

Mayor McMynn opened the special meeting of Council at 8:30 hours on March 29, 2017 in the Council Chambers at 661 Eighth Ave., Midway BC

Present: Mayor McMynn  
Councillors Schierbeck, Dunsdon, Rotvold, Metcalf

Staff: Penny Feist, CAO  
Tami Peters, Deputy Clerk

Public: None

#### **Late Item**

**Moved** Councillor Rotvold, **Seconded** Councillor Dunsdon that *item Midway Community Association* letter be added to the agenda under new section 8(a) item 1.

**Carried**

#### **Adoption of Agenda**

**Moved** Councillor Rotvold, **Seconded** Councillor Dunsdon that the March 29, 2017 special meeting agenda be adopted as amended to include item 1 *Midway Community Association - Community Centre Upgrade Observations* under Correspondence 8a).

**Carried**

**Delegation** - None

**Question Period** - None

**New and Unfinished Business** - None

#### **Administrator's Report**

a) Community Centre Janitorial Position:

The municipality received four applications for the janitorial position that was advertised on our website, facebook page and Council Newsletter.

After interviewing two of the four applicants the recommendation is as follows:

Subject to providing a satisfactory Criminal Record Check that Melissa Daradics be hired for the janitorial position at the Midway Community Centre for \$15/hour to start and after completing 3-month probationary period successfully, to receive a \$1/hour increase.

**Moved** Councillor Dunsdon, **Seconded** Councillor Schierbeck to accept the recommendation to hire Melissa Daradics for the janitorial position at the Midway Community Centre for \$15.00 per hour, after successful completion of 3 month probation period to receive a further \$1.00 hour increase.

**Carried**

**64-2017**

Municipal Office/Firehall Janitorial Rate Increase

Recommendation: To increase Darlene Logan's hourly wage by \$1 to \$16/hour.

**Moved** Councillor Rotvold, **Seconded** Councillor Schierbeck to accept the CAO's recommendation to increase Darlene Logan's hourly wage to \$16.00 per hour effective April 1, 2017.

**Carried**  
**65-2017**

b) BCAA Play Here Program – Nomination for James G. McMynn Park for new and upgraded playground equipment. The program has three \$100,000 revitalization prizes available for winning play spaces. The nomination period is open until Thursday, April 13, 2017 and they offer the following tips for showcasing our community and telling the story as to why our play space deserves to be chosen as one of the top 10.

- Ensure nomination is well thought through
- Speak to our community's passion & involvement with this project
- Speak to the impact this project can have on our community
- Show what the municipality needs

**Moved** Councillor Metcalf, **Seconded** Councillor Schierbeck that staff is authorized to proceed with nominating James G. McMynn Park play space area for the BCAA Play Here Program.

**Carried**

**66-2017**

Jenny Simmonds will work with community members to put together a nomination to showcase the community's need and the story of why our play space deserves to be chosen as one of the top 10.

### **Question Period - None**

### **8a) Correspondence**

- 1) Midway Community Association – Midway Community Centre Upgrades – Letter received from Midway Community Association regarding the changes to the community centre upgrades. They would like to offer the following observations in summary:
  - The space allocated for the bar in the draft design is too small to be fully functional. The bar space needs to be larger in the new design, with a larger fridge/cooler-not smaller
  - The bar should have access to the kitchen. A pass through is possible but a door would be preferable.
  - The kitchen layout is very long and narrow. We understand Council has discussed this and encourage you to instruct the architect to enlarge the bar and shorten the length of the kitchen.
  - Upstairs storage space is vital. We encourage council not to minimize the storage area on the main floor as it needs to be large enough to hold chairs and tables at a minimum and ideally other equipment as well.

After discussion it was:

**Moved** Councillor Metcalf, **Seconded** Councillor Schierbeck that the letter from Midway Community Association regarding Community Hall upgrades be deferred to the next council meeting of April 3, 2017.

