

Mayor McMynn opened the special meeting of Council at 18:30 hours on March 12, 2018 in the Council Chambers, Municipal Office, 661 Eighth Ave., Midway BC

Present: Mayor McMynn
Councillors Rotvold, Schierbeck, Dunsdon

Staff: Penny Feist, Chief Administrative Officer
Tami Peters, Deputy Clerk

Gallery: None

Introduction of Late Items – CAO – Acquisition of Fire Apparatus

Moved Councillor Rotvold, **Seconded** Councillor Dunsdon that late item CAO Report – Acquisition of Fire Apparatus be added under discussion item 8a) and Preliminary Budget Planning be moved to item 8b. **Carried**

Councillor Metcalf arrived at 18:36 hours

Moved Councillor Rotvold, **Seconded** Councillor Dunsdon that the special meeting agenda of March 12, 2018 be adopted as amended to include late item. **Carried**

Adoption of Agenda

Moved Councillor Rotvold, **Seconded** Councillor Metcalf that the February 21, 2018 special meeting agenda be adopted as amended. **Carried**

Discussion

8a) CAO Report-Acquisition of Fire Apparatus – Council decision from March 5, 2018 meeting – Report on file.

CAO brought concerns forward regarding the information that was presented for approval at the March 5, 2018 meeting. The information and motions presented did not accurately reflect actual costs of the fire apparatus, as there was no official BOS provided at the meeting. Concerns were expressed with the CAO/CFO not being provided this information nor consulted prior to the meeting with an acquisition of this magnitude. The motions drafted, presented and approved are not accurate, needing final purchase price, etc noted in the motion for accuracy and financing purposes.

The fire apparatus purchase needs to be corrected and finalized in order for the CAO to proceed with working on the budget. Once the final quotes are received the previous motions will be required to be either rescinded and redone or amended.

Eastcan wants a \$10,000 deposit down on each of the pumper trucks that are presently in New Brunswick to hold them for the Village. Council requested staff to inquire on whether the deposits can be refunded if we do not move forward with the purchase.

Councillor Dunsdon asked what is the total amount that we are looking at. The CAO advised approximately \$400,000 but will not know for sure until all Bill of Sales have been confirmed and received. Councillor Dunsdon asked where the money is coming from? Mayor McMynn advised that the Village has three options: MFA Financing, BSI Funds or Community Forest Funds.

CAO will email council on whether the \$10,000 deposit is refundable and will bring to the next regular meeting for formal approval. CAO has provided a purchase order number to Kenworth for the purchase of the 2007 Kenworth T800 as instructed. Barr Plastics is still looking for a part for a swivel dump item ordered by Ross Bayles for the tank but they are finding it difficult to source the item. The Fire Chief states the trucks needs to be NFPA certified and within FUS standards.

CAO spoke with the Fire Chief and his concerns with regards to the extras being ordered for the trucks without Village authorization. The CAO advised the vendors can be notified advising that additional equipment is to be approved through the office.

Councillor Schierbeck leaves the room at 18:50 hours

Councillor Schierbeck returns at 18:51 hours

Council directed the CAO to forward an email to EastCan requesting the regulations surrounding deposit refunds in New Brunswick. CAO to forward information from EastCan for Council's review, if the majority of Council responds giving approval to proceed with the \$20,000 deposit for the 2003 Pierce Dash and 2004 American LaFrance pumper trucks, staff are to proceed with forwarding a cheque to EastCan, and Council to formally approve this expenditure at the next meeting.

b) Preliminary Budget Planning

Mayor McMynn advised he met with Cpl. Bowen regarding bylaw enforcement in conjunction with the Village, City of Greenwood and RDKB. The Corporal advised that his previous posting in Lumby did something similar. Cpl. Bowen will bring more information to council for their information and discussion.

MFA – Equipment Financing Loans – Mayor McMynn suggested that we pay out these loans

CAO advised owing at December 31, 2017 was:

SCBA - \$8,931.91

Hooklift Attachment - \$17,906.87

Ambulance Station - \$61,974.72

Councillor Rotvold asked where would the money come from to pay off these loans?

CAO advised the annual amounts for debts need to be budgeted in each year and are expensed to Public Works Capital and Fire Department Capital, with funding coming from the taxpayers.

CAO advised that Council should consider a policy for fire suppression revenue received from MFLNRO for our fire trucks that respond to crown land fires authorized by MFLNRO. The amounts reimbursed are for hourly use of fire-fighting apparatus, and Council should consider as depreciation to that equipment a percentage to be placed into a reserve.

Council to meet with Fire Chief regarding payoff of the SCBA loan. CAO to get information for Council and invite chief to next meeting regarding using MOF funds to pay off SCBA loan.

Fire Department Budget – Tic Thermal Imaging Camera - \$9,500 – Does the Fire Department not have an imaging camera that was donated? Fire Chief can clarify the purpose for this camera with Council at the meeting.

1006 Training – is this included in the budget? CAO will check with Fire Chief.

Rural Fire Department Budget – budget amounts would be reimbursed by RDKB – The \$77,515.00 amount does not include administration costs and other FD items and coverage.

Village Office – Radon Mitigation – purchase of a C-Can to secure files while basement is being mitigated. Quotes received are approximately \$3,000 for 20' x 8' and new \$4,200, approximately \$1,700 extra for shipping. The C-can could be used at the P/W yard after the office is done.

Councillor Dunsdon asked if we are looking at land acquisition besides the RCMP property – what about the strip along Highway 3 and property behind the arena.

LED Street Light Project – Gas tax eligible

Public Works looking at gen-set for pump house – couldn't this be hooked into the Medical Building for their purposes in power outages?

Riverfront Park Expansion – What is happening with this? CAO advised the survey documents were forwarded to Edan months ago but she has not heard back yet – CAO will contact Edan Marshall on plans for the expansion. CAO advised cannot apply for grant funding without expansion information and drawings.

Capital Project & Items:

We have over \$500,000 in the gas tax reserve.

Eligible Projects could be paving (\$158,000), LED St. Light project, sewer reclamation plant dome.

Would regrinding & paving be eligible – CAO will check

Sick & Severance - Councillor Schierbeck asked if we have enough to cover this? – CAO advised according to the auditor there is sufficient funds in the reserve.

Contaminated Site – may have to put something aside in reserves.

Fire Truck Reserve - \$30,000 at present in fire truck reserve

Council will review budget information and another budget meeting will be determined at the next meeting.

Moved Councillor Dunsdon that the meeting be adjourned at 19:45 hours.

MAYOR

CAO