

Mayor McMynn opened the regular meeting of Council at 18:30 hours on February 19, 2018 in the Council Chambers, Municipal Office, 661 Eighth Ave., Midway BC

Present: Mayor McMynn
Councillors, Schierbeck, Dunsdon, Rotvold

Councillor Metcalf absent

Staff: Penny Feist, Chief Administrative Officer
Sheri Harpur, Administrative Assistant

Delegation: Kendra Begg, Boundary Country Regional Chamber of Commerce

Public: Martin Fromme

Introduction of Late Items – None

Adoption of Agenda

Moved Councillor Dunsdon, **Seconded** Councillor Rotvold that the February 19, 2018 regular meeting agenda be adopted as circulated. **Carried**

Delegation – Kendra Begg explained to Council about Councillor cook off fundraiser for the BCRCC. She would like to see the Mayor and Councillors volunteer their time to make some kind of soup. They would need to have 12 litres half ready to be served and the other half frozen. They will be competing against other Councillors and Regional District Directors from Christina Lake to Rock Creek. Residents will purchase tickets and then taste test the soups. The residents then purchase a frozen container of soup and the Councillor/Mayor/Director who either sells out first or sells the most frozen containers will be the victor. Kendra is hoping that Midway will host the event because of its central location in the Boundary. Kendra will let Council know when a date has been selected to host the event.

Mayor McMynn thank Kendra for coming

Question Period – None

Adoption of Minutes

Moved Councillor Rotvold, **Seconded** Councillor Schierbeck that the minutes from the February 5, 2018 regular meeting of Council be adopted as circulated. **Carried**

Business Arising

Page 6313 – Tim Dueck has yet to set a firm date for a town hall meeting in Midway regarding the removal of the recycle bins in Midway.

Page 6314 – Nil

Page 6315 – Nil

Page 6316 – The Community Forest meeting will be held in the Midway Community Centre February 27, 2018

Page 6317 – Nil

Page 6318 - Nil

New and Unfinished Business

- a) **Andy Shadrack – West Kootenay Electricity Rates Compared** – **Moved** Councillor Rotvold, **Seconded** Mayor McMynn that a letter be sent to FortisBC asking why there is such a discrepancy in rates between BC Hydro, Nelson Hydro and Fortis as per the schedule sent from Andy Shadrack. **Carried**

027-2018

- b) **Nicole Antoneshyn, RN - Request for Generator Backup At The Midway Medical Clinic** – **Moved** Councillor Dunsdon, **Seconded** Mayor McMynn that a letter be written advising Nicole Antoneshyn that Council will take her request under advisement. **Carried**

028-2018

- c) Kettle River Museum Bunkhouse Hostel Proposal – **Moved** Councillor Dunsdon, **Seconded** Councillor Rotvold that Council needs solid costs on bringing the Bunkhouse up to code for the purposes of using the Bunkhouse as a hostel, as well as bringing it up to fire code. And the cost of having a security system installed. **Carried**

029-2018

Correspondence

- a) Regional District of Kootenay Boundary – RDKB Extended Service Financial Aid Establishment (West Boundary Road Rescue) Repealing and Discontinuation Bylaw No. 1665, 2018 – **Moved** Councillor Dunsdon, **Seconded** Councillor Rotvold that the Municipal Council for the Corporation of the Village of Midway consents to the Regional District of Kootenay boundary Extended Service Financial Aid Establishment (West Boundary Road Rescue Service) Repealing and Discontinuation Bylaw No. 1665, 2018. **Carried**

030-2018

Administrator's Report

1. Bylaw 457, 2014 – Election Procedures – For review. If Council requests changes then an amending bylaw will need to be prepared for the next meeting.
2. Employment and Social Development Canada / Canada Summer Job – Worked on application with Access Grant Services was submitted February 9, 2018 for a summer student. If successful a summer student could be hired for 9 weeks during the months of July and August to assist with Public Works/Parks & Recreation.
3. Observation Well at Midway – CAO signed and forwarded the 3rd Party Agreement for installing a provincial groundwater observation well on municipal property. They are already preparing the site area and have had the site surveyed and all of the utilities including the municipal services have been located. They hope to start drilling in a couple of weeks (pending drilling company). CAO did receive the signed agreement.
4. LED lights – At the last meeting Council requested an updated report on the LED Street Light Replacement Project, where it is at and information from Blair Weston.

