

Mayor McMynn opened the regular meeting of Council at 18:30 hours on June 5, 2017 in the Council Chambers, Municipal Office, 661 Eighth Ave., Midway BC

Present: Mayor McMynn
Councillors Rotvold, Dunsdon, Metcalf
Councillor Schierbeck absent

Staff: Penny Feist, Chief Administrative Officer
Tami Peters, Deputy Clerk

Gallery: None

Introduction of Late Items

Access Grant Services Inc – Grant Status Report to Council – to be added to Planning item 15c.

Moved Councillor Dunsdon, **Seconded** Councillor Rotvold to include the correspondence from Access Grant Services Inc under Planning 15c) **Carried**

Adoption of Agenda

Moved Councillor Metcalf, **Seconded** Councillor Dunsdon that the June 5, 2017 regular meeting agenda be adopted as amended to include late item Access Grant Services Inc under Planning item 15c). **Carried**

Delegation – Corporal Ted Bowen – RCMP

Mayor McMynn welcomed Corporal Ted Bowen. Corporal Bowen advised he was in attendance to formally meet and greet the staff and council. He gave a brief overview of his past posting and advised that he would like to work closely with the community and council. Mayor McMynn thanked Corporal Bowen for coming and updating council and look forward to working with him and his staff.

Question Period - None

Adoption of Minutes

Moved Councillor Rotvold, **Seconded** Councillor Dunsdon that the minutes from the regular meeting of Council of May 15, 2017 be adopted as circulated. **Carried**

Business Arising

Page 6229 – None

Page 6230 - None

Page 6231 - None

New and Unfinished Business - None

Correspondence

a) Rock Creek & Boundary Fair Association – Request for Sponsorship

Moved Councillor Rotvold, **Seconded** Councillor Dunsdon that correspondence 9a) Rock Creek and Boundary Fair Association be received and filed. **Carried**

0120-2017

b) Midway Seniors – Request for Approval for New Horizon's Grant-

Moved Councillor Dunsdon, **Seconded** Councillor Metcalf that council support Midway Seniors New Horizon's grant application for improvements to the Midway Senior's Building for sealed LED lights with dimmer switches for the four lights in the meeting room and one light in the sitting room **Carried**

0121-2017

The request for the Village to approve the Seniors request to have the Council approve a first right of refusal when their next 5 year lease is up for renewal. CAO is directed to review term of the current Lease Agreement between the Midway Senior Citizens Branch #117 and the Village of Midway.

Administrator's Report

1. Level 2 EV Infrastructure – Accelerate Kootenay's (Boundary, West Kootenay and Highway 1) – As previously reported to Council in the March 6, 2017 CAO report. The project team is preparing to visit the West Kootenay's to evaluate level 2 and some DC Fast Charging sites between Jun 12-15th.

Unlike the other EV charging station at the museum where the installation costs were paid, if the Village wishes to install another charging station there are new costs associated:

\$1000 initial site host contribution (one-time cost)

\$150/yr networking of station cost to site

Costs for initial setup and site preparation ie., 240 volt electrical service, parking lot preparation.

Two in town locations considered are the Village Office and the Riverfront Park. The Public Works Foreman has been asked to get a quote from Kettle Valley Electric to give a quote to provide service for potential hookup, and the project team wants to confirm our project participation before visiting in June.

Does Council support another EV charging station and to cover the initial costs and install costs. Does Council support either of the two locations mentioned above or have another location idea?

If Council supports a resolution is required:

Council is interested in the Level 2 EV Infrastructure project. The team will meet with staff on June 15th at 2:00 pm to review possible sites. Some suggested sites are Library, Village Office, Entwined Trees Park, Frank Carpenter Memorial Park. Staff to continue researching and obtaining information for the site visit on June 15th.

2. BCAA Playhere Grant Application – Was not successful, did not make it to the voting stage.
3. Darrel Fry – Will be coming to the June 19, 2017 meeting at 6:30 pm.
4. Animal Control – Received this information from RDKB regarding costs for animal control through the Commissionaires. If the Village would like to be included as a contract service but not a participant in the service the cost would be \$774/month. The Village could also be included in as a participant in the service, the rates would be calculated based on assessment and the Village would then have a say in decision making with the service. The commissionaires do not cat control.

The Boundary Community Development Committee is meeting on Tuesday and will be addressing this at their meeting, Mark Andison advised it would be easier if the committee had a sense of the type of animal control service the Village would be interested in entering into, by contract service or by participating in the service.

Councillor Metcalf questioned the cost of the service vs. actual dog-related problems received and wondered if other staff could help with enforcement?

The CAO reminded Council of the time she spends on Animal Control and feels that having a contracted service would be money well spent as well as free up her time.

Council advised that maybe the village could contract with the commissionaires on a 6 month trial.

After discussion it was

Moved Councillor Dunsdon, **Seconded** Councillor Rotvold that the Village contract with the BC Commissionaires for a period of six months starting July 1, 2017 at a cost of \$774.00 per month for animal control service.

