

Acting Mayor Rotvold opened the regular meeting of Council at 19:00 hours on February 5, 2018 in the Council Chambers, Municipal Office, 661 Eighth Ave., Midway BC

Present: Acting Mayor Rotvold  
Councillors, Schierbeck, Metcalf

Mayor McMynn absent  
Councillor Dunsdon absent

Staff: Penny Feist, Chief Administrative Officer  
Tami Peters, Deputy Clerk

Gallery: None

**Introduction of Late Items** – None

**Adoption of Agenda**

**Moved** Councillor Metcalf, **Seconded** Councillor Schierbeck that the February 5, 2018 regular meeting agenda be adopted as circulated. **Carried**

**Delegation** – None

**Question Period** – None

**Adoption of Minutes**

**Moved** Councillor Metcalf, **Seconded** Councillor Rotvold that the minutes from the regular meeting of Council January 22, 2018 be adopted as circulated. **Carried**

**Business Arising**

Page 6310 – Nil

Page 6311 – Proposed Fly-In Community Airport Lands – A letter will be forwarded advising that Council declined the proposal.

Page 6312 – Nil

**New and Unfinished Business**

8a) Kettle River Museum Bunkhouse Hostel Proposal

**Moved** Councillor Schierbeck, **Seconded** Acting Mayor Rotvold that the Kettle River Museum Bunkhouse Hostel Project proposal be tabled to next regular council meeting for full Council consideration. **Carried**

017-2018

**Correspondence**

- a) Nicole Antoneshyn, RN – Request for Generator backup at the Midway Medical Clinic – Councillor Schierbeck agrees that a generator backup for the Clinic during power outages would be a good idea. CAO discussed with the Public Works Foreman, the approximate costs (no official quote) for the generator and plumbing work would be a minimum of \$10,000.

**Moved** Councillor Schierbeck, **Seconded** Councillor Metcalf that the request from the Midway Medical Clinic for a generator unit for use during power outages be deferred to next regular council meeting for full council consideration. **Carried**

018-2018

- b) Regional District Kootenay Boundary- Closure of Midway's unattended recycling bins – Councillor Rotvold advised that RDKB has agreed to hosting open houses in Midway and Greenwood in early April. Tim Dueck, Solid Waste Program Coordinator will be at the recycling bins 2 days week to educate the public, Councillor Rotvold is not sure which days yet. RDKB Area E Director Gee is hosting a town hall meeting is February 28<sup>th</sup> 6:30 pm in Rock Creek.

**Moved** Councillor Schierbeck, **Seconded** Acting Mayor Rotvold that staff write a letter to Tim Dueck, Solid Waster Program Coordinator, RDKB asking if they have considered other Provincial recycling options for firm plastics/glass from other markets other than MMBC. **Carried**

019-2018

Copy of letter be cc to Ministry of Environment and RDKB CAO, Council also felt that a resolution should be forwarded to AKBLG. CAO advised that Council needs to outline the resolution they wish staff to submit.

**Moved** Councillor Schierbeck, **Seconded** Councillor Metcalf to send a resolution to AKBLG outlining our concerns regarding recycling options available. **Carried**

020-2018

Acting Mayor Rotvold advised she will ask Roly Russell for assistance with resolution wording.

### **Administrator's Report**

1. Received a call in the afternoon of February 1<sup>st</sup> from Denise Blashco, Osoyoos Physiotherapy Clinic regarding lease. She requested to know what came out of a conversation that took place the previous day between the Mayor and Grant Storzik regarding the lease and sub-lease. CAO was not made aware of the conversation nor the outcome of these discussions, however, as Grant Storzik's lease is due into the second month now, CAO recommends that the lease with Grant Storzik for the (Osoyoos Physiotherapy Clinic) for a one year term as brought forward to Council at their January 8, 2018 regular meeting be approved for renewal.

