Business

a) Midway Doctor – Mayor McMynn met with Dr. Naude and provided an update to Council advising that Dr. Naude has assured he will not leave Midway without a replacement doctor being in place. Council will be meeting with Interior Health and will bring up the importance of a Doctor in the Community. Councillor Rotvold would like to see a meeting set up with Dr. Naude to see how we can support him in the recruitment process. Staff to set up a meeting with Dr. Naude and Council.

b) Council Remuneration – For 2019 and later tax years, the full amount of the non-accountable allowances paid to elected officers will be included in their income. After discussion it was

Moved Councillor Rotvold, **Seconded** Councillor Schierbeck that effective January 1, 2019 the annual remuneration for Mayor and Council is to be increased as follows:

Mayor - \$9,200 plus the Cost of Living Allowance (C.O.L.A.)

Councillor - \$7,600 plus the Cost of Living Allowance (C.O.L.A.)

and further, that Council remuneration be increased annually thereafter by the Cost of Living Allowance (C.O.L.A.) **Carried**

c) Interior Health – Meeting Time and Topics of Discussion – Staff to set up a meeting between Council and Interior Health to discuss the following topics: Dr. Recruitment, Blood Lab.

Correspondence

- a) Deborah Loucks – Legalizing Marijuana – Concerns with air quality - after discussion, Council directed staff to forward letter to Province of BC (Ministry of Public Safety and Solicitor General), Office of the Provincial Health Officer copy to Interior Health regarding individual concerns with air quality and Cannabis Legalization. Copy of Loucks letter be forwarded as an attachment.

Administrator's Report

1. **Investing in Canada Infrastructure Program** – Further to the September 17, 2018 report where the following information was provided for both the Community, Culture and Recreation Infrastructure and the Rural and Northern Communities funding streams.

Community, Culture and Recreation Infrastructure - The Canadian and British Columbian governments committed up to \$134 million towards an initial intake of the Community, Culture, and Recreation (CCR) Program.

Project Eligibility

Eligible projects will support public infrastructure, defined as a tangible capital assets primarily for public use and benefit. To be eligible, projects must meet the following outcome.

- Improved access to and/or increased quality of cultural, recreational and/or community infrastructure for Canadians, including Indigenous peoples and vulnerable populations.

Cost Sharing

- Applicants must be able to cost-share the project and cover any cost over-runs. The federal and provincial contributions depend on the type of applicant. The Program is claims based. Applicants will need to be able to incur and pay costs prior to submitting claims for reimbursement.

Projects from Local Government

Funding is available up to 73.33% of the eligible project costs (40% Government of Canada, 33.33% Province of British Columbia).

- **Municipalities** may submit **one** application
- Deadline to submit an application is January 23, 2019

After reviewing both funding streams and discussing the most advantageous option for the municipality and the community centre, an application in the amount of \$500,000 for the Community, Culture and Recreation Infrastructure funding stream for the Community Centre Upgrades Project is being recommended. If Council approves to proceed with an application, a formal resolution from the Council is required to accompany the application and will be drafted and brought back to the Council at a later date.

If Council is in agreement with the recommendation the following resolution is required:

Moved Councillor Dunsdon, **Seconded** Councillor Rotvold

That Council of the Village of Midway approves the recommendation and that staff are to proceed with preparing an Investing in Canada Infrastructure Program grant application under the Community, Culture and Recreation Infrastructure funding stream.

Carried

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2. **Access Grant Services, Consulting Service Agreement** - The Project Management services under the 2016-005 agreement ended September 30, 2018. Daniel Steiner will not be under contract with the Village from October 1st on, so as a result anything related to grant management will not be covered by a monthly service agreement like we have been operating under since July 2016. If GMF, CELP, or BC Rural Dividend has follow up questions, we can engage his services, but will be invoiced at an hourly rate, or we can amend the consulting service agreement and keep him on contract to be available at any time for grant related issues. If kept on contract any additional grant opportunities would be covered with no additional charges to the Village. Daniel is willing to coordinate other types of grant applications where the intake deadline is coming up shortly, i.e., Celebrate Canada for 2019 Canada day festivities (deadline in November 21, 2018), Age-Friendly Communities (deadline November 4, 2018), etc.

The only exception is the CEPF which was treated as a separate project from the outset because it involves more than just grant coordination services.

Recommendation: Because there is still reporting requirements still to be done with the submitted grant applications, the preparation of newly announced grant ICIP/Community, Culture and Recreation Infrastructure program, and the possibility of another CELP (4th intake), as well as, any other new grant opportunities applicable to the MCC it is recommended that Council approves extending the consulting services agreement for another 15 months. If Council approves the following resolution is required.

Moved Mayor McMynn, **Seconded** Councillor Dunsdon

That the Council of the Village of Midway approves the Midway Community Centre Project Management Amending Consulting Service Agreement to reflect extending Access Grant Services Inc. project management and consulting services for a further 15-month period, ending December 31, 2019 as outlined in Appendix 'A' Description of Services Amendment 2016-005.

Carried

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3.
 - i) CELP – No word on whether we are successful with the grant funding yet.
 - ii) Heritage Canada – Legacy Fund 20-page application was reviewed, signed and submitted along with other items required to accompany the application.

4. Age-Friendly Communities – The BC government has announced 2 streams of funding: Stream 1 Age-friendly Assessments, Action Plans & Planning; and Stream 2 Age-friendly Projects. Up to 100% of eligible expenses up to \$25,000 is available under stream 1 and up to \$15,000 for stream 2. Approvals take approximately 60 days from the application deadline (November 2, 2018).

The Age-friendly Communities program assists communities in BC to support aging populations by developing and implementing policies and plans, undertaking projects that enable seniors to age in place, and facilitating the creation of age-friendly communities.