**Carried**  
**67-2017**

**Bylaws** – Three Readings of Bylaw 491 “Village of Midway Building and Plumbing Amendment Bylaw No. 491, 2017”

**Moved** Councillor Rotvold, **Seconded** Councillor Dunsdon that Bylaw 491 “Village of Midway Building and Plumbing Amendment Bylaw No. 491, 2017” be read a first time this 29<sup>th</sup> day of March 2017.

**Carried**  
**68-2017**

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**Moved** Councillor Schierbeck, **Seconded** Councillor Metcalf that Bylaw 491 “Village of Midway Building and Plumbing Amendment Bylaw No. 491, 2017” be read a second time this 29<sup>th</sup> day of March 2017.

**Carried**  
**69-2017**

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**Moved** Councillor Rotvold, **Seconded** Councillor Dunsdon that Bylaw 491 “Village of Midway Building and Plumbing Amendment Bylaw No. 491, 2017” be read a third time this 29<sup>th</sup> day of March 2017.

**Carried**  
**70-2017**

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### **Planning**

- a) Daniel Steiner, Grant Specialist –Midway Community Centre – Project Budget Update and SPF (Strategic Priority Fund) – CAO gave an update and overview of the Budget Scenario’s provided by Daniel Steiner, however, new information with regards to an update to the Class C Estimate will affect the numbers in the budget. Information on project eligibility to apply for Strategic Priority Fund and Daniel Steiner’s recommendation to apply for SPF funding first, remove the Gas Tax Fund \$90,000 previously committed to this project as that would only serve to reduce any potential approval from SPF (both federal funding), then apply for the Legacy Fund if the SPF.

If the SPF funding is not approved but the Legacy Fund is, the community centre project can still be completed in 2018, albeit with a much greater financial burden to the community. At this point the funding amount to SPF has not been determined, formal resolution to apply for SPF funding deferred until funding amount determined. Strategic Priority Fund application deadline is June 1, 2017 and Legacy Fund is ongoing.

- b) GMF 15174 Scope Change – FCM/GMF request an updated Class C cost estimate before we respond to their latest information request. Hopefully the final design elements will be ironed out and conveyed to Chris Fairbanks so he can finalize the design and update the cost estimates. SES is preparing an opinion on why the Level 1 Audit is sufficient for the purposes of this upgrade project. Councillor Schierbeck advised that if a Level 2 audit is required the costs would be in the \$3,000.00 range.

**Question Period – None**

**In-Camera- Section 90(1)(g) of CC**

**Moved** Councillor Rotvold, **Seconded** Councillor Dunsdon that we move in-camera under section 90(1)(g) of the Community Charter litigation or potential litigation at 9:10 am. **Carried**

Return to the regular council meeting at 10:20 am

**Recommendations from In-Camera decisions:**

Reply to letter received from Advisory Committee regarding Community Centre upgrades thanking them for all their work: Letter to outline wording changes and expectations from their initial letter:

1. To provide options on design features and equipment cost and provide input and recommendations to council prior to council's final decision making.
2. To seek input from Community members with experience, knowledge and expertise in each aspect of the community center.
3. To assist with fund raising and solicitation of in-kind donations all which will be administered and accounted for by the Village of Midway.

Copy of Council's letter to Advisory Committee be copied and attached to the next council newsletter.

**Community Centre Upgrade-Kitchen Design Meeting**

Mayor McMynn and Councillor Schierbeck will jointly invite a select group of people consisting of Gerry Watson, Lois from Mile Zero, Monica Shalay from Midway Hotel, John Ho, Elaine Fromme and Simon Bentley, Rick (past owner of Pacific Grill) and all of Council to discuss the Community Hall kitchen design. A special meeting to be determined by the Mayor and scheduled for later this week at the Community Centre.

**Moved** Councillor Rotvold, **Seconded** Councillor Metcalf  
Meeting Adjourned at 10:25 hours

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MAYOR

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CAO