

Mayor McMynn opened the regular meeting of Council at 19:00 hours on October 16, 2017 in the Council Chambers, Municipal Office, 661 Eighth Ave., Midway BC

Present: Mayor McMynn
Councillors Metcalf, Schierbeck, Rotvold, Dunsdon

Staff: Penny Feist, Chief Administrative Officer
Jenny Simmonds, Receptionist

Introduction of Late Items – **Moved** Councillor Rotvold, **Seconded** Councillor Dunsdon to add Fortis Electricity letter regarding proposed flat rate as Correspondence item 9 (e). **Carried**

Adoption of Agenda

Moved Councillor Dunsdon, **Seconded** Councillor Schierbeck that the October 16, 2017 regular meeting agenda be adopted as amended to add Fortis Electricity letter regarding proposed flat rate as Correspondence item 9 (e). **Carried**

Adoption of Minutes - Nil

Business Arising - Nil

New and Unfinished Business

- a) Arena Concession – **Moved** Councillor Dunsdon, **Seconded** Councillor Schierbeck that the Council of the Village of Midway award the operation of the arena concession under a signed agreement to “Hat Tricks” run by Debra Dickson and Joy Brown under the auspices of the Kettle River Coffee for the 2017/2018 season, subject to receiving approved criminal record checks, other approved inspections, and adding the Village of Midway as additional insured on their insurance certificate. **Carried**

0174-2017

Correspondence

- a) Kurt Eby-Director, Regulatory & Government Relations Pelmorex Weather Networks – Weather Network Needs Your Support – **Moved** Councillor Rotvold, **Seconded** Councillor Dunsdon to support the application of Pelmorex Weather Networks to the CRTC to keep The Weather Network part of the basic television package for a seven-year licence term. **Carried**
- b) Honourable Minister Mike Farnworth, Minister of Public Safety and Solicitor General – Invitation for Submissions-Cannabis Regulation in British Columbia – Staff directed to contact Donna Dean to see if she has any information on amending bylaws regarding cannabis regulation and to check on amending the OCP. **Moved** Councillor Dunsdon, **Seconded** Councillor Schierbeck to write a submission to the Cannabis Legalization and Regulation Secretariat at the Ministry of Public Safety and Solicitor General outlining what is important to our community concerning cannabis legalization and regulation mentioning distribution and retail systems; compliance and enforcement regimes; age limits; restrictions on possession, public consumption and personal cultivation; and amendments to road safety laws. **Carried**
- c) Cathy Peters, Anti-Human Trafficking Education – Request for Resolutions To Address Child Sex Trafficking In BC – **Moved** Councillor Rotvold, **Seconded** Councillor Schierbeck to receive and file. **Carried**
- d) Legislative Assembly of British Columbia – Greyhound Service Reductions, BC Transportation Board Application #256-17, Route “C” and “D” – **Moved** Councillor Rotvold, **Seconded** Councillor Dunsdon that as the consultation period deadline for commenting on the Greyhound Canada Service Reduction application was October 13, 2017, the Council of the Village of Midway approves the CAOs October 3, 2017 recommendation requesting to forward a letter to the PTB opposing Greyhound Canada Transportation Corporations application #256-17 for service reductions to Route ‘C’ and ‘D’. **Carried**

0175-2017

0176-2017

0177-2017

178-2017

- e) Fortis Electricity, proposed flat rate billing – **Moved** Councillor Rotvold, **Seconded** Councillor Dunsdon to send a letter to the BC Utilities Commission requesting that the flat rate billing proposed by Fortis Electricity be reviewed after one year to determine if electrical costs have increased as a result of the change as the Village of Midway Council feels that Fortis is side-stepping the process in order to achieve a rate increase. **Carried**

0179-2017

Administrator's Report

1. Chris Fairbank, Fairbank Architects – Received a call from Chris Fairbank October 10th, the construction documents are almost complete, will have to the Village shortly.

2. South Country Enterprises – Heather Remillard, Agent –

The Public Works Foreman is currently working on getting rough costs to provide sewer and water services to the property line for each 25' foot lot in both Blocks 11 and 13. Providing a rough estimate for this can be achieved, however, these costs will not include expansion of the main service lines in order to be able to provide services to the property line.

An expansion of the main service lines is necessary in order to connect the sewer and water to the property lines. The Public Works Foreman has advised that for an expansion of the mainlines, IH will only approve the works for an expansion, if the works are done to specification that are provided by an accredited professional, therefore, an engineer would need to draft a layout design for the works.

The estimate for all costs to service these lots would need to include those costs associated with the engineered layout design, the cost of material and construction and installation for the expansion, as well as, those costs for connecting the services to each property.

The Village will not take responsibility for the expense of providing an engineered layout design drawing in order to be able to get a cost estimate for the expansion with no guarantee at this time that a development of the property will proceed once the estimate is provided.

