

Mayor McMynn opened the regular meeting of Council at 19:00 hours on August 21, 2017 in the Council Chambers, Municipal Office, 661 Eighth Ave., Midway BC

Present: Mayor McMynn  
Councillors Dunsdon, Schierbeck, Rotvold, Metcalf

Staff: Penny Feist, Chief Administrative Officer  
Jenny Simmonds, Receptionist

Press: None

Gallery: Martin Fromme

### **Adoption of Agenda**

**Moved** Councillor Rotvold, **Seconded** Councillor Dunsdon that the August 21, 2017 regular meeting agenda be adopted as circulated. **Carried**

**Question Period** - None

### **Adoption of Minutes**

**Moved** Councillor Dunsdon, **Seconded** Councillor Rotvold that the minutes from the regular meeting of Council of August 8, 2017 be adopted as circulated. **Carried**

### **Business Arising**

Page 6247 – Nil

Page 6248 – Nil

Page 6249 – Nil

Page 6250 – Nil

### **New and Unfinished Business**

- a) Annual Report – (previously copied to council). **Moved** Councillor Dunsdon, **Seconded** Councillor Schierbeck to approve the 2016 Annual Report for the Village of Midway as presented to the public. **Carried** 0145-2017
- b) Dr. Eddie Naude Medical Clinic Lease – **Moved** Mayor McMynn, **Seconded** Councillor Dunsdon to approve the September 1, 2017 – August 31, 2019 (two-year) Medical Clinic Lease agreement with Dr. Eddie Naude as presented. **Carried** 0146-2017
- c) Midway Seniors – Improvements to Parking Lot Area at Senior's Centre. Public Works Foreman is agreeable with the plan after meeting with both the sidewalk and boulevard contractors. **Moved** Councillor Metcalf, **Seconded** Mayor McMynn to approve the prep work improvements to the boulevard fronting the Midway Seniors Centre along Chamblet Street. **Carried** 0147-2017
- d) Nathan Harpur – Airport Land Lease. **Moved** Councillor Rotvold, **Seconded** Councillor Dunsdon to approve the May 1, 2017 – April 30, 2022 (five-year) Airport Land Lease Agreement with Nathan Harpur as presented. **Carried** 0148-2017

### **Correspondence**

- a) John Hibberson – Request For Reduced Community Centre Rate for hiphop and ballet dance classes. **Moved** Councillor Dunsdon, **Seconded** Councillor Schierbeck to approve the request from the Midway Community Association for a reduced rate of \$25 per session for rental of the Midway Community Centre for hiphop and ballet dance classes. **Carried** 0149-2017
- b) Royal Canadian Mounted Police – Kootenay Boundary Regional Detachment Annual Performance Plan. **Moved** Councillor Rotvold, **Seconded** Councillor Dunsdon to add the RCMP Kootenay Boundary Regional Detachment 2017/2018 Annual Performance Plan to the UBCM agenda package for Council's meeting with the RCMP to discuss and highlight the staffing issues outlined in the report for this area. **Carried** 0150-2017

### Administrator's Report

1. RCMP Land - Received an email from Toren Barnes, Real Estate Services Public Services and Procurement Canada. His email was to introduce himself and provide a brief overview of their disposal process for federal real property (RCMP lands). He outlined the disposal process involvement:
  - Internal administrative processes – including confirmation of ownership and administration of the subject property, as well as any required survey work.
  - Due diligence – including Aboriginal Consultation and Environmental Assessment
  - Priority Circulation – all federal government property that is deemed surplus is circulated to all levels of government, on a first-right-of-refusal basis, for the option to purchase before the general public. The priority order goes federal, provincial, then municipal. If a First Nation expresses interest, then the purchase may be facilitated through INAC, otherwise the First Nation has the option to purchase with the general public.
  - Sale/Transfer process and documentation.