On December 4, 2017 the CAO reported to Council the following:

LED Street Light Replacement Project Update - The Deputy Clerk has finally received pricing through the Province of BC Procurement for the Street Light Luminaires. The electrical service request from FortisBC who will be the Village's design consultant, have previously given a ball park estimate for the customer's portion of costs = \$45,000 (these prices are +/- 25% and includes GST). While the \$45,000 quote from FortisBC stated it was good until December 20, 2017, the Deputy Clerk has sent an email asking if they would change the quote deadline into the new year.

On February 7, 2018 CAO spoke with Blair Weston, FortisBC regarding clarification of discussions at UBCM. The discussion was with reference to photo cells (light sensors) replacement, while LED lights are energy efficient and should last for years, the photo cells will likely need to be maintained and/or replaced periodically. I also mentioned that the quote from FortisBC had expired December 20, 2017 for the design consultant and work and that when a call was placed to see why it was found that the consultant that was working on the our project with the Deputy Clerk had left Fortis' employment. Blair instructed that another email be sent to Doug Lamminen/FortisBC and to cc him this information. Our request was forwarded to the Gas & Electric Distribution Planning department and the Village has received a positive response, Fortis is willing to extend their prior quote due to the fact that it was only a ball park quote, not a firm quote for an additional 90 days – expiring May 7, 2018.

Blair Weston is currently on holidays but requested to wait until the end of February after he returns from holidays, he would like to discuss this further.

5. Complaints – Village Office has received three written complaint since January 19th, two animal complaints both referring to barking dogs, and one complaint regarding a compost attracting deer. To letters have been addressed, one letter received February 14, 2018.

6. Community Energy Preparedness Fund (CEPF) – CAO reviewed, signed, forwarded and has already received a duly executed copy of the Consulting Service Agreement between Access Grant Services and the Village of Midway. An RFP was received on February 13th to be reviewed and returned before February 21st which is the proposed issue date.

7. Administrative Asst./Receptionist Job – Deputy Clerk and CAO shortlisted and did interviewing, two applicants had very strong interviews, receiving high scores. The recommendation is for Cameron Kamigochi to be offered the position at \$18.50 / hour under a six-month probation period, and after successful training and certification in both ICBC Autoplan and ICBC Drivers Services receive a further increase of .75 per hour per certification.

Moved Councillor Rotvold, **Seconded** Mayor McMyynn to discuss the hiring of Cameron Kamigochi as an in-camera discussion. **Carried**
Councillor Schierbeck opposed.

Resolution required:

That the Council of the Village of Midway approves the recommendation of the CAO and the Deputy Clerk and that Cameron Kamigochi be offered the Administrative Assistant/Reception position at \$18.50/hour under a six-month probation period, and after a successful probation period and certification in both the ICBC Autoplan and ICBC Drivers Service that he receive a further increase of .75 cents per hour per certification.

8. Interior Health – Renewal Amendment of Lease – IH is requesting to renew their lease with the Village of Midway for the space they occupy at 411A – 411 Sixth Avenue. (Blood Lab). They are requesting another term of five (5) years commencing on the 1st day of April 2018 until the 31st day of March 2023, subject to the same terms, covenants and conditions contained in the Original Lease except as modified as shown on page 2 of their Renewal Amendment of Lease Agreement.

IH currently lease the facility for \$100/month plus gst. Due to the continued increase in utilities costs, CAO recommends an increase in the monthly lease to \$125/month for the first 2 years, then a further \$25 increase for the remaining 3 years of the 5-year term.

For discussion and decision.

9. Two delegations requested for the March 5th regular meeting – **1.** Midway Community Hall Renovation Committee in association with members of the Midway Community Club to present to Council their decision regarding the allocation of funds raised in aid of Kitchen supplies for the Midway Community Hall. **2.** Brad Elenko, would like to make a presentation to Council regarding the Neuman's request for variance to allow their subdivision to be approved without the requirement for bonding for their septic systems.

10. Emergency Management workshop – Grand Forks, April 12th – BC Cattlemen's Association is hosting workshops throughout the province. After last year's fires up north and loss of livestock they would like to start implement planning and practices in preparation for our area.

RDKB's Manager of Emergency Programs, Dan Derby, RDKB Regional Fire Chief, representatives and their Fire Chiefs from each community are being asked to attend. FC Osellame is registered and I was originally registered to attend, however, both the Deputy Clerk and I will be in Kelowna at an Elections Workshop that is being held that same day. In my stead, I have registered Nathan Harpur to attend, he is not on the Fire Department, has experience, knowledge and contacts with local area ranchers and farmers, and would be an asset to assist in animal evacuation etc., during an emergency event. The workshop will cover topics including, how to safeguard your property, creating a safety plan for your property and your community, community planning and delegation, what to do in the midst of an emergency, resources and best practices.