If the Osoyoos Physiotherapy Clinic should be successful in negotiating a sub-lease with the message therapist and the sub-lease is reviewed by the Council, then an addendum would be drafted between the Osoyoos Physiotherapy Clinic and the Village of Midway outlining amendments to the original lease (assignments, changes to days of use and rent, requirements that would have to be met, etc) that Grant Storzik, Osoyoos Physiotherapy Clinic would be required to sign and be responsible for and would form a part of his lease agreement.

**Moved** Councillor Metcalf, **Seconded** Councillor Schierbeck  
*That the Council of the Village of Midway approves a one year lease with Grant Storzik, Osoyoos Physiotherapy Clinic to hold the premises for use of that portion of the Midway Medical Clinic known as the Physiotherapy Clinic for the term of one day per week for twelve months from the 1<sup>st</sup> day of January 2018 until the 31<sup>st</sup> day of December 2018 for \$175.00 / month plus GST.*

**Carried**

021-2018

2. Employment and Social Development Canada / Canada Summer Job – Summer Student Employment Opportunity – Application deadline is February 9, 2018. CAO has discussed with the Public Works Foreman and it is felt that it would be advantageous to hire a student to assist with parks, recreation and general public works. This would help to free up outside staff time to be able to get to other outstanding projects during the summer. Access Grant Services is willing to complete an application for a fee of \$500 plus taxes. Below is an outlined example of costs as noted in the CSJ 2018 Application Guideline:

### **Example:**

If a student were to be hired for 8 weeks July/August at an hourly rate of \$16/hr  
 40 hours/week x 8 weeks = 320 hours total

Not-for-profit employers are eligible to receive funding for up to 100% of the provincial minimum hourly wage. The municipality would have to cover the difference over and above the minimum wage and also the (MERCs) mandatory employment related costs if not an adult. (if an eligible adult were to be hired then a not-for-profit employer would be eligible to receive funding for up to 100% of the provincial adult minimum hour wage. Below is a example scenario for hiring (non-adult).

Costs are outlined below in reference to the above example of \$16/hour:

Employment and Social Development Canada Wage Costs – \$11.35/hr x 40 hrs x 8 weeks:

\$3,632.00

Village of Midway Wage Costs - \$4.65/hr x 40 x 8 weeks..... 1,488.00

**TOTAL WAGES / 8 weeks ..... \$5,120.00**

Village of Midway portion of MERCs (EI , CPP, WCB)

59.39 WCB (1.16%)

85.00 EI (1.66%)

226.80 CPP (4.95%)

**371.19 TOTAL MERCs**

**Employment and Social Development Canada – Canada Summer Job total portion \$3,632.00**

**Village of Midway's portion 1,861.00**

**TOTAL COSTS \$5,492.00**

**Moved** Councillor Schierbeck, **Seconded** Acting Mayor Rotvold

*That the Council of the Village of Midway approve to participate in the Employment and Social Development Canada / Canada Summer Jobs (CSJ) Summer Work Experience program, and that an application be submitted by the February 9, 2018 deadline for one Summer Student to work in the Parks, Recreation and Public Works department.*

**Carried**

**022-2018**

*Access Grant Services to complete application for a fee of \$500 plus taxes.*

**Moved** Councillor Metcalf, **Seconded** Councillor Schierbeck

*That Council approves Access Grant Services to complete an application for a fee of \$500 plus taxes for the Employment and Social Development Canada/Canada Summer Jobs Summer Work Experience Program by deadline date of February 9, 2018.*

**Carried**

**023-2018**

**3.** Observation Well at Midway – Further to the January 8 & 22 2018 reports to Council, CAO has received confirmation of MFLNRO's preferred location for the monitoring well. MFLNRO is starting the process of reaching out to contractors and are hoping to conduct surveying and utility locates before February 16<sup>th</sup>. The drilling would follow based on availability of equipment. CAO has received and reviewed the 3<sup>rd</sup> Party Agreement for installing a provincial groundwater observation well on the Village of Midway property. If Council approves, this agreement will be signed and forwarded back to the Ministry for their signatures.

