

Mayor McMynn opened the regular meeting of Council at 18:30 hours on April 16, 2018 in the Council Chambers, Municipal Office, 661 Eighth Ave., Midway BC

Present: Mayor McMynn  
Councillors Rotvold, Schierbeck, Dunsdon, Metcalf

Staff: Penny Feist, Chief Administrative Officer  
Sheri Harpur, Administrative Assistant

Delegation: Barb Stewart, Boundary Invasive Species Society

Public: Martin Fromme

**Introduction of Late Items** – None

**Adoption of Agenda**

**Moved** Councillor Dunsdon, **Seconded** Councillor Rotvold that the April 16, 2018 regular meeting agenda be adopted as circulated.

**Carried**

**Delegation**

Barb Stewart gave an update on the Boundary Invasive Species Society participation in the weeds cross borders project. They are hoping to hire 2 summer students this year, some of their duties would entail identifying invasive plant species on Midway's trail. Last year no invasive species were identified. BISS is still doing work with aquatic invasive species. They are looking for more funding in order to reassess lakes surveyed a few years back. With the exception of Idabel Lake they have not found any new aquatic invasive species. Hoary Alyssum and Babies Breath are still a big issue within Midway. Ted Rexin will be spraying the back road this year. The insect releases around the Village was successful. Received a 2 year funding agreement from MoTi and a 3 year funding agreement from the MFLNRO and hope to get other funding for the KVR Trails this year. Working with Ciel Sander and will speak with the museum about installing a boot brush station at the Kettle River Museum. The purpose is to make people more aware of the different ways invasive weeds can be spread. BISS now has an online system for those who wish to see what they treated and where.

**Question Period** – Nil

**Adoption of Minutes**

**Moved** Councillor Dunsdon, **Seconded** Councillor Schierbeck that the minutes from the April 3, 2018 special meeting of Council be adopted as circulated.

**Carried**

**Moved** Councillor Rotvold, **Seconded** Councillor Dunsdon that the minutes from the April 3, 2018 regular meeting of Council be adopted as circulated.

**Carried**

Barb Stewart and Martin Fromme leave at 18:46 hours.

**Moved** Councillor Schierbeck, **Seconded** Councillor Rotvold that the minutes from the April 5, 2018 special meeting of Council be adopted as circulated.

**Carried**

**Business Arising**

**Page 6344** – Nil

**Page 6345** – CAO sent the Public Works Foreman a memo requesting his opinion on the location of the proposed spray park at the James McMynn Park, but has not received a response back from him as of yet.

**Page 6346** – Nil

**Page 6347** – Nil

**Page 6348** – CAO will draft lease for the Kettle River Museum regarding the operation of the bunkhouse as a hostel.

**Page 6349** – Nil

**Page 6350** – Nil

**Page 6351** – Councillor Dunsdon would like to see new entrance signs put on the priority list

Martin Fromme re-enters Council chambers at 18:49 hours.

Page 6352 – Nil

### **New and Unfinished Business**

- a) Fire truck Apparatus Acquisition Motions for Rescinding from the March 5, 2018 Regular Meeting

**Moved** Councillor Rotvold, **Seconded** Mayor McMynn that the following resolution from the March 5, 2018 regular meeting be rescinded

Moved Mayor McMynn, Seconded Councillor Rotvold to finance the 2003 pierce Dash pumper equipped with proper and necessary fire equipment, finance up to \$95,000.00 from MFA and the difference using funds from Boundary Community Forest Funds or Boundary Sawmill Investment to finalize payment.

**Carried**

047-2018

**Moved** Councillor Rotvold, **Seconded** Councillor Metcalf that the following resolution from the March 5, 2018 regular meeting be rescinded

Moved Mayor McMynn, Seconded Councillor Rotvold to finance the 2004 American La France pumper equipped with proper and necessary fire equipment, finance up to \$95,000.00 from MFA and the difference using funds from Boundary Community Forest Funds or Boundary Sawmill Investment to finalize payment.

**Carried**

048-2018

**Moved** Councillor Rotvold, **Seconded** Mayor McMynn that the following resolution from the March 5, 2018 regular meeting be rescinded

Moved Councillor Rotvold, Seconded Mayor McMynn that all necessary extra funding for the purchase of the fire vehicles and equipment would come from the Boundary Sawmill Investment Funds.

**Carried**

049-2018

- b) Fire Truck Apparatus Acquisition Motions to Purchase Pumper Trucks

**Moved** Councillor Rotvold, **Seconded** Mayor McMynn that the Council of the Village of Midway approves to purchase from EastCan Fire Truck Inc., a 2003 Pierce Dash Pumper Truck in the amount of \$113,500.00 plus applicable taxes, using accumulated surplus funds.

