

Acting Mayor Metcalf opened the regular meeting of Council at 19:00 hours on August 7, 2018 in the Council Chambers, Municipal Office, 661 Eighth Ave., Midway BC

Present: Acting Mayor Metcalf
Councillors Rotvold, Dunsdon, Schierbeck

Absent: Mayor McMynn

Staff: Penny Feist, CAO
Cam Kamigochi, Admin. Assistant/Receptionist

Gallery: Martin Fromme

Introduction of Late Items – None

Adoption of Agenda

Moved Councillor Rotvold, **Seconded** Councillor Dunsdon that the August 7, 2018 regular meeting agenda be adopted as circulated. **Carried**

Delegation – None

Question Period - Martin Fromme asked about the status of the Volunteer Appreciation Day. This is covered under the CAO's report for discussion later in the meeting.

Adoption of Minutes

Moved Councillor Rotvold, **Seconded** Councillor Dunsdon that the minutes from the July 16, 2018 Regular Meeting of Council be adopted as circulated. **Carried**

Moved Councillor Schierbeck, **Seconded** Acting Mayor Metcalf that the minutes from the July 26, 2018 Special Meeting of Council be adopted as circulated. **Carried**

Moved Councillor Dunsdon, **Seconded** Councillor Schierbeck that the minutes from the July 30, 2018 Special Meeting of Council be adopted as circulated. **Carried**

Business Arising

Page 6380 – Councillor Schierbeck asked what is happening with the exposed water and sewer lines crossing at Boundary Creek, has concerns that there is a short window in September to correct. CAO Feist advised the Recovery Officer from DFA (Disaster Financial Assistant) was to set up an appointment to review our application and to go over a cost recovery plan, but has not heard back yet so will follow-up with a phone call.

Page 6381 – Nil

Page 6382 – Nil

Page 6383 – Nil

Page 6384 – Nil

Page 6385 – Nil

Page 6386 – Nil

New and Unfinished Business –

- a) **Cory Russell, Reinstate Cannabis - Stance on Marijuana Micro-Cultivation only Facilities in Midway - deferred from the June 18, 2018 Regular Meeting** – Interest is expressed in the property at 791 12th Avenue as a possible location for a micro cultivation facility. Requests to know if Council would be receptive to the idea of a cannabis facility in Midway. If so, his next step would be to visit Midway and look at all available locations. Councillor Dunsdon has no interest in a facility in town but a final decision should be made by incoming Council in October. The rest of Council felt the location he initially mentioned was not a good location as it was too close to residential areas. CAO expressed concerns with potential access issues and the Statutory ROW's registered on title with FortisBC (transmission line). **Moved** Councillor Dunsdon, **Seconded** Councillor Schierbeck that a decision on this matter be deferred to incoming Council. **Carried**

- b) Rescind Motion (036-2018) - Motion from the March 5, 2018 Regular Meeting re: 2007 Kenworth T800 and Barr Plastic Tank. –

Moved Councillor Rotvold, **Seconded** Councillor Dunsdon that resolution (036-2018) from the March 5, 2018 Regular Meeting

'Moved Mayor McMynn, Seconded Councillor Metcalf to finance the 2007 T800 and Barr Plastic Tank, fenders, chain hangers and tool boxes and a light and siren package and proper and necessary fire equipment, finance up to \$95,000 from MFA and the difference using funds from Boundary Community Forest Funds or Boundary Sawmill Investment to finalize payment'

be rescinded.

Carried

103-2018

- c) Rescind Motion (037-2018) from the March 5, 2018 Regular Meeting minutes.

Moved Councillor Dunsdon, **Seconded** Councillor Rotvold that resolution (037-2018) from the March 5, 2018 Regular Meeting

'Moved Councillor Rotvold, Seconded Mayor McMynn that all necessary extra funding for the purchase of the fire vehicles and equipment would come from the Boundary Sawmill Investment Funds.'

be rescinded.