Heather Remillard was provided this information and has been advised that in this specific situation where the expansion would be provided to service the developers land, he should look into getting his own cost estimate for the main expansion works and engineered layout design, etc., the Public Works Foreman was to provide a hand drawn schematic outlining where the existing sewer and water mains are currently located along with the Public Works proposed layout for the sewer and water main expansion.

3. For Council's consideration, on October 4, 2017 I received from Heather Remillard the following email letter – see attached. Council deferred a discussion and decision until more information is available.
4. Radon Results – Question regarding how often after mitigation are the public buildings required to be tested forwarded to Greg Baytalan – see attached. Staff directed to research the possible purchase of a hand-held radon detector for Municipal building use.
5. Arena – Contractor bond application – Corrective work at Midway Arena – on September 13, 2017 I received a call from Jim Fullerton, Senior Safety Officer, Compliance & Enforcement with BC Safety Authority. Over the past few years they have been trying to, without success get the plumber that installed the venting system for the hot water equipment through the roof to take corrective measures by changing the venting system to vent directly out the wall. As it turned out the plumber/gas fitter failed to correct the outstanding non-compliance issues, therefore, BCSA called the plumbers bond and has had his licence suspended prohibiting him from performing any regulated work in BC until further notice, including rectifying the outstanding non-compliances.

As a result the bonding insurance company has identified and made arrangements for a different Licensed contractor to resolve the outstanding non-compliances up to the value of the bond which is \$10,000.

The Arena Manager has been in contact with and has met with the new licensed contractor who has visited the site to see what will be required to fix the issue. Discussions for corrective measures was to remove the mechanical room outside door and sheet in a new wall in its place, move the plumbing and wiring to vent out the new wall instead of the roof, then patch the roof. Arena Manager is waiting for cost estimate for this corrective work.

While at the arena the new licensed contractor noticed there was no pressure relief valves installed on the on-demand heaters. As this was a high-risk management issue the Arena Manager was approved to have this issue remediated immediately.

6. New 2017/18 arena schedule is out, the arena will not operate on Monday's this season unless there is a special event booking (ie., tournament).
7. Les Cleverly, South Okanagan Superintendent BC Ambulance Service – BCEHS – Received a visit October 3rd, he asked how our meeting went at the UBCM Convention with BCEHS. As Les receives our meeting information, wondering if it would be advantageous for Council to meet with Les Cleverly prior to submitting request for meetings with EHS at future UBCM conventions.
8. UBCM Convention Meeting Request – Minister of Municipal Affairs and Housing - Council was not successful in getting a meeting at UBCM with the Minister of Municipal Affairs and Housing, Selina Robinson. Her office advised that she will be setting up meetings with municipalities after UBCM and her office will send an update on possible dates and times. Is Council willing to meet with her if their office submits an invitation. Staff directed to wait until Selina Robinson's office contacts the Village, and to meet with her only if she comes to the Village.
9. UBCM Convention Meeting Request – Interior Health – As IH cancelled last minute our meeting with them at the convention, would Council like staff to see if a meeting can be set up. Council will meet with Interior Health if they are willing to come to Midway for a meeting.
10. Well Licencing Workshop – There will be a Groundwater Licencing Workshop held on November 6th from 10:30 am – 2:30 pm in the Midway Community Centre. This workshop is being held to assist those that are required to licence their wells by the December 31, 2017 deadline. ***Request approval for the Kettle River Watershed Authority to use of the Midway Community Centre.***

Moved Councillor Dunsdon, **Seconded** Councillor Rotvold to approve the use of the Midway Community Centre by the Kettle River Watershed Authority on November 6, 2017 from 10:30 am to 2:30 pm free of charge.

Carried

0180-2017

Staff directed to include information in the newsletter and remind people with acreages within the Village to attend.

11. Level 2 EV Station –

At the June 19, 2017 regular meeting Council received a report by memo from the Deputy Clerk advising that on June 15, 2017 the Public Works Foreman, John Condon, Electric Contract and the Deputy Clerk met with representatives from Community Energy BC to visit potential sites for the EV infrastructure project. Discussions took place on parking availability, amenities, and maintenance of sites visited. The proposed sites visited were the Frank Carpenter Memorial Site, the Expo Recreation Centre, Old School House Area and the Village Office. The technical team will complete the host site selection after their visit with their rationale on preferred sites and the rationale from the community's perspective.

We had not heard from the technical team until an email was received on October 4, 2017 from Patricial Dehnel from the Community Energy Association advising that they have approved a Level 2 EV Charging Station at the Riverfront Park Location.

I asked the Deputy Clerk to confirm what costs the municipality would be committed to, and the response was, \$1000 fee as maximum for the installation, \$300 network fee.

CEA has already ordered the Level 2 charging units and expect them to arrive in early November.