**Carried**

Councillor Dunsdon and Councillor Schierbeck opposed.

050-2018

**Moved** Councillor Rotvold, **Seconded** Councillor Metcalf that the Council of the Village of Midway approves the purchase from Eastcan Fire Truck Inc., a 2004 American Lafrance (Freightliner) Pumber Truck in the amount of \$113,500.00 plus applicable taxes, using accumulated surplus funds.

**Carried**

Councillor Dunsdon and Councillor Schierbeck opposed.

051-2018

### **Correspondence**

- a) Interior Lumber Manufacturers' Association – Annual Convention June 11-12, 2018 – Dan McMaster may be attending, Councillor Metcalf will check, and if attending, Dan will report to WBCF after the convention.
- b) Midway Community Association – Decision-Making Criteria – Martin Fromme spoke to a Heritage Legacy Fund representative and the requirements is that members of the community be involved in a decision making committee that has authority to act particularly during the execution of the project in smaller ways. For example, window relocation, the partnering committee would have authority to make this type of decision without requiring Council approval. Mayor McMynn asked if this partnering committee could be the same one that is already established that the Mayor and Councillor Rotvold sit on? Mr. Fromme felt that it would be ok, however, the representative also stressed that as part of the application process Council and the committee have to have an interview with the Heritage Legacy Fund in order for everyone to understand the purpose of the granted funds. The representative also advised that the decision for the grant will take between 9 months to a year ahead, applications need to be submitted before the event takes place. The event needs to be a part of some kind of heritage event and something that is really going to pull in the community.

It was mentioned that it might be wise for the CAO and Daniel Steiner to speak with the Heritage Legacy Fund people as well to make sure everything is on the right track. CAO was sure Daniel Steiner had consulted with the Legacy Fund representative already, but would check. CAO suggested to Mr. Fromme that the Community Association sit down and put a MOU together tailored to suit their expectations and what they would expect and then hand it in for the committee to go over and then everyone sit down and make a plan. This needs to be sooner rather than later. Mayor McMynn asked Mr. Fromme to let them know when they would like to meet next.

- c) Midway Public Library – Request for free use of the Community Centre – **Moved** Councillor Schierbeck, **Seconded** Mayor McMynn to donate the use of the Community Centre to the Midway Public Library for the Communication Enhancement Workshop scheduled for April 27, 2018. **Carried**
- d) Ladies Fastball Team – Request for use of portable washrooms near ball field – **Moved** Councillor Rotvold, **Seconded** Councillor Dunsdon that Public Works place a porta potty outside the arena near the ball field for the ball season. **Carried**

052-2018

053-2018

### **Administrator's Report**

1. **Interior Health – Renewal Amendment of Lease** – Summary: At the February 19, 2018 regular meeting the following information was brought to the Council's attention:

IH is requesting to renew their lease with the Village of Midway for the space they occupy at 411A – 411 Sixth Avenue. (Blood Lab). They are requesting another term of five (5) years commencing on the 1<sup>st</sup> day of April 2018 until the 31<sup>st</sup> day of March 2023, subject to the same terms, covenants and conditions contained in the Original Lease except as modified as shown on page 2 of their Renewal Amendment of Lease Agreement.

IH currently lease the facility for \$100/month plus gst. Due to the continued increase in utilities costs, CAO recommends an increase in the monthly lease to \$125/month for the first 2 years, then a further \$25 increase for the remaining 3 years of the 5-year term.

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At that meeting, Council agreed that the CAO negotiate the recommended rate.

IH has agreed with the rate increase over the 5 year renewal term as noted above.

**Moved** Councillor Rotvold, **Seconded** Councillor Dunsdon that the Council of the Village of Midway approves to renew the Occupation Agreement with Interior Health for the space known as Unit 411A, located in the lower level of the Midway Medical Clinic at 411 Sixth Avenue for Blood Lab Services, for a five-year term commencing on the 1<sup>st</sup> day of April 2018 and expiring on the 31<sup>st</sup> day of March 2023 at a rate of \$125 per month plus applicable taxes for the first 2 years of the five year term, then increasing to \$150 per month plus applicable taxes starting 1<sup>st</sup> day of April 2020 for the remaining 3 years of the agreement. **Carried**

054-2018

2. **Spray Park Committee Grant Applications** – Further to the CAO's April 9, 2018 email regarding approval of grant applications and responses received. Council approving grant applications was discussed and noted in the March 19, 2018 regular meeting minutes under Councillor Rotvold's report (page 6340), and all grant applications prior to being submitted should be approved through Council for the following reasons:

- a) The Council approved the appointment of the Spraypark Committee and also that the Spraypark Committee work under the Village of Midway, therefore, the Village of Midway is ultimately responsible for this project.
- b) Grant applications are submitted using the Village of Midway's Business Number.
- c) Not all grants are 100% funding.