Carried

104-2018

- d) Fire Truck Apparatus Acquisition - Motions to Purchase 2007 Kenworth T800 (Tri-Drive) –

Moved Councillor Rotvold, **Seconded** Acting Mayor Metcalf that the Council of the Village of Midway approves the purchase of a 2007 Kenworth T800 (Tri-Drive) including a tank install and reconditioning (build) of the truck to conform to a fire tender for fire response purposes from Inland Kenworth Penticton for a total of \$76,686.46 plus applicable taxes.

Carried

105-2018

Councillor Schierbeck opposed

Correspondence

- a) District of Houston - Support of the Province of BC's Caribou Recovery Program – **Moved** Councillor Schierbeck, **Seconded** Councillor Dunsdon to receive and file. **Carried**
- b) CivicInfo BC - Applications for Cannabis Retail Store Applications - **Moved** Acting Mayor Metcalf, **Seconded** Councillor Rotvold that CAO Penny Feist be the point of contact for the Liquor and Cannabis Regulation Branch (LCRB). **Carried**
- c) Riccardo Peggi - ALC 2006 Decision - Exclusion of the 2.5ha area (airport lands) - Staff received the email from Riccardo Peggi on July 31, referencing an application the Village of Midway submitted in 2006. CAO Feist was unable to find any information from past Council minutes on a decision to either approve or not the removal of the 2.5 ha area - **Moved** Councillor Rotvold, **Seconded** Councillor Dunsdon to defer until next Council meeting to allow CAO to do further research and to contact the ALC for more information. **Carried**

Administrator's Report

1. Volunteer Appreciation Day – Council discussed at the previous meeting setting an early date for this year's VAD. A date needs to be set so that Staff can organize advertising the nomination deadline, the event, provide notice to the chosen volunteer of the year and place orders for supplies. Would Council consider August 25th for Volunteer Appreciation Day?

Moved Councillor Dunsdon, **Seconded** Councillor Schierbeck to hold the Volunteer Appreciation Day in collaboration with the Midway Community Garden Corn Roast on August 25, 2018 from 11:30am to 2:30pm. **Carried**

106-2018

Councillor Dunsdon requests the Village of Midway to purchase the hamburgers only, the Community Garden Group will take care of all other items.

2. Elections 2018 – Staff have been busy preparing and proofing the required notices for the upcoming local government election. Nomination packages have been prepared and are available for pickup at the office.
3. Council Orientation Training Session – Midway has been approached by Greenwood who would like to set up a training session locally for the newly elected Council and senior staff members post elections. The costs associated to bring in the consultant is \$4,000/day plus GST and expenses. The CAO's will be discussing further the outline of the course content provided in order to be able to modify the course to fit in to the one day session and what is most applicable to both communities Council's needs.

CAO recommends that the Village of Midway participates with the City of Greenwood to bring in the consultant for a one day training session and to split 50% of the costs. Costs to send Council and staff to Kimberly who are hosting this same workshop post
If Council approves, resolution required:

Moved Councillor Schierbeck, **Seconded** Councillor Dunsdon that the Council of the Village of Midway approves to partner with the City of Greenwood to bring in a professional consultant for a one day post-election Council Orientation Training Session, and to share 50% of the costs. **Carried**

107-2018

4.
 - i. UBCM Convention – Meeting requests have been sent to MFLNRO, Ministry of Transportation and Infrastructure, Agricultural Land Commission, RCMP, BCEHS (Ambulance).
 - ii. CAO received an email from Interior Health advising that they will not be attending UBCM this year, however, if the Council wishes to discuss any items or issues they would be happy to set up a meeting via teleconference or videoconference at any time. Councillor Schierbeck would like an in-person meeting with IH. Councillor Rotvold mentioned that when they visited in the spring they went to the hospital in Grand Forks and the medical clinic in Rock Creek, so we should invite them to visit the clinic in Midway and meet with Council. **Moved** Councillor Rotvold, **Seconded** Councillor Dunsdon to instruct staff to invite IH to visit Midway Health Clinic and meet with Council. **Carried**
 - iii. MIABC – Voting Delegate – Last year the Voting Delegate was Mayor McMynn and Alternate #1 was Councillor Dunsdon, as this year Councillor Dunsdon is not attending the UBCM Convention, MIA requires any changes to be made via resolution of the Council. **Moved** Councillor Dunsdon, **Seconded** Councillor Schierbeck that the Council of the Village of Midway appoints Mayor Doug McMynn as Voting Delegate and Councillor Metcalf as Alternate to vote the Village of Midway's interests at the 2018 MIABC/AGM. **Carried**