If Council approves there is a MOU and other documents that require completing and signing.

If Council approves by resolution:

Moved Councillor Dunsdon, **Seconded** Councillor Schierbeck that the Council of the Village of Midway approves the installation of a Level 2 EV Charging Station at the Riverfront Park and further that the Chief Administrative Officer is to proceed with signing the Memorandum of Understanding. **Carried**

0181-2017

12. Complaint Letters –

On September 18, 2017, the Village received a complaint letter from a Midway resident regarding a dog attack in the Riverfront Park on September 16th. A Midway resident was walking his dog in the Riverfront Park and owners of a dog camping in the park came out and attacked the dog. A letter was forwarded to the camp facility operator advising that if the owners of the dog that stayed in the park should return they are to comply with keeping their dog tied to their designated camp spot at all times, the dog must be on a leash at all times while out walking and must also wear a muzzle while out walking. If they are not willing to comply they are not permitted to stay in the Riverfront RV Park. A letter was forwarded to the attacked dogs owner.

Received a complaint letter September 21, 2017 from a Midway resident regarding a cattle operation. Bylaw enforcement officer concluded after reviewing, considering and investigating the allegations there was no evidence to support the allegations presented in the complainant's letter, therefore the file was closed. Letter was forwarded to the complainant.

CAO to check on the status of the Commissionaires.

13. BC Eco Chips – On October 7, 2017 there was another fire out at the BC Eco Chip site, the Midway Volunteer Fire Department responded at approximately 1:30 pm, were on scene within 5 minutes of being dispatched. They got the fire under control quickly and totally suppressed by approximately 5:30 pm. Once again a thank you to the fire department for another outstanding job.
14. UBCM Convention Report – I will have my report for the next regular meeting.
15. Special Meeting – Fire Chief Walt Osellame has requested a meeting with Council to discuss succession planning. CAO Feist will also have an update on the Neuman subdivision request at this meeting. Staff to ask Walt if Monday will work for him, if not then on Friday, October 20, 2017 at 08:30 hours in the Council Chambers.
16. Daniel Steiner – Informed the CAO that there is an Emergency Preparedness grant available that he will look into if Council is interested.
17. Rural Fire Trucks – Difficulty finding a suitable building to house the rural fire trucks. There have been recent issues with the colder weather of trucks freezing and they have had to be drained. Mayor McMynn informed Council that Andrew Bartelings has a couple of leads that he will investigate further.

Mayor and Council Reports**Councillor Dunsdon** – written report on file

- When is 4th Ave slated to be fixed.
- The Boundary Creek Times will charge to have the newsletter in the newspaper. Staff will continue to post each issue on the website and will also begin posting it on the Facebook page.
- Staff to advertise that Parkview Manor is looking for new board members on the LED sign and newsletter. CAO will let staff know about the upcoming First Aid training if anyone is interested in attending.
- CAO to contact Eden Marshall regarding an update on the Riverfront Park Expansion.
- Handed out information on CAO/Council/Mayor performance evaluation and requested Council go through it and eliminate any criteria they feel is unnecessary to bring back for discussion.

Councillor Rotvold – verbal

- **Moved** Councillor Rotvold, **Seconded** Mayor McMynn to donate the use of the arena and the cost of insurance for the RCMP Community Consultative Group New Year's Eve skate on December 31, 2017. **Carried**

0182-2017

- Informed Council that the Kettle River Watershed Authority has a funding shortfall this year of approximately \$14,000.00 and that all communities are being asked to contribute \$1000.00 to help with the issue. Councillor Metcalf will also ask the West Boundary Community Forest for a contribution at their next meeting. **Moved** Councillor Dunsdon, **Seconded** Mayor McMynn to contribute a one-time \$1000.00 contribution to the Kettle River Watershed Authority to aid them with their 2017 funding shortfall. **Carried**

0183-2017

- The Kettle River Watershed Authority received a \$10,000.00 grant for the Drought Management Plan.
- Groundwater Licencing workshop is being held November 6, 2017 at the Community Centre.
- BCDC meeting October 3, 2017. Discussion about accessing webinars from Roger Brooks, Councillor Rotvold suggested Jenny Simmonds be the contact for this information. Attending a workshop at Community Futures on October 27, 2017 regarding marketing and promoting communities.
- The SIDIT Chair and Controller were at the BCDC meeting to provide an update. There are grants available in the amount of \$25,000.00. Councillor Rotvold suggested applying for \$50,000.00 for the Riverfront Park Expansion and asked Sandy Elzinga for her help with the application.
- Presentation on the Boundary Area Agriculture and Food Security Plan. A draft copy of the plan will be made available to Council.

Councillor Schierbeck – verbal

- UBCM Ag Tour – not as great as it has been but was still interesting.
- May attend a showing of A River Film on October 17, 2017 in Osoyoos at the Senora Centre. It is an international film about the Okanagan River.