Carried

0122-2017

Councillor Metcalf opposed

5. Public Benches – CAO has contacted MoTi on the public bench placement along the arterial highway (Florence Street), Stephanie Gillis has retired and Dennis Kurylowich has been delegated to respond, however, with the flooding, MoTi is extremely busy with road issues, and the EOC. A report to Council when all of the information is received.
6. The Public Works are very busy with water and sewer hookups, with 4 water hookups and 2 sewer hookups pending. The guys are currently working on trying to catch up with the mowing of the grass on village property (parks, boulevards and airport runway). The irrigation at the riverfront park will be completed shortly.
7. Complaints:
456 Fifth Avenue - Received another letter regarding the condition of the building on the property at 456 Fifth Avenue – There has been significant amount of time spent on this file, with two registered letters, multiple emails, telephone calls with the owner, as well as liaising and corresponding with the BI. On June 1, CAO met with a contractor from Grand Forks that has accepted the work from the owner, he is commencing removing and clearing the building and debris, capping services etc., this week.

485 Fourth Avenue – Received a letter regarding the unsightly premises, the complainant requests the property be mowed, cleaned up and the shed in the back of the property be addressed.

150 Dominion Street – Received a letter regarding the unsightly premises, complainant requests removal of vehicles from location.
8. Building non-conformance issue at 680 Central Avenue has been rectified with the removal of the accessory building on the property.
9. 38 letters have been mailed out to vacant property owners requesting they attend to their property before the grass becomes a recognizable fire hazard.
10. Taxes were calculated, printed and mailed out May 19th, taxes are coming in fairly steady.
11. Tuesday, July 4th is tax due date, and as in previous years the Council meeting the week of tax due date is usually cancelled.

Moved Councillor Dunsdon, **Seconded** Councillor Rotvold that the regular Council meeting on Tuesday, July 4, 2017 be cancelled.

Carried

0123-2017

12. Kettle Valley Fire Protection Agreement – Draft 6 went through the Regional District meeting held May 24th and received approval from the Board of Directors. The agreement has been forwarded to our legal to review and comment. CAO gave a brief update from our legal counsel.
13. Kettle River Museum Society – May 9, 2017 letter clarification - Tannis Killough came in to the office May 19th advising that she wished to clarify an error in the KRMS's May 9, 2017 letter that was received and addressed by Council at their May 15th meeting. The letter refers to the Boards motion (last sentence) "and accepts responsibility for raising **\$2,500** (including in-kind contributions). This should have read "and accepts Responsibility for raising **20%** (including in-kind contributions. A copy of the May 9, 2017 letter and May 2, 2017 KRMS Board meeting minutes attached for reference.

14. Alpine is bringing in 2 x 30' long rolloff containers, one will have green bin composting containers and one will have recycling containers. Next years grad class will distribute to residents one container each as a fundraiser. CAO to check with RDKB on a schedule of green bin pick.
15. Flooding – EOC activation 3 times since May 6th, latest June 1st. EOC was deactivated June 2nd in the afternoon.
16. Municipal Website – Does Council have any info pages that are not currently on the Village's website that they would like to see included? Council to consider and let staff know.
17. Invitation to Canada 150 Celebration & Tree to our Nature Celebration have been sent out.

Councillor Dunsdon asked if Council could set a date for the Volunteer Appreciation – Council agreed on September 9, 2017 for the event.

Council also asked if the Public Works could put a float in the parade for the Canada 150 Celebration? CAO will check with Public Works Staff.

Councillor Dunsdon advised council that the Midway Medical Clinic would only be open 3 days per week beginning in September as the family is moving to Kelowna. Dr. Eddie Naude will continue travelling to Midway to provide medical services 3 days each week.

Blood Clinic – Still concerns with the lack of appointments available in Midway Residents. Councillor Dunsdon advised that the doctors feel it would be helpful if the Doctor's sent in letters. CAO advised Jenny Simmonds sent letters to the doctors requesting their support previously. Could a draft form letter outlining blood clinic shortages be done for the doctor to sign?

Mayor and Council Reports

Councillor Metcalf – Community Forest Meeting June 27th Greenwood Council Chambers 6:30 p.m.

West Boundary Community Forest has donated \$2,000 towards fireworks for the Canada Day Celebration.

West Boundary Community Forest invitation to Council and Senior Staff to attend a tour of replanted forest area – more information and invitations to follow. Date will be July 5th, 5:00 p.m.

Lia McDonald was hired as the new bookkeeper for West Boundary Community Forest.

2017 Graduation Commencement Ceremony – June 10th at the Midway Arena.

Councillor Rotvold – Attended the Regional District of Kootenay Boundary meeting May 24th. RDKB will be having two meetings per month, 2nd Wednesday and 3rd Thursday of each month. Attended workshop on Governance with Jerry Berry
Bursary and Scholarship Meeting
Boundary Community Development Meeting June 6th
AKBLG Executive meeting in Creston Saturday June 10th

Councillor Rotvold brought up concern of recreational trailers on a number of properties in Midway being used as living accommodations. Some of the trailers are hooked into municipal services with extension cord running from a main building. Our bylaw states that this is not allowed.