108-2018

5. West Boundary Road Rescue – Tom Leshar brought in \$1,115.45 cash from the WBRR fundraising account. This will be turned over to the Midway Volunteer Fire Department (road rescue department).
6. Road Rescue – The Service Provider Registration Form along with a response area map, and both bylaws have been forwarded to EMBC. CAO and Deputy Clerk have been discussing with EMBC, policy and training coverage with EMBC for the fire department members that will be road rescue training in order to assist the fire department proceed with providing training and service.

109-2018

On Thursday, August 2nd CAO received the annual training task number.

7. Osoyoos & South Okanagan Physiotherapy – re: Council's offer to amend the lease was forwarded to Osoyoos & South Okanagan Physiotherapy, "to lease the space on a one day per month basis at a rate of \$75 plus GST, and to include the stipulation that if another expression of interest is received for lease of the space, that Osoyoos & South Okanagan Physiotherapy would be willing to vacate the premises on 30 day notice" – After review, Grant Storzik decided to discontinue renting of the space and they have given their formal 3-month notice to terminate the lease with a tentative move-out date of August 31st.
8. Arena - Technical Safety BC – Arena Supervisor received an inspection of the arena facility from Technical Safety BC on August 1st – Areas requiring attention were discussed and a report will follow. We are being advised that the plant although risk assessed, still requires mandatory 7 hours per day / 7 days per week supervision of the facility by a fully certified operator when the compressors are running. Without the risk assessment, the facility would require continuous supervision. However, because the Arena Supervisor has implemented a safety plan and is addressing all of the safety requirements as outlined by both Worksafe and Technical SafetyBC, he will be submitting a letter to TSBC requesting they consider an exception to the supervision rating of the plant as risk assessed, and to reduce further the 7 hours per day / 7 days per week supervision requirement.

Phil Cameron has completed the Refrigeration Plant Operator online course and his practical skills with the Arena Supervisor, both have been sent off to Selkirk College. A final course exam will be written by the middle of this month, and in the next week or so he will contact Technical Safety BC to set up a date for his Provincial exam, hoping for Sept 10th.

9. Community Emergency Preparedness Fund BC – Flood Risk Assessment, Mapping & Mitigation Planning – Government has announced the application deadline is February 22, 2019. Applicants will be advised of the status of their application within 90 days of the application deadline.

10. Midway Community Centre Upgrade Project

- a. Updated Draft Budget v10 August 1, 2018 – Daniel Steiner has provided another updated MCC Project Budget that now breaks down the project into three phases. This is a result of the BC Rural Dividend application that was submitted July 31st which took out the Accessibility Lift as a separate phase from the construction
- b. BC Rural Dividend – 5th Intake Grant Application

As a result of the changes required for the funding application to BC Rural Dividend for the 5th intake, the previous motion to accompany the grant application will be required to be rescinded and replaced with a new resolution. MFLNRO has extended the deadline to submit resolutions and will not affect the applications already submitted.

Resolution to rescind:

Moved Councillor Rotvold, **Seconded** Councillor Dunsdon that motion 100-2018 from the July 16, 2018 regular meeting

'Moved Mayor McMynn, Seconded Councillor Dunsdon that the Council of the Village of Midway approves and supports an application to the Ministry of Forests, Lands, Natural Resource Operations, and Rural Development for the Midway Community Centre Expansion and Energy Efficiency Retrofit project. The total amount requested from the BC Rural Dividend program is \$100,000 which will be put towards total anticipated construction project costs of \$1,598,000. The municipal portion of this project will come from the Green Municipal Fund, the Federal Gas Tax Fund, and the Community Hall Facility Reserve Fund Bylaw 2016 No. 479.'

be rescinded.