- d) The possibility that the municipality may have interest in applying for same grant for a critical infrastructure project.
- e) Grant final reporting requirements, if not met could result in return of grant funds (who is responsible to return funds)
- f) Operation cost, who is going to be responsible to look after it

These are only some of the more important reasons why, and should be required to protect the Village's interests.

Councillor Schierbeck asked why some questions on the spraypark still hadn't been answered. Councillor Rotvold explained that everything is still in the early stages of planning.

**Moved** Councillor Schierbeck, **Seconded** Mayor McMynn that all grant applications being submitted by the Kettle Spray Park Committee for the proposed spray park are to be approved by Council prior to submission. **Carried**

055-2018

3. Kettle Spray Park Committee BCAA Play Here Nomination – Approval of reviewed application for submission

Resolution required:

**Moved** Councillor Rotvold, **Seconded** Mayor McMynn that the Council of the Village of Midway approves the Kettle Spray Park Committee's submission to BCAA Play Here – 'Nominate a Play Space' for a Spraypark in the James G McMynn Park. **Carried**

056-2018

4. Council Newsletter - Request to distribute once per month instead of bi-weekly. Staff will place news flyers as needed.

**Moved** Councillor Dunsdon, **Seconded** Councillor Rotvold that the Council newsletter be distributed to the residents once per month with approved minutes included on a 4-month trial basis. **Carried**

057-2018

5. Midway Community Association / Members of Council meeting on April 9, 2018 at 7:30 pm in the Midway Community Centre to discuss the proposed Memorandum of Understanding proposed between the MCA and the VOM – The MCA has also agreed to work with the municipality on the parameters surrounding the partnering requirements. They will review a proposed MOU jointly with the Council.

6. EV Charging Station – CEA responded to our March 29<sup>th</sup> request for information advising that they are waiting for a response on FortisBC's preference for meeting.

7. Midway Partnership Fund Grant Funding for 2017 – **Moved** Councillor Rotvold, **Seconded** Councillor Dunsdon that the Midway Partnership Fund Disbursement of Grant Funding Annual Report for 2017 be received as presented. **Carried**

058-2018

8. ElectionsBC Workshop – CAO and Deputy Clerk attended the day long workshop in Kelowna. Changes to the Elections starting this year including date changes were outlined.

9. Bunkhouse - Greenpeaks has requested the KRMS to rent the bunkhouse for the tree planters from April 15 – 28<sup>th</sup>, as the Village and the KRMS have not completed a lease assignment yet and as the Museum does not have the property liability insurance in place the Village has signed an occupation of use agreement with Greenpeaks Resource Management for the bunkhouse for this time period. Revenue received from Greenpeaks for use of the bunkhouse will go to the KRMS.

10. Road Rescue – Received an email from RDKB advising approval from the Inspector of Municipalities was received and they will proceed with final approval of their bylaw at their April 26<sup>th</sup> meeting. CAO and Deputy Clerk will work on drafting a bylaw in consultation with our EMBC Regional Manager EMBC before bringing to Council for 3 readings and adoption. This bylaw will accompany the Road Rescue Service Provider Registration Form after it receives final approval.

11. Pumper Truck Delivery – Received an email and phone call from EastCan Fire Trucks Inc., the 2004 American LaFrance (Freightliner) Pumper is on its way to BC and should be arriving here sometime on April 17 or 18th. The 2003 Pierce will be leaving New Brunswick for BC by the end of the month.

12. EMBC – Both the CAO and Deputy Clerk have been working on an EMBC Intro to Emergency Management online course, both have completed the course and exam successfully.

### **Mayor and Council Reports**

**Councillor Rotvold** – The bylaw to dissolve West Boundary Road Rescue was approved by the Inspector of Municipalities. She spoke with the RDKB CAO regarding next steps and their procedure and process for the disbursing the assets. RDKB CAO will meet with their finance department regarding the remaining funding. A meeting between RDKB CAO, RDKB Area E Director, and Greenwood and Midway RDKB representatives will be held to discuss the disbursement of the assets.

Spray Park – Received a quote for the washrooms from a Vernon company. Approximately \$32,000.00 for 2 washrooms. The committee would be responsible for the prep of the land and plumbing for the washrooms. Interior Health has given the committee the requirements for the path from the spray park to the washrooms.