CAO advised a notice in Council newsletter to start, then letters will follow.

CAO to contact Yanisiw/Rotondo regarding an extension on their temporary living accommodation while their house is being built.

Councillor Rotvold requested that the Council be provided with quarterly financial updates. After discussion it was

Moved Councillor Rotvold, **Seconded** Councillor Metcalf that the CAO provide council with quarterly financial updates starting September 2017. **Carried**

0124-2017

Councillor Dunsdon – Nil

Mayor McMynn – Attended the Library parking lot fundraiser – it was well attended

Councillor Dunsdon left chambers at 20:58 hours, returned at 20:59 hours

Moved Councillor Rotvold, **Seconded** Councillor Metcalf that council forward a letter to School District No. 51 in support of using the school tennis courts for pickle ball. **Carried**

0125-2017

Bylaws & Policy's

Policy No. 384, Emergency Operations Centre (EOC) –Activation Wage Reimbursement

Moved Councillor Dunsdon, **Seconded** Mayor Rotvold that Policy No. 384, Emergency Operations Centre Activation Wage Reimbursement be approved by Council

Carried

0126-2017

Planning

- a) Fairbank Architects-Midway Community Centre Addition and Renovations-Approval to Commence Construction Documents of Working Drawings & Specifications –

Moved Councillor Rotvold, **Seconded** Councillor Dunsdon that written approval be forwarded to Fairbank Architects to commence the Construction Documents of Working Drawings and Specifications as per updated development drawings. **Carried**

0127-2017

Moved Mayor McMynn, **Seconded** Councillor Rotvold that the Direct Digital Control (DDC) system in the amount of \$25,000 be added into the tender documents.

Carried

0128-2017

Moved Mayor McMynn, **Seconded** Councillor Rotvold that the folding wall in the amount of \$23,000 be added into the tender documents. **Carried**

0129-2017

- b) Deverney Engineering Services – Geotechnical Assessment Report, May 18, 2017

Moved Mayor Dunsdon, **Seconded** Councillor Rotvold that the Geotechnical Assessment Report completed by Deverney Engineering Services dated May 18, 2017 be received and filed. **Carried**

Carried

- c) Access Grant Services – Grant Status – CAO advised Council that Daniel Steiner, Grant Specialist, did not get the Strategic Priorities Fund SPF grant application in due to time constraints in receiving that revised Class C estimate.

CAO expressed concerns again with the timeline and the two grants GMF and CELP being energy project grants requiring construction and completion by March 2018. With the next step the construction documents of working drawings and specifications which Fairbanks has advised a (6) week undertaking, and the tender process will then take another 4 weeks after that not leaving not enough time to complete construction.

CAO also expressed concerns with starting construction to meet these grant deadlines, once construction starts construction cannot stop, and projects once started in most cases are no longer eligible for grant funding other than specific items (ie., walk-in cooler, appliances etc), the SPF Strategic Priorities Fund grant funding is an example, you cannot apply for funding on a project that has already commenced. Because of this, the CAO feels the Village does not have enough funding sources secured to commence construction on the project. Borrowing over \$700,000 although a low interest loan in order to proceed into the construction stage to meet the deadlines without securing other funding sources would cause an unaffordable debt burden on the tax payers.

After discussion the Council wish to continue to move forward getting Daniel to pursue grant funding for the Midway Community Centre.

Budgets/Accounts

Moved Councillor Dunsdon, **Seconded** Councillor Rotvold that budgets and accounts totaling \$126,407.36 be drawn on the general account and be paid. **Carried**

Correspondence for Info Only

Moved Councillor Rotvold, **Seconded** Councillor Dunsdon that correspondence for information only items:

- a) Boundary Community Church – Notice For Termination of Lease Agreement
- b) Midway Trails Society – May 15, 2017 AGM Minutes
- c) Midway Seniors – Monthly Meeting Minutes May 10, 2017
- d) BC Ombudsperson – Quarterly Reporting Process Changes
- e) BC Emergency Health Services – Response to Village of Midway May 4, 2017 Letter
- f) West Boundary Community Forest – March 7, 2017 Meeting Minutes
- g) West Boundary Community Forest – April 5, 2017 Meeting Minutes
- h) West Boundary Community Forest – May 2, 2017 Meeting Minutes
- i) Canadian Wood Council – Call For Nominations For The 2017 Community Recognition Awards

be received and files.

Carried

Correspondence for Info Only – to be held for two weeks only

Moved Councillor Rotvold, **Seconded** Councillor Dunsdon that correspondence for information only item:

- a) Interior Health – Bat Encounters Can Put You At Risk For Rabies
- b) BC Forest Professional – May – June, 2017
- c) Interior Health – Population Health Healthy Communities Update, May 2017
- d) BC Children’s Hospital – Spring 2017

be held for two weeks only then destroyed.

Carried

Moved Councillor Dunsdon that the meeting be adjourned at 20:25 hours.

MAYOR

CAO