It was further advised that timelines may vary. The timelines for Aboriginal Consultation varies greatly depending on whether there is interest or not from a First Nation.
2. UBCM Convention Meeting Scheduling – Prior to receiving the information in item 1, the UBCM meetings were scheduled with a request to meet with the RCMP, with request to discuss the status of the RCMP owned vacant land in Midway along the highway and Staffing update regarding the new Corporal in Midway. Would Council like staff to amend the discussion topics? Council does not want to amend discussion topics.
3. Riverfront Park Expansion Project - Edan Marshall advised that he can now focus on the Midway park project. He asked for CAD files in order to assist in his design drawings, CAO obtained these file from Hoefsloot for Edan.
4. LED Street Lights Update - Further to previous updates to Council, where the Deputy Clerk was looking into if FortisBC would permit the Village to purchase our own streetlights through the government procurement program. FortisBC responded they have no issues with this , however, they would require to get from their standards Engineer the approved FBC part numbers for our request for a quote from procurement. It has taken some time for FortisBC to respond with the part numbers, but have received this information this past week but we are still waiting for Fortis to provide the quote for the design and install, the Deputy Clerk will request a quote through the government procurement program.
5. Subdivision – Neuman's have submitted an email advising they have completed the drilling of two wells on the properties and have submitted a copy of their invoice from the well drilling company. They request the final subdivision paperwork be completed and signed off, however, the Approving Officer's previous letter to the Neuman's and their Planning Agent Brad Elenko (June 21, 2016) outlined the requirements that needed to be met prior to the subdivision receiving final approval, these requirements still need to be met before the AO will sign off on the subdivision as final. The Neuman's are away until August 19<sup>th</sup>.
6. Field Tour Kettle Valley FABS – On August 16, 2017 the Fire Chief, Councillor Rotvold, Mark Andison, and Director Gee and I met out at the Kettle Valley Forward Attack Base Stn to review the site and to go over satellite hall size and type. The RDKB Deputy CAO will meet with the building inspector to determine what build classification will be required. We also looked at a possible winter storage location up Myers Creek West (road above the Kettle Valley church), the owner of the property is willing to grant the RDKB temporary storage for one of the fire trucks, RDKB is continuing to look into other storage location options out in the KVFPs area.

## 7. KVFPS Agreement – Summary and Update

May 1, 2017 Council meeting minutes - Draft #5 (dated April 26, 2017) received - CAO recommendation to Council that when the final draft is received and agreed on by both parties, that we forward to our legal counsel for review prior to signing. CAO also advised that draft #6 was just received at 5:00 pm this same day, a copy was distributed to Council at this meeting for review.

May 24, 2017 – Advised RDKB that we would like to move forward with the agreement if the wording in section 10.03 could reflect differently. Received a response back that Director Gee was not comfortable with the proposed change to that section and they pointed out the existing language had been out there for a while and that D. Gee would be pushing for the agreement at the RDKB meeting (v. 6 latest draft received May 1, 2017) as it is written.

May 24, 2017 – RDKB Board approved the implementation of the agreement between the RDKB and the Village of Midway regarding the provision of fire Protection services to the Kettle Valley Fire Protection Area as presented (version 6 dated May 1, 2017).

May 29, 2017 – Forwarded the May 1, 2017 draft 6 version to our lawyer.

June 3, 2017 – Received email from our legal with first draft mostly cosmetic changes along with wording changes, lawyer also submitted questions requesting answers.

June 5, 2017 Meeting - updated Council that the RDKB Board of Director's had approved the KVFPS Agreement and that the CAO had forwarded the agreement to our legal for review and comment.

June 13, 2017 – Sent email to Mayor McMynn, Councillor Rotvold, FC Osellame, outlining my response to the lawyers questions, requested that it be reviewed and that any comments to her questions or any changes to my answers be submitted to me as soon as possible.

June 19, 2017 – Forwarded comments from both myself and the FC back to the lawyer.  
June 19, 2017 meeting – CAO report – gave an update to Council on the KVFP Agreement.

June 28, 2017 – Received from our lawyer the 2<sup>nd</sup> revised draft with our answers to her questions incorporated in the draft.

June 28, 2017 – Forwarded the 2<sup>nd</sup> revised draft from legal to all Council and the FC, and asked that the agreement be reviewed before it was to be sent off to RDKB.

June 29, 2017 – Forwarded email to all Council and FC advising of the change made to Section 3.00 (Village's Obligations) under S. 3.01(B), (i), (ii), (iii), and asking the Council review and provide any comments, concerns before it gets sent to the RDKB.