The program would enable a qualified consulting firm to come to Midway and work with senior's groups and Village staff on developing a plan to ensure seniors are afforded certain considerations in the village's planning and development that would allow them to age in their community with fewer barriers and challenges.

Daniel Steiner has successfully accessed this program when he was with the Village of Lytton in 2010, so he is familiar with the application. He has agreed that those costs for his services would be under the MCC Project Management amending consulting services agreement, and his role for this application would be to contact an experienced consulting firm for an estimate to base the application on and then complete the Stream 1 application package. The Whistler Centre for Sustainability has completed Age-Friendly planning studies for the District of Sparwood and is currently engaged with the City of Trail, so Daniel believes we could work with them to gather the necessary information to base an application on.

This may also be a further opportunity to support the final development stage of the Midway Community Centre Upgrades project. The consultant would be tasked with ensuring the Age-Friendly Plan would address the Centre's needs for the seniors in the community and will only further strengthen any future grant applications related to that project.

Recommendation: Given Midway's median age demographic this is an important opportunity for the Village to consider. I recommend seeking funding through Stream 1. If Council approves, a resolution is required for the submission of the application.

Moved Councillor Dunsdon, **Seconded** Councillor Schierbeck

That the Council of the Village of Midway approves staff recommendations that given Midway's median age demographic this is an important opportunity for the Village, therefore, the Council fully supports a \$25,000 funding application to the Union of BC Municipalities for the Age-friendly Assessments, Action Plans & Planning funding Stream 1.

Carried

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5. Arena – Opened September 30th with a free public skate from 2:30 pm – 4:30 pm

6. Boundary Creek – Exposed water and sewer mains, Section 11 application for “Changes in and about a Stream” has been completed and submitted. The application was quite extensive involving a lot of details and information that took 2 days to complete. The Water Stewardship Officer we met with late August was notified of the submitted application, as she had advised she would make sure it was fast tracked. The application has gone to referral with a 30 day turn around and should be approved in a couple weeks.

While it seems, the work is progressing slowly, there are many departments involved with the remediation process including EMBC/DFA Field Manager and their contracted Engineer, EOC Recovery Officers, VAST Engineers, Water Stewardship Officer/MFLNRO and will be working with a Fisheries Biologist/WLAP, and a Directional Drilling company.

CAO and Public Works Foreman spoke with VAST Engineers, and the Recovery Officer from Grand Forks, Friday Sept 28th, updated information was provided to each and all contact information for all departments was provided to everyone, so contact can be made direct. COA spoke with the Water Stewardship Officer from FLNRO regarding completing the temporary fix to the exposed sanitary sewer line this fall outside the work window. We are able to do works outside the window, however, this is a whole different process and includes planning and consulting with a Fisheries Biologist.

7. Property Tax Sale – The annual Property Tax Sale was held at 10:00 am, Monday, September 24, 2018. There was one property that was offered for sale by public auction, however, as there were no participants and no bids received, the Village of Midway was deemed the purchaser.

The owner has one year from the date of the Property Tax Sale to redeem the property.

8. Midway Office/Firehall Janitor – Darlene Logan has been working with the Village of Midway as janitor for the office and firehall for more than 16 years. On September 25th Darlene submitted a resignation letter with her last day of work October 31, 2018. Staff will place an ad for replacement.

Mayor and Council Reports

Councillor Dunsdon – None

Councillor Metcalf – Community Forest Meeting – October 3, 2018 at the Midway Council Chambers, 6:30 p.m. Council requested that all council be added to the group email list for WBCC meeting notifications.

Council Metcalf advised that they met with Ministry of Highways at UBCM and requested use of highways property to erect poles to beautify the entrance of the community with banners/lights etc. Highways were receptive to this.

Councillor Schierbeck – Midway’s LED St. Light conversion – Councillor Schierbeck advised that Summerland has now completed their conversion and the payback is 4 years. Where is the Village’s LED St. Light Project at? CAO will forward another email to Blaire Weston, FortisBC. Staff to contact Summerland to see who they used to do their contract work.

Councillor Rotvold – BEDC meeting October 3, 2018. Inaugural meeting for Directors will be 2nd Wednesday in November – Council will need to provide RDKB with council representative to board.

Mayor McMynn – 2019 UBCM Rooms available at Pan Pacific Hotel in Vancouver, BC – Council directed staff to book 6 rooms for the UBCM. All Council and CAO will attend.

Councillor Schierbeck advised that a notice should be placed in the Municipal Information Network site regarding Councillor Rotvold’s 31 years on municipal council.

Question Period – None

Bylaws & Policies

- a) Disposal of Surplus Assets – Draft council policy – CAO presented council with a draft policy to review.

Moved Councillor Rotvold, **Seconded** Councillor Dunsdon that the draft Disposal of Surplus Assets policy be tabled to next regular council meeting for council review and input.

Carried

141-2018

Budgets/Accounts

Moved Councillor Dunsdon, **Seconded** Councillor Schierbeck that the budgets and accounts totaling \$75,406.81 be drawn on the general account and be paid.

Carried

Councillor Rotvold requested revenue and expenditures to date for the Fire Dept. Road Rescue services for next council meeting. And to request a donation to the service from the RDKB and the City of Greenwood for equipment purchase.

Correspondence for Info Only

Moved Councillor Dunsdon, **Seconded** Councillor Schierbeck that correspondence for information only items:

- a) Card from Riverfront Campground patron
b) Grand Forks Search and Rescue – Thank You Letter for Recent Donation

be received and filed.

Carried

Item a) copy of be forwarded to Steve Steward

Correspondence for Info Only – to be held for two weeks only

Question Period – None

Moved Councillor Dunsdon that the meeting be adjourned at 20:30 hours

 MAYOR

 CAO