Carried

New resolution to accompany BC Rural Dividend 5th Intake Funding Application:

Moved Councillor Rotvold, **Seconded** Councillor Dunsdon that the Council of the Village of Midway approves and supports an application to the Ministry of Forests, Lands, Natural Resource Operations, and Rural Development for the Midway Community Centre **Phase 2 Accessibility Lift** project. The total amount requested from the BC Rural Dividend program is **\$78,000** which will be put towards facilitation and installation costs for the accessibility lift and associated professional fees. The municipal portion of this project will come from the Community Hall Facility Reserve Fund Bylaw 2016 No. 479.

Carried

111-2018

- c. Green Municipal Funds (GMF) – A project Milestone Table has been completed and forwarded to our Project Officer. This table identifies milestones with associated start and end dates that will help GMF track project progress and better forecast disbursement dates.
 - d. CELP – As previously noted, a survey has been submitted for consideration of the grant funding. They are in the process of reviewing and have been in contact requesting requests information for their consideration. The original \$68,000 is the amount they will only consider granting the municipality.
11. West Boundary Road Rescue Repeater Equipment - As part of the changes to Kelowna dispatch, Regional District Kootenay Boundary has hired BV Communications to provide annual maintenance for all the repeater sites. They are scheduling a PM check for August 6-10th and will also work to resolve identified communication issues with Kelowna Fire Dispatch. Respecting the repeater equipment that was installed in 2014, as the Fire Department are now road rescue and have their own repeater equipment, I have authorized Dan Derby to have BV Communications to shut down and remove the WBRR equipment from the site. The equipment is the property of the Village of Midway and will be left with us for the time being, however, as there is no need for the equipment here within the municipality, it was discussed that the equipment could be redeployed in the future to improve communications in the Rock Creek area.
 12. Bylaw Enforcement – The City of Greenwood has advertised for a Permanent – Part-Time bylaw Enforcement Officer for 1 day a week. With the lack of a by law Enforcement Officer in our community there is getting to be quite a number of bylaw non-compliance issues popping up within the Village. Staff should not have to be placed in a position to enforce other than dealing with the administration of the enforcement. There has been a number of times where bylaw enforcement required attendance at the site of non-compliance, and staff should not be required to be placed in an unsafe environment. After speaking with the Mayor and CAO of Greenwood why they were looking into hiring a bylaw enforcement officer, they expressed the same issues; with placing staff in an unsafe environment, time consuming, more bylaw non-compliance issues popping up, staff having to live in the same community. I would like to recommend that Council consider the same for Midway.

Moved Councillor Schierbeck, **Seconded** Councillor Dunsdon that staff approach the City of Greenwood staff about partnering in the hiring of a Bylaw Enforcement Officer.

Carried

112-2018

13. UBCM Convention – CAO advised that she will not be attending the convention this year. The decision to not go is a result of the large amount of items still requiring attention. DFA application for our infrastructure issues from the spring flooding, two subdivisions, land sale, and election timelines with the earlier elections the nomination period falls within the time of the convention, etc.

Mayor and Council Reports

Councillor Rotvold – Boundary Integrated Watershed Service Referendum, RDKB will be issuing a newsletter in September to explain the referendum. A meeting is being held on August 30th to discuss and finalize the newsletter.

CAO advises that as well as Midway's general local election, staff will also be running the assent voting for the RDKB for the Boundary Integrated Watershed Service referenda, and may also be running the polls for the School District 51's election if they require one to be held for the Area E – Kettle Valley – Kettle Valley West Trustee position.

Councillor Dunsdon – Would like to see a “Decision and Action Sheet” introduced to Village Council. It is used by other municipalities as well as over at the Manor. Councillor Dunsdon to provide a copy to the CAO to review.

