

Mayor McMynn opened the regular meeting of Council at 19:00 hours on January 8, 2018 in the Council Chambers, Municipal Office, 661 Eighth Ave., Midway BC

Present: Mayor McMynn
Councillors Rotvold, Schierbeck, Dunsdon
Councillor Metcalf arrived 19:07 hours

Staff: Penny Feist, Chief Administrative Officer
Tami Peters, Deputy Clerk

Gallery: Martin Fromme, arrived 19:04 hours

Introduction of Late Items – None

Adoption of Agenda

Moved Councillor Dunsdon, **Seconded** Councillor Schierbeck that the January 8, 2018 regular meeting agenda be adopted as circulated.

Carried

Adoption of Minutes

Moved Councillor Dunsdon, **Seconded** Councillor Schierbeck that the minutes from the regular meeting of Council December 18, 2017 be adopted as circulated.

Carried

Business Arising

Page 6299 – Nil

Page 6300 – Nil

Page 6301 – Recycling Bins – Has a date been set for public consultation before RDKB makes a final decision on removal of bins? Councillor Rotvold advised that a date has not been set.

Page 6302 – Nil

New and Unfinished Business – None

Correspondence

9a) Jason Konstantopoulos – request for rezoning – 444 5th Avenue to R2 zone. CAO explained the process of rezoning and costs.

Councillor Metcalf arrived at 19:07 hours
After discussion it was

Moved Councillor Schierbeck, **Seconded** Councillor Rotvold that council gives preliminary approval for the owner of the property located at 444 5th Avenue (Parcel Y, Blk 47, KAP 3, DL 501) from R1 to R2 zone to proceed to the rezoning process.

Carried

001-2018

CAO to notify Mr. Konstantopoulos with details on how to proceed with request.

9b) District of West Kelowna – Request to support lobbying the Province to share Cannabis Tax to Local Government.

Moved Councillor Dunsdon, **Seconded** Councillor Schierbeck that a letter of support be forwarded to the Province to lobby them to agree to 50% of the provincial share of the cannabis tax sharing formula be provided to local governments.

Carried

002-2018

Administrator's Report

1. 2018 Local General Election - Under Section 58 (1) of the Local Government Act – For the purposes of conducting an election, the local government must appoint a chief election officer and a deputy chief election officer.

Moved Councillor Dunsdon, **Seconded** Councillor Schierbeck “that pursuant to Section 58 (1) of the Local Government Act the Council appoints Penny Feist Chief Election Officer and Tami Peters Deputy Chief Election Officer for conducting the 2018 General Local Elections.” **Carried**

003-2018

2. Kettle River Museum Society – Reminder – Tour of bunkhouse set for January 24, 2018 at 1:30 pm.

3. Subdivision Bylaw Review – Last meeting Staff were directed to set up a Subdivision Bylaw review meeting. CAO to organize special meeting for January 15th at 6:30 pm.

4. Financial Disclosure – Reminder, January 15, 2018 deadline to submit completed forms.

5. Access Grant Services Inc. – Community Emergency Preparedness Fund – Flood Risk Assessment, Flood Mapping & Flood Mitigation Planning. At the December 18, 2018 meeting CAO advised Council that the municipalities portion was not eligible to be covered by Gas Tax Funds. Council decision was to decline November 23rd proposal. Daniel Steiner discussed the possibilities of looking for a grant that would be eligible to cover the municipalities portion (\$9,380).

On January 2, 2018 CAO received an email from Access Grant Services advising that as they had not had success in finding a grant funding program, they would consider completing the RFP process of the CEPF as part of the project management duties currently under contract. As our Flood Plain Bylaw and specifically our Flood Plain Mapping is in need of updating (1998) and an important aspect and connection to our building, subdivision, zoning and ocp bylaws, and as stated in Steiner’s email a support for our emergency preparedness and asset management, and as there is currently 100% funding available up to \$150,000, this is a great opportunity that I think the Village should consider.

Request for Council to revisit CEPF Funding Program and Access Grant Services January 5, 2018 revised proposal.