11. Received a phone call and email from Michelle Miller, A. Regional Director, Real Property Management Unit E Division to give an update on the RCMP property disposal. They were required to notify the First Nation Communities that may have interests in the lands, seven were notified and two responded back, the OIB requested to know what the Village plans are for the lands. CAO advised for land inventory for future growth, and possibility that Council may decide to expand the adjacent museum site.

12. Community Energy Leadership Program (CELP) Round 3 Funding Intake – Village of Midway Community Centre Retrofit Project – Termination of Contribution Agreement – On February 8, 2018 a letter was received confirming the Village of Midway's withdrawal from the CELP.

13. Midway Community Centre Upgrade Project - Legacy Fund application requirements meeting with Daniel Steiner – Is Council available to have a teleconference meeting with Daniel Steiner on Tuesday or Wednesday (Feb 20 or 21st)?

Mayor and Council Reports

Councillor Dunsdon – Attended Parkview Manor and the Midway Library's AGM's

Councillor Schierbeck – Nothing to report

Councillor Rotvold – Will be attending FCM in Halifax. The Kootenay Booth will be paying for flights and accommodations and would like the Village to pay for her registration as she will be representing the Village as well. **Moved** Councillor Schierbeck, **Seconded** Mayor McMynn that the Village of Midway pay for Councillor Rotvold's registration fee to FCM's annual convention. **Carried**

031-2018

Wednesday February 14, 2018 attended RDKB board meeting

Mayor McMynn – Spoke about the possibility of an emergency texting system for the community.

Question Period –

Mr. Fromme asked about the Legacy Fund and how much the Village would still have to put towards the Community Centre upgrade if all the monies come through. The Village's cost could still be as much as \$500,000.00.

Mr. Fromme's last inquiry was about the rural fire contract and where Council and the Regional District were with it. Mayor McMynn advised him they were having a meeting Thursday February 22, 2018 regarding the contract.

Financial Report – ending December 31, 2017. Moved Councillor Rotvold, Seconded Councillor Dunsdon to receive the financial report ending December 31, 2017.

Budgets & Accounts

Moved Councillor Rotvold, **Seconded** Councillor Dunsdon that the budgets and accounts totaling \$88,694.59 be drawn on the general account and be paid. **Carried**

Correspondence for Info Only

Moved Councillor Dunsdon, **Seconded** Councillor Schierbeck that correspondence for information only items:

- a) Midway Senior's – February 7, 2018 Meeting Minutes
- b) RCMP – Mayors Report For 4th Quarter
- c) Daniel Green, Ministry of Energy, Mines and Petroleum Resources – Village of Midway Community Centre Retrofit Project – Termination of Contribution Agreement
- d) Village of Chase – Revenue From Cannabis Sales – Equitable Share Between Province and Local Governments
- e) Jim Sheehan, Environment and Climate Change Canada – Aqueous Film-Forming Foam
- f) Lidstone & Company – Retail Licencing for Non-Medical Cannabis Update

be received and filed.

Carried

Correspondence for Info Only – to be held for two weeks only

Moved Councillor Dunsdon, **Seconded** Councillor Schierbeck that correspondence for information only item:

- a) Regional District Kootenay Boundary – Building Permit Report To The End Of January 2018
- b) Trans Canada Trail – The Great Trail January/February 2018
- c) Municipal World – February 2018
- d) Wilderness Committee – Battleground BC: This Pipeline Shall Not Pass, Vol 37 No. 1, 2018

be held for two weeks only then destroyed.

Carried

Question Period – Mr. Fromme asked who was in charge of doing the hiring for the Village. CAO Feist advised Mr. Fromme that with the exception of the CAO's position, it is the CAO for inside staff and both the CAO and the Public Works Foreman for outside staff. Staff recommendation are brought to Council for approval.

In-Camera – Section 90(1)(e) the Community Charter

Martin Fromme and Kendra Begg leave at 20:01 hours

Moved Councillor Rotvold, **Seconded** Councillor Dunsdon that the meeting be moved to in-camera under *Section 90(1)(e) of the Community Charter* at 20:02 hours.

Carried

Returned to the Regular Meeting at 20:44 hours

Moved Councillor Dunsdon, **Seconded** Councillor Schierbeck that the Council of the Village of Midway approves the recommendation of the CAO and Deputy Clerk and that Cameron Kamigochi be offered the Administrative Assistant/Reception position at \$18.50/hour under a six-month probation period, and after a successful probation period and certification in both the ICBC Autoplan and ICBC Drivers Service that he receive a further increase of .75 cents per hour per certification.

Carried

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Moved Councillor Dunsdon that the meeting be adjourned at 20:45 hours.

MAYOR

CAO