Prior to the Community Garden Corn Roast, could Public Works staff use a trimmer to clean up around the fence in the Community Garden? Also, a push to the compost pile would be necessary as well. Is there an update to the Bunkhouse project from the Museum? CAO advised she had a visit from the Museum manager earlier, and they are still at this time doing their renovations to the kitchen.

Councillor Schierbeck – Asked if there is an update on replacing the street lights. CAO and Deputy Clerk have sent multiple emails to FortisBC and have not received any replies. Councillor Schierbeck requests that Councillor Metcalf have a conversation with a representative from FortisBC at the UBCM convention in September.

Asked why the most recent Council Newsletter (from July 20, 2018) had council minutes from April? Why is it so far behind and why can't we catch up? CAO explained the request to start printing minutes from March 5th meeting, and the staff time involved. Council discussed whether to continue with minutes until caught up or to include the most current approved minutes for the next newsletter. As the original motion to issue the newsletter once a month with minutes was to be for a four-month trial period, after further discussion it was concluded that this issue would be re-visited after that trial period is over.

A request from a resident inquiring into an amendment to the burning bylaw. The request would be to allow bona fide farmers to be able to burn their prunings during the winter months. Separate rules and regulations would be applied. CAO will consult with the Fire Chief and reply back to Council.

Acting Mayor Metcalf – The West Boundary Community Forest meeting on July 31, 2018 was cancelled and rescheduled for August 21, 2018 at 6:30 pm, in Midway Council Chambers.

If there are any questions the councilors who are not attending UBCM would like to be asked, please put them in writing and submit to Councillor Metcalf and he will ask them on their behalf.

Question Period – Martin Fromme asked if the Village purchased the two fire trucks that had been discussed in previous meetings. Yes, three were purchased. Martin asked if the RDKB has offered to buy any of the trucks from us? No, the Fire Truck committee brought the recommendation to purchase the 3 trucks to the Council.

Martin asked when the new 3 compartment sink at the Community Centre would be installed? CAO advised the Public Works Foreman advises the sink is not compatible with the space it is intended for. CAO will direct the Public Works Foreman to have a conversation with the MCA to discuss the sink.

Financial Report – None

Bylaws & Policies – None

Planning – None

Budgets/Accounts

Moved Councillor Dunsdon, **Seconded** Councillor Rotvold that the budgets and accounts totaling \$77,996.13 be drawn on the general account and be paid.

Carried

Correspondence for Info Only

Moved Councillor Rotvold, **Seconded** Councillor Dunsdon that correspondence for information only items:

- a) Unidentified Resident – Comment on Off Road Vehicles Ability to Start Fires in Village Limits
- b) UBCM – Gas Tax Agreement Community Works Fund Payment
- c) City of Pitt Meadows – Letter of Support for Moratorium on Cannabis Cultivation
- d) City of Williams Lake – Employer Health Tax Impact on Local Government
- e) Midway and Beyond Little Theatre – Grant In Aid Thank You Letter
- f) Forest Practices Board – 2018/2018 Annual Report
- g) BC Wildlife Federation – Letter to Prime Minister – re: Gun Control
- h) Kettle River Museum – Thank You for Grant in Aid

be received and filed.

Carried

Correspondence for Info Only – to be held for two weeks only

Moved Councillor Dunsdon, **Seconded** Councillor Schierbeck that correspondence for information only items:

- a) Cindy Alblas, Manager Christina Lake Tourism - Christina Lake FAM Tours and Tourism Summit Sept 10th and Christina Lake Tourism Society - AGM and Tourism Summit – Sept 25 (emailed to Council Aug 1/18)

be held for two weeks then destroyed.

Carried

Question Period – None

Moved Councillor Dunsdon, **Seconded** Councillor Rotvold that the meeting be moved to in-camera under section 90(1)(c) of the Community Charter at 20:19 hours.

Carried

Return to the regular meeting at 20:25 hours

Moved Councillor Dunsdon that the meeting be adjourned at 20:25 hours

MAYOR

CAO