Moved Councillor Rotvold, **Seconded** Councillor Metcalf that the Council of the Village of Midway approves Access Grant Service Inc., January 5, 2018 revised proposal, and to proceed with a grant funding application to the Community Emergency Preparedness Fund program through the Flood Risk Assessment, Flood Mapping & Flood Mitigation Planning funding stream. **Carried**

004-2018

6. Boundary Country 2018 Official Travel Experiences Guide – Subscription renewal for a full-page ad \$1500 plus: Last year the municipality purchased a full-page ad for \$545 plus gst. Staff checked into why the rate had almost tripled from previous years, and was advised it was a result of an upgrade to the quality of the guide for the west-end communities and to align the costs equally across all boundary communities. If Council approves to subscribe for the 2018 edition, a resolution is required.

After discussion Council directed staff to advise they are not interested in advertising in this years 2018 Official Travel Experience Guide.

7. Audit – Municipality audit has been scheduled for February 26 – 28, 2018.

8. Observation Well at Midway – Further to the December 18, 2017 meeting where the CAO reported to Council the potential for MFLNRO to install a groundwater observation well. CAO consulted with Public Works Foreman and based on the location and other criteria provided by the regional hydrogeologist at MFLNRO, the site on either the northwest end of Cleghorn Street on the backside of the boulevard or just inside the fenced portion of the airport lands at the northeast end of the airport would be the best suited location for an observation well.

CAO will contact the regional hydrogeologist at MFLNRO to get final site details prior to Councils decision.

9. Grant Storzuk, Osoyoos Physiotherapy Clinic Lease – The CAO gave an update on discussions with Grant Storzuk owner of Osoyoos Physiotherapy Clinic's regarding their request to set up a sublease with a message therapist for an additional 2 days per week.

The CAO recommends to renew the Osoyoos Physiotherapy Clinic Lease for the 2018 year with no changes to the rate or terms, then after the Physio and Message Therapist finalize their negotiations and the municipal office receives a copy of the Osoyoos Physiotherapy Clinic's draft sublease for our review and approval, then staff will draft an addendum to the Osoyoos Physiotherapy Clinic's Lease for Council's review and approval that will note all amendments (number of days of use, new monthly rental rate based on number of days, etc). If Council approves the sublease and the addendum, the addendum will be signed by the Osoyoos Physiotherapy Clinic and will form a part of their annual lease agreement.

CAO also recommends for the addendum to the physiotherapist's lease, charging an additional rate for the Message Therapist of \$225 plus GST for a 3 month short-term with a review at the end of the term.

After discussion it was

Moved Councillor Rotvold, **Seconded** Councillor Dunsdon that council approve the renewal of the Osoyoos Physiotherapy Clinic Lease with the same terms and conditions as in the past

Councillor Schierbeck feels that the terms of the sublease should be worked out prior to approval of the physiotherapy lease annual. The CAO advised that it should be renewed as the Osoyoos Physiotherapy Clinic's 2017 lease has expired. Mayor McMynn suggested a one month extension to his 2017 lease until the conditions of the sublease are approved

After debating, a housekeeping amendment was made and the motion was adopted as follows:

Moved Mayor McMynn, **Seconded** Councillor Schierbeck that the main motion be changed to read that council approve an extension to the Osoyoos Physiotherapy Clinic's 2017 lease until January 31, 2018 until the details of the sublease are worked out, then renew the lease with the addendum included. **Carried**

005-2018

Mayor and Council Reports

Councillor Metcalf: Verbal

- Community Forest Meeting January 23rd, 6:30 pm – re – funding application review –Ross Elliott's residence – everyone welcome
- Regular Monthly Community Forest Meeting – January 30th –Greenwood Council Chambers 6:30 pm
- Councillor Metcalf advised he has a copy of WBCF funding disbursement policy for any council who is interested.
- Snowmobile races are scheduled for January 27, 2018

Councillor Dunsdon: Verbal

- Parkview Manor AGM – 7:00 pm January 11th at the Manor
- Canadian Mattress Recycling Information – Councillor Dunsdon has been in contact with them and has forwarded some information that they requested.
- Has a letter been sent out regarding invasive zebra mussel? CAO advised this has been done