June 29, 2017 – Forwarded the lawyers 2<sup>nd</sup> revised draft to RDKB, highlighting in yellow (for easier reference) the changes from the draft 6 version.

July 4, 2017 – Received email from Mark Andison advising that there are a lot of changes being proposed making it difficult to track everything that has been changed or re-arranged.

July 5, 2017 – Forwarded to Mark Andison lawyers changes, this time incorporating the changes into the May 1<sup>st</sup> draft 6 version to make it easier for RDKB to decipher what changes were made.

July 17, 2017 meeting – CAO report gave an update to Council on the KVFP Agreement.

July 20 or 21, 2017 – Spoke with Mark Andison regarding the KVFPS agreement via phone, he advised mostly okay, however, Director Gee had an issue with some wording and he was to review the draft 6 version with layers incorporated info I sent July 5<sup>th</sup> and was to get back to me after my return from holidays.

August 16, 2017 – Field tour day, spoke with Mark Andison they are in the process of reviewing the agreement once reviewed, he will contact me.

8. VAD – Nomination for Volunteer of the Year deadline, August 17, 2017 noon – Council to review and discuss submissions at the Monday, August 28, 2017 special meeting.
9. October 2, 2017 Regular Council Meeting – **Moved** Councillor Rotvold, **Seconded** Councillor Schierbeck to cancel the October 2, 2017 regular Council meeting because of a staff shortage in the front office, and Council being away at UBCM. **Carried**

0151-2017

### **Mayor and Council Reports**

**Councillor Rotvold Verbal Report** – went on the field tour of the Kettle Valley FABS. Informed Council they also toured another property that might be donated for an additional satellite location in the future to help expand the service area. Highlighted that there will be water at the FABS for washrooms and washing trucks but that they will continue to use the Kettle Valley Golf Course to fill the trucks.

**Councillor Dunsdon Verbal Report** – Read an article in the Province about proposed relaxed liquor laws and that Municipalities only have until September 15, 2017 to submit something. The CAO will look into it.

**Councillor Schierbeck Verbal Report** – Dale Fournier has not received a response to his letter regarding concerns with the expansion of the Midway Community Centre. The CAO remembers drafting the letter and thought it went out, however, will look into.

**Councillor Metcalf Verbal Report** - Nil

**Mayor McMynn Verbal Report** – asked for an update on the training for the MVFD to drive emergency vehicles. The training has not been completed to date but the CAO will talk to the Fire Chief.

**Question Period** - Nil

### **Budgets/Accounts**

**Moved** Councillor Rotvold, **Seconded** Councillor Dunsdon that budgets and accounts totaling \$65,927.62 be drawn on the general account and be paid. **Carried**

### **Correspondence for Info Only**

**Moved** Councillor Schierbeck, **Seconded** Councillor Dunsdon that correspondence for information only items:

- a) Laurie Gourlay, Salish Sea Trust – PM's Cultural & Natural Immersion Bodes Well For Canada's World Heritage Sites
  - b) Regional District of Kootenay Boundary – Building Inspector Report To End Of July 2017
  - c) Midway Community Club – Thank You Letter
  - d) Vancouver Foundation – Field of Interest Grants/August 2017
  - e) Building Officials Association of BC – Building Act General Regulations
- be received and filed. **Carried**

### **Correspondence for Info Only – to be held for two weeks only**

**Moved** Councillor Schierbeck, **Seconded** Councillor Rotvold that correspondence for information only item:

- a) Interior Health – Outstanding Wildfire Response from Staff, Community Partners
- be held for two weeks only then destroyed. **Carried**

**Question Period** – nil

**Moved** Councillor Dunsdon, **Seconded** Councillor Schierbeck to move to the in-camera portion of the meeting under section 90 (1)(e) of the Community Charter at 19:47 hours. **Carried**

Martin Fromme leaves at 19:48 hours.

Returned to regular meeting at 20:06 hours.

**Moved** Councillor Dunsdon that the meeting be adjourned at 20:07 hours.

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MAYOR

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CAO