**Moved** Acting Mayor Rotvold, **Seconded** Councillor Schierbeck

*That the Council of the Village of Midway approves the signing of the Agreement between the Province of British Columbia and the Village of Midway for the licence of the lands as shown in Schedule A of the Agreement for a 1 metre by 1 metre portion of the Village of Midway lands legally described as Lot 1, Plan KAP61898, Land District 54, District Lot 377 501, SDYD in order to construct a Groundwater Monitoring Well.*

**Carried**

**024-2018**

**4.** Family Day – Request to open arena for 2 hours to hold a free Family Skate on Monday, February 9<sup>th</sup> from 1:00 – 3:00 pm.

**Moved** Councillor Metcalf, **Seconded** Councillor Schierbeck

*That the Council of the Village of Midway approves a free Family Skate on Monday, February 9, 2018 from 1:00 – 3:00 pm.*

**Carried**

**025-2018**

5. Midway Community Centre Upgrade Project – CAO held a conversation with Daniel Steiner last Friday regarding the Legacy Fund application. Meeting the terms of the application requires that the Village of Midway partner with another group or organization and is the most important piece of the application. CAO previously reported this requirement to the Council but did not receive any direction. It is recommended that a teleconference meeting be held between the Council and Daniel Steiner for an update on the Legacy Grant application and direction from the Council. CAO to setup teleconference meeting with full council and grant writer Daniel Steiner.

6. West Boundary Road Rescue – Thank you and recognition letter on behalf of Mayor, Council, Staff, residents of Midway and the Boundary area was drafted and forwarded to Tom Leshner for his many years of dedicated volunteer service as a Member and Coordinator for the West Boundary Road Rescue service. Council directed staff to also send letters to each of the members of WBRR for their volunteer efforts

7. Audit / Year-End / Budget – Staff are working hard to try to finalize year-end items and prepare for the upcoming audit and also budget preparations. Front-end staff are also still in training with the new ICBC Policy Centre, CAO would like to recognize their efforts that they have to put in to ensure a smooth transition from the ADC system to the new Policy Centre system, the extensive training and webinars that are a mandatory requirement along with all of their other duties.

8. West Boundary Community Forest – Response letter to West Boundary Road Rescue funding request for extrication equipment replacement was turned down citing that their current policy stipulates that they do not donate funds to organizations/non-profits that are or should be funded by senior government bodies. CAO has added this item to the budget for discussion.

9. Community Engagement for Opioid Dialogues - Danielle Cleverly and Lisa Cartwright are involved in a community engagement project on the opioid crisis in the Boundary. They submitted an intro letter and wished the information to be posted in the Council newsletter, however, as this does not fall within the village's policy for what is to be placed in the Council newsletter it was placed on the Village of Midway's Facebook and Website page instead. Upon speaking with Lisa Cartwright if the Council would like to hear more on the project they are willing to come in to speak on the project.

10. EV Charging Station Update – With reference to the extra costs to place an EV station at the Riverfront Park. In previous correspondence received from Megan Lohmann, CEA, she noted an option the Community Energy Association could take was to hold tight to look for funding to leverage for this site advising that this is totally possible and has been the experience in other communities. If it is the preference of the Village to go this route, then she thinks it would be worth sourcing out match funding and both Megan and Trish Dehnel will keep their eyes out for matching funding. The match the Community Energy Association could put forward from the project is \$7K, including the charging station, plus Midway's \$1K. They would need to come up with about \$5K more, so it would be less than 50% match. The Village has responded that the Council wish to see if there is any extra funding in the program to cover the costs to have the EV Charging Station for the approved and agreed location noted on the signed MOU (Frank Carpenter Memorial Park) and that Council could not commit to the extra costs. Staff are waiting for an update from Megan Lohmann.

11. Admin. Asst/Receptionist Job – Received by the 4:00 pm, February 2, 2018 deadline 19 applications. Two more were sent via email that were declined as they were submitted and received after the 4:00 pm deadline. CAO and Deputy Clerk will start the shortlist and interview process this week.