The spray park committee would like to set up a facebook page for the BCAA Play Here grant. CAO Feist does not see a problem as long as it is monitored by someone from the committee.

The idea of partnering with the Midway Senior Citizens to apply for a New Horizons grant for the washrooms was brought up because having washrooms in the park would be beneficial for the seniors as well. The committee will be writing a letter to the Midway Seniors requesting their consideration on this.

AKBLG Convention – Will be attending the AKBLG convention in Fernie April 17-20, 2018.

Councillor Dunsdon – Parkview Manor has hired a new Manager.

Fire Truck Committee Meetings – Asks if there are any minutes from any of the fire truck committee meetings. Mayor McMynn and Councillor Metcalf don't know of any.

Councillor Metcalf – West Boundary Community Forest meeting May 1, 2018 at 18:30 hours in the Midway Council Chambers. There will be a grant funding meeting held May 15, 2018, location is yet to be determined.

Councillor Schierbeck – Asked about the status of the LED street lights. The Deputy Clerk recently sent out another email requesting a response.

Mayor McMynn – Is expressed concerns with the Boundary Creek sewer crossing. Feels that Public Works should be proactive and wonders if the placing of valves on either side of the creek in case of a line breach. CAO suggested that the Council meet to discuss this with the Public Works Foreman.

**Moved** Councillor Rotvold, to approve the environmental policy review for risk management, and that staff proceed with retaining RMS, as there was no seconder motion defeated. Council agrees to leave this for budget and to have a discussion with Foreman Boltz.

### **Question Period**

Martin Fromme asked for more clarification on the spray park and its relation to the Village, and if the Foreman has provided input into the location of the spray park. CAO has sent a memo to Foreman Boltz asking for a written report, but has not received anything yet. The proposed location for the spray park is still tentative. Mr. Fromme asked if the Village has committed to the on-going safety and daily costs of operation, maintenance and inspections of the spray park? Councillor Rotvold advised Mr. Fromme that there is not any set costs yet because it is still in the early stages of planning and discussions. Council is still waiting on figures from the committee. The spray park committee is looking into all of that. They will be speaking to Wendy McCulloch and Lynn Birch because they were both involved in Grand Forks spray park. The committee has a verbal commitment from Vicki Gee that she will use 2019 gas tax funds as long as the spray park qualifies. The committee cannot hire an engineer until they have the required funding. An engineer will be able to answer a lot of questions and that cost is likely to be around \$20,000.00. The engineer would work with Interior Health and would know all the requirements.

CAO suggested to Councillor Rotvold to contact the City of Grand Forks Rec & Parks Dept. for information on daily operational requirements and annual operational costs of their spray park. Councillor Rotvold will be speaking with the Mayor of Grand Forks at AKBLG and will request who to contact at the City of Grand Forks.

**Planning** – CAO will push forward with the budget

**Budgets and Accounts**

**Moved** Councillor Rotvold, **Seconded** Councillor Metcalf that the budgets and accounts totaling \$64,095.77 be drawn on the general account and be paid.

**Carried**

**Correspondence for Info Only**

**Moved** Councillor Rotvold, **Seconded** Councillor Dunsdon that correspondence for information only items:

a) Midway Senior's – April 4, 2018 Meeting Minutes  
be received and filed.

**Carried**

**Correspondence for Info Only – to be held for two weeks only**

**Moved** Councillor Schierbeck, **Seconded** Councillor Dunsdon that correspondence for information only items:

a) Disability Alliance of BC – Transition, Spring 2018  
b) Spinal Cord Injury BC – Thespin, Spring 2018  
be held for two weeks only then destroyed.

**Carried**

**Question Period**

What is the status of applying for the Legacy Heritage grant? The target deadline for submission of paperwork (MOU and Partnering Agreement) to Daniel Steiner was March 31, 2018. Although this type of grant does not have a final date for submission so long as the application is received prior to the event that that the grant is being submitted for. Mayor McMynn feels that Council and the Community Association need to really work together to have an agreement that will work well for both parties. There needs to be a meeting between the committee and the Community Association soon..

**Moved** Councillor Rotvold, **Seconded** Councillor Schierbeck that the meeting be moved to in-camera under section 90(1)(g) of the Community Charter at 20:16 hours.

**Carried**

Martin Fromme leaves meeting at 20:17 hours

Return to the regular meeting at 20:27 hours

**Moved** Councillor Metcalf that the meeting be adjourned at 20:31 hours.

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MAYOR

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CAO