Councillor Metcalf – verbal

- West Boundary Community Forest Board meeting October 24, 2017 in Greenwood. Public meeting tentatively scheduled for December 5, 2017 at the Midway Community Centre at 7:00 pm. Dan McMaster will take Council on a field trip on October 15, 2017 between 2:00 pm and 3:00 pm, meet at the Village Office.
- Kootenay Booth USB Drive Program – Jenny to submit the web address and one iconic photo (the one of Midway taken from the flag) by December 15, 2017.
- UBCM – attended the CAO/Council Evaluation workshop and learned a lot about the different roles and responsibilities.
- Attended the Ag Tour at UBCM and was surprised to learn how many products are grown in BC but sent South for production purposes.
- The wind sock is missing at the west end of the airport strip. CAO to advise Public Works.

- Bob Bugeaud has offered to donate a sign with the airport elevations and stats to be placed on the airstrip. **Moved** Councillor Rotvold, **Seconded** Councillor Schierbeck to accept Bob Bugeaud's offer for a sign at the Midway Airport that features the elevation and other stats similar to those found at other airstrips. **Carried**

0184-2017

- Bob Bugeaud informed him he was interested in renting the west side of the east hangar for his airplane. The CAO told Council that Mr. Bugeaud also asked her but she informed him that the Village cannot commit at this time as the hangar may be needed for fire apparatus storage.

Mayor McMynn – full report on file

- UBCM Convention report and summary of workshops and meetings on file.
- Vancouver Fire Department has a ladder truck coming up for sale that may be of interest to the MVFD.

Question Period - Nil

Bylaws & Policies

Bylaw No. 496

Moved Councillor Rotvold, **Seconded** Councillor Dunsdon that Bylaw No. 496 being a bylaw to exempt properties used for public athletic or recreational purposes from taxation on both land and improvements, for the year 2018 be now **READ A FINAL TIME AND ADOPTED** this 16th day of October 2017. **Carried**

0185-2017

Bylaw No. 497

Moved Councillor Dunsdon, **Seconded** Councillor Schierbeck that Bylaw No. 497 being a bylaw to exempt properties used for philanthropic or other not for profit corporation from taxation on both land and improvements, for the year 2018 be now **READ A FINAL TIME AND ADOPTED** this 16th day of October 2017. **Carried**

0186-2017

Bylaw No. 498

Moved Councillor Schierbeck, **Seconded** Councillor Dunsdon that Bylaw No. 498 being a bylaw to exempt properties used for public worship from taxation on both land and improvements, for the year 2018 be now **READ A FINAL TIME AND ADOPTED** this 16th day of October 2017. **Carried**

0187-2017

Budgets & Accounts

Moved Councillor Metcalf, **Seconded** Councillor Dunsdon that budgets and accounts totaling \$144,245.16 be drawn on the general account and be paid. **Carried**

Correspondence for Info Only

Moved Councillor Rotvold, **Seconded** Councillor Dunsdon that correspondence for information only items:

- BC Emergency Health Services – Letter Regarding Meeting With Council At UBCM
- Midway Senior's Society – September 13, 2017 Meeting Minutes
- King of King New Testament Church and Academy – Thank You Letter for Grant for the Bridge
- Regional District of Kootenay Boundary – Building Permits To The End of September, 2017
- Midway Community Hall Renovation Committee – Kitchen Equipment Raffle
- Municipal Insurance Association – Claim Status Report
- Building And Safety Standards Branch – BC Energy Step Code Best Practices Guide
- Emergency Management British Columbia – Community Emergency Preparedness Fund Announcement

be received and filed.

Carried

Correspondence for Info Only – to be held for two weeks only

Moved Councillor Dunsdon, **Seconded** Councillor Schierbeck that correspondence for information only items:

- a) Interior Health – Telehealth Project Improves Rural Access To Mental Health And Substance Use Services
- b) Community Energy Association – Invitation To Climate Leadership Institute November 1-3, 2017 In Richmond, BC
- c) Interior Health – Investigation Of Information Breaches
- d) Forest Practices Board – Annual Report 2016/2017
- e) Interior Health – Healthy Communities Update October 2017
- f) Interior Health – Flu Shot
- g) Mineral Exploration – Fall 2017
- h) Transition – Fall 2017
- i) Katrine Conroy, Minister of Children and Family Development – October Is Foster Family Month

be held for two weeks only then destroyed.

Carried

Question Period

Moved Councillor Dunsdon, **Seconded** Councillor Rotvold to move to the in-camera portion of the meeting under section 90 (1)(e) of the Community Charter at 21:08 hours.

Carried

No recommendations from the in-camera meeting.

Moved Councillor Dunsdon that the meeting be adjourned at 21:17 hours.

MAYOR

CAO