12. EMBC – CAO and Deputy Clerk met with Chris Johnson, Regional Manager/South East on Friday afternoon. He is new to the South East Region. Chris is there as an addition to Gundula Brigl to help with the increase in workload, etc. Gave Chris an update on the Road Rescue.

13. Work SafeBC – 2018-2020 Confined Space Initiative – WorkSafeBC Officer may visit our workplace in 2018 to conduct an inspection of our worksite and safe work practices as part of this initiative. The 2018 inspection focus will be on local government and related operations. A copy of this correspondence was passed to Bob Peters, Arena Manager and John Boltz, Public Works Foreman for their information.

### **Mayor and Council Reports**

Councillor Schierbeck: Verbal – Would like an update report ready for the next meeting on where we are with the LED street light upgrade project.

Councillor Metcalf: Verbal – Councillor Metcalf gave a summary on the new West Boundary Community Forest funding request policy. He advised the WBCF will now be accepting funding requests twice yearly and a notice will be published when the intakes will happen.

Next meeting will be February 27<sup>th</sup> 6:30 pm in Midway, location TBA

Acting Mayor Rotvold: Verbal – BCDC – next meeting will be February 7<sup>th</sup>.

Kettle Valley Management Plan Meeting scheduled for February 8, 2018 – will be meeting with Linda Larson, MLA.

**Question Period** - None

**Financial Report** – ending December 31, 2017. Acting Mayor Rotvold reviewed the financial report with the CAO. Council would like to defer the financial report to the next meeting for full council review.

### **Budgets & Accounts**

**Moved** Councillor Schierbeck, **Seconded** Councillor Metcalf that the budgets and accounts totaling \$34,550.73 be drawn on the general account and be paid. **Carried**

### **Correspondence for Info Only**

**Moved** Councillor Schierbeck, **Seconded** Acting Mayor Rotvold that correspondence for information only items a, d, e and f:

- a) British Columbia Utilities Commission – FortisBC Inc – 2017 Cost of Service Analysis and Rate Design Application – Project No. 1598939 – Regulatory Timetable and Public Notice
- b) Andy Shadrack – West Kootenay Electricity Rates Compared
- c) George Heyman, Minister of Environment – Preventing the Spread of Invasive Mussels
- d) Township of Spallumcheen – Cannabis Sales Revenue Sharing
- e) Bev and John Hibberson – Thank You Letter Regarding Road Maintenance
- f) UBCM – September 2017 Convention Minutes

be received and filed.

**Carried**

Item b) Andy Shadrack-West Kootenay Electricity Rates Compared - would like to defer review of this correspondence to the next regular council meeting.

Item c) George Heyman-Minister of Environment-Preventing the spread of Invasive Mussel

**Moved** Councillor Schierbeck, **Seconded** Councillor Metcalf that staff forward letter to MP, Richard Canning asking for support from the Federal Government for preventing spread of invasive mussel.

**Carried**

026-2018

### **Correspondence for Info Only – to be held for two weeks only**

**Moved** Councillor Metcalf, **Seconded** Councillor Schierbeck that correspondence for information only item:

- a) Canadian Wildlife Service-Pacific Region-Conservation Planning Unit – Proposed Recovery Strategy for the Western Painted Turtle Pacific Coast Population
- b) Interior Health – Hip and Knee Replacement Services Resuming at KBRH
- c) Interior Health – Overdose Alert: Interior Health Region

be held for two weeks only then destroyed.

**Carried**

**Question Period** – None

**In-Camera** – Section 90(1)(e) the Community Charter

**Moved** Councillor Metcalf, **Seconded** Councillor Schierbeck that the meeting be moved to in-camera under *Section 90(1)(e) of the Community Charter* at 20:04 hours.

**Carried**

Returned to the Regular Meeting at 20:15 hours

**Moved** Councillor Schierbeck that the meeting be adjourned at 20:16 hours.

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MAYOR

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CAO