Councillor Schierbeck: None

Councillor Rotvold: Verbal

- New Year's Eve fun skating was a great success – 77 people in attendance – looking a shortening the time to 3 hours from 4 hours for next year
- Councillor Dunsdon asked if the arena has to have 24 hour a day supervision. Compressor sizes factor, however, our arena was risk assessed by BCSA allowing that the staffing requirements be reduced with restriction. 7 hours fully qualified personnel each day with ice
- BEDC – Director Gee has asked for a review of the BEDC Service.
- Board Meeting in Grand Forks January 10th

Mayor McMynn: Verbal

- Update on the New Years Dance and Fun Skate

Question Period – Martin Fromme asked what we are supposed to do with cardboard – he was advised that this could go in the blue box for residential.

Has the fire service agreement been signed yet? No.

Is the council in favour of the Museum Bunkhouse proposal or not? Councillor Rotvold advised that she is in favour of doing the tour and finding out exactly what they are proposing. Mayor McMynn advised that Director Gee is willing to put in some funding, then he would like to see that commitment of funds and ensure all details are in place before committing to anything.

Planning – Midway Community Centre Upgrade Project, Legacy Program requirements –CAO to setup teleconference with Daniel Steiner, Access Grant Services Inc., regarding on volunteer challenges.

Budgets & Accounts

Moved Councillor Rotvold, **Seconded** Mayor McMynn that budgets and accounts totaling \$87,556.37 be drawn on the general account and be paid. **Carried**

Correspondence for Info Only

Moved Councillor Rotvold, **Seconded** Councillor Schierbeck that correspondence for information only items:

- Regional District Kootenay Boundary – Building Inspector's Report To End Of December 2017
- Midway Senior's – January 3, 2018 Meeting Minutes
- TreeCanada – Canada 150 Celebrations Participation – CAO to check with staff to see if thank you letter has been sent.
- Municipal Insurance Association – Claim Status Report
- Township of Spallumcheen – Prevention Of Quagga And Zebra Mussels
- Village of Pemberton – Prevention Of Quagga And Zebra Mussels
- City of Parksville – Prevention Of Quagga And Zebra Mussels
- City of Dawson Creek – Prevention Of Quagga And Zebra Mussels
- FortisBC – 2017 Cost Of Service Analysis And Rate Design Application

be received and filed.

Carried

Correspondence for info Only – to be held for two weeks only

Moved Councillor Rotvold, **Seconded** Councillor Schierbeck that correspondence for information only items:

- Communities In Bloom – 2018 Provincial Edition Registration
- Selina Robinson, Minister of Municipal Affairs & Housing – Holiday Greetings
- Interior Health – Message From Board Chair Doug Cochrane
- Conservation Planning Unit – New Species At Risk Recovery Documents Available
- Interior Health – Confirms An Additional Case Of Meningococcal Disease
- BC Children's Hospital – SHINE, Fall 2017
- TheSpin – Winter 2017
- Transition – Winter 2017

be held for two weeks only then destroyed.

Carried

Question Period - None

Moved Councillor Schierbeck, **Seconded** Councillor Dunsdon to move to the in-camera portion of the meeting under section 90 (1)(c) of the Community Charter at 19:51 hours. **Carried**

Martin Fromme left at 19:51

Returned to regular meeting at 20:26 hours.

Moved Councillor Rotvold, **Seconded** Mayor McMynn that discussions regarding operation of the West Boundary Road Rescue service continue with the other funding jurisdictions. **Carried**

006-2018

Moved Councillor Dunsdon, **Seconded** Councillor Schierbeck that the resignation of Jenny Simmonds, Receptionist, effective January 18, 2018 be accepted. **Carried**

007-2018

Moved Councillor Schierbeck, **Seconded** Councillor Rotvold –re - Public Works snow plowing incident - Staff to gather further information on the particulars with respect to quotes for repair of damage and at feasibility of paying for damage outright or going through insurance. **Carried**

008-2018

Moved Councillor Schierbeck that the meeting be adjourned at 20:27 hours.

MAYOR

CAO